

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
FINANCE COMMITTEE
MINUTES OF MEETING
April 14, 2008**

Approved

Committee Members Present: Cynthia Luxton, Thomas Kirts, Charles Rose

Other Persons Present: Doug Fraley, Donna Schoenfeld, Robert Krogman

Office staff: Elizabeth Carney, Kathy Osttick

I. CALL TO ORDER

Ms. Luxton called the meeting to order at 7:05 p.m.

II. AGENDA

Ms. Luxton moved to approve the agenda, seconded by Mr. Rose. The motion passed on a voice vote.

III. MINUTES

Dr. Kirts moved to approve the January 2008, February 2008, and March 2008 minutes; seconded by Mr. Rose. The motion passed on a voice vote.

IV. DIRECTOR'S REPORT

The Board office received a preliminary report from County Clerk's office: Actual Fiscal Year 2008 property tax revenue will be about 14,000 to 15,000 dollars less than earlier projected. This can be accommodated in the current budget.

Fiscal Year 2007 audit: Ms. Carney noted that the preliminary audit results indicate that the Board should be requiring agency compliance audits; frequency to be dependent on the amount of funding received by an agency. The Committee had many questions and asked Ms. Carney to contact the auditor to request that he attend a Board meeting to discuss this requirement and other issues with the Board.

Gordon Center funding for sign language interpreter expenses: Ms. Carney brought the Committee up to date on this issue. When the request was received and funding given, the Board had been told that there was no other funding resource for this expense. Ms. Carney found out that the Division of Mental Health does pay for this service, both for Medicaid and non-Medicaid clients. When this was brought to the Center's attention they noted that their funding cap is reached through billing for counseling services and thus they are not able to bill for sign language services. Ms. Carney reminded the Center that it is important for the Board to have accurate information presented in funding requests.

Question about psychiatric services billings: Ms. Carney reviewed the status of her attempts to clarify the billings, as she had been requested to do by the Finance Committee. The Committee discussed the situation, and noted the importance of preserving Board funding for services that are not reimbursed by another payor and that having a third party review the billings may be the best idea. Ms. Carney will follow up on this and report back to the Committee.

V. BOARD EDUCATION

Ms. Schoenfeld has agreed to present an overview of Outcomes Management to the Board prior to an upcoming Board meeting. Ms. Schoenfeld and Ms. Carney will coordinate the date.

VI. GRANT YEAR 2009 FUNDING REQUESTS

The remaining set of GY09 funding requests were reviewed.

Dr. Kirts moved that the Finance Committee recommend the following GY 2009 allocations at the April 21, 2008 Board meeting; seconded by Mr. Krogman. The motion passed on a voice vote.

Gordon Center ECASP - \$98,324

Gordon Center Response Line - \$20,842

DeKalb County Sheriff's Department - \$37,600

Voluntary Action Center - additional fuel cost for \$5,000 from line item 8205

DeKalb County Drug Court - \$3,000 from line item 8205

Minority Recruitment and retention - Do not fund this year

Safe Passage - \$25,000

Youth Service Bureau - \$10,250

Ben Gordon Center - Child & Adolescent Psychiatry Salary Support - \$32,845.

The Committee asked Ms. Carney to have the Gordon Center prioritize their remaining requests and also to present additional information for funding clarification:

Additional support for severe MI adults and children for psychiatry

Additional support for clinical staff salaries

Additional support for vocational services (CEPS)

Consumer Advocate position

Part-time utilization review/compliance staff

Support for electronic medical records

The Committee decided that The Gordon Center Advanced Practice Nurse (APN) program needs to be discussed at the next Finance Committee meeting before any action is taken.

The Committee asked Ms. Carney to have Opportunity House submit additional written information for their request for capital to remodel a building for the Developmental Training Program.

VII. DATE OF NEXT MEETING

The date of the next meeting is May 12, 2008.

VIII. ADJOURNMENT

The meeting was adjourned at 8:35 p.m.

Respectfully submitted,

Cynthia Luxton, Chairman

Kathy Ostdick, Recording Secretary