

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

MINUTES OF MEETING

December 11, 2017

Approved

Board Members Present: Jerry Helland, Dick Schluter, Jane Olson, Merlin Wessels,
Sue Plote, Meghan Cook, Marilyn Stromborg, Jennifer Geltz

Board Members - Absent: Dianne Leifheit

Other Persons Present: Judy Schluter, Diane Helland, Ted Plote, Robert Cook, Paul Stromborg, Brian Cada

Office Staff Present: Deanna Cada, Kathy Ostdick

1. Call to Order

The meeting was held at Fatty's Restaurant in DeKalb and called to order by the President, Jerald Helland, at 6:19 PM.

2. Agenda

Dr. Stromborg moved to approve the agenda; seconded by Ms. Olson. The motion passed unanimously on a voice vote.

3. Minutes

Dr. Stromborg moved to approve the minutes of the 11/20/17 Board meeting; seconded by Ms. Olson. The motion passed unanimously on a voice vote.

4. 3-Year Presentation

There were no presentations.

5. Announcements

There were no announcements.

6. Director's Report

Ms. Cada reported that the Ben Gordon Center will soon be launching the EPIC software program that the rest of Northwestern Medicine is utilizing and should start in March. They let us know that there may be diminished capacity until the system is up and running.

The Family Service Agency has only one more approval to receive regarding Medicaid and that will give them the ability to start the billing process.

Mr. Helland went to the ACMHAI meeting on 12/7/17 and said it was interesting as usual.

Ms. Cada reported that Ms. Leifheit, County Board Liaison, will be leaving our Board as of 12/31/17, one year before the end of her term. The County Board President will be appointing another liaison.

7. Community Input

No community input.

8. Finance Reports

Dr. Stromborg moved to approve the December 2017 agency claims in the amount of \$199,952.80; seconded by Ms. Cook. The motion passed unanimously on a roll call vote.

Ms. Olson moved to approve the December 2017 office claims in the amount of \$1,843.95; seconded by Ms. Plote. The motion passed unanimously on a roll call vote.

9. Executive Committee

A. Open Board position

Robert Cook attended the meeting and was asked to share his skills with the Board.

B. On-line Grant Reporting Demonstration

The Outcomes Committee suggested that the office look into an on-line grant reporting system. Ms. Cada had met with Alex Campbell a while ago and will attend the January Board meeting with a presentation of his service.

C. DCNP Internship Opportunity

The CMHB is a member of DCNP and was asked if we would be interested in applying with their internship program. Ms. Cada applied and is waiting to hear if there are any candidates that may match our needs. The Robert's Family Foundation funds the program.

10. Finance Committee

A. DeKalb County Health Department Funding Request

Ms. Cada reported that the Health Department has withdrawn their funding request for Narcan. Kane County received a grant for Narcan that included several surrounding counties including DeKalb.

11. Outcomes Committee

Mr. Wessels reported that the Outcomes Committee met and Dr. Schatteman gave an update on the progress of the Outcomes project. She will present a printed report in the next few weeks. At that time, the next step will be discussed.

Ms. Olson has volunteered to be Interim Committee Chair until another member can be brought up to speed.

12. Old Business

Dr. Stromborg will be hosting a webinar on Wednesday 12/13/17 titled Children and Mental Health. Mr. Helland and Mr. Wessels will be attending.

13. New Business

Mr. Helland wrote and read a recap of Board activities for 2017. A copy will be included with the minutes.

14. Adjournment -

The meeting was adjourned at 6:41 p.m.

Respectfully submitted,

Jerald Helland, President

Kathy Ostdick, Recording Secretary