

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
OUTCOMES COMMITTEE
MINUTES OF MEETING
November 27, 2017**

Approved

Committee Members Present: Merlin Wessels, Jane Olson, Sue Plote, Marilyn Stromborg

Other Persons Present: Jerry Helland, Alicia Schatteman

Office staff: Deanna Cada, Kathy Ostidick

1. Call to Order

Mr. Wessels called the meeting to order at 5:16 p.m.

2. Agenda Approval

Ms. Plote moved to approve the agenda; seconded by Ms. Olson. The motion passed unanimously on a voice vote.

3. Minutes

Ms. Olson moved to approve the minutes of the 6/12/17 meeting; seconded by Ms. Plote. The motion passed unanimously on a voice vote.

4. Update on Development of Statistics Reports

Ms. Cada reported that only about 6 agencies have turned in their statistical reports. Ms. Cada will contact the remainder to ask for the information soon.

Ms. Cada has had conversations with an NIU Professor who works in the data analysis department and she is looking for projects for data collection analysis for her students. Agencies have also expressed to Ms. Cada that they have data but aren't sure what to do with it. If the two could partner, this may be advantageous to both parties.

5. Outcomes Project – Dr. Alicia Schatteman

Dr. Schatteman gave a verbal report as to step two which was to work with the three agencies that were originally picked to have Dr. Schatteman observe and collect information. She wanted to see how the agencies collect and report the data the Mental Health Board is asking for. Step two is to have Dr. Schatteman work with them on developing new outcomes that would be helpful to our Board. Dr. Schatteman referred to the accreditation or certification requirements for each organization and what the quality indicators were. Dr. Schatteman further explained that organizations that are accredited or certified must maintain or improve the quality indicators of those review bodies or be at risk of losing other funding. If an agency is complying with the accreditation body standards, the Mental Health Board should trust that the agency is also complying with CMHB's standards.

Dr. Schatteman is working on the written final report of the first section of the project and should have it ready in several weeks.

Ms. Cada suggested that the CMHB should have an on-line reporting system.

Ms. Olson moved to look into a proposal for on-line reporting; seconded by Ms. Plote. The motion passed unanimously on a voice vote.

Mr. Wessels also suggested to add the question of what is meaningful data/criteria to an organization and how should they be measured.

6. Next Steps

Ms. Cada suggested that a new Outcomes Committee chair be recommended. Ms. Olson said she would be the Interim Committee Chair until someone else stepped up.

7. Other

Nothing else to report.

8. Date of next meeting: 1/9/18 at 5:15 pm.

9. Adjournment

The meeting was adjourned at 6:13 P.M.

Respectfully submitted,

Jane Olson, Committee Chair

Kathy Ostdick, Recording Secretary