

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
EXECUTIVE COMMITTEE
MINUTES OF MEETING

December 4, 2017

Approved

Committee Members Present: Jerry Helland, Jane Olson, Marilyn Stromborg

Staff Present: Deanna Cada, Kathy Ostdick

Other Persons Present:

1. Call to Order

Mr. Helland called the meeting to order at 5:01 p.m.

2. Agenda

Dr. Stromborg moved to approve the agenda; seconded by Ms. Olson. The motion passed unanimously on a voice vote.

3. Approval of Minutes

Ms. Olson moved to approve the minutes of the 10/2/17 meeting; seconded by Dr. Stromborg. The motion passed unanimously on a voice vote.

4. Office Report

Ms. Cada reported that she had a meeting with 3 nurses with the NIU Nurses Program. They are in the Advanced Practice Psychiatric Program and are interested in research for this program and may reach out to the Mental Health Board for this goal. The Ben Gordon Center is going to pursue Illinois Children's Behavioral Health Grant and the nurses may also be able to help with the grant submission.

In March of 2018, the Ben Gordon Center will be switching over to the EPIC Software System and has forewarned us that there may be longer than usual wait lists while the system is being installed.

Ms. Cada attended the Economic Development dinner, as a guest of the Housing Authority, where Gov. Rauner spoke. Tracy Jones, Vice President of the DeKalb County Board, briefly talked to Ms. Cada about our budget. Ms. Cada has set a meeting with Mr. Jones to discuss the Mental Health Board budget and State Statute. The meeting will include Gary Hanson, Dianne Leifheit, Jerry Helland, and Dick Schluter.

5. Open Board Position & Board Member Terms - Status

Ms. Cada reported that the Board had an interview with Mr. Cook. The Board members interviewing Mr. Cook were Ms. Olson, Ms. Plote, and Ms. Cada. Mr. Cook was very prepared for the interview and got glowing reviews from the interviewers. The Committee suggested that Mr. Cook attend the next Board Meeting for a full Board interview.

6. Outcomes Committee Recommendation – On-line Grant Reporting exploration

At the last Outcomes Committee meeting, Ms. Cada discussed having met with Alex Campbell about an on-line grant reporting program. The Outcomes Committee suggested that Ms. Cada contact him to see if he would be able to come to a full Board meeting for a demonstration.

7. GY19 Grant Application – Question addition

The Outcomes Committee has suggested that a question be added to the GY19 Grant Application. The question is how should the Mental Health Board best evaluate the work of your program or organization to know that your organization is providing quality care?

Mr. Helland also suggested that when agencies submit their grant applications they focus on the programs they are asking for and not everything about their entire organization.

8. Internship Opportunities

Ms. Cada received a call from Ben Bingle at the DCNP. They have a program with the Robert’s Foundation where they take Interns and match them up with organizations. This internship is paid for by the Robert’s Foundation. Agencies need to apply for consideration to receive an intern but Mr. Bingle contacted Ms. Cada to see if the Mental Health Board would be interested in participating. The Committee discussed the issue and decided to move forward with Mr. Bingle’s offer.

9. One Year Annual Plan

The One Year Annual Plan needs to be updated and will be discussed at the January Board meeting.

10. Date of Next Executive Committee Meeting: 01/08/18

11. Adjournment

The meeting was adjourned at 5:35 p.m.

Respectfully submitted,

Jerald Helland, Board President

Kathy Ostdick, Recording Secretary