

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**

**FINANCE COMMITTEE**

**MINUTES OF MEETING**

**June 5, 2017**

Approved

**Committee Members Present:** Richard Schluter, Marilyn Stromborg, Meghan Cook

**Ex-Officio Present:** Jerry Helland

**Other Persons Present:** Dianne Leifheit, Jane Olson

**Office staff:** Deanna Cada, Kathy Ostdick

**1. Call to Order**

Mr. Schluter called the meeting to order at 6:00 p.m.

**2. Agenda Approval**

*Dr. Stromborg moved to approve the agenda; seconded by Ms. Cook. The motion passed unanimously on a voice vote.*

**3. Minutes**

*Dr. Stromborg moved to approve the minutes of the 5/1/17 meeting; seconded by Ms. Cook. The motion passed unanimously on a voice vote.*

**4. Office Report**

Ms. Cada reported that we did receive the 1<sup>st</sup> installment of the County Mental Health dollars.

The KishHealth/Ben Gordon Center will be sending over a request for the BGC building bathrooms to be remodeled to ADA accessible. Ms. Cada will bring the request to the Board when it is received. They are also remodeling the lighting system in the parking lot which, according to the lease, is the responsibility of KishHealth.

**5. GY18 Contracts**

Ms. Cada shared that the GY18 contracts have been sent out except for the Adventure Works contracts. Ms. Cada is meeting with Lynette Spencer tomorrow to discuss rates and will give her the contract at that time.

**6. FY18 – County Budget**

Ms. Cada reported that it is almost 2018 County Budget time. The County has not yet sent out the forms.

**7. One Year Plan Goals**

Ms. Cada is looking at an agency audit process for the next year's goals.

**8. Date of Next Meeting:** 7/17/17

**10. Adjournment**

The meeting was adjourned at 6:17 p.m.

Respectfully submitted,

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Richard Schluter, Committee Chair

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Kathy Osttick, Recording Secretary