

# INTERNAL SERVICE FUNDS

- Medical Insurance Fund to account for revenues and expenses associated with providing medical and life insurance benefits to the County's employees. Medical benefits are provided through a self-insured program, whereas life insurance benefits are provided through a fully insured program. Financing is provided by charges to the various departments.
- Tort and Liability Insurance Fund to account for revenues and expenses associated with providing the County's workers compensation, unemployment, property, and liability insurance programs. Financing is provided by an annual property tax levy, charges to the various departments, and contributions from the General Fund, the Community Action Fund, the Transportation Grant Fund, and the DeKalb County Rehab and Nursing Center.

#### COMBINING STATEMENT OF NET POSITION INTERNAL SERVICE FUNDS

December 31, 2014

|   | Medical<br>Insurance | Tort and<br>Liability<br>Insurance | Total        |
|---|----------------------|------------------------------------|--------------|
| ASSETS  |                      |                                    |              |
| Cash and investments                                | \$ 2,942,204         | \$ 6,900,549                       | \$ 9,842,753 |
| Receivables   | , , , , ,            |                                    | , ,,, ,,,,   |
| Property taxes                                      | -                    | 680,000                            | 680,000      |
| Accounts  | 12,042               | 3,412                              | 15,454       |
| Accrued interest                                    | -                    | 2,316                              | 2,316        |
| Prepaid items                                       | 24,024               | -                                  | 24,024       |
| Due from other funds                                |                      | 3,240                              | 3,240        |
| Total assets  | 2,978,270            | 7,589,517                          | 10,567,787   |
| LIABILITIES   |                      |                                    |              |
| Accounts payable                                    | 19,297               | 43,757                             | 63,054       |
| Claims payable                                      | 815,173              | 436,839                            | 1,252,012    |
| Flexible benefits payable                           | 26,061               | -                                  | 26,061       |
| Due to other funds                                  | -                    | 41,240                             | 41,240       |
| Unearned revenue                                    | 527,242              | -                                  | 527,242      |
| Total liabilities                                   | 1,387,773            | 521,836                            | 1,909,609    |
| DEFERRED INFLOWS OF RESOURCES                       |                      |                                    |              |
| Deferred property taxes                             |                      | 680,000                            | 680,000      |
| Total deferred inflows of resources                 |                      | 680,000                            | 680,000      |
| Total liabilities and deferred inflows of resources | 1,387,773            | 1,201,836                          | 2,589,609    |
| NET POSITION  |                      |                                    |              |
| Restricted for tort and liability                   | -                    | 2,222,516                          | 2,222,516    |
| Unrestricted  | 1,590,497            | 4,165,165                          | 5,755,662    |
| TOTAL NET POSITION                                  | \$ 1,590,497         | \$ 6,387,681                       | \$ 7,978,178 |

# COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION INTERNAL SERVICE FUNDS

|   | Medical<br>nsurance | Tort and<br>Liability<br>nsurance | Total     |
|---|---------------------|-----------------------------------|-----------|
| OPERATING REVENUES                      |                     |                                   |           |
| Charges for services                    | \$<br>5,985,989     | \$<br>141,903 \$                  | 6,127,892 |
| Total operating revenues                | 5,985,989           | 141,903                           | 6,127,892 |
| OPERATING EXPENSES Operations           |                     |                                   |           |
| Commodities and services                | <br>5,507,114       | 713,436                           | 6,220,550 |
| Total operating expenses                | <br>5,507,114       | 713,436                           | 6,220,550 |
| OPERATING INCOME (LOSS)                 | 478,875             | (571,533)                         | (92,658)  |
| NON-OPERATING REVENUES (EXPENSES)       |                     |                                   |           |
| Property taxes                          | -                   | 883,975                           | 883,975   |
| Settlements                             | 186                 | -                                 | 186       |
| Investment income                       | <br>5,671           | 21,320                            | 26,991    |
| Total non-operating revenues (expenses) | <br>5,857           | 905,295                           | 911,152   |
| TRANSFERS                               |                     |                                   |           |
| Transfers in                            | -                   | 106                               | 106       |
| Transfers (out)                         | <br>-               | (100,000)                         | (100,000) |
| Total transfers                         | <br>-               | (99,894)                          | (99,894)  |
| CHANGE IN NET POSITION                  | 484,732             | 233,868                           | 718,600   |
| NET POSITION, JANUARY 1, 2014           | <br>1,105,765       | 6,153,813                         | 7,259,578 |
| NET POSITION, DECEMBER 31, 2014         | \$<br>1,590,497     | \$<br>6,387,681 \$                | 7,978,178 |

#### COMBINING STATEMENT OF CASH FLOWS INTERNAL SERVICE FUNDS

|  | Medical |             |    | Fort and<br>Liability<br>nsurance | Total       |
|--|---------|-------------|----|-----------------------------------|-------------|
|  | _       |             |    |                                   |             |
| CASH FLOWS FROM OPERATING ACTIVITIES                     |         |             |    |                                   |             |
| Receipts from interfund service transactions             | \$      | 4,580,451   | \$ | 134,022 \$                        | 4,714,473   |
| Receipts from employees and others                       |         | 1,510,918   |    | 7,713                             | 1,518,631   |
| Payments to suppliers                                    |         | (4,692,032) |    | (414,085)                         | (5,106,117) |
| Net cash from operating activities                       |         | 1,399,337   |    | (272,350)                         | 1,126,987   |
| CASH FLOWS FROM NONCAPITAL                               |         |             |    |                                   |             |
| FINANCING ACTIVITIES                                     |         |             |    |                                   |             |
| Interfund activity                                       |         | _           |    | (61,894)                          | (61,894)    |
| Receipt of settlements                                   |         | 186         |    | (01,074)                          | 186         |
| Receipt of general property taxes                        |         | -           |    | 883,975                           | 883,975     |
| receipt of general property tanes                        |         |             |    | 003,775                           | 003,773     |
| Net cash from noncapital financing activities            |         | 186         |    | 822,081                           | 822,267     |
| CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES |         |             |    |                                   |             |
| None   |         | -           |    | -                                 |             |
| Net cash from capital and related financing activities   |         | -           |    | -                                 |             |
| CASH FLOWS FROM INVESTING ACTIVITIES                     |         |             |    |                                   |             |
| Interest income  |         | 5,671       |    | 34,000                            | 39,671      |
| Net cash from investing activities                       |         | 5,671       |    | 34,000                            | 39,671      |
| NET INCREASE IN CASH AND                                 |         |             |    |                                   |             |
| CASH EQUIVALENTS   |         | 1,405,194   |    | 583,731                           | 1,988,925   |
| CASITEQUIVALENTS   |         | 1,405,174   |    | 303,731                           | 1,700,723   |
| CASH AND CASH EQUIVALENTS,                               |         |             |    |                                   |             |
| JANUARY 1, 2014  |         | 1,537,010   |    | 6,316,818                         | 7,853,828   |
|  |         |             |    |                                   |             |
| CASH AND CASH EQUIVALENTS,                               |         |             |    |                                   |             |
| <b>DECEMBER 31, 2014</b>                                 | \$      | 2,942,204   | \$ | 6,900,549 \$                      | 9,842,753   |
| RECONCILIATION OF OPERATING INCOME                       |         |             |    |                                   |             |
| (LOSS) TO NET CASH FLOWS FROM                            |         |             |    |                                   |             |
| OPERATING ACTIVITIES                                     |         |             |    |                                   |             |
| Operating income (loss)                                  | \$      | 478,875     | \$ | (571,533) \$                      | (92,658)    |
| Effects of changes in operating assets and liabilities   |         |             |    |                                   |             |
| Accounts receivable                                      |         | (9,491)     |    | (168)                             | (9,659)     |
| Prepaid expenses   |         | (4,008)     |    | -                                 | (4,008)     |
| Accounts payable   |         | 3,917       |    | 18,568                            | 22,485      |
| Claims payable   |         | 815,173     |    | 280,783                           | 1,095,956   |
| Unearned revenue   |         | 114,871     |    | -                                 | 114,871     |
| NET CASH FROM OPERATING ACTIVITIES                       | \$      | 1,399,337   | \$ | (272,350) \$                      | 1,126,987   |

#### SCHEDULE OF REVENUES, EXPENSES AND CHANGES IN NET POSITION - BUDGET AND ACTUAL MEDICAL INSURANCE FUND

|   | Original<br>Budget | Final<br>Budget | Actual       |
|---|--------------------|-----------------|--------------|
| OPERATING REVENUES                      |                    |                 |              |
| Charges for services                    |                    |                 |              |
| Contributions - employees               | \$ 1,460,000       | \$ 1,460,000    | \$ 1,420,512 |
| Contributions - employers               | 4,681,000          | 4,681,000       | 4,465,580    |
| Contributions - non-employees           | 200,000            | 200,000         | 99,897       |
| Total operating revenues                | 6,341,000          | 6,341,000       | 5,985,989    |
| OPERATING EXPENSES                      |                    |                 |              |
| Commodities and services                | 6,559,000          | 6,559,000       | 5,507,114    |
| Supplies and materials                  | 1,000              | 1,000           | -            |
| Total operating expenses                | 6,560,000          | 6,560,000       | 5,507,114    |
| OPERATING INCOME (LOSS)                 | (219,000)          | (219,000)       | 478,875      |
| NON-OPERATING REVENUES (EXPENSES)       |                    |                 |              |
| Settlements                             | -                  | _               | 186          |
| Investment income                       | 2,000              | 2,000           | 5,671        |
| Total non-operating revenues (expenses) | 2,000              | 2,000           | 5,857        |
| CHANGE IN NET POSITION                  | \$ (217,000) \$    | (217,000)       | 484,732      |
| NET POSITION, JANUARY 1, 2014           |                    |                 | 1,105,765    |
| NET POSITION, DECEMBER 31, 2014         |                    |                 | \$ 1,590,497 |

## SCHEDULE OF OPERATING EXPENSES - BUDGET AND ACTUAL MEDICAL INSURANCE FUND

|                                | <br>Original<br>Budget |    | Final<br>Budget |    | Actual      |
|--------------------------------|------------------------|----|-----------------|----|-------------|
| COMMODITIES AND SERVICES       |                        |    |                 |    |             |
| Professional services          | \$<br>25,000           | \$ | 25,000          | \$ | 13,000      |
| Employee assistance program    | 12,000                 |    | 12,000          |    | 10,500      |
| Commercial services            | 1,000                  |    | 1,000           |    | -           |
| Insurance premiums             | 6,380,000              |    | 6,380,000       |    | 264,180     |
| Life insurance premium         | 60,000                 |    | 60,000          |    | 36,852      |
| Stop loss premium              | -                      |    | -               |    | 451,092     |
| Claims administration          | -                      |    | -               |    | 210,971     |
| Claims admin - dental          | -                      |    | -               |    | 17,057      |
| Access fees                    | -                      |    | -               |    | 52,877      |
| Affordable Care Act fees       | -                      |    | -               |    | 31,689      |
| ADP discounts                  | -                      |    | -               |    | (2,106,839) |
| Prescription credits           | -                      |    | -               |    | (51,244)    |
| Employee ins - prescription    | -                      |    | -               |    | 892,977     |
| Employee ins - medical         | -                      |    | -               |    | 6,771,105   |
| Employee ins - dental          | -                      |    | -               |    | 146,499     |
| Insurance refunds - prepaid    | 50,000                 |    | 50,000          |    | -           |
| Excess medical claims          | -                      |    | -               |    | (1,259,539) |
| Employee wellness              | 30,000                 |    | 30,000          |    | 25,937      |
| Miscellaneous                  | <br>1,000              |    | 1,000           |    | -           |
| Total commodities and services | <br>6,559,000          |    | 6,559,000       |    | 5,507,114   |
| SUPPLIES AND MATERIALS         |                        |    |                 |    |             |
| Supplies                       | 1,000                  |    | 1,000           |    |             |
| Total supplies and materials   | <br>1,000              |    | 1,000           |    | -           |
| TOTAL OPERATING EXPENSES       | \$<br>6,560,000        | \$ | 6,560,000       | \$ | 5,507,114   |

#### SCHEDULE OF REVENUES, EXPENSES AND CHANGES IN NET POSITION - BUDGET AND ACTUAL TORT AND LIABILITY INSURANCE FUND

|   | Original<br>Budget |       | Final<br>Budget | Actual       |
|---|--------------------|-------|-----------------|--------------|
| OPERATING REVENUES                      |                    |       |                 |              |
| Charges for services                    |                    |       |                 |              |
| Nursing home reimbursement              | \$ 40,1            | 00 \$ | 40,100          | \$ 46,323    |
| Settlement reimbursement                | -                  |       | -               | 512          |
| Miscellaneous                           | 83,0               | 00    | 83,000          | 95,068       |
| Total operating revenues                | 123,1              | 00    | 123,100         | 141,903      |
| OPERATING EXPENSES                      |                    |       |                 |              |
| Commodities and services                | 982,0              | 00    | 982,000         | 713,436      |
| Supplies and materials                  | 1,0                | 00    | 1,000           | -            |
| Total operating expenses                | 983,0              | 00    | 983,000         | 713,436      |
| OPERATING INCOME (LOSS)                 | (859,9             | 00)   | (859,900)       | (571,533)    |
| NON-OPERATING REVENUES (EXPENSES)       |                    |       |                 |              |
| Property taxes                          | 1,050,0            | 00    | 1,050,000       | 883,975      |
| Investment income                       | 4,0                | 00    | 4,000           | 21,320       |
| Total non-operating revenues (expenses) | 1,054,0            | 00    | 1,054,000       | 905,295      |
| TRANSFERS                               |                    |       |                 |              |
| Transfers in                            | -                  |       | _               | 106          |
| Transfers (out)                         | (100,0             | 00)   | (100,000)       | (100,000)    |
| Total transfers                         | (100,0             | 00)   | (100,000)       | (99,894)     |
| CHANGE IN NET POSITION                  | \$ 94,1            | 00 \$ | 94,100          | 233,868      |
| NET POSITION, JANUARY 1, 2014           |                    |       |                 | 6,153,813    |
| NET POSITION, DECEMBER 31, 2014         |                    |       |                 | \$ 6,387,681 |

### SCHEDULE OF OPERATING EXPENSES - BUDGET AND ACTUAL TORT AND LIABILITY INSURANCE FUND

|                                | 0             |    | Final<br>Budget | Actual        |
|--------------------------------|---------------|----|-----------------|---------------|
| COMMODITIES AND SERVICES       |               |    |                 |               |
| Travel                         | \$<br>4,000   | \$ | 4,000           | \$<br>1,703   |
| School of instruction          | 2,000         |    | 2,000           | 695           |
| Memberships                    | 1,000         |    | 1,000           | 385           |
| Professional services          | 100,000       |    | 100,000         | 100,232       |
| Investigations                 | 3,000         |    | 3,000           | -             |
| Insurance premiums             | 100,000       |    | 100,000         | 80,962        |
| Commercial services            | 10,000        |    | 10,000          | -             |
| Risk abatement                 | 15,000        |    | 15,000          | 9,031         |
| Judgment and claims            | 125,000       |    | 125,000         | 272,987       |
| Claims administration          | 30,000        |    | 30,000          | 23,000        |
| Hazard mitigation              | 5,000         |    | 5,000           | -             |
| Workers' compensation claims   |               |    |                 |               |
| and settlements                | 400,000       |    | 400,000         | 157,238       |
| Unemployment claims            | 100,000       |    | 100,000         | 44,103        |
| Workers' compensation salary   |               |    |                 |               |
| reimbursements                 | 75,000        |    | 75,000          | 22,009        |
| Court costs                    | 2,000         |    | 2,000           | -             |
| Witness fees                   | 2,000         |    | 2,000           | -             |
| Transcripts                    | 3,000         |    | 3,000           | 1,091         |
| Medical expense                | <br>5,000     |    | 5,000           |               |
| Total commodities and services | <br>982,000   |    | 982,000         | 713,436       |
| SUPPLIES AND MATERIALS         |               |    |                 |               |
| Periodicals and subscriptions  | <br>1,000     |    | 1,000           |               |
| Total supplies and materials   | <br>1,000     |    | 1,000           |               |
| TOTAL OPERATING EXPENSES       | \$<br>983,000 | \$ | 983,000         | \$<br>713,436 |