

**ALL OF THE MINUTES THAT APPEAR IN  
THIS PACKET HAVE NOT BEEN APPROVED  
YET. THEY WILL BECOME OFFICIAL AT  
THEIR RESPECTIVE COMMITTEE'S  
SUBSEQUENT MEETINGS, WHERE ANY  
CHANGES IN THE MINUTES ARE  
REPORTED.**

## COUNTY BOARD MEETING

JUNE 19, 2013

7:30 p.m.

### AGENDA

1. Roll Call
2. Pledge to the Flag
3. Approval of Minutes
4. Approval of Agenda
5. Communications and Referrals
6. Persons to be Heard from the Floor
7. Proclamations:
8. Appointments for this Month:
  - 1.) **Building Board of Appeals**: Mr. Ralph Tompkins and Mr. Steve Bollinger, reappointments for a term of 4 years, until 04/30/2017.
  - 2.) **Cortland Fire District**: Mr. Robert Coyle, appointment to replace Mr. William Abbot, until April 30, 2016.
  - 3.) **Housing Authority of the County of DeKalb**: Mr. Herodote Adjegan, appointment to replace Ms. Susie Hill, until October 31, 2017.
9. Reports from Standing Committees & Ad Hoc Committees

### **PLANNING AND ZONING COMMITTEE**

No Business

### **COUNTY HIGHWAY COMMITTEE**

**1. Resolution #R2013-43**: Baseline Road Bridge – Anticipation of Township Bridge Funds. *The DeKalb County Board does approve using Township Bridge Funds for the cost of the Baseline Road Bridge Project. To cover the programmed portion of this cost the County will cover this cost from the County Bridge Fund and receive reimbursement from the State of Illinois through the annual allocation process. This is a joint Township Road and both Sycamore and Kingston Road Districts will participate in this project scheduled to begin on July 8, 2013 with an anticipated completion date during the first week of September 2013.*

**Committee Action: Moved by Vice Chairman Pietrowski, seconded by Mr. O'Barski, and it was carried unanimously to forward this resolution to the full board for approval.**

**2. Resolution #R2013-44**: MFT For West County Line Road Resurface Project. *The County of DeKalb wants to maintain the road from Perry to U.S Route 30. In the 1990's DeKalb and Lee Counties entered into an agreement stating that Lee County would be responsible for the 4 miles from Lee Road south to U.S. Route 30. Contained in that agreement was the provision that when either*

County would perform major maintenance, i.e. resurfacing, then each County would participate in an agreed prorated cost of those projects. DeKalb County's prorated cost for this current project has been estimated at \$92,000 and we will be using MFT funds as well as matching funds. In order for MFT funds to be used the County Board must authorize appropriation of such funds. MFT funds in the amount of \$47,135.00 are being programmed for this project. **Committee Action: Moved by Mr. Jones, seconded by Mr. Frieders and it was carried unanimously to forward this resolution to the full board for approval.**

**3. Resolution #R2013-45:** Award for 2013 Paving Marking Project. The DeKalb County Board does award the 2013 Paving Marking Project to the low bidder meeting specifications, America's Parking Remarketing of St. Louis, Missouri, in the amount of \$247,462.90 for the center line and edge line markings on all County roads and various Road District roads. **Committee Action: Moved by Mr. Jones, seconded by Mr. Frieders, and it was carried unanimously, to forward this resolution to the full board for approval.**

#### **LAW AND JUSTICE COMMITTEE**

No Business

#### **HEALTH AND HUMAN SERVICES COMMITTEE**

No Business

#### **ECONOMIC DEVELOPMENT COMMITTEE**

No Business

#### **FINANCE COMMITTEE**

**a.) Resolution #R2013-49:** Policy Regarding the Award of Contracts. A Resolution Adopting a Policy Regarding the Award of Contracts for DeKalb County Government. **Committee Action: Moved by Ms. Haji-Sheikh, seconded by Mr. Cvek, and it was carried unanimously to forward this resolution to the full board for approval.**

**b.) Resolution #R2013-50:** Purchasing Policy Update. A Resolution Adopting a Revised Purchasing Policy for DeKalb County Government. **Committee Action: Moved by Ms. Haji-Sheikh, seconded by Mr. Ms. Fullerton, and it was carried unanimously to forward this resolution to the full board for approval.**

**c.) Claims:**

Move to approve the claims for this month, and the off cycle claims paid during the previous month, in the amount of \$5,865,939.81.

d.) Reports of County Officials:

Move to accept and place on file the following Reports of County Officials:

Cash and Investments in County Banks for May 2013, Planning and Zoning Building and Permit Reports for May 2013, Public Defender's Report for May 2013, Jail Report for May 2013, Court Services Adult and Juvenile Reports for May 2013, and the 2012 Financial Audit Report & Management Letter.

**EXECUTIVE COMMITTEE**

- a.) **Ordinance #2013-07:** Amendment to the Raffle Permit. *The DeKalb County Board does amend Chapter 7 of the DeKalb County Code pertaining to Raffle Permits (please see changes attached to this ordinance).* **Committee Action: Moved by Ms. Turner, seconded by Mr. Whelan, and it was carried unanimously to forward this resolution to the full board for approval.**
- b.) **Resolution #R2013-46:** Family Services Agency Raffle Permit Request. *The DeKalb County Board does hereby approve the raffle permit for the Family Services Agency.* **Committee Action: Moved by Ms. Fauci, seconded by Mr. Reid, and it was carried unanimously to forward this resolution to the full board for approval.**
- c.) **Resolution #R2013-47:** Sandwich Fair Raffle Permit Request. *The DeKalb County Board does hereby approve the raffle permit for the Sandwich Fair.* **Committee Action: Moved by Ms. Fauci, seconded by Mr. Reid, and it was carried unanimously to forward this resolution to the full board for approval.**
- d.) **Resolution #R2013-48:** NIU Athletics Raffle Permit Request. *The DeKalb County Board does hereby approve the raffle permit for NIU Athletics.* **Committee Action: Moved by Ms. Fauci, seconded by Mr. Reid, and it was carried unanimously to forward this resolution to the full board for approval.**
- e.) **Resolution #R2013-51:** Adoption of Labor Contract for the Rehab and Nursing Home. *The DeKalb County Board does concur in the recommendation of its negotiators and does hereby ratify the labor contract with AFSCME Council 31, Local 3537 for the period of January 1, 2013 through December 31, 2015 as stipulated on Attachment A of this resolution and does direct the Chairman to execute the contract as prepared by the County's Labor Attorney and further directs the staff to implement said contract in a timely fashion.* **Committee Action: Moved by Ms. Fauci, seconded by Ms. DeFauw, and it was carried unanimously to forward this resolution to the full board for approval.**

9. Old Business

10. New Business

i. **Appointments expiring for the month of July 2013:**

a.) Fairdale Light District - 2 positions

ii. Other

11. Adjournment

**DEKALB COUNTY FOREST PRESERVE DISTRICT**

1. Roll Call

2. Approval of the Minutes

3. Approval of the Agenda

4. Standing Committee Report

5. Claims:

Move to approve the claims for this month, and the off cycle claims paid during the previous month, in the amount of \$71,737.27.

6. Old Business

7. New Business



8. Adjournment

**COUNTY BOARD COMMITTEE AGENDAS**  
**June 17 - 20, 2013**

Monday -06/17/13	Tuesday - 06/18/13	Wednesday - 06/19/13	Thursday - 06/20/13	NOTICES
<p><b><u>Law &amp; Justice Committee</u></b>  <b>@6:30p.m.</b></p> <ol style="list-style-type: none"> <li>1. Roll Call</li> <li>2. Approval of the Minutes</li> <li>3. Approval of the Agenda</li> <li>4. Court Services Monthly Report</li> <li>5. Public Defender's Monthly Report</li> <li>6. Coroner's Annual Report</li> <li>7. ESDA 's Annual Report</li> <li>8. Sheriff's Annual Report               <ol style="list-style-type: none"> <li>a.) Monthly Jail Report</li> </ol> </li> <li>8. Adjournment</li> </ol> <p><b>Location: Administration Building, Conference Room East, 110 E. Sycamore Street, Sycamore, IL</b></p>	<p><b><u>Forest Preserve Committee</u></b>  <b>@6:00p.m.</b></p> <ol style="list-style-type: none"> <li>1. Roll Call</li> <li>2. Approval of the Minutes</li> <li>3. Approval of the Agenda</li> <li>4. IMRF Resolutions for Compatibility with County</li> <li>5. General Discussion:               <ol style="list-style-type: none"> <li>a.) Afton prairie and wetland tour</li> <li>b.) Monthly reports, activities &amp; updates.</li> <li>c.) Committee member comments</li> </ol> </li> <li>6. Adjournment</li> </ol> <p><b>Location: Afton Forest Preserve, Enclosed Shelter by North Parking Lot, 13600 Crego Road, DeKalb, IL</b></p>	<p><b><u>County Board Meeting</u></b>  <b>@7:30p.m.</b></p> <p><b>Location: Legislative Center, Gathertorium, 200 N. Main Street, Sycamore, IL</b></p>		<p align="center"><b>PUBLIC HEARING NOTICE</b></p> <p align="center"><b>July 18, 2013</b></p> <p><b>1:00p.m.</b> – R-Equipment LLC Variation Request for a proposed third identification sign on the property located on the north side of State Rte. 64, approximately 1,250 feet east of the intersection with Glidden Road.</p> <p><b>Location: Administration Building, Conference Room East, 110 E. Sycamore Street, Sycamore, IL</b></p>

# DEKALB COUNTY BOARD COMMITTEE CALENDAR

## JULY, 2013

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 <u>Health &amp; Human Services</u> @7:00pm.	2	3 <u>Finance</u> @7:00p.m.	4 <div style="background-color: red; color: white; padding: 5px; text-align: center;">Fourth of July Observed!</div> <div style="background-color: blue; color: white; padding: 5px; text-align: center;">County Offices Closed!</div> <hr/> <u>County Highway</u> @6:00p.m. CANCELLED	5	6
7	8	9 <u>Executive Committee</u> @7:00p.m.  CANCELLED	10 <u>Economic Development Committee</u> @7:00p.m. <hr/> <u>Watershed Steering Committee</u> @3:00p.m.	11	12	13
14	15 <u>Law &amp; Justice Committee</u> @6:30p.m.	16 <u>Forest Preserve</u> @6:00p.m.  CANCELLED	17 <hr/> <u>County Board Meeting</u> @7:30p.m.  CANCELLED	18	19	20
21	22	23	24 <u>Planning &amp; Zoning</u> @7:00p.m.	25 <u>Regional Planning Commission</u> @7:00p.m.	26	27
28	29	30	31			

# EMPLOYEE SERVICE AWARDS

*June*

**2013**

SUN	MON	TUE	WED	THU	FRI	SAT
		<b>35 YEARS OF SERVICE</b>				
		None				
		<b>30 YEARS OF SERVICE</b>				
		None				
		<b>25 YEARS OF SERVICE</b>				
		None				
		<b>20 YEARS OF SERVICE</b>				
		None				
		<b>15 YEARS OF SERVICE</b>				
Ray Hove			06/05/1998			Sheriff's Department
Kimberly Johnson			06/15/1998			Circuit Clerk
		<b>10 YEARS OF SERVICE</b>				
Patricia Young			06/10/2003			Rehab & Nursing
Jennifer Denler			06/24/2003			Rehab & Nursing
		<b>5 YEARS OF SERVICE</b>				
Timothy Smith			06/17/2008			Sheriff's Department
Tiffany Frazier			06/17/2008			Sheriff's Department
Kelsey Shelton			06/17/2008			Rehab & Nursing

For questions or corrections, please contact Lisa in the Administration Office at (895) 895-1639



## COUNTY BOARD PROCEEDINGS

May 15, 2013

The County Board met in regular session at the Legislative Center Wednesday, May 15, 2013. The Chair called the meeting to order and the Clerk called the roll. Those Members present were Mr. Emerson, Ms. Fauci, Mr. Foster, Mr. Gudmunson, Mrs. Haji-Sheikh, Mr. Johnson, Mr. Jones, Mr. O'Barski, Mr. Oncken, Mr. Pietrowski, Mr. Reid, Mr. Stoddard, Mrs. Tobias, Mrs. Turner, Mr. Tyson, Mr. Whelan, Mr. Brown, Mr. Cribben, Mr. Cvek, Mrs. DeFauw, Mr. Deverell and Chairman Metzger. Mrs. Fullerton was absent. Twenty three Members were present and one was absent.

Chairman Metzger asked Mr. Emerson to lead the pledge of allegiance.

### APPROVAL OF MINUTES

#### Motion

Mr. Johnson moved to approve the Minutes of April 17, 2013. Mr. O'Barski seconded the motion.

#### Voice Vote

Chairman Metzger asked for a voice vote on the approval of the Minutes. All Members present voted yea. Motion carried unanimously.

### APPROVAL OF AGENDA

#### Motion

Mr. Cvek moved to approve the Agenda and Mr. Whelan seconded the motion.

#### Motion to Amend

Mr. Cvek moved to add Proclamation P2013-04: To Recognize & Honor the Extraordinary Efforts of our Local DeKalb County American Red Cross Volunteers. Mr. O'Barski seconded the Motion.

#### Voice Vote

Chairman Metzger asked for a voice vote on the Agenda as Amended. All Members voted yea. Motion carried unanimously.

### COMMUNICATIONS AND REFERRALS

Chairman Metzger announced that the County Board Meeting was streaming live online this evening on the county's website. He also complimented the County's IMO Department for all the work that they did in making the online viewing possible.

#### Employee Service Awards

Employee Service Awards for the Month of May 2013 were: Five Years: Lisa Phelps: Rehab and Nursing, Parris Lumpkins: Rehab and Nursing; Twenty Years: Peggy Newby: Health Department, Amy Larson: Rehab and Nursing, Kelli Liebl: Rehab and Nursing; Twenty Five Years: Van Bomar: Sheriff's Department, Carol Feiza: Sheriff's Department; Thirty Five Years: James Quinn: Highway Department.

**Proclamation P2013-04: To Recognize & Honor the Extraordinary Efforts of our Local DeKalb County American Red Cross Volunteers**

Vice Chairman, Mr. Stoddard, read aloud a Proclamation Honoring the men and women of the local DeKalb County American Red Cross.

**APPOINTMENTS**

Chairman Metzger recommended the following appointments: Economic Development Committee Chairman: Mr. Jeff Whelan, appointment for a term ending November 30, 2014.

Motion

Mrs. Tobias moved to approve the appointments as presented. Mr. Oncken seconded the motion.

Voice Vote

The Chairman asked for a voice vote on the appointments. All Members voted yea. Motion carried unanimously.

**PERSONS TO BE HEARD FROM THE FLOOR**

There were no persons to address the County Board on any items that were not subject to a public hearing.

**REPORTS FROM STANDING COMMITTEES**

**PLANNING AND ZONING COMMITTEE**

**Resolution R2013-36: Authorizing the Initiation of the Evergreen Village Project**

Motion

Mrs. Turner moved The DeKalb County Board does hereby authorize and direct the appropriate County staff to continue implementing the mitigation project pursuant to the Illinois Emergency Management Agency State-Local Hazard Mitigation Grant Program Assistance Agreement (FEMA-DR-1800-IL) for acquisition of the Evergreen Village Mobile Home Park. Ms. Fauci seconded the motion.

Roll Call Vote

Chairman Metzger asked for a roll call vote. Those Members who voted yea were Mr. Emerson, Ms. Fauci, Mr. Foster, Mr. Frieders, Mr. Gudmunson, Mrs. Haji-Sheikh, Mr. Johnson, Mr. Jones, Mr. O'Barski, Mr. Oncken, Mr. Pietrowski, Mr. Reid, Mr. Stoddard, Mrs. Tobias, Mrs. Turner, Mr. Tyson, Mr. Whelan, Mr. Brown, Mr. Cribben, Mr. Cvek, Mrs. DeFauw, Mr. Deverell and Chairman Metzger. All Members present voted yea. Motion carried unanimously.

## **COUNTY HIGHWAY COMMITTEE**

### **Resolution R2013-33: Award for County, Clinton & Squaw Grove Hot-Mix Projects**

#### **Motion**

Mr. Gudmunson moved The DeKalb County Board does award the Hot Mix Project to three companies that have submitted the low bids meeting specifications, those being: Curran Contracting Company in the amount of \$141,457.00 for the hot-mix resurfacing of 0.80 miles of Waterman Road in Clinton Road District, Geneva Construction Company in the amount of \$314,766.00 for the hot-mix resurfacing of 1.57 miles of Governor Beveridge Highway and Bastian Road in Squaw Grove Road District, and Martin & Company Excavating in the amount of \$626,101.48 for the hot-mix resurfacing of 4.17 miles of Malta Road between Old State Road and Illinois Route 72 in DeKalb County. Mr. Frieders seconded the motion.

#### **Roll Call Vote**

Chairman Metzger asked for a roll call vote. Those Members who voted yea were Mr. Emerson, Ms. Fauci, Mr. Foster, Mr. Frieders, Mr. Gudmunson, Mrs. Haji-Sheikh, Mr. Johnson, Mr. Jones, Mr. O'Barski, Mr. Oncken, Mr. Pietrowski, Mr. Reid, Mr. Stoddard, Mrs. Tobias, Mrs. Turner, Mr. Tyson, Mr. Whelan, Mr. Brown, Mr. Cribben, Mr. Cvek, Mrs. DeFauw, Mr. Deverell and Chairman Metzger. All Members present voted yea. Motion carried unanimously.

### **Resolution R2013-34: MFT for Sec. 13-00000-04-GM-Pavement Markings**

#### **Motion**

Mr. Gudmunson moved The DeKalb County Board does authorize the expenditure of MFT funds to be used for the 2013 Pavement Marking Project in the amount of \$98,782.00. Mr. O'Barski seconded the motion.

#### **Roll Call Vote**

Chairman Metzger called for a roll call vote. Those Members who voted yea were Mr. Emerson, Ms. Fauci, Mr. Foster, Mr. Frieders, Mr. Gudmunson, Mrs. Haji-Sheikh, Mr. Johnson, Mr. Jones, Mr. O'Barski, Mr. Oncken, Mr. Pietrowski, Mr. Reid, Mr. Stoddard, Mrs. Tobias, Mrs. Turner, Mr. Tyson, Mr. Whelan, Mr. Brown, Mr. Cribben, Mr. Cvek, Mrs. DeFauw, Mr. Deverell and Chairman Metzger. All Members voted yea. Motion carried.

### **Resolution R2013-35: Award for 2013 Drainage Pipes**

#### **Motion**

Mr. Gudmunson moved The DeKalb County Board does award the 2013 Drainage Pipes project to the low bidder meeting specifications, Contech Engineered Solutions, in the amount of \$46,932.12. Mrs. Haji-Sheikh seconded the motion.

#### **Roll Call Vote**

Chairman Metzger called for a roll call vote. Those Members who voted yea were Mr. Emerson, Ms. Fauci, Mr. Foster, Mr. Frieders, Mr. Gudmunson, Mrs. Haji-Sheikh, Mr. Johnson, Mr. Jones, Mr. O'Barski, Mr. Oncken, Mr. Pietrowski, Mr. Reid, Mr. Stoddard, Mrs. Tobias, Mrs. Turner, Mr. Tyson, Mr. Whelan, Mr. Brown, Mr. Cribben, Mr. Cvek, Mrs. DeFauw, Mr. Deverell and Chairman Metzger. All Members voted yea. Motion carried.

## **HEALTH AND HUMAN SERVICES COMMITTEE**

### **Resolution R2013-37: Award of the Senior Services Tax Levy Funding**

#### **Motion**

Mrs. DeFauw moved The DeKalb County Board did approve the recommendation of the Health & Human Services Committee and agrees to purchase services from the agencies listed on the resolution, not exceeding the individual limits listed, in the total amount of \$450,783.00 for the period of July 1, 2013 through June 30, 2014 and does hereby approve the additional allocation of \$3,000.00 to the DeKalb County Health Department for the grant period ending June 30, 2013. Mr. Whelan seconded the motion.

#### **Roll Call Vote**

The Chairman called for a roll call vote on the Resolution. Those Members who voted yea were Mr. Emerson, Ms. Fauci, Mr. Foster, Mr. Frieders, Mr. Gudmunson, Mrs. Haji-Sheikh, Mr. Johnson, Mr. Jones, Mr. O'Barski, Mr. Oncken, Mr. Pietrowski, Mr. Reid, Mr. Stoddard, Mrs. Tobias, Mrs. Turner, Mr. Tyson, Mr. Whelan, Mr. Brown, Mr. Cribben, Mr. Cvek, Mrs. DeFauw, Mr. Deverell and Chairman Metzger. All Members voted yea. Motion carried.

## **FINANCE COMMITTEE**

### **Resolution R2013-38: Authorizing a New Authorized Agent to IMRF for the County of DeKalb**

#### **Motion**

Mr. Reid moved The DeKalb County Board does hereby appoint Mr. Peter J. Stefan, Finance Director, as its new Authorized Agent to IMRF. Mr. Cvek seconded the motion.

#### **Voice Vote**

Chairman Metzger asked for a voice vote. All Members present voted yea. Motion carried unanimously.

### **Claims**

#### **Motion**

Mr. Reid moved to approve the claims for this month, and the off cycle claims paid during the previous month, in the amount of \$5,272,672.17. Mrs. Tobias seconded the motion.

#### **Roll Call Vote**

The Chairman asked for a roll call vote on the approval of the claims. Those Members who voted yea were Mr. Emerson, Ms. Fauci, Mr. Foster, Mr. Frieders, Mr. Gudmunson, Mrs. Haji-Sheikh, Mr. Johnson, Mr. Jones, Mr. O'Barski, Mr. Oncken, Mr. Pietrowski, Mr. Reid, Mr. Stoddard, Mrs. Tobias, Mrs. Turner, Mr. Tyson, Mr. Whelan, Mr. Brown, Mr. Cribben, Mr. Cvek, Mrs. DeFauw, Mr. Deverell and Chairman Metzger. All Members voted yea. Motion carried unanimously.

### **Reports of County Officials**

#### **Motion**

Mr. Reid moved to accept and place on file the following Reports of County Officials: Cash and Investments in County Banks for April 2013, Planning and Zoning Building and

Permit Reports for April 2013, Public Defender's Report for April 2013, Jail Report for April 2013, Court Services Adult and Juvenile Reports for April 2013. Mr. Oncken seconded the motion.

Voice Vote

The Chairman called for a voice vote on the reports of county officials. All Members present voted yea. Motion carried unanimously.

**EXECUTIVE COMMITTEE**

**Resolution R2013-41: Kishwaukee Valley Art League Raffle Permit Request**

Motion

Mr. Stoddard moved The DeKalb County Board does hereby approve the raffle permit for the Kishwaukee Valley Art League. Mr. Pietrowski seconded the motion.

Voice Vote

The Chairman called for a voice vote. All Members voted yea. Motion carried.

**EXECUTIVE SESSION: LABOR NEGOTIATIONS**

Motion

Mr. Cvek moved to enter an Executive Session. Mrs. DeFauw seconded the motion.

Roll Call Vote

Chairman Metzger called for a roll call vote on the motion. Those Members who voted yea were Mr. Emerson, Ms. Fauci, Mr. Foster, Mr. Frieders, Mr. Gudmunson, Mrs. Haji-Sheikh, Mr. Johnson, Mr. Jones, Mr. O'Barski, Mr. Oncken, Mr. Pietrowski, Mr. Reid, Mr. Stoddard, Mrs. Tobias, Mrs. Turner, Mr. Tyson, Mr. Whelan, Mr. Brown, Mr. Cribben, Mr. Cvek, Mrs. DeFauw, Mr. Deverell and Chairman Metzger. All Members voted yea. Motion carried unanimously.

*Executive Session in progress*

Motion

Mrs. DeFauw moved to return to the County Board Meeting. Mr. Emerson seconded the motion.

Roll Call Vote

Chairman Metzger called for a roll call vote on the motion. Those Members who voted yea were Mr. Emerson, Ms. Fauci, Mr. Foster, Mr. Frieders, Mr. Gudmunson, Mrs. Haji-Sheikh, Mr. Johnson, Mr. Jones, Mr. O'Barski, Mr. Oncken, Mr. Pietrowski, Mr. Reid, Mr. Stoddard, Mrs. Tobias, Mrs. Turner, Mr. Tyson, Mr. Whelan, Mr. Brown, Mr. Cribben, Mr. Cvek, Mrs. DeFauw, Mr. Deverell and Chairman Metzger. All Members present voted yea. Motion carried unanimously.

**Resolution R2013-40: Adoption of Labor Contract**

Motion

Mr. Stoddard moved The DeKalb County Board, does concur in the recommendation of its negotiators and does hereby ratify the labor contract with AFSCME Council 31, Local 3537 for the period of January 1, 2013 through December 31, 2015 as stipulated on

Attachment A of this resolution and does direct the Chairman to execute the contract as prepared by the County's Labor Attorney and further directs the staff to implement said contract in a timely fashion. Mr. O'Barski seconded the motion.

Roll Call Vote

Chairman Metzger asked for a roll call vote on the Resolution. Those Members who voted yea were Mr. Emerson, Ms. Fauci, Mr. Foster, Mr. Frieders, Mr. Gudmunson, Mrs. Haji-Sheikh, Mr. Johnson, Mr. Jones, Mr. O'Barski, Mr. Oncken, Mr. Pietrowski, Mr. Reid, Mr. Stoddard, Mrs. Tobias, Mrs. Turner, Mr. Tyson, Mr. Whelan, Mr. Brown, Mr. Cribben, Mr. Cvek, Mrs. DeFauw, Mr. Deverell and Chairman Metzger. All Members present voted yea. Motion carried unanimously.

**Resolution R2013-42: Adoption of Labor Contract for International Union of Operating Engineers, Local 150 (Highway Department)**

Motion

Mr. Stoddard moved to approve the Resolution as presented. Mr. Pietrowski seconded the motion.

Roll Call Vote

Chairman Metzger called for a roll call vote on the Resolution. Those Members who voted yea were Mr. Emerson, Ms. Fauci, Mr. Foster, Mr. Frieders, Mr. Gudmunson, Mrs. Haji-Sheikh, Mr. Johnson, Mr. Jones, Mr. O'Barski, Mr. Oncken, Mr. Pietrowski, Mr. Reid, Mr. Stoddard, Mrs. Tobias, Mrs. Turner, Mr. Tyson, Mr. Whelan, Mr. Brown, Mr. Cribben, Mr. Cvek, Mrs. DeFauw, Mr. Deverell and Chairman Metzger. All Members present voted yea. Motion carried unanimously.

**OLD BUSINESS / NEW BUSINESS**

Mr. Whelan reminded everyone to go see the movie "At Any Price" that was filmed in DeKalb County.

**APPOINTMENTS EXPIRING FOR JUNE 2013**

Fairdale Light District – 2 positions  
Building Board of Appeals – 2 positions

**ADJOURNMENT**

Motion

Mrs. Turner moved to adjourn the meeting and Mr. Johnson seconded the motion.

Voice Vote

The Chair called for a voice vote on the adjournment. All Members voted yea. Motion carried unanimously.

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DeKalb County Clerk

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DeKalb County Board Chairman

# PROCLAMATIONS

**SECTION A.**

**PLANNING & ZONING COMMITTEE**





# DeKalb County Government Planning, Zoning and Building Department

## Construction To Date

6/3/2013

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P = Permits

F = AG Permits

Date Range: 5/1/2013 - 5/31/2013

Township	Residences New Construction			Residences Alterations			Commercial/Industrial New Alterations		Commercial/Industrial Accessory		Farm Structures and Other Accessory		
	P	F	Value	P	F	Value	P	Value	P	Value	P	F	Value
Afton				2		\$12,000.00					1	1	\$47,000.00
Clinton	1	1	\$329,600.00	1	1	\$50,000.00	1	\$7,500.00			1		\$71,983.00
Cortland	2		\$60,000.00	1		\$3,750.00	2	\$12,500.00			4	3	\$73,900.00
DeKalb							3	\$121,400.00			2		\$6,300.00
Franklin				1		\$9,580.00	1	\$7,500.00			1	1	\$40,000.00
Genoa				1	1	\$6,000.00			1	\$8,000.00	4	3	\$260,100.00
Kingston				4		\$26,000.00	1	\$7,500.00					
Malta									1	\$20,000.00	2	2	\$81,800.00
Mayfield	1	1	\$425,000.00	2	1	\$25,200.00	3	\$50,000.00			3	2	\$383,500.00
Milan							1	\$5,700.00			1	1	\$159,500.00
Paw Paw							3	\$80,000.00	8	\$24,800.00	2	2	\$31,000.00
Pierce	1	1	\$358,600.00								2	2	\$73,600.00
Sandwich	1		\$163,800.00						1	\$26,000.00	3		\$66,500.00
Shabbona	1	1	\$170,000.00								2	2	\$51,000.00
Somonauk				2		\$51,000.00					1	1	\$90,000.00
South Grove							1	\$7,500.00					
Squaw Grove							2	\$8,500.00	1	\$1,000.00	2		\$21,000.00
Sycamore	1	1	\$350,000.00	4		\$48,300.00					4		\$40,022.00
Victor							1	\$15,000.00			3	2	\$65,300.00

<b>Totals</b>	<b>8</b>	<b>5</b>	<b>\$1,857,000.00</b>	<b>18</b>	<b>3</b>	<b>\$231,830.00</b>	<b>19</b>	<b>\$323,100.00</b>	<b>12</b>	<b>\$79,800.00</b>	<b>38</b>	<b>22</b>	<b>\$1,562,505.00</b>
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Value of Construction for Date Range: \$1,287,280.00

Fees Received for Date Range: \$6,361.00

Cumulative Totals 1/1/2013 - 5/31/2013:

Value of Construction: \$4,054,235.00

Permits Issued: 95

Farm Permits: 30

Fees Recieved: \$14,689.00

Value of Construction for Date Range Last Year: \$1,549,605.00

Fees Received for Date Range Last Year: \$3,504.00

Cumulative Totals 1/1/2012 - 5/31/2012:

Value of Construction: \$8,394,861.00

Permits Issued: 93

Farm Permits: 35

Fees Recieved: \$17,586.00



**DeKalb County Government  
Planning, Zoning and Building Department  
Township Report**

5/1/2013 - 5/31/2013

Application Date	Permit Number	Applicant	PIN	Address	Structure	Value	Fee
5/24/2013	AF-13-3	K&K Construction	11-14-351-017	15154 State Route 23, DeKalb IL	Residences-Alteration Re-roof	\$2,000	5/24/2013 \$100
5/20/2013	CL-13-3	Jack Barshinger	14-04-200-011	11585 Waterman Road, Waterman IL	Residences-New Construction AG Farmhouse	\$329,600	5/20/2013 \$0
5/24/2013	CL-13-4	Ryan Frieders	14-32-100-005	6805 Leland Road, Waterman IL	Residences-Alteration Ag-SF Add (Garage)	\$50,000	5/24/2013 \$0
5/1/2013	CO-13-6	Brian Maguire US Cellular	09-34-100-010	18606 Chase Road, DeKalb IL	Comm/Industrial-New & Alteration Cell Tower Upgrade	\$7,500	5/1/2013 \$285
5/9/2013	CO-13-7	Tim Zeman Homes	09-29-400-029	300 Somonauk Road, Lot 26, Cortland IL	Residences-New Construction Mobile Home	\$30,000	5/9/2013 \$310
5/9/2013	CO-13-8	Tim Zeman Homes	09-29-400-029	300 Somonauk Road, Lot 61, Cortland IL	Residences-New Construction Mobile Home	\$30,000	5/9/2013 \$310
5/10/2013	CO-13-9	Stephen Ward	09-01-100-014	17443 Old State Road, Sycamore IL	Farm Structures & Other Accessory Storage Building	\$70,000	5/10/2013 \$100
5/13/2013	DK-13-5	Brian Maguire US Cellular	08-19-400-006	6423 S Malta Road, DeKalb IL	Comm/Industrial-New & Alteration Cell Tower Upgrade	\$7,500	5/10/2013 \$285
5/13/2013	FR-13-2	EcoHome Expert, Inc	01-16-300-027	2500 Scout Road, Kirkland IL	Residences-Alteration Re-roof	\$9,580	5/13/2013 \$100
5/30/2013	FR-13-3	Mark Wittwer	01-07-300-004	34332 W. County Line Road, Monroe Center IL	Farm Structures & Other Accessory Ag-SF Add (Garage & Breezeway)	\$40,000	5/30/2013 \$0

Application Date	Permit Number	Applicant	PIN	Address	Structure	Value	Fee
5/6/2013	Ge-13-3	Daniel Young	03-18-203-005	12541 Northwood Drive, Genoa IL	Farm Structures & Other Accessory Shed	\$5,000	5/6/2013 \$150
5/13/2013	GE-13-4	Thomas Brian	03-34-300-001	15831 Baseline Road, Genoa IL	Farm Structures & Other Accessory Storage Building	\$10,000	5/13/2013 \$0
5/28/2013	GE-13-5	Crosswind Community Church	03-31-126-022	13100 Cherry Road, Genoa IL	Comm/Industrial-Accessory Gazebo	\$8,000	5/28/2013 \$175
5/31/2013	GE-13-6	Wayne Timmermann	03-15-100-002	16126 Hemlock Road, Genoa IL	Farm Structures & Other Accessory Farm Shop	\$176,000	5/31/2013 \$0
5/10/2013	KI-13-4	Brian Maguire US Cellular	02-24-200-013	32394 Genoa Road, Genoa IL	Comm/Industrial-New & Alteration Cell Tower Upgrade	\$7,500	5/10/2013 \$285
5/24/2013	KI-13-5	Steven Appleby	02-17-400-009	8269 Carson Road, Kingston IL	Residences-Alteration Deck	\$15,000	5/24/2013 \$335
5/22/2013	MA-13-3	Jerry McArtor Jonamac Orchard	07-26-300-006	19412 Shabbona Road, Malta IL	Comm/Industrial-Accessory Popcorn Stand	\$20,000	5/22/2013 \$175
5/1/2013	MY-13-9	Brian Maguire US Cellular	05-01-100-007	29841 Pleasant Hill Road, Kingston IL	Comm/Industrial-New & Alteration Cell Tower Upgrade	\$7,500	5/1/2013 \$285
5/10/2013	PI-13-3	Waylon Jacob Cleary Building	12-07-200-010	16730 Lynch Road, DeKalb IL	Farm Structures & Other Accessory Pole Barn	\$73,500	5/10/2013 \$0
5/20/2013	PP-13-10	Joyce Reynolds	16-07-353-002	60 Chicago Road, Earlville IL	Farm Structures & Other Accessory Pole Barn	\$12,500	5/20/2013 \$0
5/23/2013	PP-13-11	Jacob Mueller Samasthitii LLC	16-22-200-010	3719 Suydam Road, Earlville IL	Comm/Industrial-New & Alteration Shower House Restoration	\$30,000	5/23/2013 \$346
5/30/2013	PP-13-12	Jacob Mueller Samasthitii	16-22-200-010	3719 Suydam Road, EARLVILLE IL	Comm/Industrial-New & Alteration Camp Store Restoration	\$10,000	5/30/2013 \$400
5/30/2013	PP-13-13	Jacob Mueller Samasthitii	16-22-200-012	3719 Suydam Road, Earlville IL	Comm/Industrial-Accessory Sign Copy Change	\$800	5/30/2013 \$50

Application Date	Permit Number	Applicant	PIN	Address	Structure	Value	Fee
5/1/2013	PP-13-4	Graham McDonald Samasthitii LLC	16-22-200-010	3719 Suydam Road, Earlville IL	Comm/Industrial-Accessory Yurt Deck	\$1,500	5/1/2013 \$175
5/1/2013	PP-13-5	Graham MacDonald Samasthitii	16-22-200-010	3719 Suydam Road, EARLVILLE IL	Comm/Industrial-Accessory Yurt Deck	\$1,500	5/1/2013 \$175
5/1/2013	PP-13-6	Graham Macdonald Samasthitii	16-22-200-010	3719 Suydam Road, EARLVILLE IL	Comm/Industrial-Accessory Yurt Deck	\$1,500	5/1/2013 \$175
5/1/2013	PP-13-7	Graham MacDonal Samasthitii	16-22-200-010	3719 Suydam Road, EARLVILLE IL	Comm/Industrial-Accessory Yurt Deck	\$1,500	5/1/2013 \$175
5/1/2013	PP-13-8	Graham MacDonal Samasthitii	16-22-200-010	3719 Suydam Road, EARLVILLE IL	Comm/Industrial-Accessory Yurt Deck	\$1,500	5/1/2013 \$175
5/1/2013	PP-13-9	Graham MaDonal Samasthitii	16-22-200-010	3719 Suydam Road, EARLVILLE IL	Comm/Industrial-Accessory Yurt Deck	\$1,500	5/1/2013 \$175
5/24/2013	SA-13-3	Brian Wofford	19-14-300-005	3311 W. Sandwich Road, Sandwich IL	Farm Structures & Other Accessory Fence	\$5,000	5/24/2013 \$50
5/24/2013	SA-13-4	Brian Wofford	19-14-300-005	3311 W. Sandwich Road, Sandwich IL	Farm Structures & Other Accessory Chicken Coop	\$1,500	5/24/2013 \$50
5/29/2013	SA-13-5	Jason Wehrli	19-23-400-004	16445 Pratt Road, Sandwich IL	Residences-New Construction SFD	\$163,800	5/29/2013 \$1075
5/23/2013	SH-13-3	Joe Wisnieski	13-32-200-010	1565 Shabbona Grove Road, Shabbona IL	Farm Structures & Other Accessory Pole Barn Addition	\$21,000	5/23/2013 \$0
5/6/2013	SO-13-3	Charles Kessler	18-08-400-001	14598 Chicago Road, Sandwich IL	Farm Structures & Other Accessory Grain Bin	\$90,000	5/6/2013 \$0
5/28/2013	SQ-13-5	John Cunningham	15-12-100-017	10544 Pritchard Road, Hinckley IL	Farm Structures & Other Accessory Garage Expansion	\$4,000	5/28/2013 \$100
5/10/2013	SY-13-8	Mike Vitkus	06-29-274-008	7 Primrose Lane, Sycamore IL	Farm Structures & Other Accessory Garage	\$15,500	5/13/2013 \$150

Application Date	Permit Number	Applicant	PIN	Address	Structure	Value	Fee
5/15/2013	SY-13-9	Gary Personette	06-30-103-026	1534 Brentwood Drive, Sycamore IL	Residences-Alteration SFD-Add (Porch)	\$22,000	5/15/2013 \$80
5/24/2013	VI-13-4	Lana McDaniels	17-25-300-006	11163 Sanderson Road, Somonauk IL	Farm Structures & Other Accessory Pool	\$3,500	5/24/2013 \$115

<b>SFD/SF</b>	Single Family Dwelling
<b>AG-SFD</b>	Agricultural Single Family Dwelling
<b>Ag-Bldg</b>	Agricultural Building
<b>Ag-Str</b>	Agricultural Structure
<b>Add</b>	Addition to an existing building or structure
<b>Alt</b>	Alteration to an existing building or structure
<b>Acc</b>	Accessory structure or building
<b>Acc Add</b>	Addition to an accessory structure or building
<b>Acc Alt</b>	Alteration to an accessory structure or building
<b>Comm</b>	Commercial

<b>Total:</b>	<b>\$1,287,280 *</b>	<b>\$6,361</b>
<b>Cumulative:</b>	<b>\$4,054,235</b>	<b>\$14,689</b>

\*Total Value Reflects New Monthly Permits

**SECTION B.**

**COUNTY HIGHWAY COMMITTEE**



WHEREAS the County Board of DeKalb County, Illinois, proposes to construct a bridge designated as Section 08-18121-00-BR and 13-07119-00-BR, in Sycamore and Kingston Road District, and;

WHEREAS the FY -13 Township Bridge Funds allocated to DeKalb County are not sufficient to pay 80% of the cost of the above section;

THEREFORE, we hereby agree that the sum of \$87,727.00 shall be paid from county funds, township funds, or other available funds, thereby creating an indebtedness in the Township Bridge Fund for Sycamore and Kingston Road District;

THEREFORE BE IT RESOLVED that the sum of \$87,727.00 be an indebtedness to the county, the same to be repaid from future Township Bridge Program allocations;

BE IT FURTHER RESOLVED that the clerk is hereby directed to transmit two certified copies of this Resolution to the State through its Regional Engineer's Office at Ottawa, Illinois.

<p style="text-align: center;">Approved</p> <p style="text-align: center;">_____ 20____</p> <p style="text-align: center;">Date</p>	<p>I, <u>John Acardo</u>, County Clerk in and for said County in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of <u>DeKalb</u> County at its <u>regular</u> meeting held at <u>Sycamore</u> on <u>June 19, 2013</u>.</p> <p>IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said county at my office in <u>Sycamore, IL</u> in said County this <u>19th</u> day of <u>June</u>, A.D., <u>2013</u>.</p> <p>(SEAL)</p>
<p style="text-align: center;">Illinois Department of Transportation</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Regional Engineer</p>	<p style="text-align: center;">_____</p> <p style="text-align: center;">County Clerk</p>



**Illinois Department  
of Transportation**

**Resolution for Improvement by County  
Under the Illinois Highway Code  
RESOLUTION #R2013-44**

BE IT RESOLVED, by the County Board of DeKalb County, Illinois, that the following described County Highway(s) be improved under the Illinois Highway Code:

County Highway(s) CH-30, beginning at a point near Intersection of Perry Road and West  
County Line Road

and extending along said route(s) in a(n) southerly direction to a point near 500'  
north of the Burlington Norther Santa Fe Railroad Tracks in the Village of Lee

, a distance of approximately 3.5 miles; and,

BE IT FURTHER RESOLVED, that the type of improvement shall be hot-mix asphalt resurfacing and  
aggregate shoulders

(Describe in general terms)

(Work to be preformed under contract supervised by the County of Lee through their County Engineer.)

and shall be designated as Section 12-00150-01-RS and,

BE IT FURTHER RESOLVED, that the improvement shall be constructed by contract

; and

(Insert either "contract" or "the County through its officers, agents and employees")

BE IT FURTHER RESOLVED, that there is hereby appropriated the sum of \_\_\_\_\_

Forty-Seven Thousand One Hundred Thirty-Five dollars, ( \$47,135.00 )

from the County's allotment of Motor Fuel Tax Funds for the construction of this improvement and,

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit two certified copies of this resolution to the district office of the Department of Transportation.

<p>Approved</p>	<p>I, <u>John J. Acardo</u> County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of</p>
<p>Date</p>	<p><u>DeKalb</u> County, at its <u>regular</u> meeting held at <u>Sycamore, Illinois</u> on <u>June 19, 2013</u></p>
<p>Department of Transportation</p>	<p>IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in <u>Sycamore, Illinois</u> in said County, this <u>19th</u> day of <u>June</u> A.D. <u>2013</u></p>
<p>Regional Engineer</p>	<p>(SEAL) _____ County Clerk</p>



**R E S O L U T I O N #R2013-45**

**WHEREAS**, bids have been invited for pavement markings on various roads in DeKalb County, and

**WHEREAS**, America's Parking Remarketing of St. Louis, Missouri has submitted the low bid meeting specifications.

**NOW, THEREFORE, BE IT RESOLVED**, by the DeKalb County Board that it does approve the award as set forth herein below after all known protest have been settled:

**AMERICA'S PARKING REMARKING, INC:**

(a) in the amount of Two Hundred Forty-Seven Thousand Four Hundred Sixty-Two dollars and Ninety cents (\$247,462.90) for the center line and edge line markings on all County roads and various Road District roads, under Section 2013 Pavement Marking.

**PASSED AT SYCAMORE, ILLINOIS THIS 19TH DAY OF JUNE, 2013 A.D.**

\_\_\_\_\_  
Chairman, DeKalb County Board

ATTEST:

\_\_\_\_\_  
County Clerk

**Board Information from June 6, 2013 Bid Letting:**

**DeKalb County  
Section 2013 Pavement Marking Section**

<b>Engineer's Estimate</b>	<b>\$ 255,845.10</b>
America's Parking Remarketing, Inc.	\$ 247,462.90
Preform Traffic Control	\$ 247,839.40

**DRAFT**

**HIGHWAY COMMITTEE**

**June 6, 2013**

A meeting of the Highway Committee of the DeKalb County Board was held on Thursday, June 6, 2013 at 6:00pm in the Conference Room of the DeKalb County Highway Department, DeKalb, Illinois.

Chairman Gudmunson called the meeting to order at 6:00pm. Committee members present were Mr. Deverell, Mr. Frieders, Mr. Johnson, Mr. Jones, Mr. O'Barski and Vice Chair Pietrowski. Others present were Mr. Nathan Schwartz, County Engineer, Wayne Davey, Support Services Manager, Jim Quinn, Operations Manager and Greg Millburg, Farm Bureau.

**APPROVAL OF MINUTES:**

**Motion made by Vice Chair Pietrowski and seconded by Mr. O'Barski to approve the minutes of the regular May 2, 2013 meeting. The motion to approve the minutes carried unanimously.**

**APPROVAL OF AGENDA:**

**Motion made by Mr. Johnson and seconded by Mr. Jones to approve the agenda as presented. The motion passed unanimously.**

**PUBLIC COMMENT:** None

**RESOLUTION OF INDEBTEDNESS #R2013-43 FOR BASE LINE ROAD BRIDGE 08-18121-00-BR, ANTICIPATION OF TOWNSHIP BRIDGE FUNDS:**

Mr. Davey explained to the Committee that Township Bridge Funds would be used to cover part of the cost of this project. Because the balance in the Township Bridge Fund is not sufficient to cover the programed portion of this cost the County will cover this cost from the County Bridge Fund and receive reimbursement from the State of Illinois through the annual allocation process. This is a joint Township Road and both Sycamore Road District and Kingston Road District will participate in this project scheduled to begin on July 8, 2013 with an anticipated completion date during the first week of September 2013. **A motion was made by Vice Chair Pietrowski and seconded by Mr. O'Barski to forward the resolution to the full Board recommending approval. The motion passed unanimously.**

**MFT RESOLUTION #R2013-44, FOR WEST COUNTY LINE ROAD RESURFACE PROJECT:**

Lee County is resurfacing West County Line Road between Perry Road to just north of the railroad tracks in the Village of Lee. In years past DeKalb County and Lee County

would share maintenance responsibilities for this road from Perry to US Route 30. During the 1990s an agreement was entered into stating Lee County would be responsible for the four miles from Perry Road to Lee Road, excluding any portion under the responsibility of the Village of Lee. DeKalb County would be responsible for the portion from Lee Road south to US Route 30. Contained in that agreement was the provision that when either County would perform major maintenance, i.e. resurfacing, then each County would participate in an agreed prorated cost of those projects. DeKalb County's prorated cost for this current project has been estimated at approximately \$92,000 and we will be using MFT Funds as well as Matching Funds. In order for MFT Funds to be used the County Board must authorize appropriation of such funds. MFT funds in the amount of \$47,135.00 are being programmed for this project. **A motion was made by Mr. Jones and seconded by Mr. Frieders to forward the resolution to the full Board recommending approval. The motion passed unanimously.** As a matter of interest once Lee County and DeKalb County have contributed an equal amount to the other County's road projects for West County Line Road, Mr. Schwartz has secured an agreement to end the current arrangement and each County will then be responsible for their own cost on their section of this road.

#### **AWARD RESOLUTION #R2013-45 – FOR 2013 PAVEMENT MARKING PROJECT:**

Bids were opened today for the 2013 County wide striping project. Two bids were received with the low bid being submitted by America's Parking Remarketing, Inc. from St. Louis, Missouri. The bids were separated by 0.15% (\$376.50) and discussion was held about giving preference to the Illinois Company. Mr. Schwartz stated this is something being reviewed at the State level as well but it involves many issues. At the present time DeKalb County awards to the lowest bidder meeting specifications and that would be America's Parking Remarketing. Both Companies have worked in DeKalb County before and both do an acceptable job. **A motion was made by Mr. Jones and seconded by Mr. O'Barski to forward the resolution to the full Board recommending approval. The motion passed unanimously.**

**CHAIRMAN'S COMMENTS:** Chairman Gudmunson asked the Committee if the July Meeting should be cancelled or rescheduled. Mr. Schwartz indicated there was no pressing business at this time that would need to be acted on during July. **A motion was made by Mr. Deverell and seconded by Mr. Frieders to cancel July's Highway Committee Meeting. The motion passed unanimously.**

#### **COUNTY ENGINEER'S COMMENTS:**

Mr. Schwartz reviewed the Transportation Improvement Progress Report for the month of May with the Committee. Base Line Road Bridge is scheduled to start construction on July 8, 2013 and will take approximately two months to complete. Bethany Road Bridge is completed. Five Points Road Bridge and Perry Road resurface projects are scheduled for a June 14<sup>th</sup> letting in Springfield. East County Line Road is moving forward in conjunction with Kane County's project to replace the Bridge. We will be upgrading that road to a truck route as well as widening the intersection at Illinois Route 64 during this project. Negotiations continue with the Keslinger Road Bridge. The State's Attorney's Office continues to work on one piece of property for the Glidden

Road shoulder widening project. The land is in a trust and moved through several generations making the process of determining ownership very time consuming. Mr. Jones asked what was involved when the County acquires property from landowners. Mr. Schwartz explained the steps the County takes beginning with a letter of introduction, explanation of the project the property is intended for, the conducting of an appraisal if necessary, providing an offer to the property owner and any negotiations that might be required.

Township hot-mix projects are currently underway with work scheduled for Somonauk, Sandwich and Afton Road Districts within the next two weeks. No word on when the Seal Coat Project will begin but we are planning on the end of June to the middle of July for a start time.

The Peace Road Safety is underway with the Highway Department gathering data for traffic counts and speed studies along portions of Plank and Peace Roads. Currently the Department is approximately half way through the locations being looked at. During this study the combination of no passing zones on Plank Road just north of the new school will be reviewed.

Mr. Schwartz discussed with the Committee how our bid process flows when we prepare specifications for equipment. Committee members were concerned they were told the new plow truck was to have a Cummings engine in it when in fact it has an International engine. The specs were written for either a Cummings or International engine and the low bid included an international engine. The Department apologized for this misinformation and will have specifications if desired at future meetings for their review should they have any questions or concerns about equipment purchases.

Mr. Schwartz stated he was still reviewing the study recently received for the feasibility of extending the Metro Rail out to DeKalb. So far the report indicates that ridership would not support the cost of operations and the County would have to levy a tax to be sent to the CTA should that happen. The cost of such a project at the present time would appear to be cost prohibited.

The County is looking into ways to make cleaning/maintenance of drainage areas less confusing and restrictive for those operations within a flood plain. McHenry County and Kane County are working on similar clarifications from FEMA that would allow certain spoils to be replaced within the flood plain. Currently the requirement is to allow this work to take place outside of the flood plain only. Mr. Schwartz is working on this issue with Planning and Zoning and will be preparing a presentation to the Storm Water Management Committee highlighting the progress made and where the process is hopefully heading.

**ADDITIONAL COMMENTS:** None

**ADJOURNMENT:**

Chairman Gudmunson asked if there was anything further that needed to be discussed and hearing none asked for a motion to adjourn. **A motion was made by Mr. Deverell and seconded by Mr. O'Barski to adjourn. The motion passed unanimously** and the June 6, 2013 meeting was adjourned at 7:54pm.

Respectfully Submitted,

John Gudmunson  
Chairperson

**SECTION C.**

**LAW & JUSTICE COMMITTEE**





Respectfully submitted,

Joyce H. Erickson  
Administrative Secretary

Approved,

Thomas O. McCulloch  
Public Defender  
DeKalb County, Illinois

cc: Honorable Robbin Stuckert



## JUVENILE PLACEMENT/DETENTION REPORT

### PLACEMENT

	<u>Jan. 13</u>	<u>Feb. 13</u>	<u>Mar. 13</u>	<u>Apr. 13</u>	<u>May 13</u>	<u>June 13</u>	<u>July 13</u>	<u>Aug. 13</u>	<u>Sept. 13</u>	<u>Oct. 13</u>	<u>Nov. 13</u>	<u>Dec. 13</u>
Residential placements at beginning of mo.	0	0	0	0	0							
Minors placed during the month	0	0	0	0	0							
Minors released during the month	0	0	0	0	0							
Minors in residential placement at end of mo.	0	0	0	0	0							

### DETENTION

	<u>Jan. 13</u>	<u>Feb. 13</u>	<u>Mar. 13</u>	<u>Apr. 13</u>	<u>May 13</u>	<u>June 13</u>	<u>July 13</u>	<u>Aug. 13</u>	<u>Sept. 13</u>	<u>Oct. 13</u>	<u>Nov. 13</u>	<u>Dec. 13</u>
Minors in detention at beginning of month	1	1	1	1	2							
Minors detained during the month	2	5	8	5	7							
Minors released during the month	2	5	8	4	9							
Minors in detention at end of month	1	1	1	2	0							
Average daily population for mo.admissions	1	1	1.5	2	1							
Average length of stay for mo. admissions	14.5 days	5.5 days	5.5 days	10 days	6.5 days							

# DEKALB COUNTY SHERIFF'S OFFICE JAIL POPULATION REPORT MAY 2013

## AVERAGE DAILY POPULATION

132

<u>SEX</u>		<u>TYPE OF CRIME</u>		<u>COURT STATUS</u>		<u>PERIODIC IMPRISONMENT</u>	
<i>Male</i>	<i>Female</i>	<i>Felony</i>	<i>Misdemeanor</i>	<i>Sentenced</i>	<i>Pre-Sentenced</i>	<i>Week-ends</i>	<i>Work Release</i>
303	97	177	223	61	339	0	2

## MONTHLY TRANSPORTS

	Number of Transports	Total Man Hours
<i>General</i>	28	84
<i>Medical – Mental</i>	2 / 3	2 / 14
<i>Jail Overcrowding</i>	71	127
<i>Juvenile</i>	13	30
<b><i>Totals</i></b>	<b>117</b>	<b>257</b>

## DOC

	Male	Female
<i>Sentenced</i>	9	2
<i>Parole</i>	0	0
<b><i>Totals</i></b>	<b>9</b>	<b>2</b>

## MONTHLY INMATE POPULATION STATISTICS

	NON-SENTENCED		REGULAR SENTENCED		WEEK-ENDERS		WORK RELEASE		EHM (ADULTS)	
	Number of Bookings	Total Days Held	Number of Bookings	Total Days Held	Number of Bookings	Total Days Held	Number of Bookings	Total Days Held	Average For Month	Total Days Held
<i>Male</i>	178	2896	38	565	0	0	1	26	-	-
<i>Female</i>	75	344	14	237	0	0	0	31	-	-
<b><i>Totals</i></b>	<b>253</b>	<b>3240</b>	<b>52</b>	<b>802</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>57</b>	<b>15</b>	<b>463</b>

**Average Daily Population:** The average number of inmates in the jail for the month. Counts each day a person was in the Jail and includes all people booked into the jail.

**Monthly Transports:** “Jail Overcrowding” represents transports related to jail overcrowding which would include the transport to and from the other facility, transports for court if they are a pre-sentenced inmate, and any other transport which may be necessary.

- DOC:**
- 1) **Sentenced:** Represents the number of inmates transported to the Department of Corrections because they were sentenced to prison for a period of time.
  - 2) **Parole:** Represents the number of inmates transported to the Department of Corrections because they were arrested on a new charge, on parole and returned to DOC to face their parole violation.

**EHM:** The numbers reflect only adults on Electronic Home Monitoring for the month. Juveniles would not be housed in the County Jail.

6/10/2013

	12 Months FY2013 Number of Inmates	12 Months FY2013 Inmate Days	12 Months FY2013 Rental Cost	12 Month: FY2013 Transport Trips	12 Months FY2012 Number of Inmates	12 Month: FY2012 Inmate Days	12 Months FY2012 Rental Cost	12 Months FY2012 Transport Trips
January	59	1,315	78,900	53	74	1,636	98,160	73
February	66	1,204	72,240	59	68	1,342	80,520	51
March	60	1,188	71,280	65	69	1,417	85,020	55
April	76	1,214	72,840	51	51	1,157	69,420	48
May	74	1,232	73,920	71	53	1,104	66,240	42
June					40	935	56,100	35
July					75	1,469	88,140	51
August					89	1,810	108,600	56
September					76	1,808	102,480	49
October					69	1,416	84,960	51
November					61	1,310	78,600	50
December					64	1,531	91,860	57
Totals	335	6,153	369,180	299	789	16,935	1,010,100	618
Original Budget			1,000,000				1,000,000	

\* Rental costs are sometimes estimated - billing not received at the time of this report.

Recap	Number of Inmates	Inmate Days	Rental Cost	Transport Trips	Original Budget	Average Inmates Per Day
FY 2004	41	736	37,227	n/a	22,000	2.0
FY 2005	149	2,243	114,210	91	22,000	6.1
FY 2006	288	5,536	277,930	203	100,000	15.2
FY 2007 (13 Months)	323	5,827	292,496	214	200,000	16.0
FY 2008	635	11,812	629,628	447	300,000	32.4
FY 2009	576	10,203	612,094	410	450,000	28.0
FY 2010	726	15,061	903,785	598	600,000	41.3
FY 2011	794	16,868	1,032,260	585	850,000	46.2
FY 2012	789	16,935	1,010,100	618	1,000,000	46.4

**DRAFT**  
**LAW AND JUSTICE COMMITTEE**

**MINUTES**

**April 15, 2013**

The Law and Justice Committee of the DeKalb County Board met on Monday, April 15, 2013 at 6:30p.m. in the DeKalb County Administration Building's Conference Room East.

Chairman Julia Fullerton called the meeting to order. Members present Anthony Cvek, John Frieders, Ruth Anne Tobias and Derek Tyson. Anita Turner was absent. Others present were Margi Gilmour, Thomas McCulloch, Rob Carlson, Capri Smith, Laura Miller and Richard Schmack.

**APPROVAL OF THE MINUTES**

Moved by Mr. Cvek, seconded by Mr. Oncken, and it was carried unanimously to approve the minutes from March 2013 as amended.

**APPROVAL OF THE AGENDA**

Moved by Mr. Cvek, seconded by Mr. Oncken, and it was carried unanimously to approve the agenda as presented.

**ILLINOIS YOUTH STUDY RESULTS – MS. MARY HESS**

The committee heard from Ms. Mary Hess who presented the Illinois Youth Survey (attached to these minutes) to the committee. Some of the concerns that the committee had was about the marijuana usage increase and bullying issues at the schools. The grades that took part in this survey were 6, 8, 10 and 12<sup>th</sup> in public schools. The study showed a high alcohol use and marijuana is showing a higher use in these grades than cigarettes.

The committee thanked Ms. Hess for her very informative report.

## **STATE'S ATTORNEY'S QUARTERLY REPORT – MR. RICHARD SCHMACK**

Mr. Schmack, DeKalb County State's Attorney, presented his quarterly report to the committee. He said that his office is almost fully staffed.

Mr. Schmack said that there has been from felony arrest procedure in terms of how charging works. In the past if the police made an arrest let's say at night or on the weekend, they would call the on-call assistant from the State's Attorney's Office to get authorization to make the felony arrest. Then they have to stay, write up the complaint, and take the person to the Jail with the complaint and the authorization from the State's Attorney's Office. Try to adopt the police make the arrest, they make the decision about the charges, they give the SAO the file, they bring the person to the Jail, the SAO then picks up the documents in the morning at the jail and then our office makes the charging decision. We feel that this will get the police on the road faster by doing it this way.

The Juvenile Justice Council will be meeting in June. He said that his office will be working with the strategic planning sessions for the Juvenile Justice Council.

Mr. Cvek asked if Mr. Schmack could give a list of pending litigation to the county board.

Mr. Schmack said that he should talk to Mr. Gary Hanson, DeKalb County Administrator, about holding an executive session to release the list.

Ms. Fullerton said that she would call Gary tomorrow.

## **COURT SERVICES REPORTS – MS. MARGI GILMOUR**

Ms. Margi Gilmour, Director of the Adult and Juvenile Court Services Department, gave her annual report to the committee. She said that in FY'12 expenditure for detention beds at the Kane County Juvenile Justice Center totaled \$48,860.00. There were 49 admissions for 602 service days. The average length of stay was 12 days and the average daily population was 1.5. Detention costs and service days decreased 22% in FY2012 compared to FY2011. The number of detention admissions decreased from 60 in FY2011 to 49 in FY2012 (18% decrease). Please see report attached to these minutes.

Ms. Gilmour said that in the CRS hours ordered increased last month.

## **PUBLIC DEFENDER'S REPORT – MR. THOMAS McCULLOCH**

Mr. McCulloch, DeKalb County Public Defender, said that his office closed just about the same amount that they opened last month.

### **JAIL REPORT**

Chairman Fullerton said that in the Jail Report for March 2013 the average daily population was 122 inmates.

### **ADJOURNMENT**

Moved by Mr. Cvek, seconded by M. Oncken, and it was carried unanimously to adjourn the meeting.

Respectfully submitted,

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Julia Fullerton, Chairman

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Mary Supple, Secretary

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**SECTION D.**

**HEALTH & HUMAN SERVICES  
COMMITTEE**

***DRAFT***

**Health & Human Services Committee**

**Minutes**

**June 3, 2013**

The Health and Human Services Committee of the DeKalb County Board met on Monday, June 3, 2013 @ 6:30p.m. in the Administration Building's Conference Room East. Chairman Sally DeFauw called the meeting to order. Members present were John Emerson, Marc Johnson, Jeff Metzger, and Derek Tyson. Jeff Whelan was absent. A quorum was present. Ms. Cynthia Luxton and Ms. Kathy Ostdick from the Mental Health 708 Board were also present.

**APPROVAL OF THE MINUTES**

It was moved by Mr. Emerson, seconded by Mr. Tyson, and it was carried unanimously to approve the minutes from May 6, 2013.

**APPROVAL OF THE AGENDA**

It was moved by Mr. Johnson, seconded by Mr. Metzger, and it was carried unanimously to approve the agenda.

Mr. Whelan arrived @ 6:32p.m.

**MENTAL HEALTH BOARD ANNUAL REPORT – Ms. CYNTHIA LUXTON**

Ms. Luxton, President of the Mental Health 708 Board gave a presentation on her 2012 Annual Report. She said that one of the noteworthy items in the report that her board is concerned about is that the Singer Mental Health Facility in Rockford has closed. She did mention that the Ben Gordon Center has a new project called the "Living Room Project" where clients are evaluated by the Center and emergency room of Kishwaukee Hospital and if they do not need hospitalization, but very close supervision, they can go to the Living Room Project and get intense care management. They can be there during the day. They did have hospital beds at Provena in Aurora, but they learned on Friday that Provena are going to withdraw their contract, which creates a dilemma. Long term patients go to Elgin. They are going to have

more meetings with Kishwaukee Hospital to see what role they want to play in this.

They are constantly monitoring their reserves in case there are challenges down the road. Their grant monies are based on performance. Their agencies are doing more with less which she tells this committee every year. They do in depth reviews with their agencies every 3 years. They also do site visits.

New this past year, they did implement Fee for Service with their agencies. Ms. Moulton was very critical to them in getting this model in place. They only pay for the services provided to the clients. The clients need to be indigent.

Ms. Luxton briefly stated that they are looking for a new director and they hope that they will find someone by next month.

The committee thanked Ms. Luxton for her very informative report.

Before adjourning, Chairman DeFauw said that she was trying to get a hold of Ms. Michelle LaPage from Ben Gordon to attend our July or August meeting for the Living Room Project.

## **ADJOURNMENT**

It was moved by Mr. Tyson, seconded by Mr. Johnson, and it was carried unanimously to adjourn the meeting.

Respectfully submitted,

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Sally DeFauw, Chairman

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Mary C. Supple, Secretary

**DRAFT**

**Health & Human Services Committee**

**Minutes**

**May 6, 2013**

The Health and Human Services Committee of the DeKalb County Board met on Monday, May 6, 2013 @ 6:30p.m. in the Administration Building's Conference Room East. Chairman Sally DeFauw called the meeting to order. Members present were John Emerson, Marc Johnson, Derek Tyson and Jeff Whelan. Mr. Metzger was absent. Ms. Jane Lux, Public Health Administrator was also present.

**APPROVAL OF THE MINUTES**

It was moved by Mr. Emerson, seconded by Mr. Whelan, and it was carried unanimously to approve the minutes from April 1, 2013 and April 8, 2013.

**APPROVAL OF THE AGENDA**

It was moved by Mr. Johnson, seconded by Mr. Tyson, and it was carried unanimously to approve the agenda.

**PUBLIC HEALTH DEPARTMENT'S 2012 ANNUAL REPORT – Ms. Jane Lux**

Ms. Lux presented her 2012 Annual Report (on file in the public health department) to the committee and highlighted what is new in public health. She has been going out into the public explaining what the public health department does. So far her reception has been pretty positive.

She said that Healthcare costs are a big issue since they have increased tenfold. If we could invest just \$10 each year, we could save billions of dollars each year. That is part of the idea of public health. It is a savings of \$5.60 for every \$1 invested, she further explained, but we need to make that \$1 investment to realize the savings.

She said that April was Public Health Month. The theme was Public Health is alive, Return on investment, Prevention works! These are a few examples: decrease the chronic disease rate, we could save billions of dollars in Medicaid and Medicare. Tobacco use is the single largest preventable cause of early death in the U.S. so we need to invest in prevention we could save \$50 for every dollar not spent.

These are some of the public health successes, she said

Ms. Lux then spoke about how her department was losing money in the home health care division of the public health department. As a result of this they sold the home health care last year. She also said that their caseload had been declining over the last few years.

Ms. Lux covered the Animal Control division of the public health department, solid waste and environmental. She mentioned that there will be two recycling locations shortly, one in Kingston and one in Somonauk. She said that they also work with Emergency Preparedness with Denny Miller's ESDA office.

**ADJOURNMENT**

It was moved by Mr. Tyson, seconded by Mr. Johnson, and it was carried unanimously to adjourn the meeting.

Respectfully submitted,

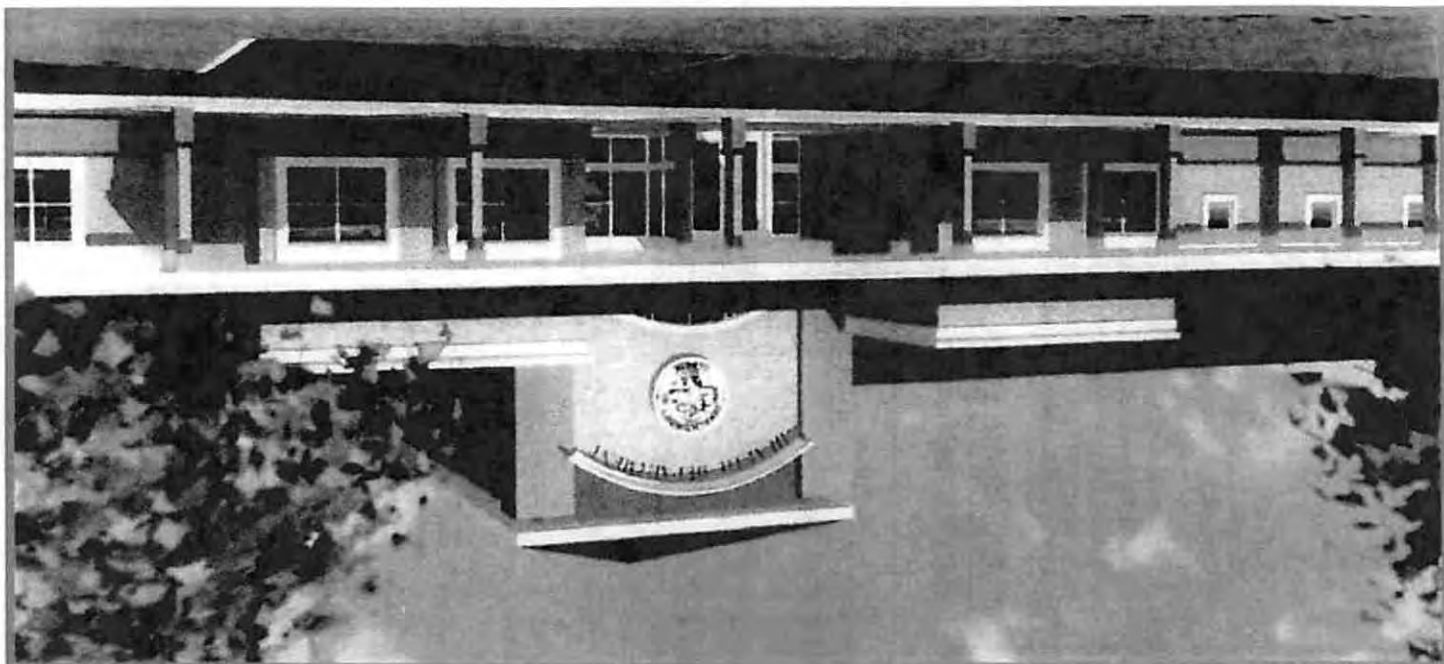
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Sally DeFauw, Chairman

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Mary C. Supple, Secretary

*Serving the "County's most valuable resource - its people."*



## **Forty-Sixth Annual Report**

# **DEKALB COUNTY HEALTH DEPARTMENT**



DeKalb County Health Department joins our partners to improve the health of the county. The mission of **Live Healthy DeKalb County** is to partner with others to create policies and environments that motivate people to eat healthy and be physically active every day.



### **DEKALB COUNTY HEALTH DEPARTMENT**

2550 N. Annie Glidden Road, DeKalb, IL 60115

[www.dekalbcountyhealthdepartment.org](http://www.dekalbcountyhealthdepartment.org) ~ 815-758-6673

## TO THE CITIZENS OF DEKALB COUNTY:

The Forty-Sixth Annual Report of the DeKalb County Health Department highlights the programs and services provided to county residents during 2012. The goals of these services are directed toward the prevention of disease, promotion of health, and improvement of the quality of life for the citizens of DeKalb County.

The Board of Health continues to be committed to excellence and cost-efficiency. The Health Department is able to provide the array of services presented in this report requiring only a very small portion of your local property tax dollar. Out of every \$100 paid by you in local property taxes in 2012, 50¢ was expended on public health services. This small investment of your local tax dollar saves you, the taxpayer, countless dollars in health care costs.

On behalf of the Board of Health and health department staff, we wish to thank our elected officials and the residents of DeKalb County for their ongoing support and strong commitment to our goals.

Sincerely,

Kevin Buick, JD, President  
DeKalb County Board of Health

Jane Lux, RN, MPH, Public Health Administrator  
DeKalb County Health Department

### DEKALB COUNTY BOARD OF HEALTH 2012

Kevin Buick, JD	President
Paul Stoddard	Vice-President
Todd Latham	Secretary
Dennis Diemer, DVM	Member
Tim Duez, DDS	Member
Roger Faivre	Member
Ronald Feldman, MD	Member
Karen Hagen, RN, MS	Member
Christina Jones, RN, MS	Member
Andria Mitchell	Member
David Phillips, MD	Member

### HEALTH DEPARTMENT MISSION

The mission of the DeKalb County Health Department is to promote optimal health for all county residents. Health promotion includes preventive health services, health protection services and health education. Working in partnership with other organizations, programs help individuals, families, and the community prevent, as well as manage, health problems and risks. DeKalb County Health Department has a strong commitment to delivering quality public health services with competence and skill, while respecting the dignity and rights of all individuals.

### FINANCIAL STATEMENT

1/1/2012 - 12/31/2012

#### REVENUE

##### FEES:

Animal Control	225,422
Environmental Health	213,408
Family Planning	87,247
Flu Shots	62,306
Home Care	1,646,544
Immunizations	140,327
Depression and Developmental Screening	36,004
Lead Testing	1,073
Tuberculosis	21,112
Vital Records	64,470
Wellness Screening	16,321
Kid Care Applications	4,493

##### GRANTS:

Adolescent Health	25,952
Family Case Management	223,146
Family Case Management Federal Match	246,991
Family Planning	179,977
HIV Case Management	111,883
Local Health Protection	144,725
Planning and Preparedness	146,039
Risk Based Funding Initiative	5,181
Tobacco Grant	30,880
Vector Prevention	10,811
Vision and Hearing	14,744
We Choose Health	21,811
Women, Infants and Children (WIC)	317,339
Contribution from General Fund	369,000
Contribution from General Fund (Building)	136,936
Contribution from Senior Services	37,479
Contribution from Solid Waste	12,000
Property Taxes	467,261
Interest	4,099
Miscellaneous	16,584
Donations	2,050
<b>TOTAL REVENUE</b>	<b>\$5,043,615</b>

#### EXPENDITURES

Personnel Services	\$3,971,013
Contractual Services	949,076
Commodities	251,423
Capital Outlay	20,705
<b>TOTAL EXPENDITURES</b>	<b>\$5,192,217</b>

## ADMINISTRATIVE DIVISION

Jane Lux, RN, MPH, Public Health Administrator  
Brenda Courtney, Director of Administrative Services

Provided administrative leadership for the department through management initiatives.

Employed and supervised qualified staff directing the overall operation of the department.

Supervised the performance of program standards to assure health department certification by the Illinois Department of Public Health.

Managed funding for programs through the acquisition of fees, grants, contracts, and county financial support. Conducted the department's fiscal management and financial accountability.

Reviewed, evaluated and updated the department's goals and objectives.

Represented the community's overall interest in matters relating to public health.

### Vital Records

Through registration, the official recording of births and deaths occurring in DeKalb County.

Births registered: 974      Deaths registered: 753

## ENVIRONMENTAL HEALTH DIVISION

Greg Maurice, BS, LEHP, Director

Inspections, investigations, surveillance, and education preventing the transmission of disease through food, water, sewage, animal and nuisance conditions. Waste management efforts directed at reducing the amount of waste that is land filled.

### Food Service Sanitation

Food establishments licensed	501
Food establishment inspections	841
Temporary establishments licensed	226
Temporary food establishment inspections	269
Food establishment complaint investigations	54

### Potable Water

Well permits issued	16
New well inspections	23
Real estate well inspections	48
Water samples obtained and tested	15

### Sewage Disposal

Private sewage contractor licenses issued	31
Sewage disposal permits issued	36
Sewage disposal inspections	..

## DIVISION OF PERSONAL HEALTH SERVICES

Bette Chilton, RN, MS, Director ~ Cindy Graves, RN, BS, CEN, Director

A variety of health prevention and health promotion programs assisting individuals in attaining and maintaining the best possible state of health.

### Family Case Management

Case management services aimed at reducing infant morbidity and mortality, as well as promoting optimum health and well-being for pregnant and postpartum women and infants.

Pregnant women	921
Infants	959
Children (over 1 year)	1,029
Children in foster care	77
Home visits	141
High risk women and infants (APORS)	76

### Women, Infants & Children Food Supplement Program

A nutrition program for pregnant and breastfeeding women, infants, and children to age 5 who have a health or nutritional problem. Services provided assure optimum growth and development for "at-risk" children.

Nutritional certifications for women, infants, and children receiving supplemental food	3,879
Food packages issued	23,680

### Lead Screening Program

A screening program to identify children with an elevated lead level.

Children screened	41
County children with newly detected elevated lead levels	5

### Childhood Immunization Program

Immunization clinics providing vaccines to control and prevent the spread of vaccine-preventable diseases.

Number of visits	3,088
Childhood vaccine doses administered:	
Diphtheria-Tetanus-Acellular Pertussis (DTaP)	356
Pediarix (DTaP, IPV and Hep B)	540
Tetanus-Diphtheria (Td)	2
Tetanus-Diphtheria-Acellular Pertussis (Tdap)	466
Injectable Polio (IPV)	123
Measles-Mumps-Rubella (MMR)	582
Varivax (VV)	683
MMRV (MMR and VV)	25
Haemophilus B (HIB)	742
Hepatitis B (HBV)	99
Hepatitis A (HAV)	941
Pneumococcal (PCV)	1,031
Meningococcal (MCV)	290
Influenza	722
Human Papillomavirus (HPV)	443
Rotavirus (RV)	458
Kinrix (DTaP and IPV)	194
Pentacel (DTaP, IPV and HIB)	176
Total vaccine doses administered	7,873

### Communicable Disease Prevention Programs

A variety of programs to prevent the spread of communicable diseases.

### Reportable Disease Investigation

Investigations to prevent and control the spread of disease.

Arbovirus	1
Chickenpox	6
Chlamydia	427
Cryptosporidiosis	7
Giardiasis	8
Gonorrhea	61
Haemophilus influenza	2
HIV	4
Hepatitis B	3
Hepatitis C	14
Influenza (with ICU hospitalization)	5
Lyme Disease	2
Pertussis	22
Rabies potential exposure	24
Salmonellosis (non-Typhoid)	21
Shigellosis	2
Streptococcal Group A Invasive	2
Syphilis	9
Tuberculosis	1
Varicella	1
Total Investigations.....	621

### Tuberculosis Program

Medical services provided to identify, diagnose and treat individuals with or exposed to tuberculosis.

Tuberculin skin tests administered and interpreted	1,475
Individuals with significant tuberculin reactions	18
Average number of individuals receiving preventive tuberculosis therapy per month	9
Individuals receiving therapy for active disease	2
Number of home or directly observed visits	58
Chest X-rays provided and interpreted	32
Clearance letters issued	85

### Partner Treatment Program

Partners treated for:	
Chlamydia	47
Gonorrhea	8

### Imunization & International Travel Consults

Total adults served	2,187
Total children served	13



<b>Tanning and Body Art Facilities</b>	
Tanning facility inspections	14
Body art facility inspections	3

**Solid Waste Program**

Determined that, in 2012, 61 percent of the total waste disposed in the county was being recycled. Excluding construction and demolition, 48 percent of the county waste was recycled.

Provided information and consultation to individuals, businesses, municipalities, school districts, and media regarding recycling and waste reduction.

Partnered with various DeKalb County organizations in conducting electronic recycling and a latex paint collection. Collected over 53 tons of *e-waste*, 34 tons of latex paint, 2 tons of household batteries, and numerous containers of compact fluorescent bulbs.

Facilitated and advertised municipality sponsored *e-waste* recycling for greater convenience to residents.

Contracted with U of I Extension and Natural Resource Education Consortium to provide recycling education to 4,516 DeKalb County students.

**Animal Control**

Dogs registered for one year	5,368
Dogs registered for three years	3,056
Total dogs registered	13,430
Animals impounded	241
Other animals handled	67
Specimens examined for rabies	68
Specimens positive for rabies	0
Animal bites reported and investigated	89
Livestock kills investigated	0

**\* HOME CARE DIVISION**  
**Lisa Hardcastle, RN, MS, Director**

Health care to individuals in their homes providing therapeutic treatment and care for illness and disease.

**Home Health Program**

Individuals served	613
Home visits for skilled nursing care	6,467
Home visits for home health aide	1,116
Home visits for physical therapy	2,397
Home visits for occupational therapy	548
Home visits for speech therapy	187
<b>Total visits .....</b>	<b>10,795</b>

provided to assure women of childbearing age the optimum chance for wanted pregnancies and healthy pregnancy outcomes.

Comprehensive exams with contraceptive method and education	996
Other office visits	1,391
Pregnancy tests	380
Total clients	1,276
Total visits	2,387

**Vision and Hearing Screening Program**

Screening of preschool children to identify and refer those who are in need of an eye and/or ear examination by a doctor.

Children screened for vision	1,296
Children screened for hearing	1,314
Re-screening tests completed	271

**Wellness Screening Program**

Health screening at the worksite to promote disease prevention and early detection of illness.

On-site screenings	3
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Hepatitis A	05
Hepatitis B	73
Herpes Zoster	18
Humanpapillomavirus	17
Influenza	1,696
Polio	33
Measles-Mumps-Rubella	52
Meningococcal	21
Pneumonia	4
Rabies	14
Tetanus-Diphtheria	5
Tetanus-Diphtheria-Pertussis	146
TwinRix (Hep A and Hep B)	72
Typhoid	118
Varicella	20
Yellow Fever	62

Total vaccine doses administered ..... 2,416

**HIV Case Management Program**

Number of clients enrolled (average) 34

**HEALTH EDUCATION and EMERGENCY PREPAREDNESS DIVISION**

**Marcy Zanellato, BS, CHES, Director**

**School and Community Programs**

Health promotion through media, educational, policy and environmental strategies to improve the health of the county's residents including:

- Tobacco use prevention strategies, including support of smoke-free multi-unit housing policies, to reduce exposure to second hand smoke and promote smoking cessation in collaboration with the DeKalb County Housing Authority, the Illinois Tobacco Quitline, and community partners
- The *Future Is Ours* program, in partnership with DeKalb School District 428, to promote health and leadership development for 6th and 7th grade Latina students
- School Health Coordinator to lead the Coordinated School Health model, in partnership with DeKalb School District 428, to enhance the school wellness team, identify and address the health needs

**Emergency Preparedness**

Improve county emergency response capacity through planning activities including:

- Expansion of the federal capabilities-based model to align with National Incident Management System (NIMS) standards
- Development and testing of the emergency medication dispensing plan
- Coordination of health department and countywide emergency planning team meetings
- Collaboration with local, regional and state planning efforts

**COMMUNITY SERVICES**

Provided consultation regarding communicable disease, immunizations, and public health concerns to local schools, child care centers, county residents and health care facilities.

Provided field and observation experience for Northern Illinois University nursing, nutrition and community health and Kishwaukee College nursing students.

Provided a variety of in-service programs for health care professionals.

Provided agency representation on local health and social service networking committees.

**SECTION E.**

**ECONOMIC DEVELOPMENT COMMITTEE**

**SECTION F.**

**FINANCE COMMITTEE**

**RESOLUTION #R2013-49**

**A RESOLUTION ADOPTING A POLICY  
REGARDING THE AWARD OF CONTRACTS  
FOR DEKALB COUNTY GOVERNMENT**

WHEREAS, as part of its governmental functions, DeKalb County Government will from time to time enter into contracts for the performance of services as well as for the purchase of supplies and equipment; and

WHEREAS, it is desirable to adopt a policy to guide and control said contracts to assure that operating departments are entering into said contracts with the proper authority and in an appropriate and consistent manner; and

WHEREAS, the Finance Committee of the DeKalb County Board has reviewed and now recommends the adoption of the "Policy Regarding the Award of Contracts" which is attached to this Resolution;

NOW, THEREFORE, BE IT RESOLVED by the DeKalb County Board that:

SECTION ONE: The recitals set forth above are incorporated as a part of this Resolution by this reference; and

SECTION TWO: The Policy Regarding the Award of Contracts dated June 19, 2013, which is attached and incorporated herein by reference, is hereby adopted.

PASSED BY THE DEKALB COUNTY BOARD AT SYCAMORE, ILLINOIS THIS 19<sup>TH</sup>  
DAY OF JUNE, 2013.

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CHAIRMAN, DEKALB COUNTY BOARD

ATTEST:

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COUNTY CLERK

DEKALB COUNTY GOVERNMENT  
**Policy Regarding the Award of Contracts**  
June 19, 2013  
Page 1 of 3

I. Premise

It is the policy of the County Board to award contracts to qualified vendors who provide the best value for the desired contract and that has been subject to an open process that encourages competition. Within that context, the County recognizes that the price charged is a significant determining factor in the selection of the bidder. However, price needs to be defined in the broad context of longevity, functionality, reliability, responsiveness, service, and trust. These factors can vary with the type of contract being sought.

II. Requirements

- A. Monies for contracts must already be appropriated in the annual budget. New contracts or existing contracts that will require supplemental appropriations must be approved by the County Board.
- B. The duration of contracts may not be for more than three (3) years unless a longer term is approved by the County Board.
- C. Multi-year contracts should, as much as possible, either have a termination clause for non-funding in future budgets or should be subject to a revenue source that does not need to be renewed (such as the sale of bonds).
- D. Contracts for services, materials, equipment, or supplies may not be for more than \$30,000 per year without specific County Board approval. Contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services may not be for more than \$35,000 per year without specific County Board approval. County Board approval can be incorporated into the annual County Budget, if the item is specifically spelled out, such as with the annual Health Insurance contract. Bid summaries should be provided to the appropriate oversight Committee for all unbudgeted contracts and for all contracts that will exceed approved budgeted amounts, and bid results for these contracts should be reported to the County Board at their next regularly scheduled meeting.
- E. An annual listing of contracts awarded by Departments should be submitted to the County Board, via the Finance Committee, with the Department's annual budget request, but not later than September 30<sup>th</sup> of each year. The Finance Department shall be the central repository for a contract inventory and the Finance Director shall report at least annually on expiring contracts.

- F. Contracts must be in compliance with applicable Federal laws, State laws, and the County's Purchasing Policy.
- G. Contracts should be approved before the services, materials, equipment or supplies are received. Accordingly, whenever possible, Request for Proposals or bid specifications should generally be developed at least 120 days prior to the expiration date of any contract to allow sufficient time to solicit and evaluate bids.

### III. Applicability

- A. If the contract is for a direct communication to the County Board, then the County Board must approve the contract. Examples would include the annual financial audit contract and architectural services contracts.
- B. If the contract is for the new construction, or significant alteration, of a building or other infrastructure, then the contract must be approved by the County Board.
- C. If the contract is for legal advice, then the State's Attorney, in accordance with the statutory authority granted to the State's Attorney, must award the contract. The State's Attorney is encouraged to receive input on the retention of outside legal counsel from the appropriate parties identified in the other paragraphs of this "Applicability Section" as well as with the County Administrator. Examples include representation for worker's compensation, labor negotiations, and bond issuances.
- D. If the contract is for services, materials, equipment, or supplies related to the fulfillment of responsibilities that an appointed Department Head has been delegated, then that contract should be awarded by the Department Head. Examples include health insurance consulting, worker's compensation administration, employee flexible spending account administration, cleaning, energy management, equipment purchases, and software maintenance.
- E. If the contract is for a responsibility of an Elected Official, then the Elected Official has responsibility for awarding the contract. Contracts may not extend beyond the current term of office for that office-holder without the specific approval of the County Board with the exception of a 120-day transition period for continuity purposes.

- F. If the contract is for a responsibility of a Department that operates under the direction of a Board that is autonomous from the County Board, then those contracts are subject to the rules of the autonomous Board. No contract may obligate the County Board to any financial commitments beyond what the County Board has approved in the Annual Budget or Annual Property Tax Levy, without the formal prior approval of the County Board. Examples would include Public Health, Mental Health, Nursing Home, and Veteran's Assistance.

#### IV. Definitions

- A. Professional Services - this primarily involves areas of advice and consultation. Trust and confidence with the provider of these contracts takes precedence to price. Long-standing relationships are not discouraged as issues are often handled over multi-year periods and similar issues re-surface through the years. Professional services contracts shall be awarded based on a Qualifications-Based Selection process. Examples include accounting/auditing services, engineering services, etc.
- B. Commercial Services - this primarily involves businesses that provide a manual service. Generally these would be approved at the Department Head level as they provide a very specific service for that particular Department. Examples include cleaning, vehicle maintenance, mailing services, and printing.
- C. Maintenance Agreements - be it for software or equipment, this will often involve proprietary items where limited competition is available. As much as possible, competition should be sought, but this policy recognizes the reality that once a certain brand is selected, there is often either little choice of maintenance vendors to choose from or that choosing non-brand maintenance providers offers other risks which may be costly. Original acquisitions should be mindful of the long-term costs of maintenance agreements.

**RESOLUTION #R2013-50**

**A RESOLUTION ADOPTING A REVISED PURCHASING POLICY  
FOR DEKALB COUNTY GOVERNMENT**

WHEREAS, DeKalb County Government will from time to time be required to purchase goods and services to carry out its governmental functions; and

WHEREAS, in order to provide for the fair and orderly process for the selection of contractors and vendors, and the expenditure of funds for the purchase of goods and services, the DeKalb County Board has previously adopted a Purchasing Policy; and

WHEREAS, it is desirable to make changes to the existing Purchasing Policy to ensure that it promotes public confidence in the County's procurements, provides for the fair and equitable treatment of all persons and entities involved in the County's procurement process, fosters appropriate competition, provides safeguards for maintaining a procurement system of quality and integrity, promotes increased economic efficiency and responsibility, achieves maximum benefit from the County's purchasing power, and provides clarity in the rules and procedures governing the County's procurements; and

WHEREAS, the Finance Committee of the DeKalb County Board has reviewed and now recommends the adoption of the revised Purchasing Policy which is attached to this Resolution;

NOW, THEREFORE, BE IT RESOLVED by the DeKalb County Board that:

SECTION ONE: The recitals set forth above are incorporated as a part of this Resolution by this reference; and

SECTION TWO: The Purchasing Policy dated June 19, 2013, which is attached and incorporated herein by reference, is hereby adopted; and

SECTION THREE: Any purchasing practices or policies previously in force are hereby repealed to the extent that any portion or provision thereof is in conflict with the attached policy.

PASSED BY THE DEKALB COUNTY BOARD AT SYCAMORE, ILLINOIS THIS 19<sup>TH</sup>  
DAY OF JUNE, 2013.

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CHAIRMAN, DEKALB COUNTY BOARD

ATTEST:

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COUNTY CLERK



**DEKALB COUNTY GOVERNMENT  
PURCHASING POLICY**

Reviewed For Updates June 19, 2013

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This page showing current page dates of the Purchasing Policy will be updated on the County’s web page each March at [www.dekalbcounty.org](http://www.dekalbcounty.org). This page was last reviewed for updates as of June 19, 2013.

## **PURCHASING POLICY**

### **1.1.0. Legislative Intent**

1.1.1. It is the finding of the DeKalb County Board that there is a public benefit to the citizens of DeKalb County when truly competitive practices are used to acquire those services, materials, equipment and supplies essential to the delivery of governmental services.

It is the purpose of the policy to set forth acceptable methods of encouraging true competitiveness amongst potential vendors by providing guidelines to those authorized to make purchases on behalf of the County with public funds.

■ *(Revised 06/19/1991)*

**1.2.0. Scope**

- 1.2.1. These regulations are intended to provide guidance to purchasers in addition to State Statutes (55 ILCS 5/5-1022 & 720 ILCS 5/33E-1 et.seq.). Pursuant to these Statutes, any purchase by an official or employee of DeKalb County Government for services (other than professional services which shall be selected through a Qualifications-Based Selection process), materials, equipment or supplies in excess of \$30,000, or when individual orders exceed \$35,000, for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services, shall be by contract let in one of the following ways:
1. By a contract let to the lowest responsible bidder after advertising for bids in a newspaper published within the county;
  2. By a contract let without advertising for bids in the case of an emergency if authorized by the County Board; or
  - 3. By contract without bids in the case of procurement from the Federal Government, purchases of used equipment, purchases at auction or similar transactions which by their very nature are not suitable to competitive bids, pursuant to an ordinance adopted by the County Board.*(Revised 06/19/2013)*
- 1.2.2. When advertising for bids in a newspaper, the advertisement shall also be posted on the County's web site.
- *(Revised 06/19/2013)*
- 1.2.3. Joint purchasing through federal, state or local government programs, councils of government or other cooperative purchasing groups shall satisfy the requirement for bidding provided that an appropriate competitive bidding process was undertaken by the joint purchasing program or group.
- *(Revised 06/19/2013)*

**1.3.0. Definitions**

- 1.3.1. **Bid Rotating** - Participating in any collusive scheme or agreement with another in which he engages, over a period of time (at least 3 contract bids within a period of 10 years), of submitting sealed bids to the County of DeKalb with the intent that the award of such bids rotates, or is distributed among, persons or business entities which submit bids on a substantial number of the same contracts. Bid rotating is a violation of these policies.  
■ (Revised 06/19/1991)
- 1.3.2. **Bid Rigging** - Knowingly agreeing with any person who is, or but for such agreement, would be a competitor of such person concerning any bid submitted or not submitted by such person or another to the County of DeKalb when the intent that the bid submitted or not submitted will result in the award of a contract to such person or another and either 1) provides such person or receives from another information concerning the price or other material term or terms of the bid which would otherwise not be disclosed to a competitor in an independent, nonconclusive submission of bids or 2) submits a bid that is of such price or other material term or terms that he does not intend the bid to be accepted. Bid rigging is a violation of these policies.  
■ (Revised 06/19/2013)
- 1.3.3. **Bid Specifications** - Are written descriptions of the goods, materials, services, or supplies to be contracted for. Good bid specifications should be drawn as narrowly as possible while leaving room for acceptable competition. Proprietary specifications should only be used as guidelines and should not require the use of a sole source. It is of utmost importance that invitations to bid and bid specifications be made available to the public. In cases where advertisement is not used, solicitations to bid and specifications should be posted prominently in at least the building housing the purchasing entity. In purchases requiring the development of elaborate and/or technical specifications, County personnel authorized to make such purchases are encouraged to avail themselves of professional assistance with the design of such specifications.  
■ (Revised 06/19/2013)
- 1.3.4. **Certification** - Every bid submitted to the County of DeKalb and every public contract executed pursuant to such bids shall contain a certification by the contractor that the contractor is not barred from contracting with any unit of state or local government as a result of violations of the Illinois Revised Statutes or of these policies.  
■ (Revised 06/19/1991)
- 1.3.5. **Change Orders** - Any authorized representative of the County who knowingly grants approval to a change order in any public contract without first obtaining a determination in writing by the County or by a designee authorized by the County to make such determination that the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed or were not within the contemplation of the contract as signed or are in the best interest of the unit of State or Local Government and authorized by law commits a violation of these policies.  
■ (Revised 06/19/1991)
- 1.3.6. **DeKalb County** - As used in this policy, DeKalb County includes the County as a unit of local government within the State of Illinois as well as any committee or agency of the County or any other entity which is funded by or expends tax dollars or the proceeds of publicly guaranteed bonds.  
■ (Revised 06/19/1991)
- 1.3.7. **DeKalb County Employee** - As used in this policy, the term means any employee of the County who is authorized by the County to act on its behalf in relation to any public contract or purchase defined in these policies.  
■ (Revised 06/19/1991)
- 1.3.8. **Disclosure of Bid Information** - Any person who is an official employed by the County of DeKalb who knowingly opens a sealed bid at a time or place other than specified in the invitation to bid commits a violation of this policy. Any person who is an official of DeKalb County Government who knowingly

discloses to any interested person any information related to the terms of the sealed bid other than information necessary to the performance of such official's responsibilities commits a violation of this policy. However, it shall not constitute a violation of this policy to make any disclosure where such disclosure is also made generally available to the public and to all interested bidders and potential bidders.

■ *(Revised 06/19/1991)*

- 1.3.9. Disclosure of Information/Bid Reduction - It shall not constitute a violation of any provisions of this policy for an official of DeKalb County to disclose the name of any person who 1) has submitted a bid in response to or requested plans or specifications regarding an invitation to bid or who has been awarded a public contract or 2) to convey information concerning acceptable alternatives or substitute to plans available or specifications, if such information is also made generally available to the public and mailed to any person who has submitted a bid pursuant to an invitation to bid nor is it a violation of the disclosure rules to negotiate, with the lowest responsible bidder, a reduction in only the price term of the bid.

■ *(Revised 06/19/1991)*

- 1.3.10. Equipment - An item costing \$500 or more and having a useful life of one year or more. All County equipment must be placed on inventory. It is a violation of these policies to use County equipment for personal purposes without permission of the department head or his/her designee.

■ *(Revised 06/19/2013)*

- 1.3.11. Evaluation Criteria - One of the most important elements of successful competitive procurement is the development of clearly understandable evaluation criteria. Those County employees authorized to make purchases must develop and understand the evaluation criteria, disseminate them fully, and adhere to them. Evaluation criteria may contain quantitative as well as qualitative measures but the subsequent bid analysis should never be subject to unpublished subjective rationales. It is acceptable to change evaluation criteria prior to the letting of the contract for purchase provided that all interested parties (all who have been notified of the solicitation for bids) are notified of the change in evaluation criteria in advance.

■ *(Revised 06/19/1991)*

- 1.3.12. Interference with Contract Submission and/or Award - Any County employee who knowingly discloses information concerning the specifications for any contract or knowingly informs a bidder or potential bidder or offerer that their bid will be accepted or executed only if specified individuals are included or who knowingly awards a contract based on criteria which are not publicly disseminated commits a violation of this policy. It shall not be an interference with contract submission to follow procedures established by the Federal or State Governments with regard to sheltered market (minority, female-owned business enterprises) procurements and shall not be a violation for a DeKalb County official to provide any person with a copy of the transcript or other summary of a prebid conference where that information is also made generally available to the public.

■ *(Revised 06/19/1991)*

- 1.3.13. Invitation or Solicitation to Bid - Notice made generally available to the public either through advertising in a newspaper of general circulation in the County, by posting to the County's web site or by mail to potential vendors. Such an invitation may contain specifications of the goods or services sought to be purchased or may direct those interested to the location of such specifications.

■ *(Revised 06/19/2013)*

- 1.3.14. Kickback - Any money, fee, commission, credit, offer of employment, incentive, premium, gift, gratuity, thing of value, or compensation of any kind which is provided directly or indirectly to any contractor or employee for the purpose of improperly obtaining or rewarding favorable treatment in connection with a contract or subcontract. The offering or acceptance of kickbacks is a violation of these policies whether it occurs before, during or subsequent to the procurement process. Any vendor violating this section shall be disqualified from consideration in the contract or subcontract in question.

■ *(Revised 06/19/1991)*

□ **No Preference to Local Bidder** - [Click Here for State's Attorney Opinion - Pages 13 & 14.](#)

- 1.3.15. Lowest Responsible Bidder - In determining the lowest responsible bidder, the County shall take into consideration the qualities of the article supplied, conformity with the specifications, suitability to the requirements of the County (and the requirements of the particular department), total product/service life cycle costs including maintenance, and the delivery terms.  
■ (Revised 06/19/2013)
- 1.3.16. Negotiated Purchase - A procedure in which specifications for the purchase of services, materials, equipment or supplies are developed and a solicitation or invitation to bid is written and released to vendors and the general public, but the purchaser reserves the right to negotiate the terms of procurement with two or more of the subsequent bidders. Negotiated purchasing is *not* a violation of this policy and this practice, which when properly followed, can result in public benefit through obtaining acceptable goods and services at the lowest possible price. It *is* a violation, however, to agree unilaterally with any potential bidder or vendor to change terms or specifications other than price without notice to the other potential bidders or vendors.  
■ (Revised 06/19/1991)
- 1.3.17. Open Bidding - The process in which specifications are developed and a solicitation or invitation to bid and evaluation criteria are written and made available to the public but there is no requirement that bids submitted pursuant to the invitation be submitted in sealed envelopes. It shall not be a violation of these policies for an official representing the County of DeKalb to disclose information received in response to an invitation to open bidding to another bidder or potential bidder provided that information is also made generally available to the public and furnished to any person who has previously submitted a bid in response to the invitation. It shall also not be a violation of these policies or State law to negotiate with the lowest responsible bidder a reduction in only the price terms of the bid.  
■ (Revised 06/19/1991)
- 1.3.18. Pre-Bid Conference - An invitation to all interested parties to sit down and review both bid specifications and evaluation criteria. It is imperative that any changes to specifications or evaluation criteria that come about as a result of a pre-bid conference be clearly communicated to all interested parties (all who have expressed an interest in responding to the invitation to bid whether present or not) and/or the general public if such a solicitation was advertised. Pre-bid conferences are not required for compliance with these policies and may be held in advance of the finalization of bid specifications and/or evaluation criteria.  
■ (Revised 06/19/1991)
- 1.3.19. Public Contract - Any contract for the purchase of goods, services, materials, equipment or supplies let to any person with or without bid by any representative of DeKalb County.  
■ (Revised 06/19/1991)
- 1.3.20. Sealed Bids - A procedure in which specifications and evaluation criteria are written and disseminated to potential vendors and made generally available to the public through an invitation or solicitation to bid. Sealed bidding requires that a date, time and place for the opening of the bids be included in the solicitation and be made generally available to the public. Any official of DeKalb County who knowingly opens a sealed bid at a time or place other than that specified in the invitation to bid, or who knowingly discloses to any interested person information related to the terms of the sealed bid commits a violation of this policy. It shall not be a violation of these policies or of the State laws for a County official to make any disclosure to any interested person if such disclosure is also made generally available to the public. Sealed bids should be opened in front of witnesses and should be contained in sealed envelopes clearly marked "sealed bid" and indicate where necessary a particular item, good or service being bid upon (e.g., Sealed Bid - Copier, Sealed Bid - Cleaning Services). It is *not* a violation of this policy to open bids during normal business hours or in the absence of potential vendors provided that all potential vendors have been adequately notified of the date, time and place of such opening.  
■ (Revised 06/19/2013)
- 1.3.21. Sheltered Market Procurement - Is a procurement procedure conducted pursuant to State or Federal guidelines which provide for purchases from minority and female owned business enterprises.  
■ (Revised 06/19/2013)

- 1.3.22. **Sole Source Specing** - The practice of limiting procurement to one source. In its most common form, sole source specing ordinarily utilizes proprietary specifications, that is specifications provided by the manufacturer of a particular item. These specifications are drawn in such a way that no competitor can match them exactly. The use of proprietary specifications is not a violation of these policies when those specifications are used as guidelines and do not require the use of the sole source. Purchasers are particularly cautioned against the use of a potential contractor or vendor to develop specifications for purchases in excess of \$30,000. Specifications should be drawn by the purchaser or by an independent party who will not be a competitor for the purchase contract. Sole source specing and purchases are not a violation of these policies provided that an attempt is made to identify multiple vendors or providers of goods or services whenever possible.

■ *(Revised 06/19/2013)*

- 1.3.23. **Vendor** - As used in these guidelines, is synonymous with contractor, subcontractor, or bidder. It means any individual, firm, partnership, corporation, joint venture, or other entity which is currently or potentially a contractor for the provision of services, materials, equipment or supplies to the County of DeKalb.

■ *(Revised 06/19/1991)*



**1.4.0. Procedures**

1.4.1. Purchases in excess of \$30,000 - Any purchase by the County of DeKalb or by a County employee for services (other than professional services which shall be selected through a Qualifications-Based Selection process), material, equipment, or supplies in excess of \$30,000 or when individual orders exceed \$35,000 for the use, purchase, delivery, movement, or installation of data processing equipment, software, and services and telecommunications and inter-connect equipment, software, and services, shall be contracted for in one of the following ways:

1. By a contract let to the lowest responsible bidder after advertising for bids at least twice in a newspaper published within the County and after posting the advertisement on the County's web site. Each newspaper advertisement should appear in a different calendar week. These policies shall not require that the specifications for the contract be published. Such advertisements need only direct potential vendors as to the item(s) being sought and where to obtain bid specifications. It is not a violation of this policy to, in addition to such publication, notify additional potential vendors who may not see the published solicitation.
2. By a contract let, without advertising, for bids in the case of an emergency if authorized by the County Board. It is not a violation of these policies to solicit bids other than sealed bids. It is a violation of this policy to engage in any conduct which will interfere with the independent submission of non-collusive bids or offers by individual contractors or suppliers. It is also a violation to evaluate those bids or offers received by criteria other than those publicly announced in advance

■ *(Revised 06/19/2013)*

1.4.1.a. Method - The method of bidding shall be at the discretion of the department head or his/her designee. It shall further be the responsibility of the department head to develop or cause to be developed specifications which describe clearly the goods or services to be contracted for but that are not drawn so narrowly as to preclude or diminish competition. Sole source specing and purchases are acceptable, however, an attempt should be made to identify multiple vendors or providers of goods or services whenever possible. It shall further be the responsibility of the department head to assure that all notice requirements of this policy are complied with. Solicitations or invitations to bid should be furnished to potential vendors/contractors. These specifications should further indicate, where sealed bidding is the selected method, the date, time and place chosen for the opening of those bids. Bid specifications should also contain a deadline for submission of bids. Once the deadline has passed, all bids received should be evaluated at the department level for compliance with the specifications and other previously published and developed evaluation criteria. If the purchase is for unbudgeted goods or services, or if the purchase will exceed approved budget amounts, the results of this review should be forwarded to the applicable oversight committee whose responsibility it shall be to develop a recommendation for the selection of a bidder or vendor and forward that recommendation to the full Board for approval. Approvals for purchases of goods or services contained in the approved budget that will not exceed approved budget amounts are incorporated into the annual County Budget and no additional approvals will be required.

■ *(Revised 06/19/2013)*

1.4.2. Joint Purchases - Joint purchases made through federal, state or local government programs, councils of government or other cooperative purchasing groups shall satisfy the requirement for bidding provided that an appropriate competitive bidding process was undertaken by the joint purchasing program or group.

■ *(Revised 06/19/2013)*

1.4.3. Purchases not covered by this Policy - As with all purchases that are covered by these policies, it is the legislative intent of the DeKalb County Board that competition be maximized with a view toward obtaining essential services, materials, equipment and supplies at the lowest available price provided, of course, that the items so purchased meet the needs of the department in question and the County. The method to be used in making purchases is left to the discretion of the department head. It is expected that the method selected will best fit the item(s) to be purchased whether that method be open bidding, sealed bids, negotiated

purchase, etc. It is expected that the method will be selected to maximize competition and minimize cost. Purchasers who do solicit bids for items should follow the same general rules attendant to good purchasing practices. These would include:

1. Development of Specifications - These need not be lengthy and detailed but should adequately describe the item or items to be purchased;
2. Development of Understandable Evaluation Criteria and dissemination of those criteria to all interested parties; and
3. Most importantly rigorous adherence to the evaluation criteria once a bidding has been closed. If, for example, response time and service capability are major considerations for an item to be purchased, this should be so stated in the bid specifications.

Once developed, the specifications and evaluation criteria should be made available to the maximum number of potential competitors for the purchase contract. Again, the method should be at the discretion of the purchaser and could include, but need not be limited to advertisement, posting, direct mail or telephonic solicitation.

A record shall be kept of those who request specifications and evaluation criteria so that if unforeseen changes need to be made, all interested parties can be notified. Where bids or quotes are obtained by phone, the bidders must back up their quote in writing prior to the close of bidding. In cases where time will not permit this, one may have to work from one's own written notes until such backup is available.

Sole source specing and purchases are acceptable, however, an attempt should be made to identify multiple vendors or providers of goods or services whenever possible.

Purchases should be made pursuant to an item specifically listed in the department's budget or in the capital budget. If the purchase is for unbudgeted goods or services, or if the purchase will exceed approved budget amounts, committee concurrence with the bid award should be obtained from the applicable oversight committee. Committees shall forward bid awards to the full Board for consideration through the normal claims approval process. If the department has insufficient funds in the appropriate line items, requests for fund transfers or additional appropriations will be subject to approval by the Finance Committee and the full County Board.

■ *(Revised 06/19/2013)*

#### 1.4.4. Emergency Purchases

- 1.4.4.a. Emergency Purchases of \$30,000 or More - Illinois State Statutes delete the requirement to advertise for bids in the case of an emergency "if authorized by the County Board". In a true emergency where it is essential to purchase services, materials, equipment and/or supplies costing \$30,000 or more without waiting for the full Board to be convened (e.g., the purchase of a piece of heating equipment to supply the jail, etc.), phone contact with the County Board Chairperson or Vice-chairperson should be made and follow up information provided through the appropriate committee to the full Board at its next regularly scheduled meeting.

■ *(Revised 06/19/2013)*

- 1.4.4.b. Emergency Purchases not covered by this policy - For services, materials, equipment or supplies which need to be purchased on an emergency basis, that is purchased without prior budgetary authority, contact with the chairperson of the appropriate oversight committee or in his/her absence, the vice-chairperson, should be made with follow up information being provided to the committee at its next regular meeting. If departmental funds are not available for transfer, the Finance Committee chairperson or co-chair will also need to approve.

■ *(Revised 06/19/1991)*

- 1.4.5. Aggregate Purchases - It is the intent of this policy to include all purchases which are significant in nature. Some purchases, food for example, may be delivered monthly for dollar amounts which fall below the minimums previously stated. If these purchases are made pursuant to a single agreement, they should be subject to the bidding process on at least an annual basis.

■ *(Revised 06/19/2013)*

- 1.4.6. Purchases Not Suitable to Competitive Bids - The Illinois Revised Statutes and this policy recognize that some purchases by their very nature are not suitable to the bidding process. Statutes specifically mention purchases by contract with the Federal Government, of used equipment, and at auctions. This is not an all-inclusive list of purchases which do not lend themselves to competitive bidding. Membership in a buyers club where the prices obtained through such membership are verifiably lower than those available in the general market would provide another example.

■ *(Revised 06/19/1991)*

There is a statutory requirement that such non-competitive procurement be accomplished pursuant to an ordinance adopted by the County Board. Purchasers who are routinely required to procure items covered by this policy in a noncompetitive fashion should, for their own protection, go through the process of obtaining such ordinances from the Board.

■ *(Revised 06/19/1991)*

**1.5.0. Coverage**

- 1.5.1. This policy shall supersede all previous policies, ordinances and resolutions of the DeKalb County Board and shall remain in full force and effect until modified or rescinded by the Board. Should any portion of this policy be found to be in conflict with superseding State or Federal regulations, it shall be invalid. This shall not invalidate surviving portions of this policy. If, in the application of these policies, it is found that the legislative intent would best be met by utilizing procedures other than those contained herein, the purchaser should inform the appropriate oversight committee. That committee should then consider the question of waiving provisions of these policies not mandated by State or Federal Statutes.

■ *(Revised 06/19/1991)*



OFFICE OF  
THE STATE'S ATTORNEY

DEKALB COUNTY COURTHOUSE

133 W. STATE STREET  
SYCAMORE, IL 60178  
815-895-7164 FAX 825-895-7101

TIMOTHY W. JOHNSON  
STATE'S ATTORNEY

**CONFIDENTIAL - ATTORNEY/CLIENT PRIVILEGE**

October 31, 1997

TO: Ray Bockman  
County Administrator

From: Mary K. Manning  
Assistant State's Attorney

RE: Deviation from Competitive Bidding Statute

You recently inquired whether or not it is legally permissible for a County to show financial preference for local bidders. Having reviewed the applicable statute (55 ILCS 5/5-1022) and relevant case law, our answer is that it is not legally permissible to show preference for local bidders.

The County is subject to the statute requiring competitive bids. I have attached a copy of the current statute which has been amended slightly since the "Purchasing Policy" ordinance was created. The purpose of competitive bidding is "inviting competition, to guard against favoritism, improvidence, extravagance, fraud and corruption and to secure the best work or supplies at the lowest price practicable." Doyle Plumbing and Heating V. Board of Education, 683 N.E.2d 530, 534, 225 Ill.Dec. 362, 366 (4th Dist. 1997). In that case a school district tried to award a contract to a local contractor who had bid higher than an out of town contractor. The School Board's reasoning was that the local contractor was closer and would be able to better service the school if problems should arise. The Court ruled that that was an impermissible consideration and that such consideration would in essence keep out of town contractors from bidding on future contracts. Id.

In conclusion, it is our opinion that to award contracts to local bidders when their bids are not the lowest is not a legally permissible practice under the competitive bidding statute. As always, if you have any further questions, do not hesitate to call.

ATTACHMENT "A"

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DEKALB COUNTY STATE'S ATTORNEY  
RONALD G. MATEKAITIS

Richard Amato, Assistant State's Attorney  
Stephanie Durfee, Assistant State's Attorney  
Christie Krupp, Assistant State's Attorney  
Carl Peterson, Assistant State's Attorney  
Michael Schulenberg, Assistant State's Attorney  
Alice Tracy, Assistant State's Attorney

Clint Hull, First Assistant  
William Gorey, Chief Civil Assistant

Kathleen Cano, Operations Manager

June 14, 2004

Mr. Ray Bockman  
County Administrator

Re: Local Preference

Dear Mr. Bockman:

You have asked for an opinion whether the County can add a "local preference" to its purchasing policy that would favor local vendors. I believe the County lacks the statutory authority to take such action.

The competitive bids statute, found at 55ILCS 5/5-1022, lists the factors the County Board shall take into consideration in determining the lowest responsible bidder. The statute does not include a consideration for local vendors.

The Illinois Supreme Court dealt with this topic in Court Street Steakhouse v. County of Tazwell, 643 N.E.2d 781 (1994). The Court made it clear that a "local preference" aimed at keeping money in the community would not be allowed. I have also verified that the Doyle Plumbing case cited by my predecessor in her memo to you dated October 31, 1997 is still valid law.

Having considered the applicable statute and case law, it is my opinion that the county does not have the power to add a "local preference" to its purchasing policy.

Should you have any questions regarding this matter, please feel free to contact me.

Very truly yours,

William Gorey  
Assistant State's Attorney

WGG/cat

State's Attorney's Office • Sycamore, Illinois 60178  
Telephone (815) 895-7164 • Facsimile (815) 895-7101

ATTACHMENT "B"

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**DEKALB COUNTY GOVERNMENT  
MONTHLY CLAIMS LIST**

June 19, 2013

Agenda Item:                      Finance Committee - Approval of Claims

WHEREAS, the various Department Heads have submitted claims against the County to the Finance Office for payment, and

WHEREAS, the Finance Office and the County Administrator have reviewed and audited said claims against the County and now recommends those claims for payment as outlined on the attached pages;

NOW, THEREFORE, be it resolved that the DeKalb County Board does hereby approve the attached lists representing current claims and monies paid during the previous month that were not part of last month's report, all of which are summarized below and total \$5,865,939.81.

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<u>Section</u>	<u>Section Title</u>	<u>Amount</u>
A	County Board Resolution	
B	Current Month's Claims	\$ 1,987,148.18
C	Info Only: Total by Fund	
D	Off-Cycle Claims	\$ 521,833.68
E	Payroll Charges	\$ 2,795,256.86
F	Info Only: Bd Per Diem & Mileage	
G	Rehab & Nursing Center	\$ 561,701.09

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SEQUENCE #	VENDOR	BUDGET ACCOUNT CHARGED	AMOUNT	FREQUENCY	BOARD NOTES
<b>1100</b>	<b>Assessments Group</b>	<b>Department Head: Robin Brunshon</b>		<b>Board Oversight Committee:</b>	<b>Economic Development</b>
<b>1101</b>	<b>Assessments Office - General</b>				
	FACILITIES MANAGEMENT	POSTAGE	\$104.80		
	FACILITIES MANAGEMENT	COPIES - INHOUSE	\$134.22		
	KENDALL COUNTY RECORD	PUBLIC NOTICES	\$19.20		
	MID-CITY OFFICE PRODUCTS	POSTAGE	\$9.25		
	MID-CITY OFFICE PRODUCTS	SUPPLIES	\$114.54		
	SHAW MEDIA	PUBLIC NOTICES	\$61.41		
		<b>Assessments Office - General Total:</b>	<b>\$443.42</b>		
		<b>Assessments Group Total:</b>	<b>\$443.42</b>		
<b>1200</b>	<b>Circuit Clerk Group</b>	<b>Department Head: Maureen Josh</b>		<b>Board Oversight Committee:</b>	<b>Law &amp; Justice</b>
<b>1201</b>	<b>Child Support</b>				
	GOODIN ASSOCIATES, LTD.	MAINTENANCE - EQUIPMENT	\$290.00		
		<b>Child Support Total:</b>	<b>\$290.00</b>		
<b>1202</b>	<b>Circuit Clerk - General</b>				
	DISCOUNT LABLES LLC	SUPPLIES	\$215.20		
	FACILITIES MANAGEMENT	SUPPLIES	\$424.90		
	FACILITIES MANAGEMENT	COPIES - INHOUSE	\$5,456.98		
	FACILITIES MANAGEMENT	POSTAGE	\$2,400.41		
	FIRST NATIONAL BANK OMAHA	TRAVEL	\$164.63		
	JOHNSON, KIMBERLY	TRAVEL	\$13.58		
	JOHNSON, KIMBERLY	TELEPHONE	\$10.00		
	MOMARK OFFICE SOURCE, INC.	SUPPLIES	\$1,504.50		
	VERIZON WIRELESS	TELEPHONE	\$35.65		
		<b>Circuit Clerk - General Total:</b>	<b>\$10,225.83</b>		
<b>1203</b>	<b>Court Automation</b>				
	FIRST NATIONAL BANK OMAHA	COMPUTER EQUIPMENT	\$823.41		
	FIRST NATIONAL BANK OMAHA	SUPPLIES	\$143.63		
	FIRST NATIONAL BANK OMAHA	TRAVEL	\$552.72		
	FRONTIER	DATA PROCESSING	\$406.84		
	INNOVATIVE BUSINESS SYSTEMS INC	MAINTENANCE - EQUIPMENT	\$1,996.00		
	SENTINEL TECHNOLOGIES, INC.	MAINTENANCE - EQUIPMENT	\$105.00		
		<b>Court Automation Total:</b>	<b>\$4,027.60</b>		
<b>1204</b>	<b>Document Storage</b>				



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SEQUENCE #	VENDOR	BUDGET ACCOUNT CHARGED	AMOUNT	FREQUENCY	BOARD NOTES
	CENTRAL MANAGEMENT SERVICES	INTERNET	\$310.00		
	LAMPKINS, KATHY	INTERNET	\$45.98		
	SHIPLEY, ALYSON	INTERNET	\$55.00		
	SPRINT	INTERNET	\$85.98		
	TUROK, CHRIS	INTERNET	\$45.00		
		<b>Document Storage Total:</b>	<b>\$541.96</b>		
		<b>Circuit Clerk Group Total:</b>	<b>\$15,085.39</b>		

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<b>1300</b>	<b>Community Mental Health Group</b>	<b>Department Head:</b>	<b>Board Oversight Committee:</b>	<b>Health &amp; Human Services</b>
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**1301 Community Mental Health - General**

ADVENTURE WORKS OF DEKALB CO INC	CONTRIBUTION TO AGENCIES	\$8,799.00
BEN GORDON COMM. MENTAL HEALTH CTR.	CONTRIBUTION TO AGENCIES	\$102,926.62
CHILDREN'S HOME & AID	CONTRIBUTION TO AGENCIES	\$1,297.00
CONSUMER ADVOCACY COUNCIL OF DEKALB	CONTRIBUTION TO AGENCIES	\$1,250.00
DEKALB COUNTY YOUTH SERVICE BUREAU	CONTRIBUTION TO AGENCIES	\$14,999.00
DRUG COURT FUND	CONTRIBUTION TO AGENCIES	\$2,470.00
DYNAMIC PSYCHIATRY	CONTRIBUTION TO AGENCIES	\$4,375.00
EGGLESTON'S PHARMACY	CONTRIBUTION TO AGENCIES	\$20.79
ELDER CARE SERVICES	CONTRIBUTION TO AGENCIES	\$4,500.00
EPILEPSY FOUNDATION OF N CENTRAL IL	CONTRIBUTION TO AGENCIES	\$2,500.00
FAMILY SERVICE AGENCY, INC.	CONTRIBUTION TO AGENCIES	\$9,475.00
FIRST NATIONAL BANK OMAHA	MEETINGS - HOST EXPENSES	\$97.82
FIRST NATIONAL BANK OMAHA	SUPPLIES	\$262.16
GORDON FLESCH CO.	MAINTENANCE - EQUIPMENT	\$258.97
HOPE HAVEN OF DEKALB COUNTY	CONTRIBUTION TO AGENCIES	\$23,537.00
HY-VEE ACCOUNTS RECEIVABLE	CONTRIBUTION TO AGENCIES	\$1,955.16
OPEN DOOR REHABILITATION CENTER	CONTRIBUTION TO AGENCIES	\$4,150.00
OPPORTUNITY HOUSE, INC.	CONTRIBUTION TO AGENCIES	\$11,962.00
OSTDICK, KATHY	TRAVEL	\$62.72
SAFE PASSAGE	CONTRIBUTION TO AGENCIES	\$10,000.00
SHAW MEDIA	PUBLIC NOTICES	\$1,196.75
SHERIFF'S DEPARTMENT	CONT.TO:GENERAL	\$2,924.00
VOLUNTARY ACTION CENTER	CONTRIBUTION TO AGENCIES	\$2,199.00
VOLUNTARY ACTION CENTER	MEETINGS - HOST EXPENSES	\$160.00
	<b>Community Mental Health - General Total:</b>	<b>\$211,377.99</b>
	<b>Community Mental Health Group Total:</b>	<b>\$211,377.99</b>

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<b>1400</b>	<b>Community Services Group</b>	<b>Department Head: Donna Moulton</b>	<b>Board Oversight Committee:</b>	<b>Health &amp; Human Services</b>
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SEQUENCE #	VENDOR	BUDGET ACCOUNT CHARGED	AMOUNT	FREQUENCY	BOARD NOTES
<b>1401</b>	<b>Community Services - General</b>				
	ASSET REPLACEMENT FUND	CONT.TO:ASSET REPLACEMENT	\$3,000.00	Annually	
	BROWN, RHONDA	TRAVEL	\$16.95	Monthly	
	COLLINS, JESS	TRAVEL	\$41.13	Monthly	
	DEKALB COUNTY COMMUNITY GARDENS	SUPPLIES	\$1,000.00	As Necessary	
	FIRST NATIONAL BANK OMAHA	SUPPLIES	\$220.08	Monthly	
	FIRST NATIONAL BANK OMAHA	TRAVEL	\$99.53	Monthly	
	GENERAL FUND	TELEPHONE	\$1,000.00	Annually	
	IACAA	MEMBERSHIPS	\$500.00	Annually	
	MOULTON, DONNA	SUPPLIES	\$52.86	Monthly	
	MOULTON, DONNA	TRAVEL	\$1,734.37	Monthly	
	OFFICE DEPOT	SUPPLIES	\$247.10	As Necessary	
	<b>Community Services - General Total:</b>		<b>\$7,912.02</b>		
<b>1403</b>	<b>Senior Services</b>				
	ELDER CARE SERVICES	CONTRIBUTION TO AGENCIES	\$6,282.70	Monthly	
	FAMILY SERVICE AGENCY, INC.	CONTRIBUTION TO AGENCIES	\$5,319.42	Monthly	
	FOX VALLEY OLDER ADULT SERVICES	CONTRIBUTION TO AGENCIES	\$5,935.63	Monthly	
	OPPORTUNITY HOUSE, INC.	CONTRIBUTION TO AGENCIES	\$466.08	Monthly	
	VOLUNTARY ACTION CENTER	CONTRIBUTION TO AGENCIES	\$16,625.00	Monthly	
	<b>Senior Services Total:</b>		<b>\$34,628.83</b>		
	<b>Community Services Group Total:</b>		<b>\$42,540.85</b>		
<b>1500</b>	<b>Coroner/ESDA Group</b>	<b>Department Head: Dennis Miller</b>		<b>Board Oversight Committee:</b>	<b>Law &amp; Justice</b>
<b>1501</b>	<b>Coroner - General</b>				
	BARNABY, INC.	SUPPLIES	\$569.50	As Necessary	
	CENTENNIAL PRODUCTS, INC	SUPPLIES	\$854.44	As Necessary	
	FACILITIES MANAGEMENT	POSTAGE	\$63.96	Monthly	
	FIRST NATIONAL BANK OMAHA	TRAVEL	\$246.97	Monthly	
	KALELKAR, MITRA M.D.	PROFESSIONAL SERVICES	\$5,250.00	As Necessary	
	SOUTHLAND MEDICAL CORPORATION	SUPPLIES	\$226.60	As Necessary	
	ST. LOUIS UNIVERSITY	PROFESSIONAL SERVICES	\$375.00	As Necessary	
	STERICYCLE, INC.	PROFESSIONAL SERVICES	\$174.29	Monthly	
	VERIZON WIRELESS	TELEPHONE	\$617.38	Monthly	
	<b>Coroner - General Total:</b>		<b>\$8,378.14</b>		
<b>1502</b>	<b>ESDA - General</b>				
	DEKALB SYCAMORE CHEVY CADILLAC GMC	MAINTENANCE - VEHICLES	\$93.06	As Necessary	
	FACILITIES MANAGEMENT	COPIES - INHOUSE	\$18.14	Monthly	

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<u>SEQUENCE #</u>	<u>VENDOR</u>	<u>BUDGET ACCOUNT CHARGED</u>	<u>AMOUNT</u>	<u>FREQUENCY</u>	<u>BOARD NOTES</u>
	FACILITIES MANAGEMENT	POSTAGE	\$1.12	Monthly	
	HIGHWAY FUND	FUEL	\$380.93	Monthly	
	VERIZON WIRELESS	RENT - EQUIPMENT	\$1,026.56	Monthly	
	VERIZON WIRELESS	TELEPHONE	\$57.83	Monthly	
		<b>ESDA - General Total:</b>	<b>\$1,577.64</b>		
		<b>Coroner/ESDA Group Total:</b>	<b>\$9,955.78</b>		
<hr/>					
<b>1600</b>	<b>County Board Group</b>	<b>Department Head: Gary Hanson</b>		<b>Board Oversight Committee:</b>	<b>Executive</b>
<hr/>					
<b>1601</b>	<b>County Board - General</b>				
	BATTERIES PLUS	SUPPLIES	\$20.64	As Necessary	
	DEKALB COUNTY ECONOMIC DEVELOPMENT	TRAVEL	\$90.00	As Necessary	
	FACILITIES MANAGEMENT	COPIES - INHOUSE	\$93.82	Monthly	
	FACILITIES MANAGEMENT	POSTAGE	\$27.56	Monthly	
	FACILITIES MANAGEMENT	SUPPLIES	\$24.00	Monthly	
	FIRST NATIONAL BANK OMAHA	TRAVEL	\$403.19	Monthly	
	FIRST NATIONAL BANK OMAHA	MEETINGS - HOST EXPENSES	\$7.35	Monthly	
	FIRST NATIONAL BANK OMAHA	SUPPLIES	\$737.52	As Necessary	
	FIRST NATIONAL BANK OMAHA	COMMERCIAL SERVICES	\$228.00	As Necessary	
	IL CITY/COUNTY MANAGEMENT ASSOC.	MEMBERSHIPS	\$411.25	Annually	
	K & S PRINTING SERVICES	SUPPLIES	\$28.00	As Necessary	
	METRO WEST	TRAVEL	\$35.00	As Necessary	
	METZGER, JEFF	TELEPHONE	\$45.51	As Necessary	
	NATIONAL PEN	SUPPLIES	\$133.40	As Necessary	
	TOBIAS, RUTH ANNE	TRAVEL	\$41.25	As Necessary	
		<b>County Board - General Total:</b>	<b>\$2,326.49</b>		
<hr/>					
<b>1602</b>	<b>Special Projects</b>				
	FIRST NATIONAL BANK OMAHA	NETWORK/WEB INFRASTRUCTUR	\$132.56		Computer
	KING & SONS MONUMENTS	CEMET. MONUMENT RESTORAT	\$14,628.75		
	KUSTOM SIGNALS INC.	DIGITAL PATROLLER-SHERIFF	\$6,243.00		
		<b>Special Projects Total:</b>	<b>\$21,004.31</b>		
		<b>County Board Group Total:</b>	<b>\$23,330.80</b>		
<hr/>					
<b>1700</b>	<b>County Clerk &amp; Recorder Group</b>	<b>Department Head: John Acardo</b>		<b>Board Oversight Committee:</b>	<b>Economic Development</b>
<hr/>					
<b>1701</b>	<b>County Clerk &amp; Recorder - General</b>				
	BANNER UP INSTANT SIGNS	SUPPLIES	\$46.00	As Necessary	Fee Sign Plcement
	DEKALB CHAMBER OF COMMERCE	MEMBERSHIPS	\$70.00	As Necessary	E-Notification

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<u>SEQUENCE #</u>	<u>VENDOR</u>	<u>BUDGET ACCOUNT CHARGED</u>	<u>AMOUNT</u>	<u>FREQUENCY</u>	<u>BOARD NOTES</u>
	DEKALB CO TREASURER PETTY CASH	TRAVEL	\$49.72	As Necessary	Travel
	DELL MARKETING LP	SUPPLIES	\$1,342.75	As Necessary	Computer Replcmnt.
	DELL MARKETING LP	SUPPLIES	\$44.08	As Necessary	Stylus for Devices
	DEVNET, INC.	MAINTENANCE - EQUIPMENT	\$500.00	Annually	Vitals Mnt.
	FACILITIES MANAGEMENT	COPIES - INHOUSE	\$763.98	Monthly	Copy Charges
	FACILITIES MANAGEMENT	SUPPLIES	\$30.00	Monthly	Paper Invoice
	FACILITIES MANAGEMENT	POSTAGE	\$2,365.48	Monthly	Postage
	FACILITIES MANAGEMENT	COPIES - INHOUSE	\$151.31	Monthly	Print invoice
	FEDERAL EXPRESS CORPORATION	POSTAGE	\$36.23	As Necessary	Postage
	GENOA CHAMBER OF COMMERCE	MEMBERSHIPS	\$25.00	As Necessary	E-Notification
	GFC LEASING	MAINTENANCE - EQUIPMENT	\$85.00	Monthly	Printer Lease
	MID-CITY OFFICE PRODUCTS	SUPPLIES	\$50.96	As Necessary	Clean/Tape/Dryline/Liqppr
	MID-CITY OFFICE PRODUCTS	SUPPLIES	\$24.63	As Necessary	Envi
	MID-CITY OFFICE PRODUCTS	SUPPLIES	\$69.58	As Necessary	Fldr/PckLgl/Envi
	MID-CITY OFFICE PRODUCTS	SUPPLIES	\$287.88	As Necessary	MailLbs/PrintRbn
	MID-CITY OFFICE PRODUCTS	SUPPLIES	\$20.86	As Necessary	Notary Seal
	MID-CITY OFFICE PRODUCTS	SUPPLIES	\$71.99	As Necessary	Paper, Add Mach, Recy
	MID-CITY OFFICE PRODUCTS	SUPPLIES	\$60.77	As Necessary	Prnt.Ribbon
	MID-CITY OFFICE PRODUCTS	SUPPLIES	\$23.78	As Necessary	Pstcds
	MID-CITY OFFICE PRODUCTS	SUPPLIES	\$49.77	As Necessary	PstCrd, CDR Spdl
	MID-CITY OFFICE PRODUCTS	SUPPLIES	\$96.95	As Necessary	Stck ppr/Label/Pmt Rbn
<b>County Clerk &amp; Recorder - General Total:</b>			<b>\$6,266.72</b>		
<b>1702</b>	<b>Elections</b>				
	CATALYST CONSULTING GROUP, INC.	COMMERCIAL SERVICES	\$9,500.00	As Necessary	EMS Mgmt. System
	ELECTION SYSTEMS & SOFTWARE, INC.	DATA PROCESSING	(\$171.35)		
	ELECTION SYSTEMS & SOFTWARE, INC.	DATA PROCESSING	\$240.00	As Necessary	Firmware Mnt.
	FACILITIES MANAGEMENT	SUPPLIES	\$19.60	Monthly	Paper Invoice
	FACILITIES MANAGEMENT	POSTAGE	\$1,231.37	Monthly	Postage
	ILLINOIS OFFICE SUPPLY	SUPPLIES	\$1,502.75	As Necessary	MVR-26 Forms
	SHAW MEDIA	PUBLIC NOTICES	\$521.23	As Necessary	Public Notices
	VERIZON WIRELESS	DATA PROCESSING	\$84.06	Monthly	Wireless Access
<b>Elections Total:</b>			<b>\$12,927.66</b>		
<b>1703</b>	<b>Micrographics</b>				
	CATALYST CONSULTING GROUP, INC.	MAINTENANCE - SOFTWARE	\$9,550.00	As Necessary	FinalPhaseofUOGPortal
	CATALYST CONSULTING GROUP, INC.	MAINTENANCE - SOFTWARE	\$100.00	Monthly	Hosting Fee
	FIRST NATIONAL BANK OMAHA	COMMERCIAL SERVICES	\$20.00	As Necessary	Mbrs/PresntSoftwr/CbrEvnt
	FIRST NATIONAL BANK OMAHA	SUPPLIES	\$410.57	As Necessary	Mbrs/PresntSoftwr/CbrEvnt
	FIRST NATIONAL BANK OMAHA	SCHOOLS OF INSTRUCTION	\$205.00	As Necessary	Mbrs/PresntSoftwr/CbrEvnt
	FIRST NATIONAL BANK OMAHA	EMPLOYEE WELLNESS	\$14.65	As Necessary	Mbrs/PresntSoftwr/CbrEvnt

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	FIRST NATIONAL BANK OMAHA	DATA PROCESSING	\$557.13	As Necessary	Mbrs/PresntSoftwr/CbrEvnt
		<b>Micrographics Total:</b>	<b>\$10,857.35</b>		
		<b>County Clerk &amp; Recorder Group Total:</b>	<b>\$30,051.73</b>		

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<b>1800</b>	<b>Court Services Group</b>	<b>Department Head: Margi Gilmour</b>	<b>Board Oversight Committee:</b>	<b>Law &amp; Justice</b>
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**1801 Court Services - General**

COMMUNICATIONS REVOLVING FUND	COMMERCIAL SERVICES	\$498.55
DILLE, DANIELLE	SPECIAL PROGRAMS	\$100.00
EATON, AL	SPECIAL PROGRAMS	\$100.00
FACILITIES MANAGEMENT	COPIES - INHOUSE	\$210.88
FACILITIES MANAGEMENT	POSTAGE	\$691.15
FACILITIES MANAGEMENT	SUPPLIES	\$71.55
FIRST NATIONAL BANK OMAHA	TELEPHONE	\$66.95
KANE COUNTY TREASURER	DETENTION SPACE	\$5,600.00
MID-CITY OFFICE PRODUCTS	SUPPLIES	\$81.79
NEXTEL COMMUNICATIONS	TELEPHONE	\$403.16
SCHUMLDT, ARLENE	SPECIAL PROGRAMS	\$100.00
SCHUMLDT, RICHARD	SPECIAL PROGRAMS	\$100.00
THOMSON REUTERS - WEST	COMMERCIAL SERVICES	\$285.00
WINTERS, JEFF	SPECIAL PROGRAMS	\$100.00
	<b>Court Services - General Total:</b>	<b>\$8,409.03</b>

**1802 Probation Services**

CHRISTIANSEN, ADAM	TRAINING	\$28.88
CITY OF SYCAMORE	JUVENILE SAFE HOUSE	\$10.99
COMMONWEALTH EDISON	JUVENILE SAFE HOUSE	\$60.44
DEKALB SYCAMORE CHEVY CADILLAC GMC	MAINTENANCE - VEHICLES	\$319.95
FIRST NATIONAL BANK OMAHA	COMPUTER EQUIPMENT	\$20.62
FIRST NATIONAL BANK OMAHA	JUVENILE SAFE HOUSE	\$5.87
FIRST NATIONAL BANK OMAHA	TRAINING	\$341.58
FIRST NATIONAL BANK OMAHA	COMMERCIAL SERVICES	\$97.17
HIGHWAY FUND	FUEL	\$506.18
MID-CITY OFFICE PRODUCTS	JUVEN. JUSTICE COUNCIL	\$191.03
MID-CITY OFFICE PRODUCTS	SUPPLIES	\$951.74
NORTHERN ILLINOIS UNIVERSITY	PROFESSIONAL SERVICES	\$1,783.96
REDWOOD TOXICOLOGY LABORATORY	DRUG TESTING	\$905.95
SOLUTION SPECIALTIES INC.	MAINTENANCE - SOFTWARE	\$289.38
VOLUNTARY ACTION CENTER	COMMERCIAL SERVICES	\$80.00
	<b>Probation Services Total:</b>	<b>\$5,593.74</b>

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<b>Court Services Group Total:</b>			<u><u>\$14,002.77</u></u>		
<b>1900</b>	<b>Facilities Management Group</b>	<b>Department Head: Jim Scheffers</b>		<b>Board Oversight Committee:</b>	<b>Finance</b>
<b>1901</b>	<b>Community Outreach Building</b>				
	ARAMARK UNIFORM SERVICES, INC.	COMMERCIAL SERVICES	\$33.78	Monthly	Mats
	CITY OF DEKALB	WATER & SEWER	\$150.17	Quarterly	Water & Sewer
	CONSERV FS	COMMERCIAL SERVICES	\$549.50	As Necessary	Salt
	ENVIRONMENTAL SERVICES	COMMERCIAL SERVICES	\$80.00	Monthly	Pest Elimination
	FRONTIER	TELEPHONE	\$70.01	Monthly	Telephone
	GRAINGER	MAINTENANCE - BUILDING	\$22.31	As Necessary	Supplies
	INTEGRYS ENERGY SERVICES, INC.	ELECTRICITY	\$3,939.84	Monthly	Electricity
	MENARDS, INC.	MAINTENANCE - BUILDING	\$31.49	As Necessary	Supplies
	MENARDS, INC.	MAINTENANCE - EQUIPMENT	\$5.98	As Necessary	Supplies
	MENARDS, INC.	MAINTENANCE - GROUNDS	\$15.77	As Necessary	Supplies
	PETERSON CLEANING, INC.	JANITORIAL CONTRACT	\$272.00	Monthly	Janitorial Contract
	TRI-DIM FILTER CORPORATION	MAINTENANCE - BUILDING	\$1,397.05	Annually	Filters HVAC
	WASTE MANAGEMENT WEST	GARBAGE	\$261.03	Monthly	Garbage
<b>Community Outreach Building Total:</b>			<u><u>\$6,826.93</u></u>		
<b>1902</b>	<b>Facilities Management - General</b>				
	ARAMARK UNIFORM SERVICES, INC.	COMMERCIAL SERVICES	\$228.46	Monthly	Mats
	BATTERIES PLUS	MAINTENANCE - BUILDING	\$370.55	As Necessary	Batteries
	CARDINAL GLASS COMPANY	MAINTENANCE - BUILDING	\$330.00	As Necessary	Glass Services
	CARDINAL GLASS COMPANY	MAINTENANCE - BUILDING	\$490.00	As Necessary	Window Services
	CHEMSEARCH	COMMERCIAL SERVICES	\$383.08	As Necessary	Supplies
	CINTAS DOCUMENT MANAGEMENT CORP.	COMMERCIAL SERVICES	\$285.11	Monthly	Shredding
	CITY OF SYCAMORE	UTILITIES	\$3,236.16	Bi-monthly	Water & Sewer
	CLEAN U.S.A. INC.	COMMERCIAL SERVICES	\$6,675.00	Monthly	Janitorial Contract
	COMMONWEALTH EDISON	UTILITIES	\$92.43	Monthly	Electricity
	CONSERV FS	COMMERCIAL SERVICES	\$924.35	As Necessary	Salt
	CORTLAND'S HANDYMAN, INC.	GENERAL PAINTING	\$550.00	As Necessary	Painting
	DAVID THOMAS MECHANICAL, INC.	MAINTENANCE - BUILDING	\$2,828.00	As Necessary	HVAC Services
	DEKALB CO TREASURER PETTY CASH	MILEAGE - EMPLOYEE	\$15.27	As Necessary	Mileage
	DEKALB LAWN & EQUIPMENT	MAINTENANCE - EQUIPMENT	\$132.48	As Necessary	Parts
	DEKALB LAWN & EQUIPMENT	MAINTENANCE - EQUIPMENT	\$80.80	As Necessary	Services
	DEKALB LAWN & EQUIPMENT	MAINTENANCE - EQUIPMENT	\$41.90	As Necessary	Supplies
	ECOLAB PEST ELIMINATION	COMMERCIAL SERVICES	\$684.00	Monthly	Pest Elimination
	ENCOMPASS MEDICAL & SPECIALTY GAS	LEASED EQUIPMENT	\$34.55	Monthly	Oxygen
	FACILITIES MANAGEMENT	POSTAGE	\$6.52	As Necessary	Postage
	FIRST NATIONAL BANK OMAHA	CLOTHING	\$282.80	As Necessary	Clothing

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	FLAGS USA	COMMERCIAL SERVICES	\$555.00	As Necessary	Flags
	FRONTIER	TELEPHONE	\$239.76	Monthly	Telephone Project
	GFC LEASING	LEASED EQUIPMENT	\$4,120.33	Monthly	Lease
	GORDON FLESCH CO.	LEASED EQUIPMENT	\$546.88	Monthly	Maintenance Agreement
	GRAINGER	MAINTENANCE - BUILDING	\$1,351.15	As Necessary	Supplies
	G'S R PLUMBING & HEATING INC.	MAINTENANCE - BUILDING	\$241.68	As Necessary	Plumbing Services
	HIGHWAY DEPARTMENT PETTY CASH	FUEL	\$557.83	As Necessary	Fuel
	INTEGRA BUSINESS SYSTEMS, INC.	LEASED EQUIPMENT	\$484.90	Monthly	Maintenance Agreement
	INTEGRYS ENERGY SERVICES INC.	UTILITIES	\$4,013.48	Monthly	Gas (Natural)
	INTEGRYS ENERGY SERVICES, INC.	UTILITIES	\$13,405.04	Monthly	Electricity
	JANCO CHEMICAL COMPANY	COMMERCIAL SERVICES	\$1,076.69	As Necessary	Janitorial Supplies
	KONE, INC.	MAINTENANCE - EQUIPMENT	\$4,288.00	Annually	State Elevator Testing
	MENARDS, INC.	MAINTENANCE - BUILDING	\$293.33	As Necessary	Supplies
	MENDEL PLUMBIING HEATING, INC.	MAINTENANCE - BUILDING	\$362.50	As Necessary	HAVC Services
	MIDLAND PAPER	STOCK PAPER	\$964.95	As Necessary	Paper
	MOMARK OFFICE SOURCE, INC.	SUPPLIES	\$80.13	As Necessary	Office Supplies
	MOMARK OFFICE SOURCE, INC.	STOCK PAPER	\$516.53	As Necessary	Paper
	NICOR GAS	UTILITIES	\$108.69	Bi-monthly	Gas (Natural)
	OVERHEAD DOOR CO	MAINTENANCE - BUILDING	\$439.50	As Necessary	Services
	PUNK'S LTD	MAINTENANCE - EQUIPMENT	\$48.00	As Necessary	Services
	SIMPLEX GRINNELL LP	MAINTENANCE - EQUIPMENT	\$518.00	Annually	Extinguisher Checks
	SOFT WATER CITY	COMMERCIAL SERVICES	\$325.85	As Necessary	Salt
	SOFT WATER CITY	LEASED EQUIPMENT	\$278.00	Bi-monthly	Rental
	TECZA LANDSCAPE GROUP INC.	COMMERCIAL SERVICES	\$2,205.00	Monthly	Landscaping
	TECZA LANDSCAPE GROUP INC.	LANDSCAPING	\$330.00	As Necessary	Landscaping
	TECZA LANDSCAPE GROUP INC.	LANDSCAPING	\$5,670.00	Annually	Landscaping
	TRI-DIM FILTER CORPORATION	MAINTENANCE - BUILDING	\$3,665.80	Annually	Filters HVAC
	VERIZON WIRELESS	TELEPHONE	\$283.39	Monthly	Telephones
	WASTE MANAGEMENT WEST	COMMERCIAL SERVICES	\$1,256.68	Monthly	Garbage
<b>Facilities Management - General Total:</b>			<b>\$65,878.45</b>		

**1903 Public Health Maintenance**

CITY OF DEKALB	WATER & SEWER	\$400.50
CLEAN U.S.A. INC.	MAINTENANCE - BUILDING	\$201.24
CONSERV FS	WINTER MAINT. MATERIALS	\$924.35
DAVID THOMAS MECHANICAL, INC.	MAINTENANCE-HVAC	\$1,750.00
ENVIRONMENTAL SERVICES	COMMERCIAL SERVICES	\$40.00
FIRST NATIONAL BANK OMAHA	JANITORIAL SUPPLIES	\$102.60
G'S R PLUMBING & HEATING INC.	MAINTENANCE - BUILDING	\$2,664.78
INTEGRYS ENERGY SERVICES INC.	GAS	\$1,635.43
INTEGRYS ENERGY SERVICES, INC.	ELECTRICITY	\$7,307.01

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	MENARDS, INC.	JANITORIAL SUPPLIES	\$1.99		
	MENARDS, INC.	MAINTENANCE - BUILDING	\$73.13		
	MENARDS, INC.	MAINTENANCE - GROUNDS	\$58.90		
	PETERSON CLEANING, INC.	JANITORIAL CONTRACT	\$2,460.00		
	TRI-DIM FILTER CORPORATION	MAINTENANCE - BUILDING	\$2,330.26		
	WASTE MANAGEMENT WEST	GARBAGE	\$354.31		
		<b>Public Health Maintenance Total:</b>	<b>\$20,304.50</b>		
		<b>Facilities Management Group Total:</b>	<b>\$93,011.88</b>		
<b>2000</b>	<b>Finance Group</b>	<b>Department Head: Pete Stefan</b>		<b>Board Oversight Committee:</b>	<b>Finance</b>
<b>2001</b>	<b>Asset Replacement</b>				
	BRITE	SHERIFF'S VEHICLE PROGRAM	\$452.76		Squad Car Preparation
	CDW GOVERNMENT, INC.	NETWORK/WEB INFRASTRUCTUR	\$8,905.00		Software
	DELL MARKETING LP	ASSESSOR/TREASURER EQUIP	\$2,457.62		Computer
	DELL MARKETING LP	NETWORK/WEB INFRASTRUCTUR	\$2,972.45		Computer
	DELL MARKETING LP	COMPUTER REPLACEMENT	\$18,167.05		Computer
	ILLINOIS SECRETARY OF STATE	SHERIFF'S VEHICLE PROGRAM	\$511.00		Squad Car Preparation
	MILES CHEVROLET, INC.	SHERIFF'S VEHICLE PROGRAM	\$134,933.00		Squad Car Preparation
	PARADISE COMPUTERS	SHERIFF'S VEHICLE PROGRAM	\$2,525.99		Squad Car Preparation
		<b>Asset Replacement Total:</b>	<b>\$170,924.87</b>		
<b>2002</b>	<b>Broadband Grant</b>				
	BAXTER & WOODMAN, INC.	PROFESSIONAL SERVICES	\$300.00		
		<b>Broadband Grant Total:</b>	<b>\$300.00</b>		
<b>2005</b>	<b>Courthouse Expansion</b>				
	COMMUNICATION SUPPLY CORP.	BUILDING CONSTRUCTION	\$408.79		
	LITTLE NOOK CABINETRY	BUILDING CONSTRUCTION	\$1,645.00		
		<b>Courthouse Expansion Total:</b>	<b>\$2,051.79</b>		
<b>2006</b>	<b>Data Fiber Optic Network</b>				
	DEKALB FIBER OPTIC LLC	FIBER OPTIC CABLE MAINTEN	\$28,757.00		Maintenance
	GENERAL FUND	CONT.TO:GENERAL	\$10,000.00	Annually	
	NORTHERN ILLINOIS UNIVERSITY	PROFESSIONAL SERVICES	\$4,410.00		
		<b>Data Fiber Optic Network Total:</b>	<b>\$43,167.00</b>		
<b>2007</b>	<b>Employee Health &amp; Life Insurance</b>				
	HEALTH FUND	EMPLOYEE WELLNESS	\$10,705.20	Annually	
	LUX, STEVE	EMPLOYEE WELLNESS	\$59.93		



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<b>Employee Health &amp; Life Insurance Total:</b>			<b>\$10,765.13</b>		
<b>2009</b>	<b>Finance - General</b>				
	FACILITIES MANAGEMENT	COPIES - INHOUSE	\$154.09	Monthly	
	FACILITIES MANAGEMENT	POSTAGE	\$615.92	Monthly	
	FACILITIES MANAGEMENT	SUPPLIES	\$120.00	Monthly	
	FIRST NATIONAL BANK OMAHA	SUPPLIES	\$807.75		
	PAY FLEX SYSTEMS USA INC.	FLEXIBLE BENEFITS PROGRAM	\$299.25	Monthly	
<b>Finance - General Total:</b>			<b>\$1,997.01</b>		
<b>2010</b>	<b>History Room</b>				
	FIRST NATIONAL BANK OMAHA	SUPPLIES	\$35.98		
<b>History Room Total:</b>			<b>\$35.98</b>		
<b>2012</b>	<b>Non-Departmental Services</b>				
	ASSET REPLACEMENT FUND	CONT.TO:ASSET REPLACEMENT	\$6,000.00	Annually	
	COMCAST	TELEPHONE	\$246.92	Monthly	Internet
	DEKALB FIBER OPTIC LLC	TELEPHONE	\$1,912.80	Annually	Maintenance
	DEVNET, INC.	DATA PROCESSING	\$13,492.50	Quarterly	Maintenance
	DNA COMMUNICATIONS	TELEPHONE	\$2,725.73	Monthly	Telephone
	FIRST NATIONAL BANK OMAHA	TELEPHONE	\$531.14		Registration
	FRONTIER	TELEPHONE	\$1,218.29	Monthly	Telephone
	FRONTIER COMMUNICATIONS OF AMERICA	TELEPHONE	\$30.00	Monthly	Telephone
	HEALTH FUND	CONT.TO:HEALTH	\$384,000.00	Annually	
	LANER MUCHIN DOMBROW BECKER LEVIN	PROFESSIONAL SERVICES	\$238.52		Labor Attorney
	LANER MUCHIN DOMBROW BECKER LEVIN	PROFESSIONAL SERVICES	\$2,566.93	Monthly	Labor Attorney
	MENARDS, INC.	MAINTENANCE - BUILDING	\$34.62		Maintenance
	NELSON FUNERAL HOME	CEMETERY MAINTENANCE	\$1,500.00		Burial
	SIKICH LLP	PROFESSIONAL SERVICES	\$17,500.00		Audit
	SYNDEO NETWORKS INC.	TELEPHONE	\$600.00	Monthly	Internet
	VOLUNTARY ACTION CENTER	VAC PASS-THRU GRANT	\$31,039.58	Monthly	Transprt Grant Pass-Thru
	VOLUNTARY ACTION CENTER	VAC PASS-THRU GRANT	\$77,086.76	Quarterly	Grant
<b>Non-Departmental Services Total:</b>			<b>\$540,723.79</b>		
<b>2013</b>	<b>Opportunity Fund</b>				
	BAXTER & WOODMAN, INC.	DEMOLITION	\$2,309.32		
<b>Opportunity Fund Total:</b>			<b>\$2,309.32</b>		
<b>2017</b>	<b>Tort &amp; Liability Insurance</b>				
	CLEAN U.S.A. INC.	JUDGMENTS AND CLAIMS	\$4,648.68		Building Repair
	DEKALB SYCAMORE CHEVY CADILLAC GMC	JUDGMENTS AND CLAIMS	\$4,166.11		Vehicle Damage

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	JUST SAFETY, LTD. PEARL INSURANCE GROUP LLC SIGN SHOP/DEKALB	RISK ABATEMENT CLAIMS ADMINISTRATION JUDGMENTS AND CLAIMS	\$32.40 \$1,960.00 \$50.00	Monthly	Worker's Compensation Vehicle Damage
		<b>Tort &amp; Liability Insurance Total:</b>	<u>\$10,857.19</u>		
		<b>Finance Group Total:</b>	<u>\$783,132.08</u>		
<b>2200</b>	<b>Highway Group</b>	<b>Department Head: Nathan Schwartz</b>		<b>Board Oversight Committee:</b>	<b>Highway</b>
<b>2201</b>	<b>Aid to Bridges</b>				
	ILLINOIS CONSTRUCTORS CORPS WENDLER ENGINEERING & SURVEYING INC	BRIDGES & OTHER STRUCTURE PROFESSIONAL SERVICES	\$8,775.61 \$240.00		
		<b>Aid to Bridges Total:</b>	<u>\$9,015.61</u>		
<b>2203</b>	<b>Engineering</b>				
	CLIFFORD-WALD DELL MARKETING LP	SUPPLIES OFFICE FURN. & SM. EQUIP.	\$117.56 \$1,487.84		
		<b>Engineering Total:</b>	<u>\$1,805.40</u>		
<b>2204</b>	<b>Federal Highway Matching Tax</b>				
	CURRAN CONTRACTING COMPANY	ROADS-MAJOR REPAIR & MAIN	\$1,878.56		
		<b>Federal Highway Matching Tax Total:</b>	<u>\$1,878.56</u>		
<b>2205</b>	<b>Highway - General</b>				
	ADVANTAGE SIGN SUPPLY, INC. ASSET REPLACEMENT FUND BARNES DISTRIBUTION BLAKE OIL COMPANY BONNELL INDUSTRIES INC. BUSSE, GERALD C.S.R. BOBCAT, INC. CITY OF DEKALB CITY OF SYCAMORE COMMONWEALTH EDISON CRESCENT ELECTRIC SUPPLY CURRAN CONTRACTING COMPANY DEKALB COUNTY AUTO PARTS DEKALB COUNTY AUTO PARTS DEKALB IMPLEMENT COMPANY DEKALB LAWN & EQUIPMENT DEKANE EQUIPMENT CORP.	TRAFFIC CONTROL MATERIALS CONT.TO:ASSET REPLACEMENT OTHER EQUIPMENT FUEL MAINTENANCE - EQUIPMENT CLOTHING MAINTENANCE - EQUIPMENT WATER & SEWER TRAFFIC SIGNAL MAINTENANC ELECTRICITY MAINTENANCE - BUILDING DAY LABOR MATERIALS MAINTENANCE - EQUIPMENT OTHER EQUIPMENT MAINTENANCE - EQUIPMENT MAINTENANCE - EQUIPMENT MAINTENANCE - EQUIPMENT	\$845.00 \$5,000.00 \$514.18 \$28,389.74 \$1,300.00 \$99.63 \$59.15 \$659.50 \$5,774.72 \$1,149.73 \$227.94 \$171.60 \$216.08 \$14.47 \$493.55 \$135.08 \$1,740.85		

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	DELL MARKETING LP	OFFICE FURN. & SM. EQUIP.	\$1,860.65		
	DICK'S BODY SHOP INC.	MAINTENANCE - VEHICLES	\$194.00		
	ELBURN CO-OP SYCAMORE	DAY LABOR MATERIALS	\$5,422.13		
	FACILITIES MANAGEMENT	POSTAGE	\$101.77		
	FACILITIES MANAGEMENT	SUPPLIES	\$127.87		
	FERGUSON WATERWORKS	DAY LABOR MATERIALS	\$311.29		
	FIRST NATIONAL BANK OMAHA	MAINTENANCE - EQUIPMENT	\$25.19		
	FIRST NATIONAL BANK OMAHA	MEMBERSHIPS	\$275.00		
	FIRST NATIONAL BANK OMAHA	SUPPLIES	\$36.70		
	FIRST NATIONAL BANK OMAHA	TELEPHONE	\$406.14		
	FIRST NATIONAL BANK OMAHA	TRAVEL	\$331.98		
	FRICKE, KEVIN	CLOTHING	\$56.54		
	FRONTIER	TELEPHONE	\$210.49		
	G & K SERVICES	JANITORIAL CONTRACT	\$274.68		
	GORDON FLESCH CO.	COMMERCIAL SERVICES	\$134.79		
	GORDON'S HARDWARE	OTHER EQUIPMENT	\$14.98		
	HINCKLEY AUTO PARTS, INC.	MAINTENANCE - EQUIPMENT	\$15.70		
	HINCKLEY AUTO PARTS, INC.	FUEL	\$4.64		
	HINCKLEY CONCRETE PRODUCTS	DAY LABOR MATERIALS	\$300.00		
	HINTZSCHE OIL/PACIFIC PRIDE	FUEL	\$699.46		
	INTEGRYS ENERGY SERVICES INC.	GAS	\$815.05		
	INTEGRYS ENERGY SERVICES, INC.	ELECTRICITY	\$1,116.81		
	JOHNSON TRACTOR INC.	MAINTENANCE - EQUIPMENT	\$2.99		
	JUST SAFETY, LTD.	COMMERCIAL SERVICES	\$32.05		
	JX ENTERPRISES, INC.	MAINTENANCE - EQUIPMENT	\$107.24		
	KELLEY WILLIAMSON CO.	FUEL	\$1,452.33		
	KIMBALL MIDWEST	MAINTENANCE - EQUIPMENT	\$453.97		
	KIMBALL MIDWEST	OTHER EQUIPMENT	\$204.18		
	KISHWAUKEE CORPORATE HEALTH	DRUG TESTING	\$269.00		
	LARSON, RICHARD G.	CLOTHING	\$169.40		
	LEACH ENTERPRISES INC.	MAINTENANCE - EQUIPMENT	\$73.35		
	LEE AUTO PARTS BUMPER TO BUMPER	MAINTENANCE - EQUIPMENT	\$11.69		
	LEE AUTO PARTS BUMPER TO BUMPER	MAINTENANCE - VEHICLES	\$33.78		
	LOVELL'S DISCOUNT TIRE	MAINTENANCE - EQUIPMENT	\$83.95		
	LOVELL'S DISCOUNT TIRE	MAINTENANCE - VEHICLES	\$820.38		
	M.A.R.S. INC	MAINTENANCE - EQUIPMENT	\$60.00		
	MARTENSON TURF PRODUCTS, INC.	DAY LABOR MATERIALS	\$1,043.50		
	MENARDS, INC.	JANITORIAL SUPPLIES	\$52.28		
	MENARDS, INC.	OTHER EQUIPMENT	\$132.93		
	MIKE'S AUTO AND TRUCK REPAIR	MAINTENANCE - EQUIPMENT	\$27.00		
	NEWMAN SIGNS, INC.	TRAFFIC CONTROL MATERIALS	\$1,554.00		

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	NEXTEL COMMUNICATIONS	TELEPHONE	\$52.86		
	NICOR GAS	GAS	\$346.02		
	NORTHERN SAFETY COMPANY INC.	WINTER MAINT. MATERIALS	\$74.84		
	OFFICE DEPOT	SUPPLIES	\$150.59		
	SELDAL, JIM	CLOTHING	\$80.20		
	THOMSON REUTERS - WEST	BOOKS & SUBSCRIPTIONS	\$164.69		
	UNIFIRST CORPORATION	JANITORIAL CONTRACT	\$160.12		
	VERIZON WIRELESS	TELEPHONE	\$71.35		
	VILLAGE OF WATERMAN	WATER & SEWER	\$98.07		
	VULCAN MATERIALS COMPANY	DAY LABOR MATERIALS	\$740.47		
	WASTE MANAGEMENT WEST	GARBAGE	\$805.30		
	WHOLESALE DIRECT INC.	MAINTENANCE - EQUIPMENT	\$57.52		
		<b>Highway - General Total:</b>	<b>\$68,913.13</b>		
<b>2207</b>	<b>Township Motor Fuel</b>				
	MACKLIN INCORPORATED	ROADS-MAJOR REPAIR & MAIN	\$54,866.55		
		<b>Township Motor Fuel Total:</b>	<b>\$54,866.55</b>		
		<b>Highway Group Total:</b>	<b>\$138,279.25</b>		
<b>2300</b>	<b>Information Management Group</b>	<b>Department Head: Joan Berkes Hanson</b>	<b>Board Oversight Committee:</b>	<b>Finance</b>	
<b>2302</b>	<b>IMO - General</b>				
	ASSET REPLACEMENT FUND	CONT.TO:ASSET REPLACEMENT	\$170,000.00	Annually	
	FACILITIES MANAGEMENT	COPIES - INHOUSE	\$109.62		
	FACILITIES MANAGEMENT	POSTAGE	\$0.46		
	FACILITIES MANAGEMENT	SUPPLIES	\$30.00		
	FIRST NATIONAL BANK OMAHA	NETWORK COMMUNICATIONS	\$428.08		Network Cables & Phone
	FIRST NATIONAL BANK OMAHA	TELEPHONE	\$223.51		Network Cables & Phone
	HIGHWAY FUND	FUEL	\$25.76	Monthly	
	SANTOS, SHEILA	TELEPHONE	\$178.47	Quarterly	
		<b>IMO - General Total:</b>	<b>\$170,995.90</b>		
		<b>Information Management Group Total:</b>	<b>\$170,995.90</b>		
<b>2400</b>	<b>Judiciary Group</b>	<b>Department Head: Judge Robbin Stuckert</b>	<b>Board Oversight Committee:</b>	<b>Law &amp; Justice</b>	
<b>2401</b>	<b>Children's Waiting Room</b>				
	CHILDRENS WAITING ROOM OF DEKALB CO	CHILDREN'S WAITING ROOM	\$3,000.00		
		<b>Children's Waiting Room Total:</b>	<b>\$3,000.00</b>		

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SEQUENCE #	VENDOR	BUDGET ACCOUNT CHARGED	AMOUNT	FREQUENCY	BOARD NOTES
<b>2402</b>	<b>Drug Court</b>				
	1-STEP DETECT ASSOCIATES	DRUG TESTING	\$45.00		
	ARNOLD, KENNETH	PROFESSIONAL SERVICES	\$768.71		
	BAGLEY, NANCY K.	PROFESSIONAL SERVICES	\$200.00		
	BRADEN COUNSELING CENTER P.C.	PROFESSIONAL SERVICES	\$500.00		
	CORNELL INTERVENTIONS, INC.	CONTRIBUTION TO AGENCIES	\$1,000.00		
	ECENTER RESEARCH	PROFESSIONAL SERVICES	\$1,912.00		
	FACILITIES MANAGEMENT	COPIES - INHOUSE	\$285.43		
	FACILITIES MANAGEMENT	POSTAGE	\$375.85		
	FIRST NATIONAL BANK OMAHA	DRUG TESTING	\$240.95		
	FIRST NATIONAL BANK OMAHA	TRAVEL	\$170.94		
	FIRST NATIONAL BANK OMAHA	SUPPLIES	\$11.85		
	FIRST NATIONAL BANK OMAHA	MEETINGS - HOST EXPENSES	\$390.19		
	FIRST NATIONAL BANK OMAHA	PARTICIPANT EXPENSES	\$100.00		
	FIRST NATIONAL BANK OMAHA	POSTAGE	\$57.40		
	GATEWAY FOUNDATION	CONTRIBUTION TO AGENCIES	\$1,470.00		
	HIRSCHBEIN TROPHIES	MEETINGS - HOST EXPENSES	\$48.70		
	LUNIEVICZ, JOSEPH	PROFESSIONAL SERVICES	\$829.95		
	REDWOOD TOXICOLOGY LABORATORY	DRUG TESTING	\$909.50		
	SPRINT	TELEPHONE	\$43.41		
	STROMBORG, MARILYN	MEETINGS - HOST EXPENSES	\$13.31		
	VOLUNTARY ACTION CENTER	MEETINGS - HOST EXPENSES	\$252.00		
		<b>Drug Court Total:</b>	<b>\$9,625.19</b>		
<b>2404</b>	<b>Judiciary - General</b>				
	COMCAST	TELEPHONE	\$132.08		
	FACILITIES MANAGEMENT	POSTAGE	\$109.29		
	FACILITIES MANAGEMENT	SUPPLIES	\$98.50		
	FACILITIES MANAGEMENT	COPIES - INHOUSE	\$107.22		
	FIRST NATIONAL BANK OMAHA	MEETINGS - HOST EXPENSES	\$107.75		
	FIRST NATIONAL BANK OMAHA	TRAVEL	\$650.12		
	FOORD, SANDRA	TRANSCRIPTS	\$2,508.50		
	ILLINOIS JUDGES ASSOCIATION	MEMBERSHIPS	\$1,200.00		
	ILLINOIS STATE BAR ASSOCIATION	MEMBERSHIPS	\$690.00		
	INDEPENDENT FORENSICS	PROFESSIONAL SERVICES	\$1,625.00		
	LANGUAGE LINES SERVICES, INC.	PROFESSIONAL SERVICES	\$4.92		
	MARTINEZ, BEATRIZ	TRAVEL	\$30.51		
	MOMARK OFFICE SOURCE, INC.	SUPPLIES	\$149.11		
	PAETSCH, KAYLA A.	TRANSCRIPTS	\$111.00		
	PENGAD	SUPPLIES	\$158.21		
	SAFE PASSAGE	PROFESSIONAL SERVICES	\$450.00		

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<u>SEQUENCE #</u>	<u>VENDOR</u>	<u>BUDGET ACCOUNT CHARGED</u>	<u>AMOUNT</u>	<u>FREQUENCY</u>	<u>BOARD NOTES</u>
	TRANSLATION TODAY NETWORK INC. VESTA, LEANNE	PROFESSIONAL SERVICES SUPPLIES	\$575.54 \$18.36		
		<b>Judiciary - General Total:</b>	<b>\$8,722.11</b>		
<b>2405</b>	<b>Jury Commission</b>				
	FACILITIES MANAGEMENT	COPIES - INHOUSE	\$490.88		
	FACILITIES MANAGEMENT	POSTAGE	\$1,620.44		
	FIRST NATIONAL BANK OMAHA	JUROR'S FEES & EXPENSES	\$100.53		
	JUDICIAL SYSTEMS, INC.	JUROR'S FEES & EXPENSES	\$2,440.58		
	SOFT WATER CITY	JUROR'S FEES & EXPENSES	\$80.50		
		<b>Jury Commission Total:</b>	<b>\$4,732.93</b>		
<b>2406</b>	<b>Law Library</b>				
	SULLIVAN'S LAW DIRECTORY	BOOKS & SUBSCRIPTIONS	\$75.93		
	SYCAMORE PUBLIC LIBRARY	BOOKS & SUBSCRIPTIONS	\$1,848.00		
	SYCAMORE PUBLIC LIBRARY	RENT - SPACE	\$500.00		
	THOMSON REUTERS - WEST	BOOKS & SUBSCRIPTIONS	\$7,655.36		
		<b>Law Library Total:</b>	<b>\$10,079.29</b>		
		<b>Judiciary Group Total:</b>	<b>\$38,159.52</b>		
<b>2500</b>	<b>Planning &amp; Zoning Group</b>	<b>Department Head: Paul Miller</b>		<b>Board Oversight Committee:</b>	<b>Planning &amp; Zoning</b>
<b>2501</b>	<b>Planning &amp; Zoning - General</b>				
	BARNABY, INC.	SUPPLIES	\$119.90		
	FACILITIES MANAGEMENT	COPIES - INHOUSE	\$48.10		
	FACILITIES MANAGEMENT	POSTAGE	\$243.39		
	HIGHWAY FUND	FUEL	\$175.17		
	J.P. COOKE CO.	SUPPLIES	\$32.00		
	JONES, TRACY	MILEAGE - BOARDS	\$9.04		
	MAY, MARTHA	MILEAGE - BOARDS	\$27.12		
	MID-CITY OFFICE PRODUCTS	SUPPLIES	\$151.94		
	PARDRIDGE, DON	MILEAGE - BOARDS	\$28.25		
	SHAW MEDIA	PUBLIC NOTICES	\$157.19		
	U.S. CELLULAR	TELEPHONE	\$60.82		
		<b>Planning &amp; Zoning - General Total:</b>	<b>\$1,052.92</b>		
		<b>Planning &amp; Zoning Group Total:</b>	<b>\$1,052.92</b>		
<b>2600</b>	<b>Public Defender Group</b>	<b>Department Head: Tom McCulloch</b>		<b>Board Oversight Committee:</b>	<b>Law &amp; Justice</b>

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SEQUENCE #	VENDOR	BUDGET ACCOUNT CHARGED	AMOUNT	FREQUENCY	BOARD NOTES
<b>2601</b>	<b>Public Defender - General</b>				
	ECOWATER/DEKALB BOTTLED WATER	COMMERCIAL SERVICES	\$49.76		
	FACILITIES MANAGEMENT	COPIES - INHOUSE	\$273.11		
	FACILITIES MANAGEMENT	POSTAGE	\$151.13		
	FACILITIES MANAGEMENT	SUPPLIES	\$30.00		
	FORENSIC PSYCHOLOGY ASSOCIATES	PROFESSIONAL SERVICES	\$1,894.50		
	ILLINOIS STATE BAR ASSOCIATION	MEMBERSHIPS	\$1,011.00		
	MID-CITY OFFICE PRODUCTS	SUPPLIES	\$79.98		
	THOMSON REUTERS - WEST	BOOKS & SUBSCRIPTIONS	\$1,236.60		
		<b>Public Defender - General Total:</b>	<b>\$4,726.08</b>		
		<b>Public Defender Group Total:</b>	<b>\$4,726.08</b>		
<b>2700</b>	<b>Public Health Group</b>	<b>Department Head: Jane Lux</b>		<b>Board Oversight Committee:</b>	<b>Health &amp; Human Services</b>
<b>2701</b>	<b>Public Health - General</b>				
	A.R.C.-DEKALB LLC	PROFESSIONAL SERVICES	\$153.00		
	ACCURATE DOCUMENT DESTRUCTION, INC.	COMMERCIAL SERVICES	\$52.82		
	ADAPCO, INC.	ENVIRON. HEALTH SUPPLIES	\$2,930.47		
	BALIKA, BEVERLY	MISCELLANEOUS	\$6.88		
	BAUMGART, JOSEPH R., MD	PROFESSIONAL SERVICES	\$210.00		
	BEVER, CAMILLE	TRAVEL	\$8.47		
	BOCKMAN'S AUTO CARE	MAINTENANCE - VEHICLES	\$49.99		
	CHASE, KAY	TRAVEL	\$78.55		
	CITY OF DEKALB	WATER SAMPLE TESTING	\$495.00		
	COURTNEY, BRENDA	TRAVEL	\$49.72		
	CYTOCHECK LABORATORY	PROFESSIONAL SERVICES	\$159.50		
	FACILITIES MANAGEMENT	COPIES - INHOUSE	\$131.40		
	FAIVRE, VICKI	MISCELLANEOUS	\$5.00		
	FIRST NATIONAL BANK OMAHA	POSTAGE	\$58.42		
	FIRST NATIONAL BANK OMAHA	TRAVEL	\$819.18		
	FIRST NATIONAL BANK OMAHA	SUPPLIES	\$938.94		
	FIRST NATIONAL BANK OMAHA	OFFICE FURN. & SM. EQUIP.	\$248.91		
	FIRST NATIONAL BANK OMAHA	MISCELLANEOUS	\$81.51		
	FIRST NATIONAL BANK OMAHA	MAINTENANCE - EQUIPMENT	\$251.72		
	FIRST NATIONAL BANK OMAHA	ENVIRON. HEALTH SUPPLIES	\$5.52		
	FIRST NATIONAL BANK OMAHA	EDUCATIONAL SUPPLIES	\$71.89		
	FIRST NATIONAL BANK OMAHA	CLOTHING	\$17.99		
	FIRST NATIONAL BANK OMAHA	BOOKS & SUBSCRIPTIONS	\$97.02		
	FIRST NATIONAL BANK OMAHA	TELEPHONE	\$7.44		
	FRONTIER	TELEPHONE	\$64.94		

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	GLAXO SMITH KLINE	VACCINES	\$4,018.20		
	GORDON FLESCH CO.	MAINTENANCE - EQUIPMENT	\$102.21		
	GORDON, ALICE HODGSON	PROFESSIONAL SERVICES	\$944.00		
	GRAVES, CINDY	MISCELLANEOUS	\$25.70		
	GRAVES, CINDY	TRAVEL	\$36.90		
	GRUSH, KAREN	MISCELLANEOUS	\$8.40		
	HEALTH DEPARTMENT PETTY CASH	MISCELLANEOUS	\$124.00		
	HENRY SCHEIN, INC.	FAMILY PLANNING SUPPLIES	\$62.10		
	HENRY SCHEIN, INC.	CLINIC SUPPLIES	\$651.58		
	HIGHWAY FUND	FUEL	\$1,314.73		
	IL ASSOC. OF PUBLIC HEALTH ADMN.	TRAVEL	\$500.00		
	IL PRIMARY HEALTH CARE ASSOC.	MEMBERSHIPS	\$3,182.70		
	J-O-M PHARMACEUTICAL SERVICE	FAMILY PLANNING SUPPLIES	\$1,240.92		
	KISH HEALTH SYSTEM HOME CARE	MEDICARE - HOME NURSING	\$84,267.19		
	KISHWAUKEE COMMUNITY HOSPITAL	PROFESSIONAL SERVICES	\$366.18		
	LA CURSIA, NANCY	PROFESSIONAL SERVICES	\$3,710.50		
	LAB CORP	PROFESSIONAL SERVICES	\$25.60		
	LANER MUCHIN DOMBROW BECKER LEVIN	PROFESSIONAL SERVICES	\$1,083.19		
	LE PRINT EXPRESS	SUPPLIES	\$37.10		
	MALTA VETERINARY HOSPITAL P.C.	PROFESSIONAL SERVICES	\$898.00		
	MALTA VETERINARY HOSPITAL P.C.	COMMERCIAL SERVICES	\$237.00		
	MAURICE, GREG	MISCELLANEOUS	\$43.41		
	MAURICE, GREG	TRAVEL	\$66.24		
	MC AVOY, MELISSA	MISCELLANEOUS	\$5.00		
	MC AVOY, MELISSA	TRAVEL	\$254.55		
	MC CAULEY, CONNIE	TRAVEL	\$68.36		
	MC CLURE, KRIS L.	PROFESSIONAL SERVICES	\$91.50		
	MEDICAL ARTS PRESS	SUPPLIES	\$199.38		
	MERCK SHARP & DOHME CORP.	VACCINES	\$809.56		
	MOBIL 1 LUBE EXPRESS	MAINTENANCE - VEHICLES	\$33.48		
	OLSON, NANCY	TRAVEL	\$21.47		
	PITNEY BOWES	RENT - EQUIPMENT	\$693.00		
	PLONCZYNSKI, DONNA	PROFESSIONAL SERVICES	\$850.00		
	RODRIGUEZ, ANA	TRAVEL	\$15.82		
	ROLEY, KATIE	TRAVEL	\$127.37		
	SANOFI PASTEUR INC.	TB SUPPLIES	\$493.36		
	SANOFI PASTEUR INC.	VACCINES	\$3,287.82		
	SCHEFFLER, SUSAN	MISCELLANEOUS	\$31.00		
	SCHMIDT, LORNA	TRAVEL	\$77.95		
	SCOPE SHOPPE	MAINTENANCE - EQUIPMENT	\$37.00		
	SHAW MEDIA	PUBLIC NOTICES	\$5,895.00		



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	SHAW MEDIA	RECRUITMENT	\$1,008.00		
	SMITH MEDICAL PARTNERS LLC	FAMILY PLANNING SUPPLIES	\$394.65		
	STAPLES ADVANTAGE	SUPPLIES	\$158.34		
	STERICYCLE, INC.	COMMERCIAL SERVICES	\$681.99		
	THERACOM, LLC	FAMILY PLANNING SUPPLIES	\$3,250.00		
	VERIZON WIRELESS	TELEPHONE	\$423.05		
	VOGL, LYNN	TRAVEL	\$25.71		
	WAGNER COMMUNICATIONS	TELEPHONE	\$65.00		
	XEROX	MAINTENANCE - EQUIPMENT	\$447.33		
		<b>Public Health - General Total:</b>	<b>\$129,365.82</b>		
<b>2702</b>	<b>Solid Waste Program</b>				
	JOHNSON, JEFF	COMMERCIAL SERVICES	\$630.00		
	SHAW MEDIA	PUBLIC NOTICES	\$300.00		
	SOMONAUK TOWNSHIP	COMMERCIAL SERVICES	\$600.00		
		<b>Solid Waste Program Total:</b>	<b>\$1,530.00</b>		
		<b>Public Health Group Total:</b>	<b>\$130,895.82</b>		
<b>2800</b>	<b>Regional Office of Education Group</b>	<b>Department Head: Amanda Christensen</b>		<b>Board Oversight Committee:</b>	<b>Health &amp; Human Services</b>
<b>2801</b>	<b>R.O.E. - General</b>				
	ASSET REPLACEMENT FUND	CONT.TO:ASSET REPLACEMENT	\$8,000.00		
	CHRISTENSEN, AMANDA	TRAVEL	\$655.57		
	GENERAL FUND	RENT - SPACE	\$12,000.00		
	GENERAL FUND	TELEPHONE	\$1,500.00		
	GFC LEASING	RENT - EQUIPMENT	\$374.79		
	GORDON FLESCH CO.	SUPPLIES	\$50.08		
	SMITH, JEFFREY	TRAVEL	\$687.48		
	SOFT WATER CITY	SUPPLIES	\$6.50		
	UNITED STATES POSTAL SERVICE	POSTAGE	\$500.00		
		<b>R.O.E. - General Total:</b>	<b>\$23,774.42</b>		
		<b>Regional Office of Education Group Total:</b>	<b>\$23,774.42</b>		
<b>3000</b>	<b>Sheriff's Group</b>	<b>Department Head: Roger Scott</b>		<b>Board Oversight Committee:</b>	<b>Law &amp; Justice</b>
<b>3001</b>	<b>Auxiliary/Radio Watch</b>				
	DEKALB CO SHERIFF'S AUXILIARY	CONTRIBUTION TO AGENCIES	\$1,500.00		
		<b>Auxiliary/Radio Watch Total:</b>	<b>\$1,500.00</b>		

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<b>3002</b>	<b>Communication</b>				
	AT & T	TELEPHONE	\$378.55		
	C.O.P.S. INC.	CLOTHING	\$116.60		
	FACILITIES MANAGEMENT	SUPPLIES	\$90.00		
	FIRST NATIONAL BANK OMAHA	SCHOOLS OF INSTRUCTION	\$220.00		
	FRONTIER	TELEPHONE	\$2,115.32		
	FRONTIER COMMUNICATIONS OF AMERICA	TELEPHONE	\$10.00		
	RAY O'HERRON COMPANY, INC.	CLOTHING	\$110.95		
	STARVED ROCK COMMUNICATIONS	MAINTENANCE - EQUIPMENT	\$1,435.25		
	VALENZUELA, JILL	CLOTHING	\$18.39		
	WORD SYSTEMS, INC.	MAINTENANCE - EQUIPMENT	\$5,667.46		
		<b>Communication Total:</b>	<b>\$10,162.52</b>		
<b>3003</b>	<b>Corrections</b>				
	BOB BARKER COMPANY, INC.	INMATE SUPPLIES	\$1,271.70		
	BOONE COUNTY SHERIFF CORRECTIONS	DETENTION SPACE	\$29,040.00		
	C.O.P.S. INC.	CLOTHING	\$797.80		
	CLEAN U.S.A. INC.	MAINTENANCE - EQUIPMENT	\$135.99		
	CLINICAL EXPRESSIONS	PROFESSIONAL SERVICES	\$1,001.25		
	COOK COUNTY SHERIFF'S TRAINING INST	SCHOOLS OF INSTRUCTION	\$2,007.00		
	EXLINE SIGNAL LLC	MAINTENANCE - EQUIPMENT	\$157.88		
	FACILITIES MANAGEMENT	COPIES - INHOUSE	\$292.04		
	FACILITIES MANAGEMENT	SUPPLIES	\$173.74		
	FIRST NATIONAL BANK OMAHA	POLICE SUPPLIES	\$173.88		
	FIRST NATIONAL BANK OMAHA	SCHOOLS OF INSTRUCTION	\$77.56		
	FIRST NATIONAL BANK OMAHA	TRAVEL	\$43.63		
	GUARDIAN CORRECTIONAL CARE INC.	MEDICAL EXPENSE	\$16,139.08		
	HARDER HELSLEY ROCKFORD	JANITORIAL SUPPLIES	\$2,134.40		
	JANCO CHEMICAL COMPANY	JANITORIAL SUPPLIES	\$255.97		
	JOHNSON, LINDA RN	PROFESSIONAL SERVICES	\$400.00		
	JUST SAFETY, LTD.	MEDICAL EXPENSE	\$94.90		
	KENDALL COUNTY	DETENTION SPACE	\$44,880.00		
	LODGE, JOAN	PROFESSIONAL SERVICES	\$174.00		
	MCROBERTS, ERIN	CLOTHING	\$91.77		
	MIDWEST OFFICE SUPPLY	SUPPLIES	\$1,056.42		
	MOORE MEDICAL LLC	MEDICAL EXPENSE	\$180.41		
	NATHAN WINSTON SERVICES	POLICE SUPPLIES	\$48.00		
	P.F. PETTIBONE & COMPANY	POLICE SUPPLIES	\$22.00		
	RAY O'HERRON COMPANY, INC.	CLOTHING	\$644.60		
	SATELLITE TRACKING OF PEOPLE LLC	ELECTRONIC MONITORING	\$4,656.00		
	SHERIFF'S DEPARTMENT PETTY CASH	MEDICAL EXPENSE	\$7.85		

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<u>SEQUENCE #</u>	<u>VENDOR</u>	<u>BUDGET ACCOUNT CHARGED</u>	<u>AMOUNT</u>	<u>FREQUENCY</u>	<u>BOARD NOTES</u>
	SHERIFF'S DEPARTMENT PETTY CASH	TRAVEL	\$59.85		
	ST. ANTHONY MEDICAL CENTER	ARRESTEE MEDICAL COSTS	\$2,104.34		
	STREICHERS	CLOTHING	\$143.98		
	VOLUNTARY ACTION CENTER	FOOD PROGRAM	\$20,511.66		
	WOHLRABE, KENT	PROFESSIONAL SERVICES	\$890.00		
		<b>Corrections Total:</b>	<b>\$129,667.70</b>		
<b>3004</b>	<b>Court Security</b>				
	BANNER UP INSTANT SIGNS	SUPPLIES	\$12.50		
	FIRST NATIONAL BANK OMAHA	OTHER EQUIPMENT	\$99.93		
	GARRETT ELECTRONICS, INC.	MAINTENANCE - EQUIPMENT	\$90.00		
	NATIONAL BUSINESS FURNITURE, INC.	OFFICE FURN. & SM. EQUIP.	\$243.00		
		<b>Court Security Total:</b>	<b>\$445.43</b>		
<b>3005</b>	<b>Law Enforcement Projects</b>				
	DEKALB CO TREASURER PETTY CASH	OTHER EQUIPMENT	\$2,000.00		
	DESERT SNOW, LLC	TRAINING	\$2,970.00		
	NEXTEL COMMUNICATIONS	TELEPHONE	\$85.98		
		<b>Law Enforcement Projects Total:</b>	<b>\$5,055.98</b>		
<b>3006</b>	<b>Merit Commission</b>				
	IN TOTIDEM VERBIS LLC	PROFESSIONAL SERVICES	\$1,001.75		
	OTTOSEN BRITZ KELLY COOPER GILBERT	PROFESSIONAL SERVICES	\$97.50		
	PUBLIC PERSONNEL	PROFESSIONAL SERVICES	\$340.00		
		<b>Merit Commission Total:</b>	<b>\$1,439.25</b>		
<b>3007</b>	<b>Sheriff - General</b>				
	ARANDA, DAVID	CLOTHING	\$199.15		
	AUTO BATH	MAINTENANCE - VEHICLES	\$40.00		
	BEST TECHNOLOGY SYSTEMS, INC.	FIREARM SUPPLIES	\$660.00		
	C.O.P.S. INC.	CLOTHING	\$29.00		
	CARQUEST	MAINTENANCE - VEHICLES	\$4.52		
	CHIEF SUPPLY	CLOTHING	\$193.23		
	COMMONWEALTH EDISON	MAINTENANCE - EQUIPMENT	\$15.30		
	COMMUNICATIONS 2000, INC.	CLOTHING	\$87.00		
	COMMUNICATIONS 2000, INC.	MAINTENANCE - EQUIPMENT	\$403.70		
	DEKALB CO TREASURER PETTY CASH	TRAVEL	\$260.00		
	DEKALB SYCAMORE CHEVY CADILLAC GMC	MAINTENANCE - VEHICLES	\$4,607.08		
	FACILITIES MANAGEMENT	COPIES - INHOUSE	\$757.77		
	FACILITIES MANAGEMENT	POSTAGE	\$1,338.26		
	FACILITIES MANAGEMENT	SUPPLIES	\$120.38		

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	FEDERAL EXPRESS CORPORATION	POSTAGE	\$190.70		
	FIRST NATIONAL BANK OMAHA	FUEL	\$257.70		
	FIRST NATIONAL BANK OMAHA	TRAVEL	\$369.19		
	FIRST NATIONAL BANK OMAHA	TELEPHONE	\$124.24		
	FIRST NATIONAL BANK OMAHA	SUPPLIES	(\$100.18)		
	FIRST NATIONAL BANK OMAHA	STATE REQUIRED TRAINING	\$980.05		
	FIRST NATIONAL BANK OMAHA	POLICE SUPPLIES	\$53.40		
	FIRST NATIONAL BANK OMAHA	OFFICE FURN. & SM. EQUIP.	\$67.97		
	FIRST NATIONAL BANK OMAHA	MEETINGS - HOST EXPENSES	\$64.30		
	FIRST NATIONAL BANK OMAHA	INVESTIGATIONS	\$1,687.71		
	FIRST NATIONAL BANK OMAHA	CLOTHING	\$60.25		
	FIRST NATIONAL BANK OMAHA	MAINTENANCE - VEHICLES	\$309.75		
	FRAZIER, SARAH	CLOTHING	\$78.04		
	GALL'S, LLC	CLOTHING	\$618.67		
	HIGHWAY FUND	FUEL	\$11,305.42		
	HINTZSCHE OIL/PACIFIC PRIDE	FUEL	\$2,236.66		
	IL PUBLIC SAFETY AGENCY NETWORK	MAINTENANCE - EQUIPMENT	\$7,440.00		
	ILLINOIS STATE POLICE SERVICES FUND	SCHOOLS OF INSTRUCTION	\$87.13		
	KUSTOM SIGNALS INC.	MAINTENANCE - EQUIPMENT	\$3,701.50		
	LOVELL'S DISCOUNT TIRE	MAINTENANCE - VEHICLES	\$2,153.82		
	MEISNER, MEGAN	CLOTHING	\$113.66		
	MIDWEST OFFICE SUPPLY	SUPPLIES	\$1,000.21		
	NELSON, RAY	CLOTHING	\$22.49		
	PRAIRIE VIEW ANIMAL HOSPITAL	K-9	\$153.00		
	RAY O'HERRON COMPANY, INC.	CLOTHING	\$1,129.51		
	SHAWN'S COFFEE GOURMET & DELI	MEETINGS - HOST EXPENSES	\$64.75		
	SHERIFF'S DEPARTMENT PETTY CASH	MEETINGS - HOST EXPENSES	\$26.40		
	SHERIFF'S DEPARTMENT PETTY CASH	POLICE SUPPLIES	\$20.91		
	SHERIFF'S DEPARTMENT PETTY CASH	TRAVEL	\$40.30		
	SHERIFF'S DEPARTMENT PETTY CASH	FUEL	\$52.71		
	STREICHERS	CLOTHING	\$1,007.36		
	THOMAS F. MCGUIRE & ASSOCIATES	SCHOOLS OF INSTRUCTION	\$698.33		
	TLO	INVESTIGATIONS	\$28.50		
	TRITECH FORENSICS	INVESTIGATIONS	\$387.98		
	UNIFORM DEN EAST INC	CLOTHING	\$270.00		
	VERIZON WIRELESS	TELEPHONE	\$1,308.73		
		<b>Sheriff - General Total:</b>	<b>\$46,906.53</b>		
		<b>Sheriff's Group Total:</b>	<b>\$195,177.41</b>		

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SEQUENCE #	VENDOR	BUDGET ACCOUNT CHARGED	AMOUNT	FREQUENCY	BOARD NOTES
<b>3101</b>	<b>Drug Prosecution Program</b>				
	HANSEN REPORTING	TRANSCRIPTS	\$31.85		
	UNITED FINANCIAL MANAGEMENT SYSTEM	FORFEITS	\$3,181.15	As Necessary	
		<b>Drug Prosecution Program Total:</b>	<b>\$3,213.00</b>		
<b>3102</b>	<b>State's Attorney - General</b>				
	ECOSCRIBE	TRANSCRIPTS	\$1,506.20		
	FACILITIES MANAGEMENT	COPIES - INHOUSE	\$1,764.87		
	FACILITIES MANAGEMENT	POSTAGE	\$1,531.24		
	FACILITIES MANAGEMENT	SUPPLIES	\$90.00		
	FIRST NATIONAL BANK OMAHA	MEETINGS - HOST EXPENSES	\$72.31		
	FIRST NATIONAL BANK OMAHA	SCHOOLS OF INSTRUCTION	\$34.00		
	FIRST NATIONAL BANK OMAHA	SUPPLIES	\$469.68		
	FOORD, SANDRA	TRANSCRIPTS	\$338.00		
	GFC LEASING	COMMERCIAL SERVICES	\$105.00		
	GORDON FLESCH CO.	COMMERCIAL SERVICES	\$104.75		
	HANSEN REPORTING	TRANSCRIPTS	\$533.40		
	MOMARK OFFICE SOURCE, INC.	SUPPLIES	\$478.95		
	PAETSCH, KAYLA A.	TRANSCRIPTS	\$3.50		
	SHAW MEDIA	PUBLIC NOTICES	\$187.51		
	SOFT WATER CITY	SUPPLIES	\$45.50		
	STATE'S ATTORNEY PETTY CASH	SCHOOLS OF INSTRUCTION	\$350.00		
	THOMSON REUTERS - WEST	BOOKS & SUBSCRIPTIONS	\$834.75		
	VERIZON	TELEPHONE	\$31.61		
	VOLUNTARY ACTION CENTER	GRAND JURY EXPENSE	\$75.00		
		<b>State's Attorney - General Total:</b>	<b>\$8,556.27</b>		
		<b>State's Attorney Group Total:</b>	<b>\$11,789.27</b>		
<b>3200</b>	<b>Treasurer's Group</b>	<b>Department Head: Christine Johnson</b>		<b>Board Oversight Committee:</b>	<b>Economic Development</b>
<b>3201</b>	<b>Tax Sale Automation</b>				
	DEKALB CO TREASURER PETTY CASH	TRAVEL	\$239.74		
	DEKALB CO TREASURER PETTY CASH	SUPPLIES	\$37.61		
	FACILITIES MANAGEMENT	SUPPLIES	\$60.00		
	FIRST NATIONAL BANK OMAHA	SUPPLIES	\$309.15		
	JOHNSON, CHRISTINE	TRAVEL	\$139.99		
	MOMARK OFFICE SOURCE, INC.	SUPPLIES	\$33.80		
	PROVIDENT DIRECT, INC.	COMMERCIAL SERVICES	\$925.03		
		<b>Tax Sale Automation Total:</b>	<b>\$1,745.32</b>		

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<u>SEQUENCE #</u>	<u>VENDOR</u>	<u>BUDGET ACCOUNT CHARGED</u>	<u>AMOUNT</u>	<u>FREQUENCY</u>	<u>BOARD NOTES</u>
<b>3202</b>	<b>Treasurer - General</b>				
	DEKALB CO TREASURER PETTY CASH	POSTAGE	\$8.57		
	FACILITIES MANAGEMENT	COPIES - INHOUSE	\$178.14		
	FACILITIES MANAGEMENT	POSTAGE	\$634.90		
	GOVERNMENT FINANCE OFFICERS ASSO.	BOOKS & SUBSCRIPTIONS	\$55.00		
	PROVIDENT DIRECT, INC.	DATA PROCESSING	\$299.88		
	PROVIDENT DIRECT, INC.	POSTAGE	\$525.08		
	PROVIDENT DIRECT, INC.	COMMERCIAL SERVICES	\$5,484.72		
		<b>Treasurer - General Total:</b>	<b>\$7,186.29</b>		
		<b>Treasurer's Group Total:</b>	<b>\$8,931.61</b>		
<b>3300</b>	<b>Veteran's Assistance Group</b>	<b>Department Head: Tamela Anderson</b>	<b>Board Oversight Committee:</b>	<b>Health &amp; Human Services</b>	
<b>3301</b>	<b>Veteran's Assistance</b>				
	ALDI'S INC.	DIRECT ASSIST. PAYMENTS	\$3,000.00		
	AMERICAN MIDWEST BANK	DIRECT ASSIST. PAYMENTS	\$250.00		
	ANDERSON, TAMMY	MILEAGE - EMPLOYEE	\$42.94		
	ANDERSON, TAMMY	TRAVEL	\$280.00		
	ASSET REPLACEMENT FUND	CONT.TO:ASSET REPLACEMENT	\$4,000.00		
	BAC HOME LOANS	DIRECT ASSIST. PAYMENTS	\$450.00		
	BEJNARONIEZ, GERALD	DIRECT ASSIST. PAYMENTS	\$450.00		
	BELL, DARCY LYNN DINGERSON	DIRECT ASSIST. PAYMENTS	\$250.00		
	BOHLER, TOM	DIRECT ASSIST. PAYMENTS	\$12.00		
	CASE, ROGER	MAINTENANCE - VEHICLES	\$50.00		
	CHAPEL STREET PROPERTIES	DIRECT ASSIST. PAYMENTS	\$350.00		
	CITY OF DEKALB	DIRECT ASSIST. PAYMENTS	\$55.00		
	COMMONWEALTH EDISON	DIRECT ASSIST. PAYMENTS	\$856.63		
	COUNTRYVIEW APARTMENTS	DIRECT ASSIST. PAYMENTS	\$250.00		
	DNJ PROPERTIES	DIRECT ASSIST. PAYMENTS	\$500.00		
	DRAKE, DAVID	DIRECT ASSIST. PAYMENTS	\$20.00		
	DRAKE, LINDA	MILEAGE - EMPLOYEE	\$63.28		
	DRAKE, LINDA	TRAVEL	\$280.00		
	EDGEBROOK MANOR	DIRECT ASSIST. PAYMENTS	\$250.00		
	ENOCH, GERALD	DIRECT ASSIST. PAYMENTS	\$250.00		
	FIRST NATIONAL BANK OMAHA	MEETINGS - HOST EXPENSES	\$11.17		
	FIRST NATIONAL BANK OMAHA	VETERANS ASSISTANCE VEHIC	\$40.00		
	FIRST NATIONAL BANK OMAHA	TRAVEL	(\$662.12)		
	FIRST NATIONAL BANK OMAHA	TELEPHONE	\$59.99		
	FIRST NATIONAL BANK OMAHA	POSTAGE	\$84.48		
	FIRST NATIONAL BANK OMAHA	COMMUNITY RELATIONS	\$2,389.55		

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SEQUENCE #	VENDOR	BUDGET ACCOUNT CHARGED	AMOUNT	FREQUENCY	BOARD NOTES
	FIRST NATIONAL BANK OMAHA	SUPPLIES	\$254.05		
	GENERAL FUND	RENT - SPACE	\$16,000.00		
	GENERAL FUND	TELEPHONE	\$1,500.00		
	GFC LEASING	COPIER LEASES	\$93.00		
	GONZALES, JULIE	DIRECT ASSIST. PAYMENTS	\$450.00		
	GORDON FLESCH CO.	COPIES - INHOUSE	\$28.11		
	GORMLEY, JIM	DIRECT ASSIST. PAYMENTS	\$350.00		
	HALVERSON, DAWN	DIRECT ASSIST. PAYMENTS	\$350.00		
	HIGHWAY FUND	FUEL	\$637.56		
	JOSLIN, RICH	DIRECT ASSIST. PAYMENTS	\$218.00		
	KOHLER, DAN	DIRECT ASSIST. PAYMENTS	\$200.00		
	KORN, DICK	DIRECT ASSIST. PAYMENTS	\$32.00		
	KREITZER, STEVE	MILEAGE - EMPLOYEE	\$41.87		
	KREITZER, STEVE	TRAVEL	\$245.00		
	MARTILLARO, ANGIE	DIRECT ASSIST. PAYMENTS	\$250.00		
	NICOR GAS	DIRECT ASSIST. PAYMENTS	\$77.81		
	OEHLERT RENTALS LLC	DIRECT ASSIST. PAYMENTS	\$271.18		
	OGUNDIPE, FELICIA	DIRECT ASSIST. PAYMENTS	\$250.00		
	PAULSON, CATHRYN	DIRECT ASSIST. PAYMENTS	\$250.00		
	QUILL CORPORATION	SUPPLIES	\$28.79		
	SEAY, MICHELE	DIRECT ASSIST. PAYMENTS	\$200.00		
	SHIPLEY, JOHN	DIRECT ASSIST. PAYMENTS	\$250.00		
	SMITH, BOBBIE	DIRECT ASSIST. PAYMENTS	\$20.00		
	SMITH, RANDY	DIRECT ASSIST. PAYMENTS	\$32.00		
	SOFT WATER CITY	RENT - EQUIPMENT	\$35.00		
	SUMWALT, KELLY	DIRECT ASSIST. PAYMENTS	\$250.00		
	YAMBER PROPERTIES	DIRECT ASSIST. PAYMENTS	\$250.00		
		<b>Veteran's Assistance Total:</b>	<b>\$36,145.29</b>		
		<b>Veteran's Assistance Group Total:</b>	<b>\$36,145.29</b>		
<b>3400</b>	<b>Balance Sheet Group</b>	<b>Department Head: Various</b>		<b>Board Oversight Committee:</b>	<b>Various</b>
<b>3401</b>	<b>General Fund</b>				
	ILLINOIS DEPT. OF PUBLIC HEALTH	DEATH CERT. STATE SURCHGE	\$1,948.00	Monthly	Vital Records
	TREASURER, STATE OF ILLINOIS	MAR/CIV UNION ST. SRCHARG	\$410.00	Monthly	Domestic Violence Fund
	UNITED STATES POSTAL SERVICE	PURCHASES FOR POSTAGE	\$5,000.00	Monthly	Postage
		<b>General Fund Total:</b>	<b>\$7,358.00</b>		
<b>3419</b>	<b>Public Health Fund</b>				
	KISH HEALTH SYSTEM HOME CARE	ACCOUNTS RECEIVABLE	\$950.00		

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<u>SEQUENCE #</u>	<u>VENDOR</u>	<u>BUDGET ACCOUNT CHARGED</u>	<u>AMOUNT</u>	<u>FREQUENCY</u>	<u>BOARD NOTES</u>
		Public Health Fund Total:	<u>\$950.00</u>		
		Balance Sheet Group Total:	<u>\$8,308.00</u>		
		Grand Total:	<b>\$1,987,148.18</b>		



DeKalb County Government  
 Summary by Fund Total  
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<u>FUND NAME</u>	<u>FUND #</u>	<u>TOTAL</u>
Aid to Bridges	1233	\$9,015.61
Asset Replacement	1476	\$170,924.87
Broadband Grant	1479	\$300.00
Child Support	1224	\$290.00
Children's Waiting Room	3775	\$3,000.00
Community Mental Health	1242	\$211,377.99
Community Services	1243	\$7,912.02
Court Automation	1223	\$4,027.60
Court Security	1229	\$445.43
Courthouse Expansion	1481	\$2,051.79
Data Fiber Optic Network	1478	\$43,167.00
Document Storage	1226	\$541.96
Drug Court	3776	\$9,625.19
Drug Prosecution Program	3802	\$3,213.00
Employee Health & Life Insurance	2601	\$10,765.13
Engineering	1232	\$1,605.40
Federal Highway Matching Tax	1235	\$1,878.56
General Fund	1111	\$1,113,068.53
Highway	1231	\$68,913.13
History Room	3774	\$35.98
Law Enforcement Projects	3803	\$5,055.98
Law Library	1222	\$10,079.29
Micrographics	1214	\$10,857.35
Opportunity Fund	1475	\$2,309.32
Probation Services	1225	\$5,593.74
Public Health	1241	\$130,315.82
Senior Services	1245	\$34,628.83
Solid Waste Program	1247	\$1,530.00
Special Projects	1471	\$21,004.31
Tax Sale Automation	1227	\$1,745.32
Tort & Liability Insurance	1212	\$10,857.19
Township Motor Fuel	3771	\$54,866.55
Veteran's Assistance	1246	\$36,145.29
<b>GRAND TOTAL:</b>		<b>\$1,987,148.18</b>

**DeKalb County Government  
Off-Cycle Payments to Vendors  
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<u>SEQUENCE #</u>	<u>VENDOR</u>	<u>BUDGET ACCOUNT CHARGED</u>	<u>AMOUNT</u>	<u>FREQUENCY</u>	<u>BOARD NOTES</u>
<b>1700</b>	<b>County Clerk &amp; Recorder Group</b>	<b>Department Head: John Acardo</b>			<b>Board Oversight Committee: Economic Development</b>
<b>1702</b>	<b>Elections</b>				
	ELECTION PAYROLL	ELECTION JUDGES & EXPENSE	\$283.08		
		<b>Elections Total:</b>	<b>\$283.08</b>		
		<b>County Clerk &amp; Recorder Group Total:</b>	<b>\$283.08</b>		
<b>2000</b>	<b>Finance Group</b>	<b>Department Head: Pete Stefan</b>			<b>Board Oversight Committee: Finance</b>
<b>2007</b>	<b>Employee Health &amp; Life Insurance</b>				
	HEALTH CARE SERVICE CORP.	INSURANCE PREMIUMS	\$434,336.24	Monthly	
	METROPOLITAN LIFE INSURANCE CO	LIFE INSURANCE PREMIUM	\$6,471.90	Monthly	
	MIDWEST OPERATING ENG WELFARE FUND	INSURANCE PREMIUMS	\$16,160.00	Monthly	
		<b>Employee Health &amp; Life Insurance Total:</b>	<b>\$456,968.14</b>		
<b>2012</b>	<b>Non-Departmental Services</b>				
	JOHNSON, K O	UNCLAIMED FEES	\$156.03	As Necessary	stop payment replacements
	JOHNSON, K O	UNCLAIMED FEES	\$741.19	As Necessary	
		<b>Non-Departmental Services Total:</b>	<b>\$897.22</b>		
<b>2017</b>	<b>Tort &amp; Liability Insurance</b>				
	IL DIRECTOR OF EMPLOYMENT SECURITY	UNEMPLOYMENT CLAIMS	\$48,228.89	Quarterly	
		<b>Tort &amp; Liability Insurance Total:</b>	<b>\$48,228.89</b>		
		<b>Finance Group Total:</b>	<b>\$506,094.25</b>		
<b>2400</b>	<b>Judiciary Group</b>	<b>Department Head: Judge Robbin Stuckert</b>			<b>Board Oversight Committee: Law &amp; Justice</b>
<b>2405</b>	<b>Jury Commission</b>				
	JUROR PAYMENTS	JUROR'S FEES & EXPENSES	\$452.83		
	JUROR PAYMENTS	JUROR'S FEES & EXPENSES	\$2,289.94		
	JUROR PAYMENTS	JUROR'S FEES & EXPENSES	\$531.72		
	JUROR PAYMENTS	JUROR'S FEES & EXPENSES	\$483.48		
		<b>Jury Commission Total:</b>	<b>\$3,757.97</b>		
		<b>Judiciary Group Total:</b>	<b>\$3,757.97</b>		
<b>2800</b>	<b>Regional Office of Education Group</b>	<b>Department Head: Amanda Christensen</b>			<b>Board Oversight Committee: Health &amp; Human Services</b>
<b>2801</b>	<b>R.O.E. - General</b>				
	PURCHASE POWER	POSTAGE	\$499.57		

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<u>SEQUENCE #</u>	<u>VENDOR</u>	<u>BUDGET ACCOUNT CHARGED</u>	<u>AMOUNT</u>	<u>FREQUENCY</u>	<u>BOARD NOTES</u>
		R.O.E. - General Total:	<u>\$499.57</u>		
		Regional Office of Education Group Total:	<u>\$499.57</u>		
<b>3200</b>	<b>Treasurer's Group</b>	<b>Department Head: Christine Johnson</b>		<b>Board Oversight Committee:</b>	<b>Economic Development</b>
<b>3202</b>	<b>Treasurer - General</b>				
	POSTMASTER	POSTAGE	\$11,198.81	Annually	
		Treasurer - General Total:	<u>\$11,198.81</u>		
		Treasurer's Group Total:	<u>\$11,198.81</u>		
		Grand Total:	<b>\$521,833.68</b>		

**DEKALB COUNTY GOVERNMENT  
PAYROLL CHARGES TO FUNDS**

<u>FUND</u>		<u>MONTHLY TOTAL</u>	<u>MONTHLY TOTAL</u>	
1111	General	Gross Wages Benefits-Employer Paid	1,128,393.79 447,531.42	1,575,925.21
1214	Micrographics	Gross Wages Benefits-Employer Paid	2,244.26 1,071.05	3,315.31
1223	Court Automation	Gross Wages Benefits-Employer Paid	14,251.62 3,320.55	17,572.17
1224	Child Support	Gross Wages Benefits-Employer Paid	2,676.00 2,016.18	4,692.18
1225	Probation Services	Gross Wages Benefits-Employer Paid	0.00 0.00	0.00
1226	Documentation Storage	Gross Wages Benefits-Employer Paid	5,211.48 450.88	5,662.36
1229	Court Security	Gross Wages Benefits-Employer Paid	20,796.70 10,074.87	30,871.57
1231	Highway	Gross Wages Benefits-Employer Paid	53,071.84 33,546.40	86,618.24
1232	Engineering	Gross Wages Benefits-Employer Paid	7,116.56 1,960.93	9,077.49
1233	Aid to Bridges	Gross Wages Benefits-Employer Paid	4,787.00 2,392.27	7,179.27
1234	County Motor Fuel Tax	Gross Wages Benefits-Employer Paid	37,597.39 6,780.08	44,377.47
1241	Health	Gross Wages Benefits-Employer Paid	179,922.61 63,942.36	243,864.97
1242	Mental Health	Gross Wages Benefits-Employer Paid	3,057.60 2,085.42	5,143.02
1243	Community Services	Gross Wages Benefits-Employer Paid	11,407.76 3,638.48	15,046.24
1246	Veterans' Assistance	Gross Wages Benefits-Employer Paid	15,036.10 5,444.17	20,480.27
1247	Solid Waste Program	Gross Wages Benefits-Employer Paid	2,637.91 478.98	3,116.89

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**DEKALB COUNTY GOVERNMENT  
PAYROLL CHARGES TO FUNDS**

<u>FUND</u>		<u>MONTHLY TOTAL</u>	<u>MONTHLY TOTAL</u>
1479	Broadband Grant	Gross Wages 7,446.75	
		Benefits-Employer Paid <u>569.68</u>	8,016.43
2501	Nursing Home	Gross Wages 523,871.77	
		Benefits-Employer Paid <u>180,072.83</u>	703,944.60
3774	History Room	Gross Wages 523.08	
		Benefits-Employer Paid <u>45.26</u>	568.34
3776	Drug Court	Gross Wages 7,347.59	
		Benefits-Employer Paid <u>2,437.24</u>	9,784.83
		<b>SUB TOTAL</b>	<b><u>2,795,256.86</u></b>
1251	Forest Preserve	Gross Wages 23,581.66	
		Benefits-Employer Paid <u>8,038.08</u>	31,619.74
1252	FP Land Acquisition	Gross Wages 3,079.43	
		Benefits-Employer Paid <u>669.13</u>	3,748.56
		<b>FP TOTAL</b>	<b><u>35,368.30</u></b>
		<b>GRAND TOTAL</b>	<b><u>2,830,625.16</u></b>

**DEKALB COUNTY GOVERNMENT**

**COUNTY BOARD MEMBERS PER DIEM & MILEAGE PAYMENTS**

**PAID IN JUNE 2013 FOR ATTENDANCE DURING MAY 2013**

<u>NAME</u>	<u>PAID MTGS</u>	<u>PER DIEM</u>	<u>MILEAGE</u>	<u>COMMITTEE ASSIGNMENTS</u>
Brown, Robert	2	170.00	22.60	Forest Preserve, Economic Development
Cribben, Dan	1	85.00	23.73	Planning & Zoning, Forest Preserve
Cvek, Anthony	3	255.00	0.00	Finance, Law & Justice
DeFauw, Sally	3	255.00	22.04	Forest Preserve, Health & Human Services*, Executive
Deverell, Russ	2	170.00	22.60	Highway, Economic Development
Emerson, John	2	170.00	16.95	Planning & Zoning , Health & Human Services
Fauci, Julia	2	170.00	15.82	Planning & Zoning, Forest Preserve*, Executive
Foster, Charles	2	170.00	54.24	Finance, Planning & Zoning
Frieders, John	3	255.00	81.93	Law & Justice, Highway
Fullerton, Julia	2	170.00	0.00	Finance, Law & Justice*, Executive
Gudmunson, John	3	255.00	87.01	Forest Preserve, Highway*, Executive
Haji-Sheikh, Misty	1	85.00	7.35	Finance, Forest Preserve
Johnson, Marc	3	255.00	5.09	Highway, Health & Human Services
Jones, Tracy	2	170.00	18.08	Forest Preserve, Highway
Metzger, Jeffery	2	170.00	62.15	Economic Development, Health & Human Services, Executive*
O'Barski, Frank	2	170.00	7.91	Planning & Zoning, Highway
Oncken, Riley	2	170.00	2.26	Law & Justice, Economic Development
Pietrowski, Mark	3	255.00	11.30	Highway, Economic Development
Reid, Stephen	3	255.00	10.17	Finance*, Economic Development, Executive
Stoddard, Paul	3	255.00	20.34	Finance, Planning & Zoning, Executive
Tobias, Ruth Anne	3	255.00	35.60	Finance, Law & Justice
Turner, Anita	2	170.00	1.13	Planning & Zoning*, Law & Justice, Executive
Tyson, Derek	3	255.00	25.43	Law & Justice, Health & Human Services
Whelan, Jeff	3	255.00	30.51	Economic Development, Health & Human Services
<b>TOTAL</b>	<b>57.00</b>	<b>4,845.00</b>	<b>584.21</b>	*Denotes Committee Chair

DeKalb County Nursing Home  
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VendorName	Description	CheckAmount	Dept Total
<b>REHABILITATION</b>			
Alliance Rehab. INC	Rehab Therapy	78,786.89	
Direct Supply	Rehab Supplies	491.08	
			<b>\$ 79,277.97</b>
<b>SOCIAL SERVICES</b>			
Voluntary Action Center	Social Service Transports\Outings	135.00	
			<b>\$ 135.00</b>
<b>ACTIVITIES</b>			
Comprehensive Therapeutics, Ltd	Activities Professional Services	154.50	
			<b>\$ 154.50</b>
<b>DIETARY</b>			
Direct Supply	Dietary Kitchen Supplies	140.45	
Gordon Food Service	Dietary Groceries/Supplements/Supplies/Cher	34,785.22	
Inboden's Meats, Ltd	Dietary Groceries	358.80	
Muller-Pinehurst	Dietary Groceries	2,845.68	
Nutrition Care Systems, Inc.	Dietary Professional Services	2,329.15	
Superior Knife Inc.	Dietary Kitchen Supplies	48.00	
			<b>\$ 40,507.30</b>
<b>CVS</b>			
Comprehensive Therapeutics, Ltd	Special Care Professional Services	154.50	
Greiner, Deb	Special Care Technical Supplies	262.83	
			<b>\$ 417.33</b>
<b>NURSING</b>			
Accelerated Care Plus	Nursing Equipment Rental	950.00	
AdvaCare Systems	Nursing Medical Supplies/Rental	181.00	
Dekalb Clinic	Nursing Utilization Review	500.00	
Encompass Medical & Specialty Gas LTD	Nursing Medical Supplies/Rental	943.35	
First Choice	Nursing Medical Supplies	785.18	
Gulf South Medical Supply	Nursing Medical Supplies	963.39	
Johnsons Portable X-Ray	Xray Fee	382.89	
Khanna, Sheila M. D.	Nursing Professional Services	300.00	
Kishwaukee Internist, S. C.	Nursing Utilization Review	200.00	
Maxim Healthcare Services, Inc	Nursing Registry	2,197.13	
Mc Kesson Medical-Surgical	Nursing Medical Supplies	2,187.93	
Mc New, Ruth Ann, MPA, CPHQ, RHIA	Nursing Professional Services	670.00	
Medline Industries, Inc.	Nursing Medical/Incontinence Supplies	1,487.69	

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VendorName	Description	CheckAmount	Dept.Total
<b>NURSING (CONT'D)</b>			
NICL Laboratories	Lab Fees	1,131.45	
Nurses PRN Health Services, Inc. - RN & LPN	Nursing Registry	16,785.75	
Nursing Home Petty Cash	Nursing Supplies	26.97	
Pathway Health Service, Inc.	Nursing Professional Services	22,600.22	
Professional Medical	Nursing Medical/Incontinence Supplies	14,372.56	
Ridge Ambulance Service, Inc.	AMBULANCE FEES	503.15	
Sawyers, Gary K. D. D. S.	Nursing Dental Consultant	75.00	
Scale-Tronix Accessories	Nursing Supplies	172.00	
Super Nurs L L C	Nursing Registry	29,123.93	
Symbria Rx	Nursing Supplies/MC Drugs/Prof Serv	22,775.47	
Walgreens Sleep And Respiratory Services	/Rental	8,671.30	
			<u>\$ 127,986.36</u>
<b>ENVIRONMENTAL</b>			
AmSan LLC	Env. Janitorial/ Laundry Supplies	4,259.96	
Gordon Food Service	Env. Janitorial Supplies	1,333.78	
Harder Helsley Supply Co	Env. Janitorial Supplies	1,347.91	
Healthcare Waste Management, Inc	Env. Commercial Services	104.75	
Superior Health Linens, Inc.	Env. Commercial Services	17,087.35	
Waste Management Of IL-West	Env. Commercial Services	1,013.82	
			<u>\$ 25,147.57</u>
<b>MAINTENANCE</b>			
Accurate Document Destruction, Inc.	Maint. Commercial Services	248.22	
Alco Sales & Service	Maintenance Parts & Supplies	902.09	
Batteries Plus	Maintenance Parts & Supplies	119.28	
Comcast	Maint. Commercial Services	1,737.66	
Dekalb Implement Co.	Maintenance Equipment	291.61	
Dekalb Lawn & Equipment	Maintenance Equipment	58.54	
Direct Supply	Maintenance Parts & Supplies	676.68	
Ecolab Pest Elimination	Maint. Commercial Services	259.00	
Encompass Medical & Specialty Gas LTD	Maintenance Rental	24.09	
GCS Service, Inc.	Maintenance on Equip / Parts & Supplies	1,131.82	
Highway Dept.	Maintenance Fuel	141.68	
Hill-Rom	Maintenance Parts & Supplies	1,154.58	
Integrays Energy Service Inc	Maintenance Utilities (Elec) Apr/May	26,456.27	
Integrays Energy Service, Inc	Maintenance Utilities (Gas) May	4,906.29	



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VendorName	Description	CheckAmount	Dept Total
<b>MAINTENANCE (Cont'd)</b>			
J A Sexauer	Maintenance Parts & Supplies	179.99	
Lighting Sales LLC	Maintenance Parts & Supplies	1,907.00	
Lowe's Home Center	Maintenance Parts & Supplies	10.73	
Mahoney Environmental	Maint. Commercial Services	155.00	
Martenson Turf Products	Maintenance Parts & Supplies	313.75	
Mc Master Carr Supply Co.	Maintenance Parts & Supplies	78.20	
Mechanical Inc. - Freeport	Maintenance Building	1,848.79	
Menards - Sycamore	Maintenance Parts & Supplies	94.19	
National Construction Rentals, Corp.	Other Prepaid Expense	69.00	
Nextel Communications	Maint. Commercial Services	137.62	
Northern Illinois Water Works	Maintenance Rental	7.50	
Rush Power Systems LLC	Maintenance Equipment	724.76	
Total Fire & Safety Inc.	Maintenance Equipment	275.00	
Washburn Machinery, Inc	Maintenance Parts & Supplies	219.44	
			<u>\$ 44,128.78</u>
<b>ADMINISTRATION</b>			
Asset Replacement Fund	Equip Set Aside / Dept Chargeback	60,000.00	
Butts, Gretchen	Mileage-Employee	11.86	
DeKalb Co. Health Dept.	Medical Expense	75.00	
Facilities Management	Copies In-House	60.70	
FIRM Systems	Background Check - Police	210.00	
First National Bank Omaha	Office Supplies/School of Instruc/ Software Ma	1,685.98	
Frontier	Telephone	284.80	
General Fund	2013 Annual Voice&Data	22,000.00	
Greiner, Deb	School Of Instruction	175.00	
Health Care Information	Memberships, Dues, Subscriptions, Fees	50.00	
Healthcare And Family Services	Bedtax 1/1/12-12/31/12	26,872.00	
Healthcare And Family Services	Bedtax 1/1/13 - 1/31/13	27,042.00	
Information Controls	Maintenance Software	429.28	
Laner Muchin Dombrow	Professional Services	6,034.33	
Management Performance Association	Professional Services	20,167.37	
Mc Dowell, Linda	Mileage-Employee	30.51	
Mc Gladrey And Pullen	Prep 2012 Medicare Cost Report	4,830.00	
MDI Achieve	Maintenance Software	272.00	
Mid-City Office Products	Office Supplies	522.29	





Cash & Investments in County Banks  
 Christine J. Johnson, DeKalb County Treasurer  
 May 31, 2013

	<u>CASH IN NOW ACCOUNT</u>	<u>INVESTMENTS</u>
<b>NATIONAL BANK &amp; TRUST COMPANY, SYCAMORE</b>		
AID TO BRIDGES		\$ 510,083.83
CIRCUIT CLERK'S ELECTRONIC CITATION FUND	\$ 29,409.51	
CIRCUIT CLERK'S OPERATION FUND		\$ 66,213.48
COMMUNITY SERVICES	\$ 35,919.95	
COMMUNITY SERVICES REVOLVING LOAN		\$ 18,949.95
COUNTY MOTOR FUEL	\$ 5,000.00	\$ 1,834,521.30
COURT AUTOMATION	\$ 110,428.37	
ENGINEERING	\$ 296,955.76	
FEDERAL AID MATCHING	\$ 5,000.00	\$ 2,269,800.75
GENERAL FUND	\$ 39,742.25	\$ 3,156,545.84
HEALTH DEPARTMENT	\$ 5,000.00	\$ 753,865.58
HIGHWAY		\$ 306,475.32
I.M.R.F.	\$ 389,260.74	
INSURANCE CLEARING	\$ 5,000.00	\$ 1,450,008.97
MICROGRAPHICS	\$ 125,812.30	
OPPORTUNITY FUND		\$ 442,859.11
REHAB & NURSING CENTER	\$ 5,000.00	\$ 2,200,282.87
SENIOR SERVICES LEVY		\$ 241,099.67
TAX INDEMNITY		\$ 492,712.56
TORT JUDGMENT & LIABILITY	\$ 5,000.00	\$ 712,002.53
TOWNSHIP BRIDGE		\$ 15,413.45
TOWNSHIP MOTOR FUEL	\$ 5,000.00	\$ 1,598,632.33
TREASURER'S SPECIAL	\$ 5,000.00	\$ 559,332.81
VETERANS ASSISTANCE	\$ 129,732.06	
911 ETSB GENERAL		\$ 304,108.77
911 ETSB WIRELESS		\$ 266,600.32
<b>TOTAL \$ \$</b>	<b>1,197,260.94</b>	<b>\$ 17,199,509.44</b>
<b>COLLATERAL TOTAL</b>		<b>\$ 27,355,122.42</b>
<b>CASTLE BANK, DEKALB</b>		
AID TO BRIDGES		\$ 267,771.26
BUILD AMERICA BONDS		\$ 1,235,429.59
COURTHOUSE EXPANSION		\$ 95,948.27
ELECTRONIC PAYMENTS CLEARING ACCOUNT		\$ -
FLEXIBLE BENEFITS		\$ 36,782.86
FOREST PRESERVE	\$ 10,118.07	\$ 748,372.02
GOVERNMENT	\$ 90,108.69	\$ 561,179.38
HIGHWAY	\$ 10,905.41	\$ 2,092,940.33
JAIL EXPANSION FUND		\$ 243,114.37
MENTAL HEALTH	\$ 10,162.56	\$ 470,041.32
PROBATION SERVICES		\$ 172,716.83
RECOVERY ZONE BONDS		\$ 443,803.16
SPECIAL DRAINAGE	\$ 10,092.50	\$ 81,797.21
TORT FUND		\$ 1,483,077.92
911 - EMERGENCY SERVICES	\$ 10,190.64	\$ 504,451.76
<b>TOTAL \$ \$</b>	<b>141,577.87</b>	<b>\$ 8,437,426.28</b>
<b>COLLATERAL TOTAL</b>		<b>\$ 20,055,398.50</b>



Cash & Investments in County Banks  
Christine J. Johnson, DeKalb County Treasurer  
May 31, 2013

		<u>CASH IN NOW ACCOUNT</u>	<u>INVESTMENTS</u>
<b>ILLINOIS COMMUNITY CREDIT UNION, SYCAMORE</b>			
GENERAL FUND	\$	26,251.80	
<b>TOTAL \$</b>	<b>\$</b>	<b>26,251.80</b>	
 <b>HEARTLAND BANK &amp; TRUST</b>			
FOREST PRESERVE			\$ 498,989.57
OPPORTUNITY FUND			\$ 677,824.34
<b>TOTAL \$</b>			<b>\$ 1,176,813.91</b>
 COLLATERAL TOTAL			
			\$ 1,641,670.64
 <b>AMERICAN MIDWEST BANK</b>			
AID TO BRIDGES	\$	499,418.02	\$ 500,471.09
BROADBAND	\$	35,878.96	\$ 9,766.25
CHILD SUPPORT	\$	35,411.49	
COUNTY FARM PROCEEDS	\$	635,372.95	
D.A.T.A. FIBER OPTIC NETWORK	\$	114,193.20	
DOCUMENT STORAGE FEE	\$	523,916.01	
SALE IN ERROR	\$	117,905.41	\$ 304,324.41
SOLID WASTE	\$	16,143.74	
WORKER'S COMP	\$	39,426.13	
<b>TOTAL \$</b>	<b>\$</b>	<b>2,017,665.91</b>	<b>\$ 814,561.75</b>
 COLLATERAL TOTAL			
			\$ 5,793,481.00
 <b>RESOURCE BANK, DEKALB</b>			
GENERAL			\$ 1,289,379.36
<b>TOTAL \$</b>			<b>\$ 1,289,379.36</b>
 COLLATERAL TOTAL			
			\$ 4,600,349.00
 <b>ASSOCIATED BANK</b>			
AID TO BRIDGES			\$ 207,316.38
COUNTY MOTOR FUEL			\$ 703,327.30
FOREST PRESERVE			\$ 2,891,819.35
GENERAL			\$ 5,082,945.86
HEALTH DEPARTMENT MM			\$ 1,096,853.22
HIGHWAY			\$ 500,000.00
MENTAL HEALTH FUNDS			\$ 896,799.67
OPPORTUNITY FUND			\$ 501,481.89
REHAB & NURSING MM			\$ 3,321,727.65
TORT			\$ 1,020,252.25
<b>TOTAL \$</b>			<b>\$ 16,222,523.57</b>
 COLLATERAL TOTAL			
			\$ 24,327,465.00



Cash & Investments in County Banks  
Christine J. Johnson, DeKalb County Treasurer  
May 31, 2013

	<u>CASH IN NOW ACCOUNT</u>	<u>INVESTMENTS</u>
<b>FIRST STATE BANK</b>		
911 ETSB		\$ 660,000.00
AID TO BRIDGES		\$ 400,487.02
COUNTY MOTOR FUEL		\$ 703,724.35
COURT AUTOMATION		\$ 400,462.56
FEDERAL AID MATCHING		\$ 331,599.24
FOREST PRESERVE		\$ 507,035.30
GENERAL FUND		\$ 3,003,318.88
HIGHWAY		\$ 500,455.20
IMRF		\$ 502,220.56
MENTAL HEALTH		\$ 851,035.80
OPPORTUNITY FUND		\$ 1,750,447.77
PROBATION		\$ 248,889.15
TORT		\$ 2,229,467.16
VETERANS ASSISTANCE		\$ 175,000.00
	<b>TOTAL \$</b>	<b>\$ 12,264,142.99</b>
COLLATERAL TOTAL		\$ 15,677,245.97

**Draft**

**Finance Committee**

**Minutes**

**June 5, 2013**

The Finance Committee of the DeKalb County Board met on Wednesday, June 5, 2013, @ 7:00p.m. in the Administration Building's Conference Room East. Chairman Stephen Reid called the meeting to order. Members present were Anthony Cvek, Charles Foster, Misty Haji-Sheikh, and Ruth Anne Tobias. Mr. Stoddard and Ms. Fullerton were absent. There is a quorum present. Mr. Gary Hanson, Jim Scheffers, Peter Stefan, Joan Hanson, Fred Lantz, Christine Johnson, Karen Kahl, Sheriff Scott and Chief Deputy Gary Dumdie were also present.

**APPROVAL OF THE MINUTES**

It was moved by Mr. Cvek, seconded by Ms. Tobias, and it was carried unanimously to approve the minutes from May 1, 2013.

**APPROVAL OF THE AGENDA**

Mr. Cvek asked to amend the agenda to include discussion on an employee bonus resolution. Chairman Reid said that he would place it as item # 7a.) on the agenda.

It was moved by Ms. Tobias, seconded by Ms. Haji-Sheikh, and it was carried to approve the amended agenda.

Ms. Fullerton arrived @ 7:10p.m.

**2013 AUDIT PRESENTATION – Mr. Fred Lantz**

Chairman Reid introduced Mr. Fred Lantz who is the County's Auditor to go over the DeKalb County Audit Report, the Management Letter and the Single Audit Report. Mr. Lantz went in depth on many pages of the Comprehensive Annual Financial Report and explained many of the details to the Committee. Mr. Lantz then referred to the Single Audit Report and went through multiple pages of the report.

In the Management's Discussion and Analysis it was mentioned that the assets of the governmental activities of the County exceeded its liabilities at the close of the fiscal year by \$114 million and increased in the current year by \$5.1 million. The County has maintained its employment force and has been able to continue with modest increases in pay for its employees. The property tax base this year decreased by \$117.4 million or 5%.

The only business type activity that the County has is the 190 skilled bed Rehab and Nursing Center. Total net position for the Rehab and Nursing Center as of December 31, 2012 was \$10.4 million compared to \$8.8 million as of December 31, 2011. The \$1.6 million increase in net position in 2012 was due to larger Medicare and Medicaid payments received in 2012. Fiscal Year 2012 also marks the 13<sup>th</sup> straight year that the facility has operated without any property tax or other subsidy from other County funds.

One of the suggestions that the auditors made was to have the County consider a more rigid systems and security policy in the Information Management Office for software solution vendors and 3<sup>rd</sup> party hardware, that each constituent office using the shared infrastructure adheres to in order to maintain adequate security levels. They recommend that the County create a county-wide strategic technology plan that incorporates policies and procedures to which all agencies utilizing the IMO shared infrastructure will accept and conform. The framework, once implemented, will allow IMO to offer improved services, reduced risks and improved security.

The committee thanked Mr. Lantz for his very informative audit report.

#### **POLICY REGARDING THE AWARD OF CONTRACTS**

Mr. Peter Stefan, Finance Director, presented a proposed revised draft of the Award of Contracts Policy to the committee. Some of the changes that were made, said Mr. Stefan, include the following: All unbudgeted or over budget contracts would require County Board approval. That the dollar threshold was decreased and the amount for contracts for services, materials, equipment or supplies, may not be for more than \$30,000 per year without specific County Board approval. Contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services may not be for more than \$35,000 per year without specific County Board approval. Another change was the duration of contracts, which may not be for more than 3 years unless a longer term is approved by the County Board. Additionally, contracts should be approved before the goods or services are received.

Mr. Cvek said that the exception for contracts awarded by Elected Officials should be extended to 120 days beyond their term of office rather than only 90 days beyond their term of office.

Chairman Reid said that the Finance Director should provide a summary of contracts due to expire.

**It was moved by Ms. Haji-Sheikh, seconded by Mr. Cvek, and it was carried unanimously to forward this recommended policy to the full board for approval.**

## **PURCHASING POLICY UPDATE**

This item was spoken about at the last finance committee meeting. One change that Mr. Stefan made from last month is the advertising for Request for Proposals should be advertised on the County's website and published in the local newspaper at least twice in separate calendar weeks. A couple of other changes suggested are: Any purchase by DeKalb County Government for services (other than professional services which shall be selected through a Qualifications-Based Selection process), materials, equipment or supplies in excess of \$30,000, or when individual orders exceed \$35,000 for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services, shall be by contract. This is an increase from the prior thresholds of \$20,000 for each category. Another change is allowing joint purchasing through federal, state or local government programs to satisfy the bidding requirements provided that some form of competitive bidding was undertaken by the program. Total product service life cycle costs should be considered when determining the lowest responsible bidder. Sole source purchases are allowed provided that an attempt is made to identify multiple vendors or providers of goods or services whenever possible. Only unbudgeted, over budget, or emergency purchases in excess of \$30,000 (\$35,000 for data processing purchases) will require Committee/Board approval. Purchases for goods or services contained in the approved budget that will not exceed the approved budget amounts will not require any additional approvals beyond the approval of the budget itself.

**It was moved by Ms. Haji-Sheikh, seconded by Ms. Fullerton, and it was carried unanimously to forward this recommended policy to the full board for approval.**

## **FY2014 BUDGET CALENDAR AND PROCESS**

Mr. Stefan then presented the FY2014 Budget Calendar and process. He said that the beginning of the process would be June 21, 2013 when forms will be sent out. There is a new form "H" that is included which includes a #2 to the form that people can refer to which will require further explanations for commodities and services line items that exceed \$10,000. On July 10, 2013 Mr. Stefan and Mr. Hanson will begin meeting with the County Board members. On July 15, 2013, the County Administrator and the Finance Director will provide department heads with direction regarding overall department budgets and staffing levels in regards to FY2014 budget preparation. Then on August 5, 2013 the budget request forms are due back to the Finance Office. Departments are expected to submit budgets in accordance with the direction provided.

After a brief discussion, the committee also accepted the FY2014 Budget Calendar and process.



**It was moved by Ms. Tobias, seconded by Ms. Fullerton, and it was carried unanimously to accept the budget calendar and process.**

**EMPLOYEE BONUS POLICY – MR. ANTHONY CVEK**

Mr. Cvek said that he was bringing this proposed resolution forward to try and set a policy on employees receiving a bonus. He has sent this proposed resolution to the committee earlier to review. He is referring to this resolution as the Taxpayer Cost Savings Incentive Program or Employee Bonus Policy. He feels that the resolution serves as a solid framework for the formulation of a formal County financial bonus policy that is clearly defined, measurable, available to all County employees, and specifically encourages & rewards cost savings measures that benefit the taxpayers we serve.

Mr. Hanson said that he felt that the proposed resolution is not a positive one to send to our employees.

Ms. Tobias said that she felt that we already had an employee bonus policy in place.

Mr. Foster said that we could take a look at it again and see what's out there.

Chairman Reid tabled the item.

**ADJOURNMENT**

It was moved by Ms. Haji-Sheikh, seconded by Ms. Tobias, and it was carried unanimously to adjourn the meeting.

Respectively submitted,

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Stephen Reid, Chairman

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Mary C. Supple, Secretary

DEKALB COUNTY GOVERNMENT

H

FY 2014 BUDGET

Commodities & Services  
(Accounts 8001 - 9899)

Department: \_\_\_\_\_

Department Number: \_\_\_\_\_

FY 2014 Request: \_\_\_\_\_

FY 2013 Budget: \_\_\_\_\_

Amount of Increase: \_\_\_\_\_ \$0

Percent of Increase: \_\_\_\_\_ #DIV/0!

Notes: 1) If the Commodities & Services request for FY 2014 exceeds the FY 2013 budget by more than 0.0% (plus the target increase for strategic items), please provide a written explanation (attach additional sheets if necessary). Do not include Contributions to Other Funds, which are line-item accounts greater than 9900.

2) If a Commodities & Services line item request is \$10,000 or more, then show calculations for at least 75% of the line item request.

**DEKALB COUNTY GOVERNMENT**  
**FY 2014 BUDGET**  
**January 1, 2014 thru December 31, 2014**

**CALENDAR & PROCESS**

- June 5, 2013      Finance Committee adopts budget calendar and process.
- June 21, 2013      Budget request forms distributed to all departments. County Board members also receive a form to submit for areas that they feel should be specifically addressed and/or studied.
- July 10, 2013      County Administrator and Finance Director begin to meet with County Board members (one at a time), for those who so desire, to discuss the budgets for their Committees and any special areas of interest.
- July 15 2013      County Administrator and Finance Director provide Department Heads with direction regarding overall department budgets and staffing levels in regards to FY 2014 budget preparation.
- Aug 5, 2013      Budget request forms are due back to the Finance Office. Departments are expected to submit budgets in accordance with the direction provided. Narratives may be included which outline any concerns the Department has with the direction provided.
- Sept 4, 2013
  1. Budget workbooks are electronically distributed to County Board members. This workbook will include copies of all documentation submitted by Departments.
  2. Finance Committee receives a recommendation on the entire budget from the County Administrator and Finance Director. The proposal will include recommendations for department staffing and line-items which could be changed through an appeal process open to both Board members and Department Heads.
  3. Finance Committee sends the budget recommendation to the County Board to place it on file for public inspection.

**DEKALB COUNTY GOVERNMENT  
FY 2014 BUDGET**

**CALENDAR & PROCESS - CONTINUED**

- Sept 18, 2013
1. County Administrator and Finance Director hold a “Question & Answer Forum” for Board Members to further clarify the rationale behind the budget recommendations. This will be at 6:00 p.m. prior to the monthly County Board meeting.
  2. County Board places the budget recommendation on file for public inspection.
- Sept 25, 2013
- Last day for Board members or Department Heads to file an appeal concerning Staff budget recommendations. Appeals will be assigned a title based on purpose rather than by the member who filed the appeal. Appeals will then be reviewed by the appropriate Board Committee. If the Committee concurs with the appeal, it will then be forwarded to the Finance Committee for a decision in November.
- Sept 26, 2013
- Board Committees begin budget discussions. Focus will be primarily on areas which are appealed from the Administrative recommendation.
- Oct 28, 2013
- Publish notice of public hearing on proposed budget and tax levy.
- Oct 30, 2013
- Board Committees complete reviews of any appeals which were filed concerning budgets for which they have oversight.
- Nov 6, 2013
- Finance Committee hosts public hearings on the proposed Budget and on the Tax Levy Ordinance. Any appeals successful at the Standing Committee level are decided at this meeting. Overall final budget adjustments are made at this time and the entire budget is forwarded to the County Board for adoption.
- Nov 20, 2013
- County Board adopts the Annual Budget and the Tax Levy Ordinance prior to the start of the fiscal year on January 1, 2014.

**SECTION G.**

**EXECUTIVE COMMITTEE**



## Ordinance 2013 – 07

An Ordinance Amending Chapter 7 of the County Code

WHEREAS, the County has the ability and authority to license the conduct of raffles as defined in the Illinois Raffles Act, 230 ILCS 15, and recognizes that the conduct of raffles without a license may be a criminal act pursuant to 720 ILCS 5/28-1; and,

WHEREAS, the County recognizes that properly conducted raffles can be an important source of fundraising to support local not for profits and charitable organizations, and thus supports the continuing availability of raffle licenses for such organizations; and,

WHEREAS, the County has thus endeavored to provide a system of raffle licensure that protects the public safety through ensuring that raffles are properly licensed and subject to appropriate legal standards; and,

WHEREAS, after three weeks of administering the Raffle Code, the Clerk has recommended an enhancement to ensure timely processing of permits to bona fide charitable organizations within the community;

NOW THEREFORE, BE IT ORDANED that the DeKalb County Board, does hereby amend Chapter 7, of the County Code to replace the contents of said Chapter with the attached, (Attachment A), amended and updated version of the Code.

APPROVED THIS DAY THE 19 DAY OF JUNE, 2013 IN SYCAMORE, ILLINOIS

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Chairman Metzger

(SEAL)

ATTEST:

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Clerk & Recorder Acardo

## **Summary of Changes to Raffle Ordinance**

- Eliminated the definition of “Raffle Administrator” as it was redundant.  
*(Division 1 § 1, l)*
- Added alternative requirement that 501 (c) 3 organizations may receive permits even if not established for 5 years or more.  
*(Division 2 § 1)*
- Added stipulation that 501 (c) 3 organizations will not be assessed a fee as their purpose is strictly charitable in nature.  
*(Division 2 § 2)*
- Eliminated all references to “County Board Approval”.
- After consultation with local organizations, increased limit for each drawing in a ‘twelve-month’ raffle license.  
*(Division 2 §2, d & e)*
- Eliminated number of raffles permitted in a twelve month license.  
*(Division 2 § 2, d & e)*
- Modified requirement for submission of applications to the County Clerk’s Office to not less than 5 days prior to event.  
*(Division 3 § 2 & 3)*
- Clarified requirements and instances for when a Surety Bond is required.  
*(Division 4 § 2)*
- Changed the application process to being administered through the Office of County Clerk & Recorder, whereas the County Board would only hear appeals should the Clerk & Recorder deny an organization a license.  
*(Division 5 § 1)*

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# DeKalb County Raffle Ordinance

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**DeKalb County Code Chapter 7**  
**Licensing and Certification of Raffles**

**Division 1. Generally**

- Sec. 1 Title
- Sec. 2 Purpose of Chapter
- Sec. 3 Definitions

**Division 2. Licenses and Classifications**

- Sec. 1 License Required
- Sec. 2 Classification of Licenses

**Division 3. Qualifications and Applications**

- Sec. 1 Qualifications of Applicant
- Sec. 2 Application; contents for Class A, B, & C Licenses
- Sec. 3 Application for Class D & E Licenses

**Division 4. Operation and Conduct**

- Sec. 1 Operation & Conduct
- Sec. 2 Manager; Fidelity Bond
- Sec. 3 Waiver of Fidelity Bond
- Sec. 4 Record Keeping

**Division 5. Issuance and Enforcement**

- Sec. 1 Issuance
- Sec. 2 Enforcement of Chapter

## **Division 1. Generally**

### *Sec. 1 Title*

This Chapter shall be known, cited, and referred to as the “DeKalb County Raffle Ordinance”.

### *Sec. 2 Purpose of Chapter*

The purpose of this chapter is to regulate and control the conduct of raffles within the unincorporated areas of the County, and within the corporate limits of any municipality that is a party to any intergovernmental cooperation agreement for raffle licenses with the County.

### *Sec. 3 Definitions*

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning.

- (a) *Business* – means a voluntary organization composed of individuals and/or businesses who have joined together to advance commercial, financial, industrial, and civic interests of a community.
- (b) *Calendar raffle* – means a raffle for which one set of tickets is sold and where drawings are held and prizes awarded on individual pre-determined dates specified in part a calendar and may include consecutive portion of but shall not exceed twelve (12) consecutive months.
- (c) *Charitable Organization* – means an organization or institution organized and operated to benefit an indefinite number of the public. The service rendered to those eligible for benefits must also confer some benefit upon the public.
- (d) *Educational organization* – means an organization or institution organized and operated to provide systematic instruction in useful branches of learning by methods common to schools and institutions of learning which compare favorable in their scope and intensity with the course of study presented in tax-supported schools.
- (e) *Fraternal Organizations* – means an organization of persons having a common interest, the primary interest of which is both to promote the welfare of its members and to provide assistance to the general public in such a way as to lessen the burdens of government by caring for those who otherwise would be cared for by the government.
- (f) *Labor Organization* – means an organization composed of workers organized with the objective of betterment of the conditions of those engaged in such pursuit in the development of a higher degree of efficiency in their respective occupations.
- (g) *Licensee* – means an organization which has been issued a license to operate a raffle.

(h) *Net proceeds* – means the gross receipts from the conduct of raffles, less reasonable sums expended for prizes, local license fees, and other reasonable operating expenses incurred as a result of operating a raffle.

(i) *Nonprofit* – means organized, operated, and conducted on a not-for-profit basis with no personal profit inuring to anyone as a result of said operation.

(j) *Person* – means an individual, firm, organization, public or private corporation, government, partnership, or unincorporated association.

(k) *Raffle* – means a form of lottery as defined by 720 ILCS 5/28-2(b), conducted by an organization licensed under this code in which:

a. The player pays or agrees to pay something of value for a chance represented and differentiated by a number or by a combination of numbers or by some other means, one or more of which chances is to be designated as the winning chance; and

b. The winning chance is to be determined through a drawing or by some other method based on an element of chance by an act or set of acts on the part of persons conducting or connected with the lottery except that the winning chance shall not be determined by the outcome of the publicly exhibited sporting contest.

~~(l) *Raffle Administrator(s)* – means the Chairman and Vice-Chairman of the DeKalb County Executive Committee; and in the event of a conflict of interest of either of the before mentioned, the Chairman of the DeKalb County Board. In the event of a conflict of interest with both of the aforementioned, any two (2) members of the DeKalb County Executive Committee shall provide the required signatures.~~

~~(m)(1)~~ *Raffle Event* – means an event at which at least one (1) raffle is conducted by an organization that holds a raffle license issued under this code.

~~(n)(m)~~ *Religious Organizations* – means any church, congregation, society, or organization founded for the purposes of religious worship.

~~(o)(n)~~ *Value of Non-Cash Prizes* – means the retail value of such prizes.

~~(p)(o)~~ *Veterans Organizations* – means an organization or association comprised of members of which substantially all are individuals who are veterans or spouses, widows or widowers of veterans, the primary purpose of which is to promote the welfare of its members and to provide assistance to the general public in such a way as to confer a public benefit.

~~(q)(p)~~ Words not defined in this section shall be interpreted in accordance with definitions contained in the most current edition of Webster's New Collegiate Dictionary.

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State Law Reference – Similar provisions, 230 ILCS 15/1.

## Division 2. License and Classifications

### Sec. 1 License Required

No person, firm or corporation shall conduct a raffle or sell chances for a raffle in the County without first having obtained a license pursuant to this chapter. Licenses for raffles shall be issued only to bona fide religious, charitable, labor, business, fraternal, educational or veterans organizations which operate without profit to their members, which have been in existence continuously for a period of five years immediately before making application for a license and have had during the entire five-year period a bona fide membership engaged in carrying out their objectives and which maintain an office in the County, or to an organization that has a 501 (c) 3 been identified and maintains a valid non-profit certification from the United States Internal Revenue Service, (and has not been an established organization for a period of five years), or a non-profit fund raising organization that the county-County Clerk & Recorder determines is organized for the sole purpose of providing financial assistance to an identifiable individual or group of individuals suffering extreme financial hardship as the result of an illness, disability, accident, or disaster.

### Sec. 2 Classification of License

(a) *Class A: General Raffle License* – A General Raffle License shall permit an organization the ability to conduct a raffle with a maximum single case prize or the maximum retail value of a single non-cash prize not exceeding \$25,000 and an aggregate maximum value of all cash and non-cash prizes awarded not exceeding \$50,000. Multiple drawings may be held to award the prizes but all drawings must occur on the same day and at the same location.

The following fees are based upon the total aggregate value of all cash and non-cash prizes and shall be paid to the County Clerk and Recorder when the application for a raffle license(s) is filed:

Less than \$5,000	No Fee
\$5,000 to \$9,999.99	\$25.00
\$10,000 to \$24,999.00	\$50.00
Over \$25,000 but not exceeding \$50,000	\$50.00
Exceeding \$50,000, \$50.00 fee plus \$50.00 for each multiple of \$10,000.	

Organizations that are maintain a 501 (c) 3 on file with the Clerk's office, or have provided proof of their charter defining them as a "service organization," will not incur a filing fee.

(b) *Class B: One ticket, multiple raffles license.* A Class B license allows up to four raffles to be conducted with the same raffle tickets. Each ticket shall specify the dates of ticket sales and the dates of each drawing. Each drawing date shall be considered a separate raffle and will require a separate license and fee. Each license will allow one drawing event for the prizes awarded. Although a Class B license allows up to four raffles, the maximum value of cash and non-cash prize or prizes awarded to a single winner shall not exceed \$25,000 and the aggregate value of all prizes awarded in all of the raffles shall not exceed \$50,000.

The fees for Class A licenses will apply for each of the licenses secured for Class B Raffles.

(c) *Class C: One time emergency raffle license.* A Class C raffle license allows a not-for-profit fund raising organization or group, organized for the sole purpose of providing financial hardship assistance to an identified individual or group of individuals suffering severe financial hardship as a result of an injury, disability, accident or disaster, to conduct one raffle for that purpose.

~~The fund raising organization or group may be defined and approved by a majority vote of the Executive Committee to approve their status to raise funds for this purpose.~~

The filing fee for a Class C license is \$0.00.

(d) *Class D: Twelve-month raffle license.* A 12-Month raffle license shall permit the conduct of a raffle or raffles, or the sale of chances for a raffle or raffles, or the sale of chances for a raffle or raffles, in which the maximum value of all cash or non-cash prizes for a single drawing shall not exceed ~~\$1,500.00~~\$5,000. ~~Should the raffle exceed this cap, fidelity or surety bonds will be required to be on file with the Office of the County Clerk & Recorder.~~ Class D Licenses shall be licensed annually for a 12 consecutive month period commencing on the day the license is approved, ~~by the County Board. Such licenses shall permit no more than 52 days of raffles.~~ The aggregate value of all prizes awarded annually shall not exceed \$50,000.

The fee for a Class D License shall be \$50.00 payable to the County Clerk and Recorder at the time of application. Such 12-month licenses shall not be prorated as to term or fee.

(e) *Class E: Limited annual raffle license.* A limited annual raffle license permits an organization to regularly conduct raffles among its own membership at a regular scheduled organizational meeting. Chances for these raffles may only be sold, and the drawings held, on the day of the meeting. The aggregate value of the prizes awarded each of these drawings may not exceed \$5,000. Class E raffles shall be licensed annually on a calendar year basis. ~~Such licenses shall permit no more than 60 raffles per year.~~ The aggregate value of all prizes awarded annually shall not exceed \$50,000.

The fee for a Class E License shall be \$25.00 payable to the County Clerk and Recorder at the time of application. Renewal applications shall be made on or before November 1, for the following year. Class E licenses shall not be prorated as to term or fee.

(f) *Fee not refundable.* The application fees are not refundable, even in the event that the application is rejected by County Clerk & Recorder or the full County Board, in the event of an appeal; or if the raffle is cancelled.

### **Division 3. Qualifications and Applications**

#### *Sec. 1 Qualifications of Applicant*

Raffle licenses shall be issued only to bona fide charitable, educational, fraternal, labor, religious and veterans organizations that operate without profit to their members and which have been in existence continuously for a period of five years or more immediately before making application for a license and which have had during the entire five-year period, a bona fide membership engaging in and carrying out their objectives, or to a not-for-profit fund raising organization or group that is organized for the sole purpose of providing financial assistance to an identifiable individual or group of individuals suffering severe financial hardship as a result of an illness, disability, accident, or disaster. The following groups or individuals are ineligible for any raffle license:

- (1) Any person who has been convicted of a felony;
- (2) Any person who is or has been a professional gambler or gambling promoter;
- (3) Any person who is not of good moral character;
- (4) Any organization in which a person described in subsections (1), (2), or (3) of this section has a proprietary equitable or credit interest or in which such person is active and employed.
- (5) Any organization in which a person described in subsections (1), (2), or (3) of this section is an officer, director, or employee, whether compensated or not; and
- (6) Any organization in which a person described in subsections (1), (2), or (3) of this section is to participate in the management or operation of a raffle.

#### *Sec. 2 Application; contents for Class A, B, and C Licenses.*

Any person seeking to conduct or operate a raffle as described in Division 2 Sec. 2, shall file an allocation with the County Clerk and Recorder on the forms provided by the County Clerk and Recorder. Applications must be submitted to the County Clerk and Recorder at least five days before the raffle event, at least fifteen, (15), days prior to the full County Board Meeting at which approval is desired.—The application shall contain the following information:

- (1) The name, address, and type of organization;
- (2) The length of existence of the organization and, if incorporated, the date and state of incorporation;

- (3) The name, address, telephone number, and date of birth of the organization's presiding officer, secretary, raffle manager(s) and any other members responsible for the conduct and operation of the raffle(s);
- (4) The aggregate value of all prizes to be awarded in the raffle;
- (5) The maximum value of each prize to be awarded in the raffle;
- (6) The maximum price charged for each raffle chance issued or sold;
- (7) The maximum number of raffle chances to be issued;
- (8) The areas in which the raffle chances will be sold or issued;
- (9) The dates raffle chances will be issued or sold;
- (10) The date(s) and location at which winning chances will be determined;
- (11) A sworn statement attesting to the not-for-profit charter of the applicant or organization, signed by its presiding officer and secretary; and
- (12) A certificate signed by the presiding officer of the applicant organization attesting to the fact that the information contained in the application is true and correct.

*Sec. 3 Application; contents for Class D and E Licenses.*

(a) Any organization seeking to conduct or operate a raffle described in Division 2 Sec. 2, shall file an application with the County Clerk and Recorder on forms provided by the County Clerk and Recorder. Applications must be submitted to ~~eth the~~ County Clerk and Recorder at least ~~fifteen, (15), days prior to the County Board meeting at which approval is desired~~ five days prior to the raffle event. The application shall contain the following information:

- (1) The name, address and type of the organization;
- (2) The length of existence of the organization, and if incorporated, the date of incorporation;
- (3) The name, address, telephone number, and date of birth of the organization's presiding officer, secretary, raffle manager(s) and any other members responsible for the conduct and operation of the raffle(s).
- (4) The location(s) at which the chances are to be sold and the drawing(s) held;
- (5) The dates the drawing(s) are to be held;
- (6) A sworn statement, signed by the presiding officer of the organization, attesting to its not-for-profit status and length of existence;

- (7) A certificate signed by the presiding officer of the applicant organization attesting to the fact that the information contained in the application is true and correct;
- (8) The number of drawings to be held during the 12-month period.

#### **Division 4. Operation and Conduct**

##### *Sec. 1 Operation & Conduct*

The operation and conduct of raffles are subject to the following restrictions:

- (1) The operation and conduct of a raffle shall be under the supervision of at least one raffle manager designated by the licensee;
- (2) The entire net proceeds of any raffle must be exclusively devoted to the lawful purpose of the licensee.
- (3) No person except a bona fide member of the licensee may participate in the management or operation of the raffle.
- (4) No person may receive remuneration or profit for participating in the management or operation of the raffle.
- (5) A licensee may rent the premises on which to determine the winning chance or chances in a raffle only from an organization which is also licensed under this article.
- (6) Raffle chances may be sold, offered for sale, conveyed, issued or otherwise transferred for value only within the area determined on the license: the winning chances may be determined only at the location specified on the license.
- (7) The maximum price which may be charged for each raffle chance sold, offered for sale, conveyed, issued or otherwise transferred for value shall not exceed \$250.00
- (8) No cash prize in excess of \$25,000 may be awarded, and the value of all prizes to be awarded shall not exceed \$50,000.
- (9) Each raffle chance shall have printed thereon the cost of the chance, the aggregate retail value of all prizes to be awarded in the raffle, and the maximum number of raffle chances to be issued except as provided below:
  - a. When raffle chances are sold, conveyed, issued, or otherwise transferred only at the time and location at which winning chances will be determined and only to persons then in attendance;
  - b. When the raffle chance is also a ticket to an event and a portion of the cost of the ticket is designated for a dinner, golf or other item of value to be consumed or used by the purchaser at the event.



- (10) No person under the age of 18 years may participate in the operation or conduct of raffles, except with the written permission of a parent or guardian. A person under the age of 18 years may be within the area where winning chances are being determined only when accompanied by a parent or guardian.
- (11) Raffle drawings must be held on the date and at the location listed on the raffle license. If a raffle drawing is unable to be held due to an extreme emergency or natural disaster, the licensee must seek approval of the County ~~Board~~ Clerk & Recorder before the drawing can be held on a different date. If a drawing is cancelled due to inadequate sale of raffle tickets or due to some reason other than an extreme emergency or natural disaster, the licensee must notify all ticket purchasers, refund all monies and return all prizes within 30 days. Such cancellation will be reported to the County Clerk and Recorder within ten (10) days of that decision with a full explanation as to the reason.
- (12) Should the raffle drawing location be outside and the event or raffle drawing be postponed or cancelled, the raffle manager(s), must notify all purchasers of raffle tickets and notify them of either the cancellation of the raffle or postponement of the raffle. Either situation will be reported to the County Clerk and Recorder within ten (10) days of that decision with a full explanation as to the reason.

#### *Sec. 2 Manager; Fidelity Bond*

The operation and conduct of all raffles shall be under the supervision of a single raffle manager designated by the licensee. The manager shall give fidelity bond equal in amount to the maximum per drawing retail value of all prizes to be awarded in favor of the licenses conditioned upon his honesty in the performance of his duties. The terms of the bond shall provide that notice shall be given in writing to the County Clerk & Recorder not less than thirty (30) days prior to its cancellation.

Certificate of bonding must be filed no later than ~~ten (10)~~ the day of the scheduled drawing of the chances, -business days after receiving approval from the County Board's issuance of a raffle license. Failure to provide the certificate of bonding will result in the cancellation of the license.

The certificate of bonding for a surety bond may have listed the name of the organization which agrees to bond the raffle. The signatures of both the president and secretary/clerk of the organization must co-sign the surety bond after a full vote for their membership to bond the raffle.

#### *Sec. 3 Waiver of Fidelity Bond*

For good cause shown, should an organization engage in the conduct and operation of a raffle in which the aggregate value of all cash and non-cash prizes does not exceed \$5,000; the applicant organization may request that the County ~~Board~~ Clerk & Recorder waive the provision for obtaining a fidelity bond.

#### *Sec. 4 Record Keeping*

(a) Each licensee shall keep records of its gross receipts, expenses and net proceeds for each single gathering or occasion at which winning chances are determined. All deductions from gross receipts for each single gathering or occasion shall be documented with receipts or other records indicating the amount, a description of the purchased item or service or other reason for the deduction, and the recipient. The distribution of net proceeds shall be itemized as to payee, purpose, amount and date of payment.

(b) Gross receipts from the operation of raffles shall be segregated from other revenues of the licensee including bingo gross receipts, if bingo games are also conducted by the same not-for-profit organization pursuant to the license therefore issued by the state department of revenue and placed in a separate account. Each licensee shall keep separate records of its raffles. The person who accounts for gross receipts, expenses, and net proceeds from the operation of raffles shall not be the same person for other revenues of the licensee.

(c) Each licensee shall report to its membership and to the County its gross receipts, expenses, and net proceeds from the raffle, and the distribution of net proceeds itemized as required in this section. For class A and C licenses, a report must be turned in within 30 days of each raffle drawing. For Class B, D and E licenses, a report must be turned in quarterly, beginning three months after the date of issuance of the license.

(d) Raffle records shall be preserved for three years *by the County Clerk & Recorder, and Organizations shall make available their records relating to the operation of raffles for public inspection at reasonable times and places.*

(e) No new raffle licenses will be issued to an organization until all reports from the organization's previous raffles have been completed and submitted to the County Clerk and Recorder's Office.

#### **Division 5. Issuance and Enforcement**

##### *Sec. 1 Issuance*

The process for the approval of a raffle license in the County of DeKalb, or any unit of government that has entered into an intergovernmental agreement for the County to maintain that jurisdiction's raffle license process shall be as follows:

- (1) Applicant Organizations or individuals must submit their raffle application and appropriate documentation, paperwork and payment, in person or by regular mail, or through other mediums as is the Clerk's discretion;
- (2) Applicant Organizations must make application not less than five days prior to the issuance of chances for the raffle;

(3) Applicant Organizations who can provide proof of their 501 (c) 3 status; or provide certified credentials of their existence as a local chapter of a national or international service organization may make application with the County Clerk or their designee and be granted a waiver of the application fee;

a. The Applicant organization shall then be required to maintain on file with the Clerk, a copy of their 501 (c) 3 paperwork or certified credentials; or their charter;

(4) The application shall be reviewed by the Clerk or their designee and per the Clerk's discretion, be approved for a raffle license;

a. Should the Clerk reject the applicant organizations request for a raffle permit, the applicant organization may, in writing, appeal that decision within ten (10) business days notice of the rejection of their permit to the County Board Office.

b. After receiving the written appeal by the applicant organization, the full County Board will review the matter at the next scheduled County Board meeting.

(5) The name of the individuals and/or organizations of approved or denied applications shall be included in the semi-annual report to be filed with the County Board. The report must also detail if the organization received a waiver of the application fee, and the gross total amount of fees collected within that period.

(a) *Contents of license.* A raffle license shall show the following, with respect to each raffle:

- (1) The name of the organization which is to sell or issues raffle chances;
- (2) The area in which raffle chances may be sold or issued;
- (3) The period of time during which raffle chances may be sold or issued; and
- (4) The date(s), and location at which winning chances will be determined.

(b) *Display.* The license shall be prominently displayed at the time and location of the determination of winning chances.

(c) *Validity.* Each Class A or Class C license shall be valid for one raffle. Each Class B license shall be valid for up to four raffles. Each Class D or Class E license shall be valid for a specified period of time not to exceed one year.

## *Sec. 2 Enforcement of Chapter*

(a) *Penalties.* Failure to comply with any of the requirements of this article shall constitute a violation, and any person, upon conviction thereof shall be fined not more than \$500.00. Each day the violation continues, shall be considered a separate offense. In addition, the County

Board Clerk & Recorder is authorized to revoke the license of any Class D Licensee that fails to comply with the reporting requirements of Division 4, Sec. 4, Subsection C in a timely manner.

(b) *Abatement.* The imposition of the penalties in this section prescribed shall not preclude the State's Attorney from instituting appropriate action to prevent unlawful raffles or to restrain, correct, or abate a violation of this article of the conditions of a raffle license issued pursuant hereto.



## Resolution 2013 – 46

### A Resolution to Approve the Family Services Agency Raffle Application

WHEREAS, the County has the ability and authority to license the conduct of raffles as defined in the Illinois Raffles Act, 230 ILCS 15, and recognizes that the conduct of raffles without a license may be a criminal act pursuant to 720 ILCS 5/28-1; and,

WHEREAS, the County recognizes that properly conducted raffles can be an important source of fundraising to support local not for profits and charitable organizations, and thus supports the continuing availability of raffle licenses for such organizations; and,

WHEREAS, the Family Services Agency made application pursuant to Chapter 7 of the County Code to conduct a raffle; and,

WHEREAS, the Clerk received all necessary documentation to process said application and has presented it to the full County Board for Approval.

NOW THEREFORE, BE IT RESOLVED that the DeKalb County Board, does hereby approve the raffle permit for the Family Services Agency.

APPROVED THIS DAY THE 19 DAY OF JUNE, 2013 IN SYCAMORE, ILLINOIS

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Chairman Metzger

(SEAL)

ATTEST:

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Clerk & Recorder Acardo



## Resolution 2013 – 47

### A Resolution to Approve the Sandwich Fair Raffle Application

WHEREAS, the County has the ability and authority to license the conduct of raffles as defined in the Illinois Raffles Act, 230 ILCS 15, and recognizes that the conduct of raffles without a license may be a criminal act pursuant to 720 ILCS 5/28-1; and,

WHEREAS, the County recognizes that properly conducted raffles can be an important source of fundraising to support local not for profits and charitable organizations, and thus supports the continuing availability of raffle licenses for such organizations; and,

WHEREAS, the Sandwich Fair made application pursuant to Chapter 7 of the County Code to conduct a raffle; and,

WHEREAS, the Clerk received all necessary documentation to process said application and has presented it to the full County Board for Approval.

NOW THEREFORE, BE IT RESOLVED that the DeKalb County Board, does hereby approve the raffle permit for the Sandwich Fair.

APPROVED THIS DAY THE 19 DAY OF JUNE, 2013 IN SYCAMORE, ILLINOIS

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Chairman Metzger

(SEAL)

ATTEST:

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Clerk & Recorder Acardo



## Resolution 2013 – 48

A Resolution to Approve the Northern Illinois University - Athletics Raffle Application

WHEREAS, the County has the ability and authority to license the conduct of raffles as defined in the Illinois Raffles Act, 230 ILCS 15, and recognizes that the conduct of raffles without a license may be a criminal act pursuant to 720 ILCS 5/28-1; and,

WHEREAS, the County recognizes that properly conducted raffles can be an important source of fundraising to support local not for profits and charitable organizations, and thus supports the continuing availability of raffle licenses for such organizations; and,

WHEREAS, the Northern Illinois University - Athletics made application pursuant to Chapter 7 of the County Code to conduct a raffle; and,

WHEREAS, the Clerk received all necessary documentation to process said application and has presented it to the full County Board for Approval.

NOW THEREFORE, BE IT RESOLVED that the DeKalb County Board, does hereby approve the raffle permit for the Northern Illinois University - Athletics.

APPROVED THIS DAY THE 19 DAY OF JUNE, 2013 IN SYCAMORE, ILLINOIS

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Chairman Metzger

(SEAL)

ATTEST:

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Clerk & Recorder Acardo

**Resolution**

**#R2013-51**

WHEREAS, DeKalb County Government and the DeKalb County Rehab and Nursing Center Operating Board, has, through their negotiators, met and bargained in good faith with representatives of AFSCME Council 31, Local 3537, and

WHEREAS, the parties have reached a tentative agreement on a contract covering the period from January 1, 2013 through December 31, 2015, the terms of which are set forth in summary fashion on the attached schedule, and

WHEREAS, the results of the negotiations has received the approval of the employees covered by the collective bargaining agreement, the recommendation of the negotiators for the Employer, as well as the approval of the Rehab and Nursing Center Operating Board and the County's Executive Committee;

NOW, THEREFORE, BE IT RESOLVED THAT THE DeKalb County Board does concur in the recommendation of its negotiators and does hereby ratify the labor contract with AFSCME Council 31, Local 3537 for the period of January 1, 2013 through December 31, 2015 as stipulated on Attachment A to this resolution and does direct the Chairman to execute the contract as prepared by the County's Labor Attorney and further directs the staff to implement said contract in a timely fashion.

PASSED AT SYCAMORE, ILLINOIS THIS 19<sup>TH</sup> DAY OF JUNE, 2013 A.D.

ATTEST:

SIGNED:

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John J. Acardo

County Clerk

---

Jeffery L. Metzger

County Board Chairman





**Management Performance Associates**

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Chesterfield, Missouri 63017  
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www.healthcareperformance.com

To: Operating Board of Directors  
DeKalb County Rehab & Nursing Center

From: Andrew D. Buffenbarger, MBA  
Manager

Date: June 7, 2013

Re: **Collective Bargaining Agreement  
Recommended changes**

**Collective Bargaining Agreement changes**

The bargaining process is complete with a tentative agreement on the following sections:

**Economic Changes**

Wages

- 2013 wage increase of 1%, retroactive to January 1<sup>st</sup>
- 2014 wage increase of 1%
- 2015 wage increase of 2%

Each percentage of wage increase will cost DCRNC approximately \$80,000 as annual wages, IMRF, and taxes are approximately \$8 million. The total cost of wage increases for the term of the contract will be approximately \$320,000.

Retention Bonus

- Eliminated for new employees hired after June 1<sup>st</sup>. The current program pays employees \$.40 per hour, up to a maximum of \$400, every six months.

In the last 12-months DCRNC hired 99 new employees. Elimination of the retention bonus for new employees will save DCRNC approximately \$79,200 in each year of the contract for a total savings of \$237,600. There is no evidence that the retention bonus is effectively reducing turnover. The approach is to shift dollars from the retention bonus to wage increases.

### Insurance

- Updated insurance premium cap from 15% to 20%. DCRNC will pay any insurance cost increase above 20% in addition to the current 75/25 premium cost split.

The actual insurance increase to DCRNC from FY12 to FY13 is approximately 13%. The higher cap reduces the likelihood that DCRNC will pay more for insurance in each contract year than the current 75% of premiums.

### Volunteer Incentive

- The current shift volunteer incentive program is updated to reflect non-nursing department shift volunteer incentives of \$15 per shift. This change creates an incentive for employees to work additional, unscheduled shifts at DCRNC's request when there is not sufficient staff.
- Reduced the nursing volunteer shift incentive for part-time employees from \$30 to a tiered calculation based on scheduled hours. \$20 for staff scheduled 6 shifts per pay period and \$10 for staff scheduled less than 6 shifts per pay period. This reduces the incentive for staff to work part-time instead of full-time.

The actual cost of the new shift incentive for non-nursing staff and the savings resulting from a reduction in the nursing shift bonus is unknown. The approach was to create a stronger incentive for nursing staff to work full-time rather than part-time, presumably reducing our reliance on expensive contract nurses and CNAs.

### Summary

The actual cost of this contract to DCRNC over the three period is approximately \$82,400 based on the increased wages and the savings from eliminating the retention bonus for new hires. Other savings that stem from the higher insurance cap and change to the volunteer incentive are unknown but will erode the \$82,400 gap between known wage increases and expense reductions.

### Non-Economic Changes

#### Procedures to Screen and Monitor Employee Health

- Updated to reflect a change in how TB tests are conducted and added reference to IDPH. Additional clarification language.
- No impact on oversight or management of employees. This is simply to reflect the newest type of TB test and make it clear that employees cannot work without passing the TB test.

#### Removal of Discipline

- Added language prohibiting use of discipline that is more than 2 years old when considering current infractions, unless the discipline related harassment or violence.

- The greatest concerns, for management, are those behaviors that are dangerous to the environment while recognizing that people will periodically make mistakes. Harassment or violence are not mistakes that will be forgotten. Other, lesser infractions will have a defined 2 year life.

#### Criminal Background Checks

- Updated language to reflect current requirements, including regular re-checks of existing employees.

#### Maternity Leave

- Removed specific language, replacing with a sentence that DCRNC will adopt the County FMLA policy. Having a consistent policy reflective of the law makes sense from an enforcement standpoint.

#### Driver's License

- Updated language requiring employees to maintain a valid driver's license if operating a County owned vehicle. Effectively this changes the previous language that used the word "may" in describing the license requirement. The new language is stronger as it directs employees that operate County vehicles to maintain a valid license.

#### Absence/Tardiness

- Employees that leave work early, missing 50% or more of the shift, receive 2 attendance points. This is an addition to the policy. Employees currently receive 2 attendance points for calling off. By adding this language employees cannot show up for a shift and immediately leave sick to avoid receiving attendance points.
- Employees that leave work early, missing 25%-50% of the shift, receive 1 attendance point. The previous language assigned a 3-hour timeframe to this consequence. By shifting to a percentage we can assign attendance points based on the length of the shift rather than fixed amount of time.
- Employees that leave work early, missing less than 25% of the shift, receive ½ attendance point. This is an addition to the policy to reflect the impact on DCRNC of employees leaving before the end of the shift. The prior contract had no consequence.
- Increased the total number earned credit attendance points from 12 to 18. Credits are earned for every 60 days of perfect attendance. The idea is to create a greater reward for good attendance.
- Other minor language changes.

#### Attendance Discipline

- Updated the attendance points discipline totals, reducing the number of points from 18 to 14 for discharge. Employees at 14 points at the time of contract ratification will have point totals adjusted to match the new system.
- DCRNC can take disciplinary action against part-time employees that demonstrate a pattern of absence even if the pattern does not result in the accumulation of points consistent with the policy.

- Other minor language changes.

The approach is to take action faster with employees that do not come to work, and provide management flexibility to act when employees demonstrate a pattern of absence, i.e. weekends, holidays, etc.

#### Contract Term

- January 1, 2013 – December 31, 2015

This is the longest contract DCRNC has negotiated in recent history. The idea is to minimize the time and money associated with negotiating a collective bargaining agreement. DCRNC will enjoy a three year reprieve from the negotiating process wherein we will spend less on legal representation and have more time to dedicate to the care of residents.

If you have any questions, please call me at 314-434-4227 or email me directly at [adb@healthcareperformance.com](mailto:adb@healthcareperformance.com).

**DRAFT**

**EXECUTIVE COMMITTEE  
MINUTES  
June 11, 2013**

The Executive Committee of the DeKalb County Board met Tuesday, on June 11, 2013, at 7:00p.m. at the Administration Building's Conference Room East. Chairman Jeffery Metzger called the meeting to order. Members present were Sally DeFauw, Julia Fauci, John Gudmunson, Stephen Reid, Anita Turner and Jeff Whelan. Ms. Fullerton and Mr. Stoddard were absent.

Others present were Gary Hanson, John Acardo, Frank O'Barski, Derek Tyson, Ruth Anne Tobias, Paul Miller, Riley Oncken, Tracy Jones, John Emerson, Gil Morrison, Mark Pietrowski, Anthony Cvek, Bob Brown and John Frieders.

It was moved by Ms. Fauci, seconded by Ms. DeFauw, and it was carried unanimously to invite Mr. Derek Tyson to sit at the table to represent the Law & Justice Committee since there is no chairman from that committee present.

**APPROVAL OF THE MINUTES**

It was moved by Mr. Reid, seconded by Ms. Turner, and it was carried unanimously to approve the minutes from the May 2013 meeting.

**APPROVAL OF THE AGENDA**

Chairman Metzger said that we would need to pull the Executive Session off of the agenda and leave it in open session.

It was moved by Mr. Whelan, seconded by Ms. Fauci, and it was carried unanimously to approve the amended agenda.

Ms. Fullerton arrived at 7:04p.m.

**AMENDMENT TO THE RAFFLE PERMIT ORDINANCE**

Mr. John Acardo, DeKalb County Clerk and Recorder, presented his updated amendments to the Raffle permit ordinance that has been approved by the State's Attorney's Office. He has placed some of the changes on a summary page that he passed out this evening. He mentioned that Ms. Julia Fullerton also called him about some other technical changes of which 3 of them were needed to have the committee's approval on. Those three were: Division 2, Sec 1 – Change the 501 (c) 3 requirement to “Any organization classified as not for profit as described by the Internal Revenue Services Classification schedule; Div 4, Sec 2 – Changed the notice of bonding requirement from 10 days after the approval of the permit

to “by the day of the event; and Div 4, Sect 4 (d) – Clarified that the County Clerk & Recorder maintains all raffle records.”

She also recommended these technical changes: Division 2, Sec 1 – Allow the determination of the status of the applicant for Class C License by the County Clerk & Recorder; Div. 4, Sec 1 - (11) write in thirty before the (30); and Div. 5 Sect 4 - write in ten before the (10).

**It was moved by Ms. Fauci, seconded by Ms. DeFauw, and it was carried unanimously to include Ms. Fullerton’s changes to the ordinance that will be sent to the full board for approval**

**It was then moved by Ms. Turner, seconded by Mr. Whelan, and it was carried unanimously to approve the amendments to the Raffle Permit Ordinance and to forward it to the full board for approval.**

**APPLICATION FOR A RAFFLE PERMIT**

Mr. John Acardo, DeKalb County Clerk, approached the committee about 3 raffle permit requests made by Sandwich Fair, Family Services Agency and NIU Athletics. They successfully submitted their application and he is bringing them forward tonight for the committee’s consideration. They will then go to the full board for approval, he said.

**It was moved by Ms. Fauci, seconded by Mr. Reid, and it was carried unanimously to forward the resolution to the full board for approval.**

**EVERGREEN VILLAGE UPDATE – MR. PAUL MILLER**

Mr. Paul Miller, DeKalb County Planning and Zoning Director, briefly updated the committee about the status of Evergreen Village.

He said that they were looking to bring in a project manager for Evergreen Village, but the company that they were looking at hiring is now not available. Now the County has opened the RFP again and try to get some names from the gentleman that they were thinking of hiring. Which they did and received 2 other proposals. These proposals that they received were significantly higher than the original person. They went back to these two people and asked them to give them 2 different versions bid, one where they would simply be a consultant who would lay out the process for us. The second part was to do a part of the project which is called the Relocation Plan. That is where you take an assessment of comparable housing out there in the area that is available for the tenants that are going to be displaced.

One of the companies that they were talking to brought up another stumbling block. He said to Paul, “you do realize that the law is going to say that the comparable housing that you have to offer is other owner occupied units.” Because the trailers in Evergreen Village are all owner occupied, we can only offer them owner occupied units, which means, if we don’t have another trailer

park to put these people in, we have to offer them condos or houses, Mr. Miller said.

A week before last Friday, he felt the project was dead, because the project went from approximately \$7 million to \$15 million. If the County had known this in the beginning, when we made our grant application, it never would have been approved in the first place. IEMA and FEMA did not know this.

Julia Fullerton asked Mr. Miller, how far does another mobile home park have to be?

Mr. Miller said that they got confirmation and a couple of the experts said that we have some options. One expert said that that person is wrong. One of the persons that he talked to said that the County had a couple of options. So they went and looked at comparable housing around the county (trailers) and were told that they could look within a 50 mile radius. The program that was explained to Mr. Miller is that, he could go to a mobile home park to discuss relocating people to their mobile home park by saying: We have 123 buyers looking for trailers and who want to relocate here. They could buy some of the trailers in the new mobile home park.

The \$10,000 that we initially give the Evergreen Village residents could help them buy their trailer and do what they want with it. If we give them \$20,000, we are only giving \$10,000 more. All in all, we are looking at \$7.1 million dollars for our budget and it looks feasible.

Mr. Miller said that he and Mr. Hanson will be meeting with IEMA people this Friday in Aurora, in the IEMA offices. The acquisition person that they have been speaking to about possibly hiring will also be on a conference phone with them at this same meeting.

Mr. Miller pointed out that we have about 2 years left in our timeline for this project. The person that they are talking to now, as a possible consultant, said that his proposal bid is \$19,900.00.

Mr. Miller also said that none of the \$7 million has been spent yet. He believes that we may get in-kind payment for staff time.

He further stated that Mr. Santoro owns 19 acres in the park plus 33 other acres around the park area. He said that the original appraisal on the park land – the County will be able to use.

The committee thanked Mr. Miller for his every informative report.

#### **CHAIR'S COMMENTS**

Chairman Metzger said that he was suggesting an idea that they used to do at the college that he worked at. He was talking about naming rights on our buildings and conference rooms. He said that it turned out to be very profitable

for the college. This could include corporate and individuals, whatever the county board would decide. Some people or companies can do this annually. We may want to set up an Ad Hoc committee to look at this. The committee asked Chairman Metzger if he could share some model with them. Chairman Metzger said that he could and to think about the idea and get back to him.

**COUNTY BOARD MEETING STATE TIME**

Chairman Metzger said that he has had some county board members complain to him about the start time of the county board meeting and why it starts later than our committee meetings. He said that he looked it up and found that in years past it was beginning at 7:00p.m. and for some reason the board at the time decided to make the time what it currently is at 7:30p.m.

There was some brief discussion and it was agreed to bring this item to the Ad Hoc Rules Committee and have them study this issue.

**APPROVAL OF THE COUNTY BOARD AGENDA**

Appointments:

- 1.) **Building Board of Appeals:** Mr. Ralph Tompkins and Mr. Steve Bollinger, reappointments for a term of 4 years, until 04/30/2017.

**Moved by Mr. Reid, seconded by Ms. Whelan, and it was carried unanimously to forward this appointment recommendation to the full board for approval.**

**Appointments expiring for July 2013:**

Fairdale Light District – 2 positions

Ms. Fullerton, Chairman of the Law and Justice Committee, said that her committee did not meet last month. They will be hearing from Sheriff Scott and Mr. Dennis Miller this month. In July they will be hearing from the Gang Unit from the City of DeKalb. In August they will hear from Crime-Free Housing Section Coordinator, Mr. Carl Leoni and his new position with the City of DeKalb.

Mr. Gudmunson, Chairman of the Highway Committee, said that his committee was sending 3 items to the full board this month.

Mr. Jeff Whelan, Chairman of the Economic Development Committee, said that they did not have a meeting last month, but that this month they will be hearing from the Supervisor of Assessments on her Annual Report and the Treasurer is coming to give an update.



Chairman Metzger said that he and Gary Hanson had discussed about having the new mayors come to the August or September Economic Development Committee. The committee could welcome them and see what it is that they may need from the County. Maybe we could start the meeting a half our early.

He also said that IHSA people came to see him and Mr. Hanson today about promoting the event and they are looking for some financial support. He has asked them to come before the full board this month and let the entire board hear what they have to say.

Ms. Fauci, Chairman of the Forest Preserve Committee, said that their meeting will be held next Tuesday at Afton Forest Preserve. She said that she was not sure if they would be cancelling the Forest Preserve meeting in July yet.

Ms. DeFauw, Chairman of the Health & Human Services Committee, said that her committee heard from Ms. Cynthia Luxton, President of the Mental Health 708 Board, who gave their annual report.

Mr. Reid, Chairman of the Finance Committee, said that his committee heard from Mr. Fred Lantz with Sikich on the County's Annual Audit Report. They pointed out that the County needs to tighten up the security for IMO. The committee will also be sending the Award of Contracts Policy and the Purchasing Policy.

Ms. Turner, Chairman of the Planning & Zoning Committee, said that her committee did not meet.

**It was moved by Ms. Fullerton, seconded by Ms. Turner, and it was carried unanimously to approve the county board agenda and to forward it to the full county board for approval.**

### **COUNTY ADMINISTRATOR REPORT**

Mr. Gary Hanson, County Administrator, then gave his report to the committee. Some of the items that he reported on are mentioned below.

He said that he attended his first Drug Court graduation last Friday evening. He strongly encouraged the board members to attend one of these events if they have never done so before. He also mentioned that at the same event it was announced that DeKalb County was approved as a Mentor Court for other jurisdictions. There are only a few courts in the nation that have received that recognition.

He mentioned that he will be sending out a plan for the Deputy County Administrator in July. In August, then this committee could send the code changes to the board for approval. Then in September we may be able to appoint someone, he said.

He then spoke about the Jail expansion project. In late May the Supreme Court decided not to hear the case against the County. Therefore, we win and Waste Management will go forward on expanding the landfill. Hopefully, within a month or two the State will issue the permit to Waste Management. Then we are looking at a one-year timeframe for them to actually get the construction work done. He said that he will be meeting with them on this issue in a week or so.

The difficulty comes when someone asks, why can't we start the jail, he said. Because we have to sell bonds. And to sell bonds, which are alternative revenue bonds, which is off of the host fee agreement. Even though they are alternative revenue bonds they are backed by property taxes. So if these don't come in you levy a property tax. So every year we plan to abate both property taxes. But you have to have one year of revenue in place in order to do that. Now you have a one year construction for the landfill and one year wait to collect revenue. So, it could take us two (2) years out to even sell the bonds. One of our challenges is to find out if we can shorten that time period so that we can start construction even though we will not have all of the revenues in place. He will be meeting with the County's bond advisors to see if there is an avenue out there. We will be coming back to the county board to ask for a new bonding authority. That will potentially happen this fall.

#### **LABOR NEGOTIATION - REHAB AND NURSING HOME**

Mr. Hanson said that the Rehab and Nursing Home Operating Board will be discussing this item first thing Wednesday morning so we are trying to bring it to your attention a little bit early on what the agreement was made on the AFSCM labor contract. The wages will increase by 1% in 2013; 1% in 2014 and 2% by 2015. He also mentioned that there is a cap on premium insurance increases that was raised from 15% to 20%. Again, this resolution is subject to approval tomorrow morning by the Rehab and Nursing Home Board.

**It was moved by Ms. Fauci, seconded by Ms. DeFauw, and it was carried unanimously to forward the resolution adopting the AFSCME labor contract to the full board for approval.**

#### **ADJOURNMENT**

It was moved by Ms. Turner, seconded by Mr. Whelan, and it was carried unanimously to adjourn the meeting.

Respectfully submitted,

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Chairman Jeffery L. Metzger

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Mary C. Supple, Secretary

JLM: mcs

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**SECTION H.**

**AD HOC COMMITTEE**

**SECTION I.**

**OTHER COMMITTEE MINUTES**

**Minutes  
Operating Board of Directors  
DeKalb County Rehab & Nursing Center  
May 8, 2013**

Present: Directors: Casella, Whelan, Klein, Bannon

Absent Directors: Nielsen, Devereaux

Also Present: Hansen, Anderson, Buffenbarger

The meeting was called to order at 7:00am.

The agenda was approved by Whelan and Klein.

The March 2013 minutes were reviewed and approved.

**Old Business:** None

**New Business:**

**Management Report:**

Buffenbarger Discussed the census for the first quarter. The first quarter census showed a slight decrease in Medicare and Medicaid volume but an increase in private pay volume. The total census was consistent with seasonal norms and is close to the budgeted levels.

Buffenbarger described the impact of the SMART Act on Medicaid reimbursement. The new Medicaid reimbursement system was postponed to 2014 but MPA is working with LSN, Metro Counties, and CNHA to get the new system implemented retroactively to April 1, 2013 as it is good for DCRNC. Some providers with low Medicaid utilization will see a lower Medicaid rate when the new system takes effect, though DCRNC's substantial Medicaid utilization will result in higher reimbursement. More information will come when available.

Buffenbarger reported that DCRNC recently underwent an annual survey by IDPH with great results. DCRNC had one deficiency in life safety and one in health. That is very good. Anderson described the deficiencies. Kudos to DCRNC staff.

The QA program continues to evolve as we concentrate our efforts around reducing hospitalizations. As our skills improve we should see a decrease in re-hospitalizations, which is good for our residents.

Next meeting is scheduled July 10, 2013 at 7:00am at DCRNC.

Meeting adjourned at 7:45am.

**Respectfully submitted,**

**Andrew Buffenbarger  
Recording Secretary**

**UNION /VIRGIL DITCHES & EAST BRANCH OF THE KISHWAUKEE RIVER  
WATERSHED STEERING COMMITTEE  
MEETING MINUTES**

May 8, 2013

**DRAFT**

The Union /Virgil Ditches & East Branch of the Kishwaukee River Watershed Steering Committee (WSC) met on May 8, 2013 at 3:00 p.m. in the DeKalb County Administration Building, in Sycamore, Illinois. In attendance were Committee members Paul Miller, Anita Zurbrugg, Dean Johnson, Jodie Wollnik (for Committee Member Karen Miller), Roger Steimel, Jeremy Lin, and Brian Gregory. Also in attendance were Rebecca Von Drasek and Deanna Doohaluk.

1. **Roll Call** -- *Nathan Schwartz and Donna Prain were noted absent.*

2. **Approval of Agenda** -- Mr. Miller requested that the logo discussion be switched with the Water Resources Inventory on the agenda as staff attempted to contact Deanne Doohaluk for the conference call.

*Mr. Miller moved to approve the amended agenda, seconded by Mr. Lin, and the motion carried unanimously.*

3. **Approval of Minutes** -- *Ms. Zurbrugg moved to approve the minutes from April 10, 2013, seconded by Mr. Steimel, and the motion carried unanimously.*

4. **Logo Discussion**

Ms. Zurbrugg provided the Committee with sample final logo. The Committee responded with feedback for Ms. Zurbrugg to make final revisions. She agreed to make the changes and present the Committee with the final logo for approval.

Ms. Zurbrugg indicated that she would forward an electronic version to staff for inclusion on the web page and for distribution to the Committee.

*Ms. Wollnik arrived at 3:10 pm.*

5. **April 10 Workshop Preparation**

The Committee noted the Kane County drainage districts participation at the workshop. The Committee also observed that the discussion had included the regulation of dredging ditches.

Ms. Wollnik elaborated on the Kane County drainage districts difficulties due to the long time frame of inactivity.

Mr. Miller highlighted the summary sheets from Deanne Doohaluk.

Mr. Steimel confirmed that certain comments at the workshop were associated with an individual person.

The Committee spoke briefly about the Evergreen mitigation project.

The Committee contacted Deanna Doohaluk by phone at 3:20 pm.

The Committee agreed to send any additional information that should have been included within



workshop notes to Deanna.

**6. Watershed Plan Status**

Mr. Johnson confirmed that Ms. Doohaluk was continuing to create the specific goals for the watershed plan.

Staff asked if the goals would be part of the Watershed Resources Inventory. Ms. Doohaluk explained that the goals would be very specific and the process would continue to be refined and would be include with the Watershed Plan.

Ms. Doohaluk suggested that the Watershed Resources Inventory was close to being in a draft form for presentation to the Committee and IEPA.

Mr. Lin confirmed that the modeling will start after a presentation to the Committee at the July meeting to determine the best option for modeling.

**7. Next Meeting**

The Outreach Committee will meet in June to finalize the planning for the late summer outreach workshops. Ms. Zurbrugg invited other Steering Committee members to be part of the Outreach subcommittee.

Ms. Wollnik reported contacting a few farmers and others in the watershed for the bus tour. She agreed to drive the watershed and look for addition points of interest. She noted that the Village of Virgil was upgrading their septic systems which might also be an opportunity.

Mr. Gregory offered to host the tour group at the Sycamore treatment plant.

The Steering Committee will next meet on July 10, 2013 at 3:00 pm in the Conference Room East.

**Please note the meeting start time of 3:00 pm.**

**8. Adjournment** – *Mr. Miller motioned to adjourn, seconded by Mr. Gregory, and the motion carried unanimously.*

Respectfully submitted,

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Dean Johnson  
Chairman, DeKalb County Union Ditch/Virgil Ditch Watershed Steering Committee

**SECTION J.**

**FOREST PRESERVE  
DISTRICT COMMITTEE**

## COUNTY FOREST PRESERVE PROCEEDINGS

May 15, 2013

The DeKalb County Forest Preserve District Commissioners met in regular session at the Legislative Center Wednesday, May 15, 2013. President Metzger called the meeting to order and the Secretary called the roll. Those Commissioners present were Mr. Emerson, Ms. Fauci, Mr. Foster, Mr. Gudmunson, Mrs. Haji-Sheikh, Mr. Johnson, Mr. Jones, Mr. O'Barski, Mr. Oncken, Mr. Pietrowski, Mr. Reid, Mr. Stoddard, Mrs. Tobias, Mrs. Turner, Mr. Tyson, Mr. Whelan, Mr. Brown, Mr. Cribben, Mr. Cvek, Mrs. DeFauw, Mr. Deverell and President Metzger. Mrs. Fullerton was absent. Twenty three Commissioners were present and one was absent.

### APPROVAL OF MINUTES

#### Motion

Mrs. Haji-Sheikh moved to approve the Minutes of April 17, 2013. Mr. Tyson seconded the motion.

#### Voice Vote

President Metzger asked for a voice vote on the approval of the Minutes. All Commissioners present voted yea. Motion carried unanimously.

### APPROVAL OF AGENDA

#### Motion

Mr. Whelan moved to approve the agenda and Mr. Deverell seconded the motion.

#### Voice Vote

President Metzger asked for a voice vote on the approval of the agenda. All Commissioners present voted yea. Motion carried unanimously.

### BUSINESS

#### **Resolution R2013-39: Authorizing a New Authorized Agent to IMRF for the Forest Preserve District**

#### Motion

Ms. Fauci moved The DeKalb County Forest Preserve District does hereby appoint Mr. Peter J. Stefan, Finance Director, as its new Authorized Agent to IMRF. Mr. Stoddard seconded the motion.

#### Voice Vote

The President called for a voice vote on the Resolution. All Commissioners present voted yea. Motion carried unanimously.

### Claims

#### Motion

Ms. Fauci moved to approve the claims for this month, and the off cycle claims paid during the previous month, in the amount of \$53,447.28. Mrs. Tobias seconded the motion.

**Roll Call Vote**

President Metzger called for a roll call vote on the Claims. Those Commissioners voting yea were Mr. Emerson, Ms. Fauci, Mr. Foster, Mr. Frieders, Mr. Gudmunson, Mrs. Haji-Sheikh, Mr. Johnson, Mr. Jones, Mr. O’Barski, Mr. Oncken, Mr. Pietrowski, Mr. Reid, Mr. Stoddard, Mrs. Tobias, Mrs. Turner, Mr. Tyson, Mr. Whelan, Mr. Brown, Mr. Cribben, Mr. Cvek, Mrs. DeFauw, Mr. Deverell and President Metzger. All Commissioners present voted yea. Motion carried unanimously.

**OLD BUSINESS / NEW BUSINESS**

There was no old or new business.

**ADJOURNMENT**

**Motion**

Mr. Cvek moved to adjourn the meeting and Mrs. Haji-Sheikh seconded the motion.

**Voice Vote**

President Metzger called for a voice vote on the adjournment. All Commissioners present voted yea. Motion carried unanimously.

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DeKalb County Board Forest Preserve President

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DeKalb County Clerk

**FOREST PRESERVE DISTRICT COMMITTEE  
MINUTES  
May 15, 2013**

The DeKalb County Forest Preserve District Committee met Wednesday, May 15 2013 at 7:00 pm in the Liberty Room of the Legislative Center. In attendance were committee members: Ms. Fauci, Mr. Jones, Mr. Gudmunson, Mr. Brown, Ms. DeFauw and Ms. Haji-Sheikh. Superintendent Hannan was absent. Guests: County Administrator Gary Hanson.

**APPROVAL OF MINUTES**

Ms. Fauci noted there had not been an April meeting, and since the Committee was meeting earlier than normal to resolve the IMRF representative issue – the March minutes would be approved at a later point.

**APPROVAL OF AGENDA**

Ms. Fauci noted that the purpose of the meeting tonight relates to a resolution to recognize Mr. Peter Steffen as the Forest Preserve Representative to the Illinois Municipal Retirement Fund (IMRF) Board.

**APPROVAL OF NEW REPRESENTATIVE TO IMRF BOARD**

Ms. Fauci began by noting that the prior representative was Gary Hanson in his role as Finance Director. Now that he has move into the role of County Administrator, his replacement will now be taking the position as representative.

Mr. Hansen noted the position is referred to as the Authorized Agent and as such acts as the IMRF point of contact with the County, signs off on enrollments, re-enrollments and pension applications. This individual also casts a vote on the IMRF board. The Authorized Agent role has resided within the job description of the Finance Director – but must be approved by the County Board.

Mr. Brown asked if all employees are represented by this individual. Mr. Hanson responded that this applies only to those who work 1000 or more hours annually. The prior limit had been 600 hours, but the County moved to 1000 hours to assist in cost savings on contributions. He added that law enforcement officers employed by the County are represented by SLEP (a variation of IMRF).

Ms. Haji-Sheik moved to approve Mr. Steffen as the County IMRF representative, seconded by Ms. DeFauw and the motion passed unanimously.

**MONTHLY REPORTS**

Ms. Fauci noted that Mr. Hannan could not attend this evening's meeting but did send several reports for the Committee's review.

Ms. Haji-Sheik asked about an agreement she had read about that implied the Forest Preserve had annexed some DeKalb Park District land around the County Farm trail.

Ms. Fauci clarified that what was done was an intergovernmental agreement regarding equipment sharing and plantings being donated by the Preserve to assist in recovering the land that was cleared by Commonwealth Edison last year.

She added that the Clean Energy people who have given money to the Preserve in the past have toured the planting area and are very pleased with the choices and plans being made.

Ms. Fauci then commented that she and Steve Reid and Mr. Hannan recently met an individual from Wisconsin, who is extremely knowledgeable about cabin restorations and was a recent visitor/consultant on the Miller Ellwood cabin.

She also added that the Stewardship Program and the Memorial Tree donations have been very successful this past year.

Ms. Haji-Sheik asked where Adees Woods is located. Ms. Fauci and Mr. Jones responded that it was located on Annie Glidden road between Old State and Route 64. While it is a small Preserve, it is well known as an excellent spot for bird-watching.

On a related note, Ms. Fauci commented that she had seen 2 Bald Eagles at the Prairie Oaks Preserve.

#### **ADJOURNMENT**

Mr. Gudmunson moved to adjourn, seconded by Mr. Brown. The motion passed unanimously.

Respectfully submitted,

Julia Fauci, Chairperson  
Forest Preserve District Committee  
JF:kjr

*May 2013. Maintenance and safety checks of buildings and grounds, seasonal mowing, firewood cutting and splitting, storm clean-up, shelter house and toilet cleaning, litter pick-up and disposal, road grading, trail maintenance, equipment maintenance, scheduling shelter rentals and collecting shelter and camping fees and water sampling . Shelter houses and Lodge are used every weekend by scouts, families and other groups.*

*Natural Resource Center Educational Staff finishing Spring field trips and school visit, preparing for Summer Camps. 1835 Miller -Ellwood Cabin work will continue with windows, floor and other restoration work planned for 2013. Other projects include maintenance shop improvements at the Hoppe Farmstead, new firewood shed at Sannauk and Afton road entrance improvements. Partnership with DeKalb Park District and Com Ed to help plant area next to County Farm Woods forest preserve with low growing sustainable native prairie completed with volunteers, 110 trees and shrubs like Redbud, Serviceberry, American Plum, Black Haw Viburnum, Pagoda Dogwood and Hazelnut were planted. Spring and Summer work planned such as new metal roofs on Russell Woods and Nehring shelters, replace storage garage at MacQueen, shelters painted at Shabbona and MacQueen, Lodge at MacQueen stained, and old Pierce Town Hall painted at Merritt Prairie. Prairie Oaks, oak savannah, wetlands , sedge meadows, prairie and fen areas to be seeded in June. Footbridge washout areas at MacQueen connecting Potawatomi Woods will be repaired in June. Annual MS " Ride for the Cure" will use Forest Preserves for rest stops, about 2,700 riders participate in the 150 mile fundraising ride. Annual PDRMA risk management and loss control review went well and preparing for 2014 compliance (see attached information ) . Below: **Park Manager, Scout leaders and scouts ( some autistic scouts) volunteered and pressure washed, scraped old stain off and put new stain on Lodge at MacQueen, Thank You !***









In May, Illinois Clean Energy Community Foundation staff visited Prairie Oaks and Potawatomi Woods Forest Preserves to see grant results. \$150,000.00 was granted to preserve Potawatomi Woods and \$200,000.00 to preserve Prairie Oaks. ICECF staff was very pleased at the land restoration work and other preserve improvements. Picture above: Al Roloff, natural resource manager shows the restoration work at rare sedge meadow at Potawatomi Woods ( Baltimore Orioles serenaded us while on the observation deck, orange peels left for them by visitors). Also NIU Biology teacher and students were there that day doing their snake study.

Next page photos show ICECF and FP staff at Prairie Oaks oak savannah restoration and prairie and wetland restoration areas. Also of note, Pileated Woodpeckers ( large beautiful birds at big as a Crow) have been sighted at Prairie Oaks, Russell Woods and Chief Shabbona Forest Preserves. It has been many decades since these birds were sighted in Dekalb County.



On May 12, Matt Vincent and I bird  
 Sugar River and Rock Cut. On the way home,  
 I hit Plover and Wilkinson. With these 4  
 sites combined, I end up with 113 species, the  
 first time I have broken 100 in a single day!  
 (29 sp. of warblers helped!) The temp. is cool,  
 between about 50-65° and overcast.



Eastern Towhee



Acadian Flycatcher

in the woods  
 explosive  
 short song  
 pile seeds



♂ Pileated Woodpecker



1.



2.



3.

- 3 new warblers:
1. Yellow-throated
  2. Black-poll
  3. Cerulean



Although we  
 are in the  
 woods we  
 hear the  
 calls of distant  
 Sandhill Cranes

# FOREST PRESERVE MONTHLY REPORT

May 2013

## FOREST PRESERVES

## USE FIGURES

Potawatomi Woods

500 Visitors

MacQueen

2 Lodge Rentals  
1 Shelter Rentals  
40 Tents  
250 Shelter/ Lodge Users & Campers  
\$216 Fees Received  
600 Visitors

Russell Woods

6 Shelter Rentals  
10 Tents  
100 Shelter Users & Campers  
\$55 Fees Received  
700 Visitors

Chief Shabbona

4 Shelter Rentals  
130 Shelter Users & Campers  
\$30 Fees Received  
500 Visitors

Sannauk

12 Shelter Rentals  
400 Shelter Users & Campers  
\$235 Fees Received  
700 Visitors

Afton

2 Shelter Rentals  
120 Shelter Users(shelters used, not rented)  
\$55 Fees Received  
700 Visitors

Nehring

500 Visitors

Knute Olsen

200 Visitors

Adees Woods

50 Visitors

Great Western Trail

1000 Visitors

Merritt Prairie

400 Visitors

DeKalb/Sycamore Trail

1000 Visitors

Wilkinson Marsh

400 Visitors

Natural Resource Center

500 Visitors

County Farm Woods Trail

500 Visitors

Prairie Oaks

400

**DEKALB COUNTY FOREST PRESERVE DISTRICT  
MONTHLY CLAIMS LIST  
June 19, 2013**

Agenda Item:                      Forest Preserve Committee - Approval of Claims

WHEREAS, the Forest Preserve Superintendent has submitted claims against the District to the Finance Office for payment, and

WHEREAS, the Finance Office and the County Administrator have reviewed and audited said claims against the District and now recommends those claims for payment as outlined on the attached pages;

NOW, THEREFORE, be it resolved that the DeKalb County Forest Preserve Commission does hereby approve the attached lists representing current claims and monies paid during the previous month that were not part of last month's report, all of which are summarized below and total \$71,737.27.

\*\*\*\*\*

<u>Section</u>	<u>Section Title</u>	<u>Amount</u>
FP-A	Commission Resolution	
FP-B	Current Month's Claims	\$ 36,074.65
FP-C	Off-Cycle Claims	\$ 294.32
None	Payroll Charges	\$ 35,368.30

DeKalb County Forest Preserve District  
 Monthly Payments to Vendors  
 Commission Approval 6/19/2013

Printed  
 6/11/2013  
 Section FP-B: 1 of 2

SEQUENCE #	VENDOR	BUDGET ACCOUNT CHARGED	AMOUNT	FREQUENCY	BOARD NOTES
2100	Forest Preserve	Department Head: Terry Hannan		Board Oversight Committee:	Forest Preserve
2101	FP General				
	BEN MEADOWS CO. INC.	SPECIAL PROJECTS	\$410.52		
	BIG JOHN	MAINTENANCE - BUILDING	\$125.00		
	C.S.R. BOBCAT, INC.	MACHINE & EQUIP. PARTS	\$35.84		
	C.S.R. BOBCAT, INC.	MAINTENANCE - EQUIPMENT	\$127.50		
	COMMONWEALTH EDISON	UTILITIES	\$409.86		
	CPW	SUPPLIES	\$400.00		
	CULLIGAN	SUPPLIES	\$20.50		
	DEKALB LAWN & EQUIPMENT	MAINTENANCE - EQUIPMENT	\$556.11		
	DON TAYLOR EXCAVATING	MAINTENANCE - BUILDING	\$407.45		
	ECOWATER/DEKALB BOTTLED WATER	SUPPLIES	\$118.45		
	ELGIN PAPER	SUPPLIES	\$286.60		
	FACILITIES MANAGEMENT	COPIES - INHOUSE	\$2.68		
	FACILITIES MANAGEMENT	POSTAGE	\$17.40		
	FIRST NATIONAL BANK OMAHA	FUEL	\$401.43		
	FIRST NATIONAL BANK OMAHA	MAINTENANCE - EQUIPMENT	\$519.50		
	FIRST NATIONAL BANK OMAHA	MAINTENANCE - VEHICLES	\$509.80		
	FIRST NATIONAL BANK OMAHA	POSTAGE	\$121.95		
	FIRST NATIONAL BANK OMAHA	SUPPLIES	\$1,079.10		
	FIRST NATIONAL BANK OMAHA	VEHICLE PARTS	\$73.34		
	FRONTIER	TELEPHONE	\$102.49		
	GORDON'S HARDWARE	SUPPLIES	\$182.75		
	HICKS GAS LLC.	FUEL	\$205.01		
	HIGHWAY FUND	FUEL	\$1,694.87		
	HINTZSCHE OIL/PACIFIC PRIDE	FUEL	\$1,675.52		
	INNOVATIVE LANDSCAPE	MAINTENANCE - BUILDING	\$312.40		
	JOSH, DANIEL	MAINTENANCE - BUILDING	\$4,380.00		
	KIRKLAND SAWMILL	SPECIAL PROJECTS	\$520.00		
	LEE QUARRY INC.	MAINTENANCE - BUILDING	\$1,551.47		
	M & M ELECTRIC	MAINTENANCE - BUILDING	\$450.00		
	MENARDS, INC.	SUPPLIES	\$1,251.18		
	MOBIL 1 LUBE EXPRESS	MAINTENANCE - VEHICLES	\$81.95		
	PUNK'S LTD	MAINTENANCE - VEHICLES	\$491.00		
	SHERIFF'S DEPARTMENT	SAFETY & SECURITY	\$1,151.52		
	SIKICH LLP	PROFESSIONAL SERVICES	\$2,300.00		
	TOBINSON'S ACE HARDWARE	SUPPLIES	\$253.22		
	TREASURER	PROPERTY TAX PAYMENT	\$480.26		
	VERIZON WIRELESS	TELEPHONE	\$295.17		
	WASTE MANAGEMENT WEST	COMMERCIAL SERVICES	\$973.65		

DeKalb County Forest Preserve District  
 Monthly Payments to Vendors  
 Commission Approval 6/19/2013

Printed  
 6/11/2013  
 Section FP-B: 2 of 2

<u>SEQUENCE #</u>	<u>VENDOR</u>	<u>BUDGET ACCOUNT CHARGED</u>	<u>AMOUNT</u>	<u>FREQUENCY</u>	<u>BOARD NOTES</u>
	WIEGELE, KATE	MISCELLANEOUS	\$190.00		
	ZENZ BUILDINGS, INC.	PARK IMPROVEMENTS	\$6,350.00		
		<b>FP General Total:</b>	<b>\$30,515.49</b>		
<b>2102</b>	<b>FP Land Acquisition</b>				
	CONSERV FS	PARK IMPROVEMENTS	\$404.46		
	COUNTRY ROAD GREENHOUSE	PARK IMPROVEMENTS	\$3,645.40		
	MARTENSON TURF PRODUCTS, INC.	PARK IMPROVEMENTS	\$177.50		
	MENARDS, INC.	PARK IMPROVEMENTS	\$192.91		
	PRAIRIE NURSERY INC.	PARK IMPROVEMENTS	\$889.35		
	WILDLIFE NURSERIES, INC.	PARK IMPROVEMENTS	\$85.00		
		<b>FP Land Acquisition Total:</b>	<b>\$5,394.62</b>		
<b>2104</b>	<b>FP Tort &amp; Liability</b>				
	FIRST NATIONAL BANK OMAHA	SUPPLIES	\$164.54		
		<b>FP Tort &amp; Liability Total:</b>	<b>\$164.54</b>		
		<b>Forest Preserve Total:</b>	<b>\$36,074.65</b>		
		<b>Grand Total:</b>	<b>\$36,074.65</b>		

**DeKalb County Forest Preserve District  
Off-Cycle Payments to Vendors  
5/1/2013 to 5/31/2013**

**Commission Approval**

**Section FP-C: 1 of 1**

<u>SEQUENCE #</u>	<u>VENDOR</u>	<u>BUDGET ACCOUNT CHARGED</u>	<u>AMOUNT</u>	<u>FREQUENCY</u>	<u>BOARD NOTES</u>
<b>2100</b>	<b>Forest Preserve</b>	<b>Department Head: Terry Hannan</b>		<b>Board Oversight Committee:</b>	<b>Forest Preserve</b>
<b>2101</b>	<b>FP General</b>				
	FIRST NATIONAL BANK OMAHA	MAINTENANCE - VEHICLES	\$177.84		
	FIRST NATIONAL BANK OMAHA	MACHINE & EQUIP. PARTS	\$82.91		
	FIRST NATIONAL BANK OMAHA	FUEL	\$33.57		
		<b>FP General Total:</b>	<b>\$294.32</b>		
		<b>Forest Preserve Total:</b>	<b>\$294.32</b>		
		<b>Grand Total:</b>	<b>\$294.32</b>		