

**DEKALB COUNTY GOVERNMENT
COUNTY BOARD MEETING
JANUARY 15, 2014
7:30 p.m.**

AGENDA

1. Roll Call
2. Pledge to the Flag
3. Approval of Minutes
4. Approval of Agenda
5. Communications and Referrals
 - a. IHSA Championship Games Recap
 - b. Employee Service Awards
6. Persons to be Heard from the Floor
7. Proclamations
 - a. **Proclamation P2014-01:** To Congratulate and Recognize Pamela Reilly for Receiving the Teacher of the Year Award
 - b. **Proclamation P2014-02:** To Recognize and Honor the NIU Football Team
8. Appointments for this Month: None
9. Reports from Standing Committees & Ad Hoc Committees

PLANNING & ZONING COMMITTEE

No Business

COUNTY HIGHWAY COMMITTEE

- a. **Resolution R2014-01:** Engineering Agreement for Replacement of the West County Line Road Bridge. *The DeKalb County Board does hereby approve to enter into an Engineering Agreement with Willett Hofmann & Associates, Inc., of Dixon, Illinois for the provision of preliminary engineering services incident to the repair or replacement of a box culvert on West County Line Road, over a drainage ditch, south of Lee Road, located in the Shabbona Road District in the amount not to exceed \$29,136.60. Committee Action: A motion was made by Vice Chair Pietrowski and seconded by Mr. O'Barski to forward the resolution to the full County Board recommending approval. The motion passed unanimously.*

- b. **Resolution R2014-02:** Engineering Agreement for the Replacement of the Perry Road Bridge. *The DeKalb County Board does hereby approve to enter into an Engineering Agreement with Chastain & Associates, LLC, of Rockford, Illinois for the provision of preliminary engineering services incident to the repair or replacement of a bridge on Perry Road, 600 feet west of Chase Road, located in Pierce Road District in the amount not to exceed \$53,385.00.* **Committee Action: A motion was made by Mr. O’Barski and seconded by Mr. Deverell to forward the resolution to the full County Board recommending approval. The motion passed unanimously.**
- c. **Resolution R2014-03:** Resolution to Support a State-Wide Transportation Construction Program. *The DeKalb County Board does hereby approve of a new capital program to finance continued investment in transportation projects throughout Illinois and urge the members of the General Assembly and Governor of the State of Illinois to build upon the Transportation For Illinois Coalition’s initiative by exacting a plan that raises additional revenue to properly address the poor condition of our existing infrastructure, and provide sufficient funds to finance a new series of construction bonds to enable transportation projects that Illinois can rely upon.* **Committee Action: A motion was made by Vice Chair Pietrowski to present this resolution to the full County Board. Chairman Gudmunson asked for a second and it was seconded by Mr. O’Barski. Chairman Gudmunson held a roll call vote resulting in three yes votes and two no votes; No votes were cast by Chairman Gudmunson and Mr. Frieders. Motion passed.**
- d. **Resolution R2014-04:** Supplemental Resolution to Authorize Additional Funding for 2013 Winter Maintenance Materials. *The DeKalb County Board does approve the County to expend additional MFT funds for winter maintenance materials (salt) in the amount of \$170,000.00.* **Committee Action: A motion was made by Mr. Frieders and seconded by Mr. O’Barski to forward the resolution to the full County Board recommending approval. The motion passed unanimously.**

ECONOMIC DEVELOPMENT COMMITTEE

No Business

HEALTH & HUMAN SERVICES COMMITTEE

No Business

LAW & JUSTICE COMMITTEE

No Business

FINANCE COMMITTEE

- a. **Claims for January 2014:** Move to approve the claims for this month, and the off cycle claims paid during the previous month, in the amount of \$6,250,022.50.
- b. **Reports of County Officials:** Move to accept and place on file the following Reports of County Officials:
 - 1. Cash & Investments in County Banks – December 2013
 - 2. Public Defender’s Report – December 2013
 - 3. Adult & Juvenile Monthly Reports – December 2013
 - 4. Sheriff’s Jail Report – December 2013
 - 5. Planning & Zoning Building Permits & Construction Reports - December 2013
 - 6. Circuit Clerk’s Six Month Report
 - 7. County Clerk & Recorder’s Six Month Report

EXECUTIVE COMMITTEE

- a. **Resolution R2014-05:** Deputy County Administrator. *The DeKalb County Board does hereby appoint Christine Johnson as Deputy County Administrator for Outreach. The appointment shall take effect January 20, 2014 and automatically sunset on December 31, 2016 with further County Board action needed to either appoint new or renew the recommended individual.* **Committee Action: The motion was made by Ms. Fauci, seconded by Mr. Gudmunson and was approved unanimously by voice vote to forward the recommended appointment to the full board for approval.**
- 10. Old Business
 - 11. New Business
 - a. **Appointments scheduled to be made in the month of February 2014**
 - 1. Community Mental Health Board 708 – 1 position
 - 2. DeKalb County Nursing Home Foundation Board – 3 position
 - b. Other
 - 12. Adjournment

**DEKALB COUNTY GOVERNMENT
FOREST PRESERVE DISTRICT
JANUARY 15, 2014**

AGENDA

1. Roll Call
2. Approval of Minutes
3. Approval of Agenda
4. Standing Committee Report
 - a. **Claims for January 2014:** Move to approve the claims for this month, and the off cycle claims paid during the previous month, in the amount of \$651,564.74.
5. Old Business
6. New Business
7. Adjournment

Note: These minutes are not official until approved by the DeKalb County Board at a subsequent meeting. Please refer to the meeting minutes when these minutes are approved to obtain any changes to these minutes.

DeKalb County Government
Sycamore, Illinois

COUNTY BOARD PROCEEDINGS
December 18, 2013

The County Board Met in regular session at the Legislative Center Wednesday, December 18, 2013. The Chair called the meeting to order and the Clerk called the roll. Those Members present were Mr. Johnson, Mr. Jones, Mr. O'Barski, Mr. Oncken, Mr. Pietrowski, Mr. Reid, Mr. Stoddard, Mrs. Tobias, Mrs. Turner, Mr. Tyson, Mr. Whelan, Mr. Brown, Mr. Cribben, Mr. Cvek, Mrs. DeFauw, Mr. Deverell, Mr. Emerson, Ms. Fauci, Mr. Foster, Mr. Frieders, Mrs. Fullerton, Mr. Gudmunson, Mrs. Haji-Sheikh and Chairman Metzger. All County Board Members were present.

Chairman Metzger asked Mr. Johnson to lead to the pledge of allegiance.

APPROVAL OF MINUTES

Motion

Mr. Whelan moved to approve the Minutes of November 20, 2013. Ms. Fauci seconded the motion.

Voice Vote

Chairman Metzger asked for a voice vote on the approval of the Minutes. All Members present voted yea. Motion carried unanimously.

APPROVAL OF AGENDA

Motion

Mrs. Haji-Sheikh moved to approve the Agenda and Mr. Stoddard seconded the motion.

Voice Vote

Chairman Metzger asked for a voice vote on the Agenda. All Members voted yea. Motion carried unanimously.

COMMUNICATIONS AND REFERRALS

Chairman Metzger and County Clerk, Mr. Doug Johnson, presented the following members with certificated inducting them into the DeKalb County Veterans Honor Roll: Mr. Kurt Keisgen from DeKalb who served in the Navy from 1982 to 1989. Mr. Paul Stromborg from Sycamore who served in the Air Force from 1965-1970 and Mrs. Marilyn Stromborg from Sycamore who also served in the Air Force from 1967-1970.

Employee Service Awards

Employee Service Awards for the month of December 2013 were: Five Years – John C. Emerson: County Board, Karen R. Ellis: Rehab & Nursing, Kelly R. Kuschel: Circuit Clerk, Whitney L. Marsh: Sheriff's Department, Christieanne S. Turok: Circuit Clerk, Lakendra E. Beverly: Rehab & Nursing; Ten Years – Diane M. Chappell: County Clerk, Mary Ann Criscione: Sheriff's Department; Fifteen Years – Daniel M. Berres: Health Department; Twenty Years – Robert P. Carlson: Public Defender, Nancy M. Olson: Health Department.

PERSONS TO BE HEARD FROM THE FLOOR

There were no individuals present to address the County Board on any items that had not been subject to a properly noticed and legally held public hearing conducted by the Hearing Officer.

APPOINTMENTS

Chairman Metzger recommended the following appointments: **Community Mental Health Board 708**: Dr. Thomas Kirts and Mr. Merlin Wessels both reappointments for a term of 4 years beginning 1/1/2014 and expiring 12/31/2017. **Community Service Administrative Board**: Gary Chapman and Regina Harris both reappointments for terms beginning 01/01/2014 and expiring 6/30/2016. **Board of Health**: Christina Jones reappointment for a 3 year term beginning 1/1/2014 and expiring 12/31/2016. LeAnn Gruber, Celeste Latham and Mayuir Morker all appointments for 3 year terms beginning 1/1/2014 and expiring 12/31/2016 and Paul Stoddard reappointed for a 1 year term beginning 1/1/2014 and expiring 12/31/2014. **Supportive Living Facility Board**: Brenda Bannon, Veronica Casella, Russell Deverell, Ronald Klein, Rita Nielsen, Lynn Shepard and Jeff Whelan all reappointments for a 1 year term beginning 1/1/2014 and expiring 12/31/2014. **Rehab & Nursing Center Operating Board**: Brenda Bannon, Veronica Casella, Russell Deverell, Ronald Klein, Rita Nielsen, Lynn Shepard and Jeff Whelan all reappointments for a 1 year term beginning 1/1/2014 and expiring 12/31/2014. **Metropolitan Exposition, Auditorium & Office Building Authority**: Ruth Anne Tobias, Lowell Akers and Mary Simons all appointed for terms beginning 01/01/2014 and expiring 05/31/2015. William Lenschow, Beryl Smith and Alexander Nerad appointed for terms beginning 01/01/2014 and expiring 05/31/2016. Debbie Armstrong, Kay Riley and Gary Hanson appointed for terms beginning 01/01/2014 and expiring 05/31/2018. **Board of Review**: Mike Miner reappointed as an Alternate Board Member for a term beginning 1/1/2014 and expiring 04/30/2015. Robert Merriman and Daniel Cribben both appointed as Alternate Board Members for a term beginning 1/1/2014 and expiring 4/30/2015.

Motion

Mr. O'Barski moved to approve the appointments as presented. Mr. Emerson seconded the motion.

Voice Vote

The Chairman asked for a voice vote on the appointments. All Members voted yea. Motion carried unanimously.

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REPORTS FROM STANDING COMMITTEES

PLANNING & ZONING COMMITTEE

Ordinance O2013-17: Amending the DeKalb County Zoning Ordinance

Motion

Mrs. Turner moved The DeKalb County Board does hereby approve to amend the definitions of “agriculture” and “agribusiness” as set forth in the DeKalb County Zoning Ordinance regarding the restriction of County zoning authority with respect to land used for agriculture purposes to better reflect the modern state of agriculture in the County, the legislative intent of the State law and further concurs with the opinion of the State’s Attorney that “agriculture purpose” should be liberally construed. Mr. Jones seconded the motion.

Voice Vote

Chairman Metzger called for a voice vote. The motion was carried unanimously.

Resolution R2013-93: Reimbursement for DeKalb County Hearing Officer

Motion

Mrs. Turner moved The DeKalb County Board does hereby adopt the increase in compensation for the DeKalb County Hearing Officer as recommended by the Planning and Zoning Committee. Mr. O’Barski seconded the motion.

Voice Vote

Chairman Metzger called for a voice vote. The motion was carried unanimously.

COUNTY HIGHWAY COMMITTEE

Ordinance O2013-16: Altered Speed Zone for Rich Road

Motion

Mr. Gudmunson moved The DeKalb County Board does hereby approve to lower the speed limit to 45 mph on Rich Road commencing 2,808 feet westerly of North First Street and continuing westerly for a distance of 2,337 feet. This Ordinance shall take effect immediately after the erection of said signs giving notice of the maximum speed limits. Mr. Foster seconded the motion.

Voice Vote

The motion carried unanimously by voice vote.

Resolution R2013-88: Preliminary Engineering Agreement for Keslinger Road Bridge

Motion

Mr. Gudmunson moved The DeKalb County Board deems it appropriate to enter into an Engineering Agreement with Wendler Engineering Services, Inc. of Dixon, Illinois for the provision of preliminary engineering services incident to the repair or replacement of a bridge on Keslinger Road over the south branch of the Kishwaukee River located in Afton Road District in the amount not to exceed \$56,000.00. Mr. Cvek seconded the motion.

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Roll Call Vote

The Chairman called for a roll call vote on the resolution as presented. Those members voting yea were Mr. Johnson, Mr. Jones, Mr. O'Barski, Mr. Oncken, Mr. Pietrowski, Mr. Reid, Mr. Stoddard, Mrs. Tobias, Mrs. Turner, Mr. Tyson, Mr. Whelan, Mr. Brown, Mr. Cribben, Mr. Cvek, Mrs. DeFauw, Mr. Deverell, Mr. Emerson, Ms. Fauci, Mr. Foster, Mr. Frieders, Mrs. Fullerton, Mr. Gudmunson, Mrs. Haji-Sheikh and Chairman Metzger. All members voted yea so the motion carried unanimously.

FINANCE COMMITTEE

Claims for December 2013

Motion

Mr. Reid moved to approve the claims for December 2013, and the off cycle claims paid during the previous month, in the amount of \$5,333,989.33. Mrs. Fullerton seconded the motion.

Roll Call Vote

The Chairman asked for a roll call vote on the approval of the claims. Those members voting yea were Mr. Johnson, Mr. Jones, Mr. O'Barski, Mr. Oncken, Mr. Pietrowski, Mr. Reid, Mr. Stoddard, Mrs. Tobias, Mrs. Turner, Mr. Tyson, Mr. Whelan, Mr. Brown, Mr. Cribben, Mr. Cvek, Mrs. DeFauw, Mr. Deverell, Mr. Emerson, Ms. Fauci, Mr. Foster, Mr. Frieders, Mrs. Fullerton, Mr. Gudmunson, Mrs. Haji-Sheikh and Chairman Metzger. All members voted yea so the motion carried unanimously.

Reports of County Officials

Motion

Mr. Reid moved to accept and place on file the following Reports of County Officials: Cash & Investments in County Banks – December 2013; Public Defender's Report – December 2013; Court Services Report – Adult & Juvenile Detention for December 2013; Jail Report – December 2013; Planning & Zoning Building Permits & Construction Report – November 2013. Mr. Oncken seconded the motion.

Voice Vote

The Chairman requested a voice vote to accept the Reports of County Officials. All Members presented voted yea. Motion carried unanimously.

EXECUTIVE COMMITTEE

Resolution R2013-89: State's Attorney Appellate Prosecutor

Motion

Mr. Stoddard moved The DeKalb County Board hereby agrees to participate in the service program of the Office of the State's Attorney Prosecutor for Fiscal Year 2014, commencing January 1, 2014, and ending December 31, 2014 in the amount of \$20,000.00, which was included in the FY2014 Budget. Mrs. Haji-Sheikh seconded the motion.

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Roll Call Vote

Chairman Metzger asked for a roll call vote on the resolution. . Those members voting yea were Mr. Johnson, Mr. Jones, Mr. O’Barski, Mr. Oncken, Mr. Pietrowski, Mr. Reid, Mr. Stoddard, Mrs. Tobias, Mrs. Turner, Mr. Tyson, Mr. Whelan, Mr. Brown, Mr. Cribben, Mr. Cvek, Mrs. DeFauw, Mr. Deverell, Mr. Emerson, Ms. Fauci, Mr. Foster, Mr. Frieders, Mrs. Fullerton, Mr. Gudmunson, Mrs. Haji-Sheikh and Chairman Metzger. Motion carried unanimously.

Resolution R2013-90: Delinquent Property Tax Sale

Motion

Mr. Stoddard moved To authorize the Chairman of the DeKalb County Board to execute a deed of conveyance of the County’s interest or authorize the cancellation of the appropriate Certificate of Purchase, as the case may be (parcel #09-17-400-010) the sum of \$7,426.06 to be paid to the Treasurer of DeKalb County, Illinois, to be disbursed according to law. Mr. Cvek seconded the motion.

Roll Call Vote

Chairman Metzger asked for a roll call vote on the resolution. . Those members voting yea were Mr. Johnson, Mr. Jones, Mr. O’Barski, Mr. Oncken, Mr. Pietrowski, Mr. Reid, Mr. Stoddard, Mrs. Tobias, Mrs. Turner, Mr. Tyson, Mr. Whelan, Mr. Brown, Mr. Cribben, Mr. Cvek, Mrs. DeFauw, Mr. Deverell, Mr. Emerson, Ms. Fauci, Mr. Foster, Mr. Frieders, Mrs. Fullerton, Mr. Gudmunson, Mrs. Haji-Sheikh and Chairman Metzger. Motion carried unanimously

Resolution R2013-91: Appointment Corrections

Motion

Mr. Stoddard moved The DeKalb County Board does hereby approve the correction of the position term dates for the appointment of various officials as outline on the attached schedule with said adjustments to be effective immediately. Mr. Pietrowski seconded the motion.

Voice Vote

The motion carried unanimously by voice vote.

Resolution R2013-92: Deputy County Administrator

Motion

Mr. Stoddard moved The DeKalb County Board does hereby appoint Mr. Paul Miller as Deputy County Administrator for Operations. The appointment shall take effect January 6, 2014 and automatically sunset on December 31, 2016 with further County Board action needed to either appoint new or renew the recommended individual. Mrs. Turner seconded the motion.

Voice Vote

There was a voice vote taken and the motion carried unanimously.

APPOINTMENTS SCHEDULED TO BE MADE IN THE MONTH OF JANUARY 2014

Community Mental Health Board 708 – 1 position
DeKalb County Nursing Home Foundation Board – 1 position

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OLD BUSINESS / NEW BUSINESS

There were no items for discussion under old business / new business.

ADJOURNMENT

Motion

Mr. Oncken moved to adjourn the meeting and Mrs. Turner seconded the motion.

Voice Vote

Chairman Metzger called for a voice vote on the adjournment. All Members voted yea. Motion carried unanimously.

DeKalb County Board Chairman

DeKalb County Clerk

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EMPLOYEE SERVICES AWARDS

January

2014

SUN

MON

TUE

WED

THU

FRI

SAT

Roger Scott

45 YEARS OF SERVICE

01/01/1969

Sheriff's Department

40 YEARS OF SERVICE

None

Dennis Miller

30 YEARS OF SERVICE

01/19/1984

Coroner's Office

25 YEARS OF SERVICE

None

Patricia Chilton

20 YEARS OF SERVICE

01/03/1994

Health Department

Lynn Kunde
Ruth Anne Tobias

15 YEARS OF SERVICE

01/15/1999

01/20/1999

County Clerk/Recorder
County Board

10 YEARS OF SERVICE

None

William Colvin

5 YEARS OF SERVICE

01/21/2009

Community Outreach

For questions or corrections, please contact Lisa in the Administration Office at 895-1639

01/06/2014



PROCLAMATION

P2014-01

WHEREAS, Pamela Reilly is a 2nd grade teacher from Woodbury Elementary School in Sandwich Community Unit School District 430, and

WHEREAS, Pamela Reilly was announced as this year's top educator at the 39th annual "Those Who Excel/Illinois Teacher of the Year" banquet in Normal, and selected from 200 nominees and 11 finalists from around the State of Illinois, and

WHEREAS, Pamela has been a teacher for 12 years, 5 of which have been in the Sandwich School District, and

WHEREAS, Pamela received her Bachelor's Degree in Education from Aurora University, her Master's Degree in Education from National-Louis University, and is a graduate of Somonauk High School, and

WHEREAS, being Illinois Teacher of the Year, Pamela will have opportunities to share her knowledge and expertise outside the classroom. Beginning in the 2014 spring semester, she will be available to speak at teaching workshops, educational conferences and community meetings. She will represent Illinois at the NASA Space Camp in Huntsville, Alabama, and in the National Teacher of the Year program sponsored by the Council of Chief State School Officers, ING and Target.

NOW, THEREFORE BE IT PROCLAIMED that the DeKalb County Board commends Pamela Reilly for her selfless service to her students and their families and congratulates her on receiving the 2014 Teacher of the Year Award from the Illinois State Board of Education.

Given at Sycamore, Illinois, this 15th Day of January 2014, A.D.

Jeffery L. Metzger, Chairman of the Board

ATTEST:

Douglas J. Johnson, County Clerk & Recorder



PROCLAMATION

P2014-02

WHEREAS, the Northern Illinois University Huskie Football Team has enjoyed much success during the Fall, 2013 season, and

WHEREAS, that success includes a regular season record of twelve (12) wins and zero (0) losses, and

WHEREAS, the team earned the privilege of playing for the Mid-American Conference (MAC) Championship game as the West Division Champion for the fourth consecutive year, and

WHEREAS, in further recognition of the Huskies strong team, the Huskies were ranked in the top 25 by the Associated Press, USA Today Coaches Poll, and BCS final standings, and

WHEREAS, quarterback Jordan Lynch capped a record-setting career and was recognized nationally for placing third in the 2013 voting for the Heisman Memorial Trophy and earned the highest finish ever by a player from the Mid-American Conference, and

WHEREAS, the entire team of players and coaches have represented not only Northern Illinois University, but also the entire DeKalb County Community as ambassadors to the entire nation with honor and dignity through their athletic performances;

NOW, THEREFORE BE IT PROCLAIMED by the DeKalb County Board that the entire football team of players and coaches for the Northern Illinois University Huskies is recognized and honored for their accomplishments during the 2013 football season and that this proclamation will be forever memorialized in the archives of DeKalb County Government as maintained by the DeKalb County Clerk.

Given at Sycamore, Illinois, this 15th Day of January 2014, A.D.

Jeffery L. Metzger, Chairman of the Board

ATTEST:

Douglas J. Johnson, County Clerk & Recorder

RESOLUTION
#R2014-01

WHEREAS, the Highway Committee of the DeKalb County Board deems it appropriate to enter into an Engineering Agreement with Willett Hofmann & Associates, Inc., of Dixon, Illinois for the provision of preliminary engineering services incident to the repair or replacement of a box culvert on West County Line Road, over a drainage ditch, south of Lee Road, located in the Road District of Shabbona; and

WHEREAS, compensation for said services had been established as set forth herein below:

WILLETT HOFMANN & ASSOCIATES, INC: In the amount not to exceed Twenty-Nine Thousand One Hundred Thirty-Six Dollars and Sixty cents (\$29,136.60) for preliminary engineering services for the repair or replacement of above described box culvert located in Shabbona Road District, DeKalb County and designated as Section 13-00240-00-BR.


NOW, THEREFORE, BE IT RESOLVED, by the DeKalb County Board that it does approve entering into the aforesaid Preliminary Engineering Agreement and does hereby authorize its Chairman to execute the pertinent documents.

PASSED AT SYCAMORE, ILLINOIS THIS 15TH DAY OF JANUARY, 2014 A.D.

Chairman, DeKalb County Board

ATTEST:

County Clerk

Municipality	L O C A L A G E N C Y	 Illinois Department of Transportation Preliminary Engineering Services Agreement For Motor Fuel Tax Funds	C O N S U L T A N T	Name Willett, Hofmann & Associates, Inc.
Township Shabbona				Address 809 E. Second Street
County DeKalb				City Dixon
Section 13-00240-00-BR				State Illinois

THIS AGREEMENT is made and entered into this _____ day of _____, 2014 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Motor Fuel Tax Funds, allotted to the LA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT", will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Section Description

Name West County Line Road Over Drainage Ditch

Route FAS 175 Length 0.11 Mi. 600 FT (Structure No. 019-2007)

Termini Station 17+00 to Station 23+00

Description:

Removal & replacement of a double barrel ten foot by five foot reinforced concrete box culvert and approach roadway work thereto. Exhibits A, B, C & D are also made part of this agreement.

Agreement Provisions

The Engineer Agrees,

1. To perform or be responsible for the performance of the following engineering services for the LA, in connection with the proposed improvements herein before described, and checked below:
 - a. Make such detailed surveys as are necessary for the preparation of detailed roadway plans
 - b. Make stream and flood plain hydraulic surveys and gather high water data, and flood histories for the preparation of detailed bridge plans.
 - c. Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
 - d. Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.
 - e. Prepare Army Corps of Engineers Permit, Department of Natural Resources-Office of Water Resources Permit, Bridge waterway sketch, and/or Channel Change sketch, Utility plan and locations, and Railroad Crossing work agreements.
 - f. Prepare Preliminary Bridge design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches.
 - g. Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA with five (5) copies of the plans, special provisions, proposals and estimates. Additional copies of any or all documents, if required, shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.
 - h. Furnish the LA with survey and drafts in quadruplicate of all necessary right-of-way dedications, construction easement and borrow pit and channel change agreements including prints of the corresponding plats and staking as required.

Note: Four copies to be submitted to the Regional Engineer

- i. Assist the LA in the tabulation and interpretation of the contractors' proposals
 - j. Prepare the necessary environmental documents in accordance with the procedures adopted by the DEPARTMENT's Bureau of Local Roads & Streets.
 - k. Prepare the Project Development Report when required by the DEPARTMENT.
- (2) That all reports, plans, plats and special provisions to be furnished by the ENGINEER pursuant to the AGREEMENT, will be in accordance with current standard specifications and policies of the DEPARTMENT. It is being understood that all such reports, plats, plans and drafts shall, before being finally accepted, be subject to approval by the LA and the DEPARTMENT.
- (3) To attend conferences at any reasonable time when requested to do so by representatives of the LA or the Department.
- (4) In the event plans or surveys are found to be in error during construction of the SECTION and revisions of the plans or survey corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the Contractor.
- (5) That basic survey notes and sketches, charts, computations and other data prepared or obtained by the Engineer pursuant to this AGREEMENT will be made available, upon request, to the LA or the DEPARTMENT without cost and without restriction or limitations as to their use.
- (6) That all plans and other documents furnished by the ENGINEER pursuant to this AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.

The LA Agrees,

TO PAY THE ENGINEER AS COMPENSATION FOR ALL SERVICES PER ATTACHED SPECIAL PROVISIONS, WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN AS "EXHIBIT A"

1. ~~To pay the ENGINEER as compensation for all services performed as stipulated in paragraphs 1a, 1g, 1i, 2, 3, 5 and 6 in accordance with one of the following methods indicated by a check mark:~~

- ~~a. A sum of money equal to _____ percent of the awarded contract cost of the proposed improvement as approved by the DEPARTMENT.~~
- ~~b. A sum of money equal to the _____ percent of the awarded contract cost for the proposed improvement as approved by the DEPARTMENT based on the following schedule:~~

~~Schedule for Percentages Based on Awarded Contract Cost~~

Awarded Cost	Percentage Fees	
Under \$50,000	_____	(see note)
	_____	%
	_____	%
	_____	%
	_____	%
	_____	%

~~Note - Not necessarily a percentage. Could use per diem, cost plus or lump sum.~~

2. ~~To pay for services stipulated in paragraphs 1b, 1c, 1d, 1e, 1f, 1h, 1j & 1k of the ENGINEER AGREES at actual cost of performing such work plus _____ percent to cover profit, overhead and readiness to serve - "actual cost" being defined~~

- ~~as material cost plus payrolls, insurance, social security and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under the paragraph 1b, 1c, 1d, 1e, 1f, 1h, 1j & 1k. If the ENGINEER sublets all or part of this work, the LA will pay the cost to the ENGINEER plus a five (5) percent service charge.~~
- ~~"Cost to Engineer" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm, including the Principal Engineer, perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.~~
- ~~3. That payments due the ENGINEER for services rendered in accordance with this AGREEMENT will be made as soon as practicable after the services have been performed in accordance with the following schedule:~~
- ~~a. Upon completion of detailed plans, special provisions, proposals and estimate of cost being the work required by paragraphs 1a through 1g under THE ENGINEER AGREES to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee due under this AGREEMENT based on the approved estimate of cost.~~
- ~~b. Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee due under the AGREEMENT based on the awarded contract cost, less any amounts paid under "a" above.~~
- ~~By Mutual agreement, partial payments, not to exceed 90 percent of the amount earned, may be made from time to time as the work progresses.~~
- ~~4. That should the improvement be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a, through 1h and prior to the completion of such services, the LA shall reimburse the ENGINEER for his actual costs plus _____ percent incurred up to the time he is notified in writing of such abandonment "actual cost" being defined as in paragraph 2 of THE LA AGREES.~~
- ~~5. That should the LA require changes in any of the detailed plans, specifications or estimates except for those required pursuant to paragraph 4 of THE ENGINEER AGREES, after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes on the basis of actual cost plus _____ percent to cover profit, overhead and readiness to serve "actual cost" being defined as in paragraph 2 of THE LA AGREES. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans and specifications.~~

It is Mutually Agreed,

1. That any difference between the ENGINEER and the LA concerning their interpretation of the provisions of this Agreement shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all surveys, permits, agreements, preliminary bridge design & hydraulic report, drawings, specifications, partial and completed estimates and data, if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of THE LA AGREES.
3. That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under this AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.
4. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract, and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this contract. For Breach or violation of this warranty the LA shall have the right to annul this contract without liability.

IN WITNESS WHEREOF, the parties have caused the AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized officers.

Executed by the LA:

DeKalb County

of the

(Municipality/Township/County)

ATTEST:

State of Illinois, acting by and through its

By _____

Clerk

By _____

(Seal)

Title _____

Executed by the ENGINEER:

Willett, Hofmann & Associates, Inc.

809 East Second Street

ATTEST:

Dixon, IL 61021

By

Thomas W. Houck

By

Ronald J. Steenken

Title

Thomas W. Houck, A.I.A., P.E., LEED AP BD+C
Secretary

Title

Ronald J. Steenken, P.E., S.E.
President & General Manager

Approved

Date

Department of Transportation

Regional Engineer

Special Provisions

Paragraphs 1,2,3,4,& 5 of the agreement is/are amended to include the following agreement(s) of the parties:

The LA Agrees,

1. a.) To pay the ENGINEER as compensation for all services performed as stipulated in paragraphs 1a, 1b, 1d, 1e, 1f, 1g,, 1i, 1j 1k, & 2, 3, 4, 5 & 6 under the ENGINEER AGREES at the hourly rates shown in EXHIBIT D for personnel assigned to this SECTION as payment in full to the ENGINEER for the actual time spent in providing these services the hourly rates to include profit, overhead, readiness to serve, insurance, social security and retirement deductions. "Outside expenses" shall include traveling and out-of-pocket expense. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost. The personnel classification and rates of pay for the various personnel that may be employed on this improvement shall be within the limits shown in EXHIBIT D. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under paragraphs 1a, 1b, 1d, 1e, 1f, 1g, 1i, 1j, & 1k of the ENGINEER AGREES. If the ENGINEER sublets all or a part of this work, the LA will pay the cost to the ENGINEER plus five (5) per cent to cover readiness to serve. "Cost to Engineer" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work.

The total cost of these services shall NOT EXCEED \$29,136.60

The classifications of the employees used in the work should be consistent with the employees' classifications for the services performed. If the personnel of the firm, including the Principal Engineer, perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.

b.) To pay the ENGINEER as compensation for all services performed as stipulated in paragraphs 1c & 1h under the ENGINEER AGREES at the hourly rates stipulated in EXHIBIT D for personnel assigned to this SECTION as payment in full to the ENGINEER for the actual time spent in providing these services the hourly rates to include profit, overhead, readiness to serve, insurance, social security and retirement deductions. "Outside expenses" shall include traveling and out-of-pocket expense. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost. The personnel classification and rates of pay for the various personnel that may be employed on this improvement shall be within the limits shown in EXHIBIT D. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under paragraphs 1c & 1h of the ENGINEER AGREES. If the ENGINEER sublets all or a part of this work, the LA will pay the cost to the ENGINEER plus five (5) per cent to cover readiness to serve. "Cost to Engineer" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work.

The classifications of the employees used in the work should be consistent with the employees' classifications for the services performed. If the personnel of the firm, including the Principal Engineer, perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.

2. That payments due the ENGINEER for services rendered pursuant to this AGREEMENT will be made as soon as practicable after the services have been performed, in accordance with the following schedule:
 - a.) Monthly during the course of surveys and preparation of plans, special provisions, proposals and estimate of cost, payments equal to 100% of an amount arrived at as provided in paragraph 1 above but based on the work performed to date. From the partial payments thus computed each month, there shall be deducted all previous partial fee payments made to the ENGINEER.
 - b.) Upon completion of the services stipulated in paragraph 1b, 1c, 1e, & 1h the total amount due for these services, in accordance with paragraph 1 above.
 - c.) Upon completion of detailed plans, special provisions, proposals, and estimate of cost to the satisfaction of the LA and the DEPARTMENT, 100 percent of the fee based on the provisions of paragraph 1 above for surveys and preparation of plans, less any amounts paid under "a & b" above.
3. That, should the improvement be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a through 1k, and prior to the completion of such services, the LA shall reimburse the ENGINEER as compensation for all services performed up to the time he is notified in writing of such abandonment at the hourly rates stipulated in EXHIBIT D for personnel assigned to this SECTION as payment in full to the ENGINEER for the actual time spent in providing these services the hourly rates to include profit, overhead, readiness to serve, insurance, social security and retirement deductions. Materials, traveling and other out-of-pocket expense will be reimbursed to the ENGINEER at his actual cost.
4. That, should the LA require changes in any of the detailed plans, specifications, or estimates after they have been approved, the LA will pay the ENGINEER for such changes in accordance with paragraph 1 above. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans.
5. To assist the ENGINEER by placing at his disposal all available information pertinent to the site of the project including previous reports and any other data relative to design and construction of the project.
6. To guarantee access to and make all provisions for the ENGINEER to enter upon public and private lands as required for the ENGINEER to perform his work under this AGREEMENT.
7. To furnish the ENGINEER with a description of and the names of Owners and lien holders of property adjacent to the proposed improvement where such data is needed for the preparation of plans and/or right of way or easement plats.

COST ESTIMATE OF CONSULTANT SERVICES - EXHIBIT "B"

Route: Lee Road Over Drainage Ditch
 Project: Culvet Replacement
 Section: 13-00240-00-BR
 County: DeKalb
 Township: Shabbona
 Exist Str No: 019-2007
 Type of Funding: Local

Date: December 23, 2013

Firm: Willett, Hofmann & Associates, Inc

Estimate Prepared By: Brian K. Converse, P.E., S.E.

Item	Man Hours (A)	Average Hourly Rate (B)	Payroll (C)	* (D)	InHouse Direct Costs (E)	* (F)	Services By Others (G)	Total (C)+(D)+(E)+ (F)+(G) (H)	% of Grand Total (I)
Administration and Project Management	4.0	\$150.50	\$602.00					\$602.00	2.1%
Meetings and Project Coordination	12.0	\$121.50	\$1,458.00					\$1,458.00	5.0%
Permits	32.0	\$78.40	\$2,508.80					\$2,508.80	8.6%
Roadway Plans	80.0	\$78.40	\$6,272.00					\$6,272.00	21.5%
Route & Topo Survey	68.0	\$106.95	\$7,272.80					\$7,272.80	25.0%
Specifications	18.0	\$98.94	\$1,781.00					\$1,781.00	6.1%
Bridge Design	32.0	\$92.50	\$2,960.00					\$2,960.00	10.2%
Bridge Plans	40.0	\$71.00	\$2,840.00					\$2,840.00	9.7%
Quantities & Checking	12.0	\$87.73	\$1,052.80					\$1,052.80	3.6%
Download & Tin Model Cleanup	6.0	\$114.20	\$685.20					\$685.20	2.4%
Hydraulic Survey	16.0	\$106.50	\$1,704.00					\$1,704.00	5.8%
TOTAL =	320.0		\$29,136.60		\$0.00		\$0.00	\$29,136.60	100.0%

AVERAGE HOURLY PROJECT RATES - EXHIBIT "C"

Route: Lee Road Over Drainage Ditch
 Project: Culvet Replacement
 Section: 13-00240-00-BR
 County: DeKalb
 Township: Shabbona
 Exist Str No: 019-2007
 Type of Funding: Local

Date: December 23, 2013

Firm: Willett, Hofmann & Associates, Inc.

Sheet: 1 of 3

Payroll Classification	Avg. Hourly Rates	Administration and Project Management			Meetings and Project Coordination			Permits			Roadway Plans		
		Hours	% Part.	Wgtd. Rate	Hours	% Part.	Wgtd. Rate	Hours	% Part.	Wgtd. Rate	Hours	% Part.	Wgtd. Rate
Principal Engineering Manager	\$150.50	4.0	100.00%	\$150.50	6.0	50.00%	\$75.25	0.00%	\$0.00		0.00%	\$0.00	
Engineering Manager	\$135.80		0.00%	\$0.00		0.00%	\$0.00	0.00%	\$0.00		0.00%	\$0.00	
Civil Engineer IV	\$118.40		0.00%	\$0.00		0.00%	\$0.00	0.00%	\$0.00		0.00%	\$0.00	
Civil Engineer III	\$92.50		0.00%	\$0.00	6.0	50.00%	\$46.25	16.0	50.00%	\$46.25	40.0	50.00%	\$46.25
Civil Engineering Intern II	\$78.20		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Civil Engineering Intern I	\$72.40		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Architect IV	\$115.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Architect III	\$111.30		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Architectural Intern II	\$85.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Architectural Intern I	\$76.30		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Professional Land Surveyor Manager	\$120.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Professional Land Surveyor IV	\$114.20		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Professional Land Surveyor III	\$97.70		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Professional Land Surveyor (SIT) II	\$71.40		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Professional Land Surveyor (SIT) I	\$62.60		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Technician IV	\$77.70		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Technician III	\$64.30		0.00%	\$0.00		0.00%	\$0.00	16.0	50.00%	\$32.15	40.0	50.00%	\$32.15
Technician II	\$57.10		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Technician I	\$54.90		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Survey Party Chief	\$110.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Survey Party Member	\$103.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Administrative Assistant	\$53.30		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
TOTALS:		4.0	100.00%	\$150.50	12.0	100.00%	\$121.50	32.0	100.00%	\$78.40	80.0	100.00%	\$78.40

AVERAGE HOURLY PROJECT RATES - EXHIBIT "C"

Route: Lec Road Over Drainage Ditch
 Project: Culvet Replacement
 Section: 13-00240-00-BR
 County: DeKalb
 Township: Shabbona
 Exist Str No: 019-2007
 Type of Funding: Local

Date: December 23, 2013

Firm: Willett, Hofmann & Associates, Inc.

Sheet: 2 of 3

Payroll Classification	Avg. Hourly Rates	Route & Topo Survey			Specifications			Bridge Design			Bridge Plans		
		Hours	% Part.	Wgtd. Rate	Hours	% Part.	Wgtd. Rate	Hours	% Part.	Wgtd. Rate	Hours	% Part.	Wgtd. Rate
Principal Engineering Manager	\$150.50		0.00%	\$0.00	2.0	11.11%	\$16.72		0.00%	\$0.00		0.00%	\$0.00
Engineering Manager	\$135.80		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Civil Engineer IV	\$118.40		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Civil Engineer III	\$92.50		0.00%	\$0.00	16.0	88.89%	\$82.22	32.0	100.00%	\$92.50		0.00%	\$0.00
Civil Engineering Intern II	\$78.20		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Civil Engineering Intern I	\$72.40		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Architect IV	\$115.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Architect III	\$111.30		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Architectural Intern II	\$85.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Architectural Intern I	\$76.30		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Professional Land Surveyor Manager	\$120.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Professional Land Surveyor IV	\$114.20	4.0	5.88%	\$6.72		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Professional Land Surveyor III	\$97.70		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Professional Land Surveyor (SIT) II	\$71.40		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Professional Land Surveyor (SIT) I	\$62.60		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Technician IV	\$77.70		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00	20.0	50.00%	\$38.85
Technician III	\$64.30		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00	20.0	50.00%	\$32.15
Technician II	\$57.10		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Technician I	\$54.90		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Survey Party Chief	\$110.00	32.0	47.06%	\$51.76		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Survey Party Member	\$103.00	32.0	47.06%	\$48.47		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Administrative Assistant	\$53.30		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
TOTALS:		68.00	100.00%	\$106.95	18.00	100.00%	\$98.94	32.00	100.00%	\$92.50	40.00	100.00%	\$71.00

AVERAGE HOURLY PROJECT RATES - EXHIBIT "C"

Route: Lcc Road Over Drainage Ditch
 Project: Culvet Replacement
 Section: 13-00240-00-BR
 County: DeKalb
 Township: Shabbona
 Exist Str No: 019-2007
 Type of Funding: Local

Date: December 23, 2013

Firm: Willett, Hofmann & Associates, Inc.

Sheet: 3 of 3

Payroll Classification	Avg. Hourly Rates	Quantities & Checking			Download & Tin Model Cleanup			Hydraulic Survey			0		
		Hours	% Part.	Wgtd. Rate	Hours	% Part.	Wgtd. Rate	Hours	% Part.	Wgtd. Rate	Hours	% Part.	Wgtd. Rate
Principal Engineering Manager	\$150.50		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Engineering Manager	\$135.80		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Civil Engineer IV	\$118.40		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Civil Engineer III	\$92.50	8.0	66.67%	\$61.67		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Civil Engineering Intern II	\$78.20	4.0	33.33%	\$26.07		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Civil Engineering Intern I	\$72.40		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Architect IV	\$115.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Architect III	\$111.30		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Architectural Intern II	\$85.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Architectural Intern I	\$76.30		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Professional Land Surveyor Manager	\$120.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Professional Land Surveyor IV	\$114.20		0.00%	\$0.00	6.0	100.00%	\$114.20		0.00%	\$0.00		0.00%	\$0.00
Professional Land Surveyor III	\$97.70		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Professional Land Surveyor (SIT) II	\$71.40		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Professional Land Surveyor (SIT) I	\$62.60		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Technician IV	\$77.70		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Technician III	\$64.30		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Technician II	\$57.10		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Technician I	\$54.90		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
Survey Party Chief	\$110.00		0.00%	\$0.00		0.00%	\$0.00	8.0	50.00%	\$55.00		0.00%	\$0.00
Survey Party Member	\$103.00		0.00%	\$0.00		0.00%	\$0.00	8.0	50.00%	\$51.50		0.00%	\$0.00
Administrative Assistant	\$53.30		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00		0.00%	\$0.00
TOTALS		12.0	100.00%	\$87.73	6.0	100.00%	\$114.20	16.0	100.00%	\$106.50	0.0	0.00%	\$0.00



WILLETT HOFMANN
& ASSOCIATES INC
ENGINEERING ARCHITECTURE LAND SURVEYING

April 1, 2013
EXHIBIT D
GENERAL RATES FOR ENGINEERING SERVICES
(FIELD AND OFFICE)

CLASSIFICATION OF EMPLOYEE	REGULAR HOURLY RATE		OVERTIME RATE
	From	To	
Principal Engineering Manager	\$131.00	\$179.00	Regular Rate
Engineering Manager	\$114.00	\$161.00	Regular Rate
Civil Engineer IV	\$104.00	\$143.00	Regular Rate
Civil Engineer III	\$80.00	\$119.00	Regular Rate
Civil Engineering Intern II	\$74.00	\$108.00	Regular Rate
Civil Engineering Intern I	\$62.00	\$92.00	Regular Rate
Architect IV	\$107.00	\$147.00	Regular Rate
Architect III	\$94.00	\$129.00	Regular Rate
Architectural Intern II	\$77.00	\$106.00	Regular Rate
Architectural Intern I	\$64.00	\$88.00	Regular Rate
Prof. Land Surveyor Manager	\$95.00	\$134.00	Regular Rate
Prof. Land Surveyor IV	\$76.00	\$119.00	Regular Rate
Prof. Land Surveyor III	\$65.00	\$101.00	Regular Rate
Prof. Land Surveyor (SIT) II	\$61.00	\$84.00	Regular Rate
Prof. Land Surveyor (SIT) I	\$52.00	\$73.00	Regular Rate
Technician IV	\$65.00	\$89.00	1.3 x Regular Rate
Technician III	\$57.00	\$78.00	1.3 x Regular Rate
Technician II	\$51.00	\$71.00	1.3 x Regular Rate
Technician I	\$46.00	\$64.00	1.3 x Regular Rate
Survey Party Chief	\$100.00	\$125.00	1.3 x Regular Rate
Survey Party Member	\$100.00	\$125.00	1.3 x Regular Rate
Administrative Assistant	\$38.00	\$69.00	1.3 x Regular Rate
Expenses and Materials	At Cost		

The above hourly rates shall be applicable for a period of one year from the date hereon, after which time they shall be subject to adjustments to reflect payroll cost.

Generally field crews work a nine-hour day, which involves an hour of overtime each day. The rates for field personnel apply office to office exclusive of the lunch period.

RESOLUTION
#R2014-02

WHEREAS, the Highway Committee of the DeKalb County Board deems it appropriate to enter into an Engineering Agreement with Chastain & Associates, LLC, of Rockford, Illinois for the provision of preliminary engineering services incident to the repair or replacement of a bridge on Perry Road, 600 feet west of Chase Road, located in the Road District of Pierce; and

WHEREAS, compensation for said services had been established as set forth herein below:

CHASTAIN & ASSOCIATES, LLC: In the amount not to exceed Fifty-Three Thousand Three Hundred Eighty-Five Dollars and no cents (\$53,385.00) for preliminary engineering services for the repair or replacement of above described bridge located in Pierce Road District, DeKalb County and designated as Section 13-00239-00-BR.

NOW, THEREFORE, BE IT RESOLVED, by the DeKalb County Board that it does approve entering into the aforesaid Preliminary Engineering Agreement and does hereby authorize its Chairman to execute the pertinent documents.

PASSED AT SYCAMORE, ILLINOIS THIS 15TH DAY OF JANUARY, 2014 A.D.

Chairman, DeKalb County Board

ATTEST:

County Clerk

Municipality	L O C A L A G E N C Y	 Illinois Department of Transportation Preliminary Engineering Services Agreement For Motor Fuel Tax Funds	C O N S U L T A N T	Name Chastain & Associates, LLC
Township				Address 345 Executive Parkway, Suite L4
County DeKalb				City Rockford
Section 13-00239-00-BR				State IL

THIS AGREEMENT is made and entered into this 15th day of January, 2014 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Motor Fuel Tax Funds, allotted to the LA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT", will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Section Description

Name Perry Road Bridge

Route Co. Hwy. 7 Length 0.10 Mi. 528 FT (Structure No. 019-3006)

Termini Perry Road Bridge, 600' west of Chase Road.

Description:

Planning and design services for the replacement of the existing Perry Road Bridge over Battle Creek.

Agreement Provisions

The Engineer Agrees,

1. To perform or be responsible for the performance of the following engineering services for the LA, in connection with the proposed improvements herein before described, and checked below:
 - a. Make such detailed surveys as are necessary for the preparation of detailed roadway plans
 - b. Make stream and flood plain hydraulic surveys and gather high water data, and flood histories for the preparation of detailed bridge plans.
 - c. Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
 - d. Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.
 - e. Prepare Army Corps of Engineers Permit, Department of Natural Resources-Office of Water Resources Permit, Bridge waterway sketch, and/or Channel Change sketch, Utility plan and locations, and Railroad Crossing work agreements.
 - f. Prepare Preliminary Bridge design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches.
 - g. Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA with five (5) copies of the plans, special provisions, proposals and estimates. Additional copies of any or all documents, if required, shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.
 - h. Furnish the LA with survey and drafts in quadruplicate of all necessary right-of-way dedications, construction easement and borrow pit and channel change agreements including prints of the corresponding plats and staking as required.

Note: Four copies to be submitted to the Regional Engineer

- i. Assist the LA in the tabulation and interpretation of the contractors' proposals
 - j. Prepare the necessary environmental documents in accordance with the procedures adopted by the DEPARTMENT's Bureau of Local Roads & Streets.
 - k. Prepare the Project Development Report when required by the DEPARTMENT.
- (2) That all reports, plans, plats and special provisions to be furnished by the ENGINEER pursuant to the AGREEMENT, will be in accordance with current standard specifications and policies of the DEPARTMENT. It is being understood that all such reports, plats, plans and drafts shall, before being finally accepted, be subject to approval by the LA and the DEPARTMENT.
- (3) To attend conferences at any reasonable time when requested to do so by representatives of the LA or the Department.
- (4) In the event plans or surveys are found to be in error during construction of the SECTION and revisions of the plans or survey corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the Contractor.
- (5) That basic survey notes and sketches, charts, computations and other data prepared or obtained by the Engineer pursuant to this AGREEMENT will be made available, upon request, to the LA or the DEPARTMENT without cost and without restriction or limitations as to their use.
- (6) That all plans and other documents furnished by the ENGINEER pursuant to this AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.

The LA Agrees,

1. To pay the ENGINEER as compensation for all services performed as stipulated in paragraphs 1a, 1b, 1c, 1e, 1f, 1g, 1j, 2, 3, 4, 5 and 6 in accordance with one of the following methods indicated by a check mark:
- a. A sum of money equal to _____ percent of the awarded contract cost of the proposed improvement as approved by the DEPARTMENT. *not to exceed \$53,385 based on the hourly billing rates stipulated in Attachment A plus direct costs and services by others.*
 - b. A sum of money equal to the percent of the awarded contract cost for the proposed improvement as approved by the DEPARTMENT based on the following schedule:

Schedule for Percentages Based on Awarded Contract Cost

Awarded Cost	Percentage Fees	
Under \$50,000	_____	(see note)
	_____	%
	_____	%
	_____	%
	_____	%
	_____	%

Note: — Not necessarily a percentage. Could use per diem, cost plus or lump sum.

2. To pay for services stipulated in paragraphs 1b, 1c, 1d, 1e, 1f, 1h, 1j & 1k of the ENGINEER AGREES at actual cost of performing such work plus _____ percent to cover profit, overhead and readiness to serve — "actual cost" being defined as material cost plus payrolls, insurance, social security and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under the paragraph 1b, 1c, 1d, 1e, 1f, 1h, 1j & 1k. If the ENGINEER sublets all or part of this work, the LA will pay the cost to the ENGINEER plus a five (5) percent service charge.

"Cost to Engineer" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm, including the Principal Engineer, perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.

3. That payments due the ENGINEER for services rendered in accordance with this AGREEMENT will be made as soon as practicable after the services have been performed in accordance with the following schedule:
 - a. Upon completion of detailed plans, special provisions, proposals and estimate of cost - being the work required by paragraphs 1a through 1g under THE ENGINEER AGREES - to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee due under this AGREEMENT based on the approved estimate of cost.
 - b. Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee due under the AGREEMENT based on the awarded contract cost, less any amounts paid under "a" above.

By Mutual agreement, partial payments, not to exceed 90 percent of the amount earned, may be made from time to time as the work progresses.

4. That, should the improvement be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a, through 1j and prior to the completion of such services, the LA shall reimburse the ENGINEER for his actual costs plus _____ percent incurred up to the time he is notified in writing of such Abandonment—~~“actual cost” being defined as in paragraph 2 of THE LA AGREES.~~ *costs at the agreed billing rates specified in Attachment A plus direct costs and services completed by others.*
5. That, should the LA require changes in any of the detailed plans, specifications or estimates except for those required pay the ENGINEER for such changes on the basis of actual cost plus _____ percent to cover profit, overhead and readiness to serve—~~“actual cost” being defined as in paragraph 2 of THE LA AGREES.~~ *costs at the agreed billing rates specified in Attachment A plus direct costs and services completed by others.* It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans and specifications.

It is Mutually Agreed,

1. That any difference between the ENGINEER and the LA concerning their interpretation of the provisions of this Agreement shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all surveys, permits, agreements, preliminary bridge design & hydraulic report, drawings, specifications, partial and completed estimates and data, if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of THE LA AGREES.
3. That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under this AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.
4. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract, and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this contract. For Breach or violation of this warranty the LA shall have the right to annul this contract without liability.

IN WITNESS WHEREOF, the parties have caused the AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized officers.

Executed by the LA:

DeKalb _____ of the
(Municipality/Township/County)

ATTEST:

State of Illinois, acting by and through its

By _____

By _____

Clerk

Title _____

(Seal)

Executed by the ENGINEER:

Chastain & Associates, LLC

345 Executive Parkway, Suite L4

ATTEST:

Rockford, IL

By _____

By _____

[Signature]

[Signature]

Title Rockford Operations Manager

Title Partner

Approved

Date
Department of Transportation

Regional Engineer



SCHEDULE OF RATES
ATTACHMENT A

<u>Classification</u>	<u>Per Hour Rate Net</u>
Engineers	
Senior Project Manager	\$175.50
Project Engineer	\$115.50
Engineer	\$75.30 to \$79.50
Surveyors	
Chief of Survey	\$150.00
Surveyor II	\$93.00
Surveyor I	\$57.00
Technical	
Senior Technician	\$109.50
Technician II	\$74.70

Expenses such as interim travel and subsistence, telephone, blueprints, subsurface investigations, laboratory testing, and subcontractor work approved by the client, will be charged at actual cost plus 10% for administration and office handling.

Separate charge for Global Positioning System (GPS) survey equipment will be \$42.50 per hour. The use of robotics survey equipment will be invoiced at \$30.00 per hour. A Fathometer for hydrographic surveys will be invoiced at \$125.00 per day. The use of a Survey Laser Scanner will be invoiced at \$2,000.00 per day.

Necessary field vehicles are charged at \$65.00 per day. All other mileage is charged at .565 cents per mile net (or the current rate allowed by the I.R.S.). Boat Service fees are \$350 per day.

Above quotations are subject to change with 60 days review by client, due to circumstances beyond our control.

Resolution #R2014-03

A Resolution of Support for a New Transportation Infrastructure Construction Program for State & Local Governments to Benefit the Economy & the Citizens of the State of Illinois

WHEREAS, the Governor and General Assembly have a fresh opportunity to consider and approve a new capital investment program that will allow state and local governments in Illinois to maintain and enhance our critical transportation networks, the foundation upon which of the state's economy moves; and

WHEREAS, infrastructure is critical to the economic vitality of our communities, our state and the country; and

WHEREAS, Illinois sits at the crossroads of the nation with 140,000 miles of public roads, the third largest Interstate highway network, the third largest bridge inventory, the second biggest public transit system, the greatest convergence of freight rail traffic in the nation, the largest land-based cargo container port in the world and yet operates on aging transit and rail systems, airports, highways and waterways that are essential to limiting congestion and emissions while increasing the mobility of goods, services and people; and

WHEREAS, a dedicated pay-as-you-go funding source is necessary to guarantee steady and predictable revenue is available to assure the routine annual modernization, rebuilding, and maintenance required to relieve our growing infrastructure crisis, and

WHEREAS, the state's economy continues to face recessionary pressures that could be diminished by a multi-faceted public infrastructure construction program that would ensure thousands of workers would stay employed at good-paying jobs associated with capital improvements that will be relied upon for decades; and

WHEREAS, it is equally important to support all transportation systems—local roads, state roads, interstate highways, bridges, public transit, airports, waterways, & freight rail efficiencies--because no single component operates unaided without other elements of the transportation networks; and

WHEREAS, the actual construction need for additional investment in Illinois' transportation networks totals more than \$65 billion; and

WHEREAS, the Transportation for Illinois Coalition has presented a proposal in HB 3637 and SB 2589 that has launched the conversation about transportation needs and possible new funding sources by proposing a steady, reliable source of pay-as-you-go funding for the entire transportation network; and

WHEREAS, even with this TFIC proposal contained in HB 3637 and SB 2589, insufficient funding to adequately maintain our existing infrastructure will exist, leading to further deterioration and a decline in the “state of good repair” status that is desired and recommended by engineering professionals; and

WHEREAS, investment in safer, modern and more efficient transportation will pay dividends now and for years to come if it is supported by appropriate and sufficient revenue streams; and

WHEREAS, the State of Illinois has not approved a capital investment program with **sustainable, ongoing** funding increases, since 1999, leading to a decline of the state’s transportation infrastructure and affecting the economic health and the safety of our citizens; and

WHEREAS, the 2009 capital funding program known as “Illinois Jobs Now” will expire and result in a steep decline in transportation construction projects after July 1, 2014; and

THEREFORE, BE IT RESOLVED BY the DeKalb County Board that we do hereby approve of a new capital program to finance continued investment in transportation projects throughout Illinois and urge the members of the General Assembly and Governor of the State of Illinois to build upon the TFIC’s initiative by enacting a plan that raises additional revenue to properly address the poor condition of our existing infrastructure, and provide sufficient funds to finance a new series of construction bonds to enable transportation projects that Illinois can rely upon; and

BE IT FURTHER RESOLVED...that user fees are a fair, reliable, and acceptable source for boosting the annual pay-as-you-go approach for transportation projects; and in addition it is appropriate for the General Assembly and Governor to revisit general revenue fund allocations to assure highway user fee revenues, including sales tax receipts attributed to the purchase of motor fuels, are directed exclusively to transportation agency operations, the costs associated with user fee collections, and transportation related construction projects.

UPON ADOPTION COPIES OF THIS RESOLUTION WILL BE SENT to: To Pat Quinn, Governor of the State of Illinois; Ann Schneider, Secretary of the Illinois Department of Transportation; the Honorable John Cullerton, President of the Illinois Senate; the Honorable Michael Madigan, Speaker of the Illinois House of Representatives; the Honorable Christine Radogno, Minority Leader of the Illinois Senate; the Honorable James Durkin, Minority Leader of the Illinois House of Representatives; the individual legislators representing this community or region in the Illinois General Assembly; and Doug Whitley, President of the Illinois Chamber.

PASSED AT SYCAMORE, ILLINOIS THIS 15TH DAY OF JANUARY, 2014 A.D.

ATTEST:

County Clerk

Chairman, DeKalb County Board

RESOLVED, by the County board of DeKalb County, that \$170,000.00 is appropriated from the Motor Fuel Tax allotment for the maintenance on county or State highways and meeting the requirements of the Illinois Highway Code, and be it further

RESOLVED, that maintenance sections or patrols be maintained under the provision of said Illinois Highway Code beginning January 1, 2013 and ending December 31, 2013, and be it further

RESOLVED, that the County Engineer/County Superintendent of Highways shall, as soon as practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in funds authorized for expenditure by said Department under this appropriation, and be it further

RESOLVED, that the County Clerk is hereby directed to transmit two certified copies of this resolution to the district office of the Department of Transportation.

Approved

STATE OF ILLINOIS

DeKalb County, } ss.

I, Doug Johnson County Clerk, in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of

Date

DeKalb County, at its Regular

meeting held at Sycamore, Illinois

on January 15, 2014
Date

Department of Transportation

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Sycamore, IL

Regional Engineer

in said County, this 15th day of January A.D. 2014

(SEAL) _____ County Clerk.

RESOLUTION
R2014-05

WHEREAS, the DeKalb County Board re-defined the position of Deputy County Administrator through a change to Section 2-67 of the DeKalb County Code on October 16, 2013, and

WHEREAS, the Code allows for the appointment of multiple Deputy County Administrators and the County Administrator has recommended the appointments of a “Deputy County Administrator for Outreach” and a “Deputy County Administrator for Operations” for an initial term of three years, and

WHEREAS, the salary stipend for each of these positions, which does not add to any existing salary base, which was incorporated into the FY 2014 Budget, is \$7,800 for 2014, \$8,580 for 2015, and \$9,360 for 2016, and

WHEREAS, the County Administrator has solicited applicants for these positions and has reviewed the applicants with the Board’s Executive Committee and said Executive Committee has now forwarded its appointment recommendation for the Deputy County Administrator for Outreach to the County Board for action;

NOW, THEREFORE, BE IT RESOLVED by the DeKalb County Board that the following person is appointed as of January 20, 2014 and will be compensated as stated above:

1. Christine Johnson as Deputy County Administrator for Outreach, with responsibilities as outlined in the Section 2-67 of the County Code and the primary focus areas being Communications, Legislative Action, Local Government Interaction, Marketing, Special Projects, and being a member of the Management Advisory Team.
2. The above individual will serve at the pleasure of the County Board and said appointment may be terminated at any time by the County Board, but the appointment does automatically sunset on December 31, 2016 with further County Board action needed to either appoint a new Deputy County Administrator or to renew the current appointment.

PASSED AT SYCAMORE, ILLINOIS THIS 15th DAY OF JANUARY, 2014 A.D.

County Board Chairman

ATTEST:

County Clerk

Note: These minutes are not official until approved by the Forest Preserve District Commissioners at a subsequent meeting. Please refer to the meeting minutes when these minutes are approved to obtain any changes to these minutes.

DeKalb County Government
Sycamore, Illinois

COUNTY FOREST PRESERVE PROCEEDINGS
December 18, 2013

The DeKalb County Forest Preserve District Commissioners met in regular session at the Legislative Center Wednesday, December 18, 2013. President Metzger called the meeting to order and the Secretary called the roll. Those Commissioners present were Mr. Johnson, Mr. Jones, Mr. O'Barski, Mr. Oncken, Mr. Pietrowski, Mr. Reid, Mr. Stoddard, Mrs. Tobias, Mrs. Turner, Mr. Tyson, Mr. Whelan, Mr. Brown, Mr. Cribben, Mr. Cvek, Mrs. DeFauw, Mr. Deverell, Mr. Emerson, Ms. Fauci, Mr. Foster, Mr. Frieders, Mrs. Fullerton, Mr. Gudmunson, Mrs. Haji-Sheikh and President Metzger. All twenty-four County Forest Preserve District Commissioners were present.

APPROVAL OF MINUTES

Motion

Mr. Johnson moved to approve the Minutes of November 20, 2013. Mrs. DeFauw seconded the motion.

Voice Vote

President Metzger asked for a voice vote on the approval of the Minutes. All Commissioners present voted yea. Motion carried unanimously.

APPROVAL OF AGENDA

Motion

Ms. Fauci moved to approve the Agenda and Mr. Whelan seconded the motion.

Voice Vote

President Metzger asked for a voice vote on the Agenda. All Commissioners voted yea. Motion carried unanimously.

STANDING COMMITTEE REPORT

Claims for December 2013

Motion

Ms. Fauci moved to approve the claims for December 2013 in the amount of \$42,903.00. Mr. O'Barski seconded the motion.

Roll Call Vote

President Metzger asked for a roll call vote on the approval of the claims. Those Commissioners voting yea were Mr. Johnson, Mr. Jones, Mr. O'Barski, Mr. Oncken, Mr. Pietrowski, Mr. Reid, Mr. Stoddard, Mrs. Tobias, Mrs. Turner, Mr. Tyson, Mr. Whelan, Mr. Brown, Mr. Cribben, Mr. Cvek, Mrs. DeFauw, Mr. Deverell, Mr. Emerson, Ms. Fauci, Mr. Foster, Mr. Frieders, Mrs. Fullerton, Mr. Gudmunson, Mrs. Haji-Sheikh and President Metzger. All Commissioners voted yea. Motion carried unanimously.

Motion

Mr. Oncken moved to approve the off cycle claims paid during the previous month, Mr. Reid seconded the motion.

Roll Call Vote

President Metzger asked for a roll call vote. Those Commissioners voting yea were Mr. Johnson, Mr. Jones, Mr. O'Barski, Mr. Oncken, Mr. Pietrowski, Mr. Reid, Mr. Stoddard, Mrs. Tobias, Mrs. Turner, Mr. Tyson, Mr. Whelan, Mr. Brown, Mr. Cribben, Mr. Cvek, Mrs. DeFauw, Mr. Deverell, Mr. Emerson, Ms. Fauci, Mr. Foster, Mr. Frieders, Mrs. Fullerton, Mr. Gudmunson, Mrs. Haji-Sheikh and President Metzger. All Commissioners voted yea. Motion carried unanimously.

OLD BUSINESS / NEW BUSINESS

Ms. Fauci announced Winter Fest would be held January 18th weather permitting.

ADJOURNMENT

Motion

Mr. Cvek moved to adjourn the meeting and Mr. Whelan seconded the motion.

Voice Vote

President Metzger called for a voice vote on the adjournment. All Commissioners voted yea. Motion carried unanimously.

President, DeKalb County Forest
Preserve District Commissioners

Secretary, DeKalb County Forest
Preserve District Commissioners

Note: These minutes are not official until approved by the Forest Preserve District Commissioners at a subsequent meeting. Please refer to the meeting minutes when these minutes are approved to obtain any changes to these minutes.