

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

MINUTES OF MEETING

October 16, 2017

DRAFT

Board Members Present: Jerry Helland, Dick Schluter, Jane Olson, Marilyn Stromborg
Sue Plote, Meghan Cook, Dianne Leifheit, Merlin Wessels

Board Members - Absent:

Other Persons Present: Ellen Rogers, Paul LaLonde, Leah Jordal

Office Staff Present: Deanna Cada, Kathy Ostdick

1. Call to Order

The meeting was called to order by the President, Jerald Helland, at 6:00 PM.

2. Agenda

Dr. Stromborg moved to approve the agenda; seconded by Ms. Olson. The motion passed unanimously on a voice vote.

3. Minutes

Dr. Stromborg moved to approve the minutes of the 8/21/17 Board meeting; seconded by Ms. Plote. The motion passed unanimously on a voice vote.

Dr. Stromborg asked to put in a special acknowledgement to Ms. Cada and Ms. Ostdick by presenting them with a beautiful flower bouquet in appreciation of all the hard work, devotion, and creativity with the 50th Anniversary Event.

Ms. Cada thanked the Board for all their hard work and attendance by all Board members at the 50th Anniversary Event by presenting them with homemade cookies.

4. 3-Year Presentation – Voluntary Action Center

Ellen Rogers, Executive Director, Paul LaLonde, Assistant Executive Director, and Leah Jordal, Finance, gave the Voluntary Action Center's 3-Year Presentation.

5. Announcements

Three candidates were interviewed for the open Board seat:

- a. Jennie Geltz
- b. Lisa Seymour
- c. Elizabeth Mascal

6. Director's Report

Ms. Cada reported that the City of DeKalb Police Department has been awarded the Bureau of Justice Administration Grant for \$75,000 to do strategic planning on how to improve mental health and law enforcement collaboration. This grant may lead to a larger grant for implementation of services. Time line for grant is approximately one year.

Dan Templin of the Community Foundation informed Ms. Cada that the Illinois Children's Healthcare Foundation is releasing approximately \$10m dollars to do Systems of Care for children's mental health. KishHealth, the DeKalb County Health Department, and Ms. Cada will be resources for this System of Care and part of the committee.

Ms. Cada will be participating on a panel that Northern Public Radio is hosting through WNIJ about the long term impact of the State budget impasse.

Ms. Cada shared a 211 update. The 211 Committee has received their first utilization report. In the month of May 13 calls were received and in the month of June 46 calls were received. Average of caller is 48 years old, 55 females called, 14 males called and most people are looking for utility assistance, housing assistance, job assistance, food assistance, and financial assistance. All calls were linked with agencies that could help.

Ms. Cada is participating in the Annie Glidden North Corridor Taskforce. Her capacity is mostly with Community Action for this taskforce.

Ms. Cada reported that the Family Service Agency has been approved to start Medicaid services but they have not received permission from the State to bill for the services as of yet.

Ms. Cada received an email from Mental Health 1st Aid America saying that they saw our story on WNIJ in August and wanted to thank us for being a Mental Health 1st Aid champion in our community. They asked Ms. Cada to please check out their Be the Difference campaign and let them know if there is anything they can do for us and thanked us for all the work in mental health and substance abuse. This was signed by the Communications Director for Mental Health 1st Aid America International Council for Behavioral Health.

7. Community Input

No community input.

8. Finance Reports

Ms. Plote moved to approve the September 2017 agency claims in the amount of \$179,080.57; seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote.

Dr. Stromborg moved to approve the September 2017 office claims in the amount of \$1,031.39; seconded by Ms. Olson. The motion passed unanimously on a roll call vote.

Dr. Stromborg moved to approve the October 2017 agency claims in the amount of \$196,843.33; seconded by Ms. Olson. The motion passed unanimously on a roll call vote.

Dr. Stromborg moved to approve the October 2017 office claims in the amount of \$4,214.52; seconded by Ms. Plote. The motion passed unanimously on a roll call vote.

9. Executive Committee

A. FY18 County Budget

The Board discussed revisions to the approved 2018 Mental Health Board Budget.

Dr. Stromborg moved to accept the revisions to the 2018 Mental Health Board Budget; seconded by Ms. Plote. The motion passed unanimously on a roll call vote.

B. Open Board Position

Ms. Cada informed the Board that Mr. Wessels will be leaving the Board at the end of his term 12/31/17. The Board discussed the three candidates that interviewed earlier in the meeting and have discussed recommending Jennie Geltz to the County Board to fill the seat of Terry Purcell. As Mr. Wessels seat becomes available, an additional candidate will be discussed.

Ms. Plote moved to recommend Jennie Geltz to the DeKalb County Board for the open seat on the Mental Health Board and to continue to consider additional candidates for future open positions; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.

C. Board Retreat Feedback – Board Liaison Program

Ms. Cada discussed the potential Board liaison program that she had suggested but has since been counseled by the McHenry County 708 Board Director that this should not be moved forward.

D. Administrative Assistant and Executive Director Performance Reviews

Mr. Helland discussed performance reviews. The form for Ms. Cada should be filled out and sent to Ms. Ostdick in the stamped addressed envelope by November 20th.

E. 2018 Meeting Dates – for informational purposes

The Board reviewed the 2018 meeting dates. Mr. Helland discussed the December Board meeting/Holiday and Ugly Sweater celebration. The Board agreed that Fatty's was a good place to hold the event. Mr. Helland was reminded to bring the trophy to the event. Because Mr. Helland won the contest last year, it was decided that he would be out of the running this year but he would be the judge.

10. Finance Committee

A. Funding Guidelines review

Mr. Schluter asked Ms. Cada to discuss the changes on the funding guidelines.

Dr. Stromborg moved to accept the changes to the funding guidelines as presented; seconded by Ms. Plote. The motion passed unanimously on a voice vote.

11. Outcomes Committee

The Outcomes Committee did not meet last month. Ms. Cada did ask Alicia Schatteman how her report was moving forward and she indicated it would be ready within the next few weeks.

12. 50th Anniversary Ad Hoc Committee

A. 10/10/17 Event Feedback

The Ad Hoc committee will not meet again. The event got very good feedback. People on the panel said they enjoyed their participation very much.

13. Old Business

Nothing to report.

14. New Business

Nothing to report.

15. Adjournment - Next meeting will be 11/20/17 starting at 6:00 pm. With a 3-Year Presentation from KishHealth/Northwestern Medicine

The meeting was adjourned at 8:38 p.m.

Respectfully submitted,

Jerald Helland, President

Kathy Ostdick, Recording Secretary