

**DEKALB COUNTY GOVERNMENT
COUNTY BOARD MEETING**

January 18, 2017

7:30 p.m.

AGENDA

1. Roll Call
2. Pledge to the Flag
3. Approval of Minutes
4. Approval of Agenda
5. Communications and Referrals:
 - a. Employee Service Awards
6. Persons to be Heard from the Floor – *On topics that were not subject to a Public Hearing*
7. Proclamations - None
8. Appointments for this Month:
 - a. **Board of Health:** Jill Tritt, JD, appointed to fill the unexpired term of Keith Foster, JD, until December 31, 2018. LeAnn Gruber, Celeste Latham, Mayuri Morker, and Christine Jones all reappointed for three year terms until December 31, 2019. Kevin Bunge appointed for a one year term until December 31, 2017.
 - b. **DeKalb County Rehab & Nursing Center Operating Board:** Ferald Bryan and Veronica Casella reappointed for two year terms until December 31, 2018.
 - c. **Supportive Living Facility Board:** Ferald Bryan and Veronica Casella reappointed for two year terms until December 31, 2018.
 - d. **DeKalb County Convention & Visitors Bureau:** Derek Hiland appointed to fill an unexpired term until June 30, 2017.
 - e. **Ad Hoc Rules Committee:** Marjorie Askins, Tim Bagby, Steve Faivre, John Frieders, Tracy Jones, Dianne Leifheit, Mark Pietrowski and Paul Stoddard all appointed immediately until November 30, 2018.
9. Reports from Standing Committees & Ad Hoc Committees

PLANNING & ZONING COMMITTEE

No Actionable Items

COUNTY HIGHWAY COMMITTEE

- a. **Resolution R2017-01:** Resolution of Support to Benefit the Economy & the Citizens of Illinois through the Illinois Transportation Legislative Initiative. *The DeKalb County Board hereby requests that the Governor, Legislators and IDOT Secretary adopts and implements the Illinois Transportation Legislative Initiative to benefit the economy and citizens of the State of Illinois and more specifically seek input to develop an Illinois Transportation Plan to immediately begin to address the needs of our Illinois Transportation System using the funding distribution of 80% Highways / 20% Transit with the Highway Funding sub split of 60% IDOT / 40% Local Roads, distributing the Local Road share through exiting MFT distribution formula; The County Board further requests for the Governor and General Assembly to adopt and ensure implementation of an Illinois Transportation Bill that requires the distribution of all highway user fees and additional transportation investment at the same funding distribution through the existing MFT distribution formula as identified above. Committee Action: A motion was made by Mr. Stoddard and seconded by Mr. Bunge to forward the resolution to the full County Board recommending approval. Motion passed unanimously.*

ECONOMIC DEVELOPMENT COMMITTEE

- a. **Resolution R2017-02:** Comprehensive Economic Development Strategy (CEDS) Initiative. *The DeKalb County Board does concur with the recommendations of the Economic Development Committee and hereby approves (a) the continuation of an alliance with our community partners from the previous visioning process and that said partners serve as an overall Steering Committee, (b) the agreement with Northern Illinois University's Center for Governmental Studies to guide and coordinate the process to complete a Comprehensive Economic Development Strategy, (c) accepts with thankfulness a \$20,000 grant from the DeKalb County Community Foundation to be used towards the formulation of this Strategy, and (d) authorizes the Board of Directors of the DeKalb County Economic Development Corporation to serve as the Planning Committee that will gather input from public and private sectors throughout DeKalb County so that the completed Comprehensive Economic Development Strategy is reflective of the needs and wishes of all the various stakeholders as an economic development course is charted for the future. Committee Action: Moved by Mrs. Emmer, seconded by Mr. Brown and approved unanimously.*
- b. **Resolution R2017-03:** Selecting DeKalb County Convention & Visitors Bureau as the County's Agency of Record for Tourism Promotions. *The DeKalb County Board hereby selects the DeKalb County Convention and Visitors Bureau as DeKalb County's Agency of Record for Tourism Promotions for the Illinois Office of Tourism for the 2017 Fiscal Year (January 1, 2017 to December 31, 2017). Committee Action: Moved by Mrs. Emmer, seconded by Mr. Osland and approved unanimously.*

HEALTH & HUMAN SERVICES COMMITTEE

No Actionable Items

LAW & JUSTICE COMMITTEE

No Actionable Items

FINANCE COMMITTEE

- a. **Claims to be Paid in December 2016:** Move to approve the payment of claims for last month, and the off cycle claims paid during the previous month, in the amount of \$6,419,035.35.

- b. **Claims to be Paid in January 2017:** Move to approve the payment of claims for this month, and the off cycle claims paid during the previous month, in the amount of \$8,713,323.86.

- f. **Reports of County Officials:** Move to accept and place on file the following Reports of County Officials:
 - 1. Cash & Investments in County Banks – November & December 2016
 - 2. Public Defender’s Report – November & December 2016
 - 3. Adult & Juvenile Monthly Reports – November & December 2016
 - 4. Pretrial Report – November & December 2016
 - 5. Sheriff’s Jail Report – November & December 2016
 - 6. Planning & Zoning Building Permits & Construction Reports - November & December 2016

EXECUTIVE COMMITTEE

No Actionable Items

- 10. Old Business
- 11. New Business
- 12. Adjournment

EMPLOYEE SERVICE AWARDS

January

2017

SUN

MON

TUE

WED

THU

FRI

SAT

35 YEARS OF SERVICE

None

30 YEARS OF SERVICE

None

25 YEARS OF SERVICE

None

20 YEARS OF SERVICE

Dawn E. Cook
Deborah A. Haley

01/10/1997
01/13/1997

Sheriff's Office
County Clerk's Office

15 YEARS OF SERVICE

William S. Finn

01/22/2002

Circuit Clerk's Office

10 YEARS OF SERVICE

Lorna J. Schmidt
Michelle R. Copple
Cory A. Divine

01/02/2007
01/22/2007
01/31/2007

Health Department
Circuit Clerk's Office
Sherrif's Office

5 YEARS OF SERVICE

Renee M. Smetters
Michael S. Douglas
Michael E. Miner

01/09/2012
01/16/2012
01/18/2012

Sherrif's Office
Treatment Court
Assessor's Office

For questions or corrections, please contact Lisa in the Administration Office at (815) 895-1639

Resolution #R2017-01

Illinois Transportation Legislative Initiative

Resolution of Support to Benefit the Economy & the Citizens of Illinois (80% Highways/20% Transit & Highways Portion at 60% IDOT/40% Local Roads)

WHEREAS, transportation infrastructure is critical to the safety, quality of life and economic vitality throughout Illinois; and

WHEREAS, the transportation system in Illinois is comprised of a seamless network of state highways, county highways, city streets, and township roads, as well as transit, rail and other alternative forms of transportation; and

WHEREAS, citizens are reliant upon the vast and seamless network of public roads to carry business, products, services, postal delivery, parcel delivery, utilities, school bus, agriculture, emergency services; and,

WHEREAS, the users of this system of public roads in Illinois pay for the upkeep and improvement of those public roads through highway user fees; and

WHEREAS, local government is responsible for over 88% of the public road mileage in Illinois carrying 40% of the traffic in the state, thereby contributing 40% of the highway user fees collected by the state, including both motor vehicle revenue paid to the Secretary of State and motor fuel tax paid at the fuel pump; and

WHEREAS, in 2014 only 21.5% of those highway user fees were returned to reinvest in local roads, which was \$577M less than the 40% generated by local roads, which received \$561M in MFT distributions; and

WHEREAS, the continual reinvestment of highway user fees in the basic maintenance that is necessary for every part of the highway network is absolutely essential for those benefits of safety, quality of life and economic vitality to continue; and

WHEREAS, the State of Illinois has not approved a transportation capital program that maintains support of ongoing funding for that continual reinvestment since 1999 and yet local roads in Illinois have experienced costs for basic county highway maintenance in 2014 that were 2.4 times greater than they were in 2000 and those costs continue to climb while local governments are forced to defer and even suspend the most basic maintenance on their local roads; and

WHEREAS, the number of commercial vehicles along with their sizes and weights continue to grow due to the competitive world market requiring improvements to the local road system to safely accommodate such increase in the number, sizes and weights of commercial vehicles in relation with all other highway users; and

WHEREAS, it is critical for every local government to improve their local roads in order to continue to be an effective part of the seamless highway network that allows Illinois to supply its produce, products and services to the world market competitively; and

WHEREAS, the state's economy continues to face pressures that would be mitigated by a public infrastructure capital construction initiative to provide workers throughout Illinois, from highly urbanized to rural areas, with employment, along with jobs associated with capital infrastructure improvement, such as equipment and material suppliers; and

WHEREAS, it is important to focus on the entire transportation system, including local and state roads, interstate highways, bridges, public transit, airports, waterways and freight rail because no partial component operates without other systematic elements of the transportation network; and

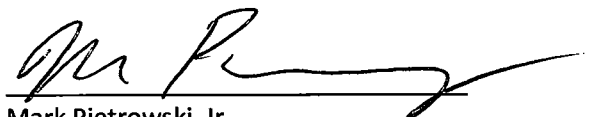
NOW THEREFORE BE IT RESOLVED that we hereby notify the Governor, Legislators and the IDOT Secretary that we request the adoption and implementation of the *Illinois Transportation Legislative Initiative* to Benefit the Economy and the Citizens of the State of Illinois; and this *Illinois Transportation Legislative Initiative* specifically requests:

1. The Illinois DOT Secretary will seek input from and collaborate with County Engineers, Municipal Street Officials, Township Highway Commissioners and Transit Officials to develop an *Illinois Transportation Plan* to immediately begin to address the needs of our Illinois transportation system using the funding distribution of 80% Highways/20% Transit with the highway funding sub split of 60% IDOT/40% Local Roads, distributing the Local Road share through existing MFT distribution formula; and
2. The Governor and General Assembly will adopt and ensure implementation of an *Illinois Transportation Bill* that requires the distribution of all highway user fees and additional transportation investment at the same funding distribution through the existing MFT distribution formula as identified above.

BE IT FURTHER RESOLVED that upon adoption, signed copies shall be forwarded to:


- The Honorable Bruce Rauner, Governor of the State of Illinois
- The Honorable John Cullerton, President of the Illinois Senate
- The Honorable Michael Madigan, Speaker of the Illinois House of Representatives
- The Honorable Christine Radogno, Minority Leader of the Illinois Senate
- The Honorable James Durkin, Minority Leader of the Illinois House of Representatives
- The Honorable State Senators & Reps whose districts include any portion of our area;
- Randy Blankenhorn, Secretary of the Illinois Department of Transportation

ADOPTED THIS 18th DAY OF JANUARY, 2017.

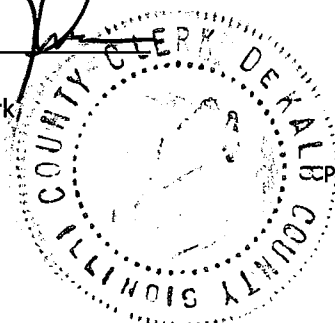


Mark Pietrowski, Jr.
DeKalb County Board Chairman

ATTEST:



Douglas J. Johnson
DeKalb County Clerk



**RESOLUTION
R2017-02**

WHEREAS, the DeKalb County Board in 2015 and 2016 sponsored a county-wide effort to begin assembling an economic strategic plan, and

WHEREAS, that process was made possible with community partners that included the DeKalb County Community Foundation, the DeKalb County Farm Bureau, the NIU Center for Governmental Studies, and the DeKalb County Economic Development Corporation, and

WHEREAS, the result of that process produced a plan on August 31, 2016 called "*DeKalb County Thriving!*" that detailed a county-wide economic vision that was the result of input from business and community leaders throughout DeKalb County, and

WHEREAS, in the 2017 Budget adopted by the DeKalb County Board, an appropriation of up to \$30,000 was authorized to move forward from the visioning step to develop a more detailed plan that would establish specific priorities and assign responsibilities to those priorities with the intent that the end product will also meet the requirements of the U.S. Economic Development Administration's "Comprehensive Economic Development Strategy" (CEDS) program, and


WHEREAS, the County's Economic Development Committee is charged with implementing and monitoring this FY 2017 Budget initiative and has now recommended an organizational structure to move forward that includes: (a) continuing with the partnerships established in the visioning process to now serve as a steering committee for the process, (b) utilizing the Board of Directors of the DeKalb County Economic Development Corporation to serve as the Planning Committee given their diverse county-wide geographic representation as well as representing both the public and private sector, and (c) contract with Northern Illinois University's Center of Government Studies for \$30,000 to guide and coordinate the process from beginning to the end by producing a final CEDS eligible document, and

WHEREAS, it is recognized that the NIU Center for Governmental Studies will contribute \$5,000 of in-kind services to this project as a community partner and that the DeKalb County Community Foundation has awarded a \$20,000 grant to DeKalb County Government for economic development purposes for which this qualifies;

NOW, THEREFORE, BE IT RESOLVED that the DeKalb County Board does concur with the recommendations of the Economic Development Committee and hereby approves (a) the continuation of an alliance with our community partners from the previous visioning process and that said partners serve as an overall Steering Committee, (b) the agreement with Northern Illinois University's Center for Governmental Studies to guide and coordinate the process to complete a Comprehensive Economic Development Strategy, (c) accepts with thankfulness a \$20,000 grant from the DeKalb County Community Foundation to be used towards the formulation of this Strategy, and (d) authorizes the Board of Directors of the DeKalb County Economic Development Corporation to serve as the Planning Committee that will gather input from public and private sectors throughout DeKalb County so that the completed Comprehensive Economic Development Strategy is reflective of the needs and wishes of all the various stake-holders as an economic development course is charted for the future.

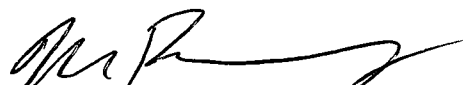
PASSED THIS 18TH DAY OF JANUARY, 2017 AT SYCAMORE, ILLINOIS

ATTEST:


Douglas J. Johnson
DeKalb County Clerk



SIGNED:


Mark Pietrowski, Jr.
County Board Chairman

DeKalb County
Comprehensive Economic Development Strategy (CEDS)

AGREEMENT

THIS AGREEMENT, made and entered this 18th day of January, 2017 by and between the BOARD OF TRUSTEES OF NORTHERN ILLINOIS UNIVERSITY, acting on behalf of Northern Illinois University through its Center for Governmental Studies referred to as the "University", and DEKALB COUNTY, ILLINOIS, located at 200 North Main Street, Sycamore, IL 60178, referred to as "DEKALB COUNTY", witnesseth:

1. Scope of Work. In consideration of the mutual promises hereafter specified, the University and DEKALB COUNTY agree to the services delineated in Exhibit A, which document is incorporated by reference herein and made a part hereof.
2. Terms of Agreement. The term of this Agreement shall be from the date above through August 31, 2017 or the completion of the project, whichever is latest, unless the term is extended by the mutual written agreement of the parties.
3. Compensation. As full and complete compensation for these services, DEKALB COUNTY shall pay the University a fee in the amount of \$25,000 as a fixed-price contract. (The total cost of the project is \$30,000 but the University will contribute \$5000 toward this initiative. The amount due from DEKALB COUNTY shall be payable according to the following payment schedule:

\$8,333.33 due upon contract execution

\$8,333.33 due April 30, 2017

\$8,333.34 due upon project completion (approx. August 31, 2017)


4. The parties hereto shall abide by the requirements of Executive Order 11246 and the Rules and Regulations of the Illinois Department of Human Rights, and there shall be no discrimination because of race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental handicap unrelated to ability or an unfavorable discharge from military service in the employment, training or promotion of personnel engaged in the performance of this agreement.

This Agreement constitutes the entire Agreement between parties hereto. There is no part of that Agreement not set forth herein; and no changes in or additions to said Agreement shall be valid unless in writing and signed by the parties hereto.

AS WITNESS WHEREOF, the parties have caused this Agreement to be executed as and of the day and year first written above.

DEKALB COUNTY

CENTER FOR GOVERNMENTAL STUDIES
NIU OUTREACH

By  1/18/17
Name: Mark Pietrowski, Jr. date
Title: Chairman

By _____
Diana L. Robinson date
Title: Director

PROPOSAL TO DEKALB COUNTY FOR THE DEKALB COUNTY ECONOMIC DEVELOPMENT IMPLEMENTATION PLAN

PURPOSE STATEMENT

Successful economic development cannot occur without engaging community leaders, leveraging the involvement of the private sector, and establishing a strategic roadmap for regional collaboration. Recently, DeKalb County Government and partners including the DeKalb County Economic Development Corporation (DCEDC), the DeKalb County Community Foundation (DCCF), the DeKalb County Farm Bureau and NIU's Center for Governmental Studies (CGS), took the first steps by completing an economic development county-wide visioning process, DeKalb County Thriving! The county-wide effort to collect extensive input from all 14 communities in the county included an online survey, focus groups, community forums, one-on-one interviews with community and business leaders and two county-wide summits. On May 24, 2016, after six months of community data collection, the draft vision and priority areas were shared at the DeKalb County Thriving! Summit held at the Farm Bureau. Through the various outreach efforts described above, hundreds of ideas about the economic development future of DeKalb County were envisioned. A clear, one-sentence vision emerged from this process: "People + Place + Partnership Make DeKalb County Thrive!" In addition to the vision, six priority/goal areas were also identified:

1. Developing local leadership
2. Helping connect people to jobs
3. Retaining, expanding, and attracting business
4. Improving infrastructure
5. Supporting community economic planning and coordination
6. Identifying and pursuing funding opportunities

With this initial visioning framework and community input completed, DeKalb County Government wanted to further explore the priority areas identified in the visioning process including feasibility of suggested projects, resources available, potential partners, and outcomes of implementation. To that end, the county-wide partners want to operationalize the priority areas into actionable goals, as well as discuss new opportunities that have surfaced since the framework was released in August 2016. The partners have asked the DCEDC Executive Director, Paul Borek to take the lead in coordinating business and community partners to create and implement a comprehensive economic development strategy (CEDS) plan. The DCEDC is a natural convening body because they represent a public/private partnership already working to facilitate sustainable and diversified economic growth within DeKalb County. The DCEDC 2017 Board of Directors (see Attachment A for a 2017-2019 DCEDC Board of Directors list) is composed of varying sectors with a vested interest in the economic development of the region, including all 14 communities, and will comprise the DeKalb County CEDS Planning Committee.

This committee will be tasked with operationalizing countywide economic development priorities in coordination with partner organizations. In order to successfully implement the strategies identified, it is essential to have participation by, and endorsement of, DeKalb County municipalities, business organizations, and educational and other institutions (see Attachment B for DeKalb County CEDS Process Chart). The Center for Governmental Studies (CGS) at NIU will facilitate the CEDS planning process, provide data and research to the DCEDC team, and write the CEDS plan based on feedback gathered at three CEDS planning sessions held with the DCEDC Board.

WHAT IS A CEDS?

Any comprehensive economic development planning initiative should provide a capacity-building foundation by which the public sector, working in conjunction with other economic actors (individuals, firms, industries), creates the environment for regional economic prosperity. The Economic Development Administration (EDA) created the CEDS process to act as a guide for individuals, organizations, local governments, institutes of learning, and private industry to engage in a meaningful conversation about which efforts would best serve economic development in the county and larger economic region. By engaging in collaborative economic development planning, DeKalb County also becomes more attractive to funders at the federal, state, and local level including EDA. The EDA requires any entity applying for economic development funding for construction and non-construction projects to have a CEDS plan in place.

There are five main elements that will be included in the DeKalb County CEDS:

- A. Summary Background: A summary background of the economic development conditions of the region
- B. SWOT Analysis: An in-depth analysis of regional strengths, weaknesses, opportunities and threats
- C. Strategic Direction/Action Plan: Strategic direction and an action plan (flowing from the SWOT analysis, Thriving! document, additional data analysis, and CEDS meetings)
 - a. Strategic Direction: Vision Statement and Goals/Objectives
 - b. Action Plan: Implementation
- D. Evaluation Framework: Performance measures used to evaluate the organization's implementation of the CEDS and its impact on the regional economy
- E. Economic Resilience:
 - a. Planning for and Implementing Resilience
 - b. Establishing Information Networks
 - c. Pre-Disaster Recovery Planning
 - d. Measuring Resilience

While much of the qualitative data has been collected through the Thriving! process and addresses the various components required by the CEDS, additional data collection efforts related to DeKalb's economic development priorities will be undertaken. DCEDC and the County staff want to create an implementation plan that is guided by the Thriving! document and includes the components of a dynamic action plan that will focus county-wide efforts as well as increase the viability of the county, municipalities, districts and institutions as candidates for EDA and other federal, state, and local funding. CGS is suggesting three sessions of approximately three hours each spread out over

approximately 2-3 months allowing for research and data collection efforts in between each session. The focus will be on effective approaches for implementation including:

- Operationalizing the Priorities/Goals: What does Goal X, XI, etc., really mean from a task-based or “on the ground” perspective?
- Structural Assignments: What person or work group will be responsible for working on a particular goal? Who will own the goal, take the steps to secure resources, carry out the tasks, bring about the tangible outcomes? and
- Scheduling: What will be the key target dates, timelines and follow-up schedules? How does this fit in with the overall schedule of needs and priorities in the organization or within the project’s overall time-frame?

CGS will provide all materials for the sessions and will be guided by the CEDS Steering Committee, comprised of representatives from the partner organizations. Currently, DCEDC has several board meetings scheduled that align with the proposed timeline and every effort will be made to hold CEDS committee meetings during these dates to encourage high participation.

PROPOSED PROJECT ACTIVITIES AND TIMELINE

Task	Timeline (after contract executed)
Convene Steering Committee	Within 30 days
Set date and location for all three CEDS sessions	Within 30 days
Send invitation letters to DCEDC Board/CEDS Committee	Within 30 days
Determine additional stakeholder feedback needed and method for collection	Within 30 days
Send survey to DCEDC Board/CEDS Committee	Within 45 days
Complete additional interviews and focus groups if needed	Within 45 days
Economic Analysis and Research of the Region (need to define)	On-going
Hold first CEDS Session	February 23, 2017
Data Analysis, additional research, and synthesis	
Hold second CEDS Session	April 6, 2017
Data Analysis, additional research, and synthesis	
Hold third and final CEDS Session	May 18, 2017
Draft CEDS plan	June 2017
CEDS Steering Committee review draft CEDS plan	June 2017
CGS reviews suggestions and creates final draft CEDS plan	June 2017
Present CEDS plan for public comment	July 2017
Finalize CEDS document for <i>(provide digital copy of finished document, the cost for printed copies will be the responsibility of the County and/or partners)</i>	By August 31, 2017

PROJECT COST

The estimated project cost for research, facilitation, DCEDC Board/CEDS Committee sessions, public forum and presentations, and the written CEDS plan document is not to exceed \$30,000. The cost includes all staff time for research, facilitating four sessions (including an introductory meeting with DCEDC Board of Directors) an online

survey of DCEDC committee (pre-retreat), a survey of businesses if needed, 2-3 additional focus groups if needed, and preparing a report documenting the planning process and identifying the CEDS plan developed by the DCEDC committee. A final electronic copy of the document will be provided and presented and discussed in public forum. NIU's CGS is a partner in this process and will contribute \$5,000 of the \$30,000 as an in-kind investment in the future of DeKalb County. The remaining \$25,000 will be provided by the DeKalb County Government through a budget appropriation and a grant available to DeKalb County Government from the DeKalb County Community Foundation. Below are approximate costs for the deliverables of the project.

Task	Cost
Online survey to DCEDC Board/CEDS Committee	\$1,500
Complete additional interviews and focus groups as needed (i.e. businesses, real estate professionals, etc.)	\$1,000
Economic Analysis and Research of the Region (need to define region)	\$9,500
Steering Committee Meetings (Approx. 1 x per mth.) and Three CEDS Sessions.*	\$8,500
Data Analysis, additional research, and synthesis between CEDS Sessions	\$3,000
CGS creates CEDS Plan based on research, survey/feedback, and three sessions.**	\$7,500
Total	\$30,000
*Cost includes all supplies, travel, staff time. Refreshments will be provided by DCEDC.	
**Cost includes all editing, formatting, and design of report in addition to staff time for creation and presentation for public comment and to the CEDS Committee.	

PROJECT STAFF

The primary CGS staff that will be working with county partners and DCEDC are Melissa (Mel) Henriksen, Greg Kuhn, Mim Evans, and Brian Richard.

Melissa Henriksen, Research Associate, Center for Governmental Studies. Mel has a diverse background including economic and community development, technical assistance, strategic and comprehensive planning, and grant writing. She has provided staff support for several projects including strategic planning facilitation, focus groups, wage and benefit studies and asset/needs assessments. Melissa has co-facilitated strategic planning for elected officials, school districts, boards of directors, municipalities, foundations, and institutes of higher education. For the past eight and half years, she has managed funded projects for the Illinois Critical Access Hospital Network (ICAHN), the National Association of Development Agencies (NADO), the U.S. Economic Development Administration (EDA), and the U.S. Department of Agriculture (USDA), as well as state and local organizations focused on economic and community development and health care. Most recently, she has worked on city and county-wide economic and community development planning. These projects included coordinating surveys, community focus groups, strategic planning to identify potential challenges and solutions, and distilling themes and findings from a variety of qualitative information to share with key stakeholders.

Greg Kuhn, Ph.D., is Assistant Director of Public Management and Training at Northern Illinois University's Center for Governmental Studies. Dr. Kuhn is a former village manager who now conducts research, teaches and consults to governmental units in Illinois and across the Midwest. Dr. Kuhn completed his doctoral studies midcareer with emphases in Public Administration at the Local Government Level, Organization Development, and Public Policy at Northern Illinois University. Greg served as Village Manager in Clarendon Hills, Illinois and Asst. to the Manager in Skokie, Illinois. Greg has also provided organizational and leadership services to governments on a consulting basis as

Director of Local Government Management Services at Sikich, LLP., Managing Vice-President of the PAR Group, and Senior Associate in Governmental Services at Korn-Ferry International. Greg teaches a variety of courses at both NIU and Northwestern University including graduate courses in strategic planning, leadership, human resources, and public policy. In total, Dr. Kuhn has over 34 years of public management experience as an administrator, consultant, and instructor. Greg is a specialist in strategic planning, organizational development and design, governance, training and public management. He has conducted over sixty strategic planning projects for public and not-profit organizations and over 200 consulting and training engagements for public agencies, governments, civic organizations and their leaders. Greg has been recognized for his teaching and training approaches earning recognitions and awards at both NIU and Northwestern. He will be joined by other senior members of the Center for Governmental Studies and the University in the execution of the exercises and data gathering portions of the strategic planning initiative.

Mim Evans, Research Associate, Center for Governmental Studies. Mim has a background in economic and community development, and urban planning. She has been involved in several initiatives in DeKalb County and beyond. She has worked with Genoa and Elburn, IL on economic development strategic planning. She also led the CGS team that prepared DeKalb's revitalization plan resulting in the city's advancement to the semifinal round of the America's Best Community Competition. She is presently conducting a statewide survey on economic conditions and strategies for downtown growth for the Illinois Municipal League. Prior to joining CGS, Mim was executive director of a nonprofit downtown revitalization organization and a manager of economic feasibility studies for an international consulting firm.

Brian Richard, Assistant Director, Center for Governmental Studies. Brian is Assistant Director for Center for Governmental Studies' Community, Workforce, and Economic Development team. At CGS, his work concentrates on the impacts of economic development projects, local retail and industrial analysis, and research into the state of the northern Illinois economy. Recent projects include a food hub feasibility analysis and economic impacts of Illinois' community college system and the Illinois defense industry. He was recently named editor of the Journal of Economic Development in Higher Education. Previously, Brian was an Assistant Professor in the Department of Economic and Workforce Development at the University of Southern Mississippi where he taught courses focused on quantitative research methods, economic development finance, and business recruiting and retention. He has extensive experience conducting economic and fiscal impact studies, retail analyses, workforce analyses, and policy studies.

Other Project Staff and Support – Additional members of the Center for Governmental Studies and the University may be utilized for certain elements or at critical junctures of the project.

BACKGROUND OF ORGANIZATION

Since 1969, CGS has provided expertise to help decision-makers throughout Illinois implement efficient, sustainable, and cost-effective approaches to social, economic, land use, and information management issues. This expertise is made available to governmental entities at all levels, private enterprises, public-private partnerships, and institutions of higher education. As part of NIU's Division of Outreach, Engagement, and Regional Development, CGS fulfills its outreach and engagement mission through public service, applied research, technical assistance, and public policy development activities that are supported by interdisciplinary teams. Although the CGS office is in DeKalb, our staff reside throughout the region, which enables us to cost-effectively work in areas throughout the state.

CGS staff are organized into six content teams: community, workforce, and economic development; informatics; public management and training; health and technology engagement; association management; and survey research. In

response to interest from public sector partners, CGS has recently developed new specializations in the areas of housing, rural health, local food systems, and digital financial reporting. In addition to subject matter expertise in all of these areas, CGS staff are skilled in meeting facilitation, planning processes, and managing public participation. A key CGS asset is access to an extensive array of public and proprietary data resources. Federal data sources include the Bureau of the Census, Bureau of Economic Analysis, and the Bureau of Labor Statistics. State sources include the Illinois Department of Employment Security and the Illinois Department of Revenue. Data from proprietary resources include Esri, EASI Analytics, and Tactition. These sources provide data for hundreds of demographic, economic, and socioeconomic variables. CGS's data resources are available for different geographies and in a variety of formats including electronic, internet, print, and thematic maps.

DEKALB COUNTY THRIVING! BACKGROUND *(FINALIZED AUGUST 31, 2016)*

In October 2015, a process began to create an economic development vision framework and establish county-wide priorities for DeKalb County for the next five years. Five entities with a stake in the economic vitality of the County co-sponsored and partnered in this process including: DeKalb County Government, the DeKalb County Economic Development Corporation (DCEDC), the DeKalb County Community Foundation (DCCF), Northern Illinois University's (NIU), and the DeKalb County Farm Bureau.

An advisory council, consisting of the sponsoring partners and NIU's Center for Governmental Studies (CGS) staff, was formed to guide the visioning process and ensure that all stakeholders had an opportunity to participate. A kick-off meeting was held in October 2015 to review the strategic visioning process, outcomes, opportunities for community involvement, and timeline. The advisory council included:

Tasks	Organization, Title
Paul Borek	DeKalb County Economic Development Corporation, Executive Director
Bob Brown	DeKalb County Board and Economic Development Committee
Gary Hanson	DeKalb County Administrator
Melissa Henriksen	NIU's Center for Governmental Studies, Research Associate
Kevin McArtor	Resource Bank, Commercial Advisor, DeKalb Community Foundation Board
Greg Millburg	DeKalb County Farm Bureau, Manager
Mark Pietrowski	DeKalb County Board Chair, Associate Director of External Programming, NIU College of Liberal Arts & Sciences
Brian Richard	NIU's Center for Governmental Studies, Assistant Director
Diana Robinson	NIU's Center for Governmental Studies, Director
Mary Supple	DeKalb County Economic Development Coordinator
Daniel Templin	DeKalb County Community Foundation, Executive Director
Anita Zurbrugg	DeKalb County Community Foundation, Program Director

On November 17, 2015, the process of creating a vision for DeKalb County's economic development future was launched with the broader community. Morning and evening interactive 90-minute "summits" were held at the DeKalb

County Farm Bureau to share the “State of the County” and gather input from participants on the overall assets of the county. Overall themes generated at the kick-off summit included the following:

- DeKalb County is a great place to live, work, and play because of its people, competitive location, and business climate. However, it lacks a consistent identity and cohesive marketing effort. To attract and retain businesses, residents, students, and tourists in the county, a dynamic and consistent message is needed that all communities can promote.
- More well-paying job opportunities are needed throughout DeKalb County to encourage younger residents and families to stay in the area.
- DeKalb County can build on current assets and encourage a “Grow Your Own” environment anchored by three pillars: student retention, strategically important industries such as manufacturing and agriculture, and a collaborative business environment.
- NIU and higher education are assets to the county and many community outreach efforts are underway. However, a greater effort should be made to reach smaller communities that have fewer resources but offer opportunities to students and businesses.
- Thriving, resilient communities are built on innovation and entrepreneurship in all sectors. The County and its partners need to create a built environment that fosters entrepreneurship at all ages and across all industries.

After holding the kick-off summit in November, the advisory council invited every municipality in DeKalb County to participate in developing the county’s economic development vision and priority areas. Several avenues for participation were offered including one-on-one interviews with elected and appointed officials, business leaders, employees, students, and/or residents, facilitated town hall-type community forums to understand each community’s economic development assets, needs, opportunities, and resources, and a county-wide electronic survey open to anyone who lives, works, or attends school in DeKalb County.

On May 24, 2016, after six months of community data collection, the draft vision and priority areas were shared at the DeKalb County Thriving! Summit held at the Farm Bureau. Through the various outreach efforts described above, hundreds of ideas about the economic development future of DeKalb County were envisioned. A clear, one sentence vision emerged from this process:

“People + Place + Partnership Make DeKalb County Thrive!”

Additionally, three primary economic development assets and six priority opportunities to leverage those assets were identified. The three main economic development assets are:

1. **People** - The county’s greatest asset. They share a solid work ethic and actively support their communities. Employers, small and large, provide jobs, invest in their workers, and improve the overall quality of life in the county.

2. **Place** - Many of the county’s assets are tied to its unique communities and strategic location. These include educational resources such as NIU and Kishwaukee College; local and state parks; proximity to Chicago; leading industries in manufacturing, agriculture, logistics and distribution, and health care; and available land for development.
3. **Partnership** - This visioning process is grounded in the idea of creating alignment and collaboration among the communities. Residents and elected officials alike were reassured to hear that communities throughout the county were experiencing similar challenges that will require partnerships and learning networks to effectively address needed changes.

Six priority opportunities for the county to leverage these assets were identified. They are listed in the table below and explained further in the next section, including specific examples that were provided in the community forums and/or online survey. Many initiatives are already underway, and the proposed implementation process, and ultimate plan, will advance these initiatives as well as develop additional strategies for moving forward.

Asset	Priorities
People:	<ol style="list-style-type: none"> 1. Developing local leadership 2. Helping connect people to jobs
Place:	<ol style="list-style-type: none"> 3. Retaining, expanding, and attracting business 4. Improving infrastructure
Partnership:	<ol style="list-style-type: none"> 5. Supporting community economic planning and coordination 6. Identifying and pursuing funding opportunities

Board of Directors

CLASS OF 2019

Cohen Barnes, President/CEO
SundogIT, Inc.

Dr. Laurie Borowicz, President
Kishwaukee College

Paul Callighan, Community Consultant

Susan Elsner, Managing Broker/Owner
Century 21 Elsner Realty

Gary Evans, Vice President-Business Development
First National Bank

Jarid Funderburg, Strategic Philanthropy Officer
OSF Healthcare Foundation

Tana Knetsch, Owner and Operator
B95FM/WDKB Radio Station

Tom Kuschman, General Manager
Frontier Communications

Tom Matya, Business Development Manager
ZeaMays Holdings, Inc.

Mike Milano, General Manager
Target Distribution Center

Greg Millburg, Manager
DeKalb County Farm Bureau

Darcie Peters, Distribution Campus Manager
3M DeKalb Distribution Center

Jim Stoddard, Partner
Klein, Stoddard, Buck & Lewis, LLC

Marc Strauss, Attorney
Foster, Buick Conklin & Lundgren, LLC

CLASS OF 2018

Dr. Douglas Baker, President

Northern Illinois University

Timothy Beasley, Executive Vice President

Heartland Bank & Trust Company

Matt Duffy, Executive Director

DeKalb Chamber of Commerce

Troy Dukes, Manager of Production Plant

Monsanto

Anne Marie Gaura, City Manager

City of DeKalb

Brian Gregory, City Manager

City of Sycamore

Jim James, Chairman & CEO

IDEAL INDUSTRIES, INC.

Don Jones, President

DeKalb Forge Company/Forge Resources Group

Chuck Kaiser, Senior Vice-President

First Midwest Bank

John McCann, Economic Development Business Manager

ComEd, an Exelon Company

David Pietryla, Manager of Community Relations & Economic Development

Nicor Gas

CLASS OF 2017

Mike Carpenter, Real Estate Broker

RVG Commercial Real Estate

Dan Curran, Vice President

Curran Contracting Co.

Dr. Steve Glasgow, Physician

Midwest Orthopaedic Institute-M.O.I.

Gary Hanson, Administrator

DeKalb County

Karen Pletsch, Publisher

Daily Chronicle/Shaw Suburban Media

Gary Seegers, President

Driv-Lok

Dan Templin, Executive Director

DeKalb County Community Foundation/DCCF

Rose Treml, Executive Director

Greater Sycamore Area Chamber of Commerce

Jerry Wahlstrom, Realtor

McCabe Realtors

Sam Walt, Operations Manager

WALT LTD

NON-VOTING EX OFFICIO MUNICIPAL LEADERS

Les Bellah, President

Village of Kirkland

Kathleen Curtis, President

Village of Maple Park

Thomas Ekle, President

Village of Waterman

Aaron Grandgeorge, President

Village of Somonauk

Claudia Hicks, President

Village of Shabbona

Eric Johnson, Supervisor

DeKalb Township

Robert Iversen

Village of Malta

Ken Mundy, Mayor

City of Sycamore

Joe Misurelli

City Administrator, City of Genoa

Richard Olson, Mayor

City of Sandwich

Mark Pietrowski, Jr., Chairman of DeKalb County Board

DeKalb County Board

John Rey, Mayor

City of DeKalb

James Roderick, President

Village of Hinckley

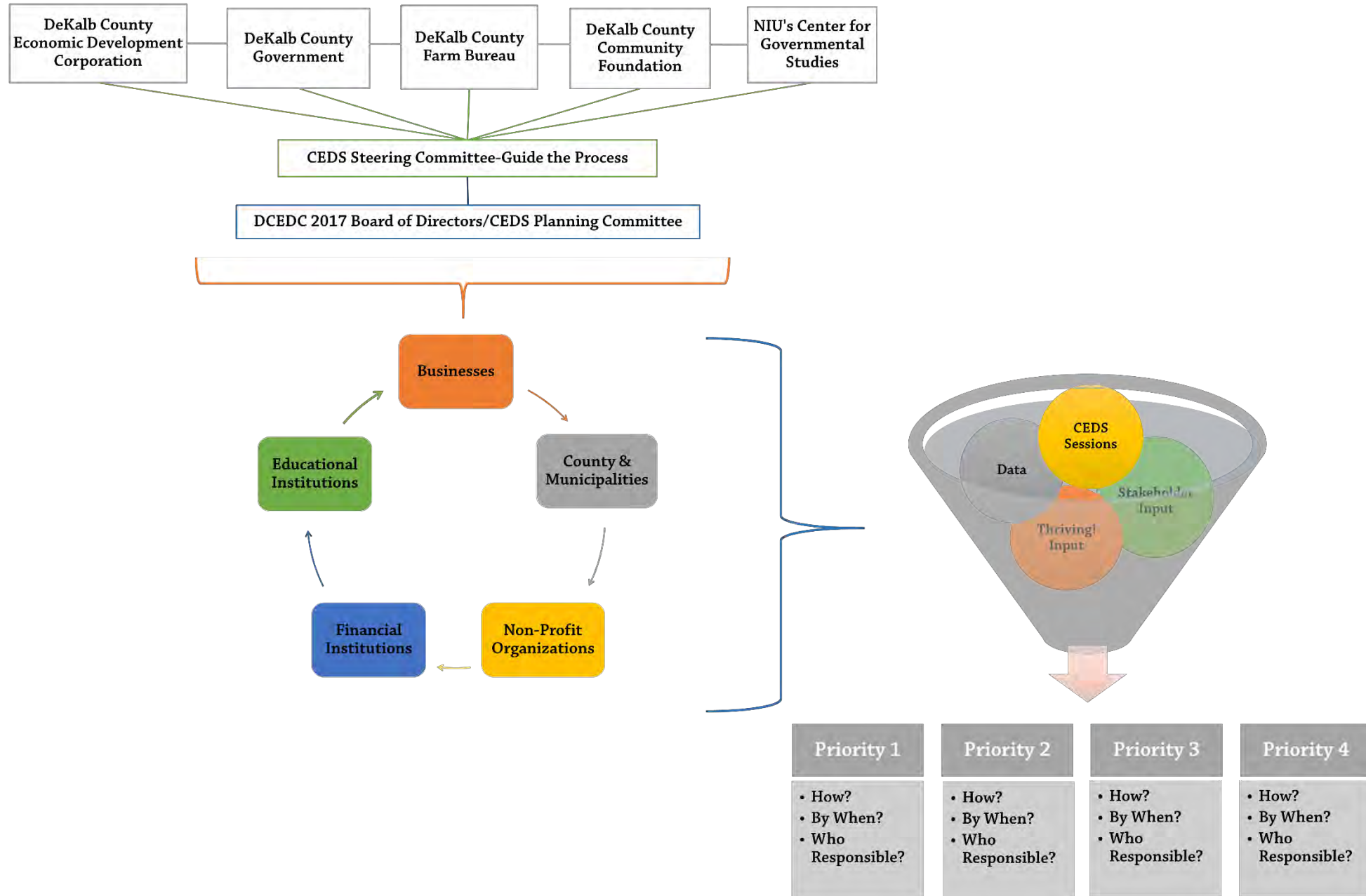
Russ Stokes, Mayor

Town of Cortland

Mark Vicary, Mayor

City of Genoa

DeKalb County CEDS Process



**RESOLUTION
R2017-03**

A RESOLUTION SELECTING THE DEKALB COUNTY CONVENTION AND VISITORS BUREAU AS DEKALB COUNTY'S AGENCY OF RECORD FOR TOURISM PROMOTIONS FOR THE ILLINOIS OFFICE OF TOURISM FY2017.


WHEREAS, the DeKalb County Board seeks to affiliate itself with the DeKalb County Convention and Visitors Bureau to assist in the promotion and marketing of DeKalb County; and

WHEREAS, such affiliation will encourage further retail, commercial, and business success in DeKalb County.

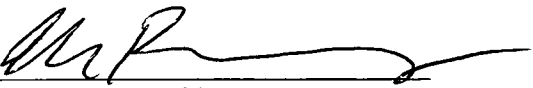
NOW, THEREFORE, BE IT RESOLVED by the DeKalb County Board that the DeKalb County Convention and Visitor's Bureau is selected as DeKalb County's Agency of Record for Tourism Promotions for the Illinois Office of Tourism for the 2017 Fiscal Year (January 1, 2017 to December 31, 2017).

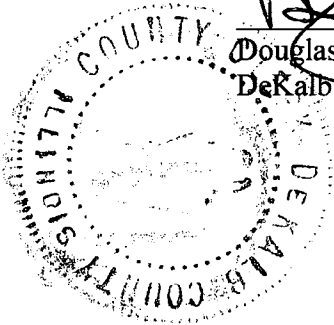
PASSED THIS 18TH DAY OF JANUARY 2017, A.D. IN SYCAMORE, ILLINOIS.

ATTEST:


Douglas J. Johnson
DeKalb County Clerk

SIGNED:


Mark Pietrowski, Jr.
DeKalb County Board Chairman



**DEKALB COUNTY
FOREST PRESERVE DISTRICT
January 18, 2017**

AGENDA

1. Roll Call
2. Approval of Minutes
3. Approval of Agenda
4. Persons to be Heard from the Floor
5. Standing Committee Reports:
 - a. **Claims to be Paid in December 2016:** Move to approve the payment of claims for last month, and the off cycle claims paid during the previous month, in the amount of \$410,841.37.
 - b. **Claims to be Paid in January 2017:** Move to approve the payment of claims for this month, and the off cycle claims paid during the previous month, in the amount of \$754,856.29.
6. Old Business
7. New Business
8. Adjournment