

**DEKALB COUNTY GOVERNMENT
COUNTY BOARD MEETING**

**May 17, 2017
7:30 p.m.**

AGENDA

1. Roll Call
2. Pledge to the Flag
3. Approval of Minutes
4. Approval of Agenda
5. Communications and Referrals:
 - a. Employee Service Awards
6. Persons to be Heard from the Floor – *On topics that were not subject to a Public Hearing*
7. Proclamations:
 - a. **Proclamation P2017-03:** “Mental Health Awareness Day” July 27, 2017
8. Appointments for this Month:
 - a. **South Grove Cemetery Association:** Tiffany Rauman appointed to fill the unexpired term of Eleanor Tindall until August 31, 2021.
 - b. **Boone, DeKalb and Ogle County Extension Board:** Bob Brown reappointed immediately for a term beginning immediately until November 30, 2018 and Roy Plote appointed an Alternate Board Member immediately until November 30, 2018.
 - c. **Emergency Telephone System Board (E-911):** Greg Grandgeorge appointed immediately to fill the unexpired term of Todd Merritt until December 31, 2017.
9. Reports from Standing Committees & Ad Hoc Committees

PLANNING & ZONING COMMITTEE

No Actionable Items

COUNTY HIGHWAY COMMITTEE

- a. **Resolution R2017-82:** Waterman Road Reconstruction. *The DeKalb County Board hereby approves to award the lowest bid meeting specification to Civil Constructors, Inc. of Freeport, Illinois for the pavement reconstruction, aggregate surface course and bituminous surface treatment coat of 5.03 miles of Waterman Road between Duffy Road and Perry Road in Afton and Clinton Road Districts in the amount of \$1,437,252.35. Committee Action: Vice Chair Willis moved and Ms. Polanco seconded the motion to forward the award resolution to the full County Board recommending approval. Motion passed unanimously.*
- b. **Resolution R2017-83:** Reappointment of County Engineer. *The DeKalb County Board hereby approves to reappointment Mr. Nathan F. Schwartz, P.E. of Sycamore, Illinois to the position of County Engineer for a six-year term as of June 25, 2017 at a salary of \$115,000, plus an annual cost-of-living-adjustment during this term of office. Committee Action: A motion was made by Mr. Stoddard and seconded by Mr. Osland to forward this resolution to the full County Board recommending the reappointment of Mr. Schwartz to the position of County Engineer for a term of six years.*

ECONOMIC DEVELOPMENT COMMITTEE

No Actionable Items

HEALTH & HUMAN SERVICES COMMITTEE

- a. **Resolution R2017-84:** Authorizing the Execution and Submittal for the Application for a Public Transportation Capital Assistance Grant. *The DeKalb County Board does hereby authorize and direct the County Administrator to sign and submit an application to the Division of Public and Intermodal Transportation, Department of Transportation, State of Illinois, for a financial assistance grant for the purpose of off-setting eligible public transportation capital costs of DeKalb County.* **Committee Action: It was moved by Mr. Hughes, seconded by Mr. Whelan and approved unanimously.**

LAW & JUSTICE COMMITTEE

No Actionable Items

FINANCE COMMITTEE

- a. **Resolution R2017-85:** Delinquent Property Sale Resolution. *The DeKalb County Board hereby authorizes the execution of a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on parcel 09-17-376-011 for the sum of \$665.00 to be paid to the Treasurer of DeKalb County, Illinois to be disbursed according to law.* **Committee Action: Moved by Mr. Jones, seconded by Mr. Luebke and approve unanimously.**
- b. **Resolution R2017-86:** Amendment to Community Host Agreement. *The DeKalb County Board hereby approves that the Host Community Agreement is amended by adding Section 7(c) and making changes to Section 15 and 16, all as shown on Attachment A to the resolution which is effective immediately upon adoption.* **Committee Action: Moved by Mr. Jones, seconded by Ms. Leifheit and approved with one abstention from Mr. Reid.**
- c. **Claims to be Paid in May 2017:** Move to approve the payment of claims for this month, and the off cycle claims paid during the previous month, including all claims for travel, meals, and lodging, in the amount of \$7,056,813.27.
- d. **Reports of County Officials:** Move to accept and place on file the following Reports of County Officials:
1. Cash & Investments in County Banks – April 2017
 2. Public Defender's Report – April 2017
 3. Adult & Juvenile Monthly Reports – April 2017
 4. Pretrial Report – April 2017
 5. Sheriff's Jail Report – April 2017
 6. Planning & Zoning Building Permits & Construction Reports - April 2017

EXECUTIVE COMMITTEE

No Actionable Items

AD HOC RULES COMMITTEE

- a. **Ordinance O2017-05:** Amendments to the DeKalb County Ethics Policy. *The DeKalb County Board concurs with the recommendations set forth by the Ad Hoc Rules Committee and hereby approves the amendments to the DeKalb County Ethics Policy as outlined in the Policy attached to this Ordinance.* **Committee Action: Moved by Mr. Faivre, seconded by Ms. Leifheit and approved unanimously.**
 - b. **Ordinance O2017-06:** Amendments to the DeKalb County Code. *The DeKalb County Board hereby approves the amendments set forth in the DeKalb County Code pertaining to Section 2-66. County Administrator and Section 2-44. Minutes of Committees (for Committee audio recordings to be posted to website).* **Committee Action: Section 2-66, Moved by Mr. Faivre, seconded by Mr. Frieders and approved unanimously. Section 2-44, Moved by Mr. Stoddard, seconded by Ms. Askins and approved with one opposition from Mr. Frieders.**
10. Old Business
 11. New Business
 - a. **Appointments Scheduled to be made in the Month of June 2017**
 1. Stormwater Management Planning Committee – 6 positions
 2. Community Services Administrative Board – 5 positions
 3. DeKalb County Convention & Visitors Bureau – 2 positions
 12. Adjournment

EMPLOYEE SERVICE AWARDS

May

2017

SUN

MON

TUE

WED

THU

FRI

SAT

35 YEARS OF SERVICE

None

30 YEARS OF SERVICE

Martha P. Byrd

05/18/1987

Jury Commission

25 YEARS OF SERVICE

None

20 YEARS OF SERVICE

Ryan S. Braden

05/04/1997

Sheriff's Department

15 YEARS OF SERVICE

Athanasia S. Bahramis

05/02/2002

Health Department

Krista L. Haberkamp

05/24/2002

Sheriff's Department

Jay M. Brendle

05/28/2002

Highway Department

10 YEARS OF SERVICE

Sean W. Conlon

05/21/2007

Sheriff's Department

Christina T. Lamphere

05/21/2007

Circuit Clerk's Office

Margaret M. Govea

05/22/2007

Rehab & Nursing Center

5 YEARS OF SERVICE

Christopher Kanda

05/07/2012

Assessment's Office

For questions or corrections, please contact Lisa in the Administration Office at (895) 895-1639

PROCLAMATION

P2017-03

“Mental Health Awareness Day”

July 27, 2017

WHEREAS, the date, July 27, 2017 is recognized as the 50th Anniversary of the first meeting of the DeKalb County Community Mental Health Board, and;

WHEREAS, on July 27, 1967, the citizens of the County of DeKalb chose to provide a permanent financial funding source for those agencies whose focus is on mental health, substance abuse and developmental disabilities, and;

WHEREAS, the DeKalb County Board acknowledges all the DeKalb County Community Mental Health Board Members who have given of their time, energy and commitment to support the mission of the DeKalb County Community Mental Health Board, and;

WHEREAS, the DeKalb County leadership recognize the need in our community to helps those with mental health needs, and;

WHEREAS, the residents of DeKalb County shall set aside this date as the day in which this county recognizes a responsibility toward and a need for Mental Health Awareness in its county, and;

WHEREAS, DeKalb County shall not forget its obligation and duty to serve all of its residents, especially those most vulnerable, and;

WHEREAS, DeKalb County shall provide a greater awareness for mental health, and;

WHEREAS, DeKalb County shall provide an effort to train its residents for Mental Health awareness, primarily those who come into contact with the public, and for those whose lives which depend on our help, and;

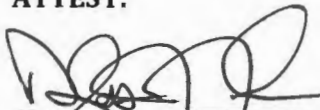
WHEREAS, the DeKalb County Community Mental Health Board shall provide for Mental Health Awareness, and Mental Health First Aid Training throughout the county, and;

WHEREAS, DeKalb County shall provide this training to the end of its northern, southern, western and eastern borders so that stigma of mental health is reduced, eliminated or mitigated;

NOW THEREFORE, the DeKalb County Board do hereby acknowledge the work of the DeKalb County Community Mental Health Board from its founding, today and in the future and from this day forth DeKalb County is a County which embraces and supports mental health awareness in its jurisdiction and do hereby proclaim July 27, 2017 as “Mental Health Awareness Day” in DeKalb County, Illinois.

Given at Sycamore, Illinois, this 17th Day of May, 2017.

ATTEST:



Douglas J. Johnson
DeKalb County Clerk



SIGNED:



Mark Pietrowski, Jr.
DeKalb County Board Chairman

**RESOLUTION
R2017-82**

WHEREAS, bids have been invited for improvements on Waterman Road in DeKalb County, and

WHEREAS, Civil Constructors, Inc. from Freeport, Illinois has submitted the low bid meeting specifications.

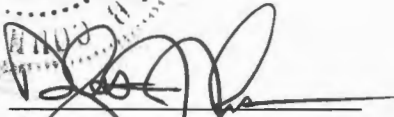
NOW, THEREFORE, BE IT RESOLVED, by the DeKalb County Board that it does approve the awards as set forth herein below:

CIVIL CONSTRUCTORS, INC.:

- (a) In the amount of One Million Four Hundred Thirty-Seven Thousand Two Hundred Fifty-Two Dollars and Thirty-Five cents (\$1,437,252.35) for the pavement reconstruction, aggregate surface course and bituminous surface treatment coat of 5.03 miles of Waterman Road between Duffy Road and Perry Road, under Section 14-00242-00-FP in Afton and Clinton Road Districts; and

PASSED AT SYCAMORE, ILLINOIS THIS 17th DAY OF MAY, 2017 A.D.




Douglas J. Johnson
DeKalb County Clerk



Mark Pietrowski, Jr.
Chairman, DeKalb County Board

Funding for Award Resolution #R2017-82		Budgeted
County MFT Funds	\$790,500.00	\$1,145,000.00
County Matching Tax Funds	\$646,752.35	\$ 900,000.00

BOARD INFORMATION FROM MAY 3RD BID LETTING:

14-000242-00-FP

Engineer's Estimate	\$	1,923,042.75
Civil Constructors, Inc.	\$	1,437,252.35
Martin & Company Excavating	\$	1,619,056.56
Curran Contracting Company	\$	1,678,486.10

**RESOLUTION
R2017-83**

REAPPOINTING COUNTY ENGINEER

WHEREAS, a vacancy exists on June 25, 2017 in the Office of County Engineer in DeKalb County, Illinois due to expiration of the six-year term of the incumbent County Engineer Nathan F. Schwartz, P.E., and

WHEREAS, the DeKalb County Board resolution dated March 15, 2017 requested the consent of the Department of Transportation to reappoint Nathan F. Schwartz, P.E., and

WHEREAS, the Department of Transportation has, on April 28, 2017, given its consent to the reappointment of Nathan F. Schwartz, P.E., and

WHEREAS, the County Highway Committee has conducted a thorough performance evaluation of Nathan Schwartz and has unanimously recommended his re-appointment as County Engineer for DeKalb County, and

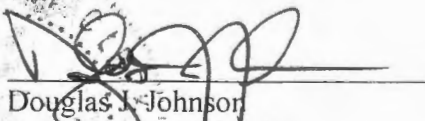
WHEREAS, the County Highway Committee has also reviewed the compensation package for the County Engineer and has included a recommendation for compensation as part of the re-appointment of Nathan Schwartz;

NOW, THEREFORE, BE IT RESOLVED that the DeKalb County Board of DeKalb County, Illinois hereby approves Nathan F. Schwartz, P.E. to be reappointed as County Engineer for DeKalb County for a term of six years effective June 25, 2017 at a salary of \$116,000, plus cost-of-living-adjustments during this term of office that coincide with, and are 1% additional, to the cost-of-living-adjustments for other exempt County Department Heads;

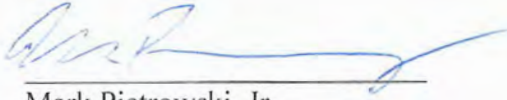
BE IT FURTHER RESOLVED that the DeKalb County Clerk is hereby directed to transmit two (2) certified originals of this resolution to the Department of Transportation, through its Regional Engineer's Office in Ottawa, Illinois.

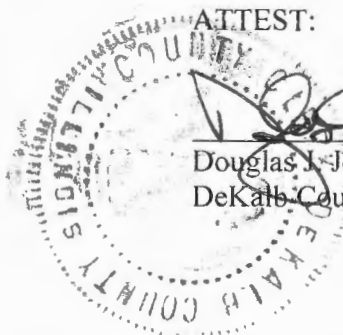
PASSED THIS 17TH DAY OF MAY, 2017 AT SYCAMORE, ILLINOIS

ATTEST:


Douglas J. Johnson
DeKalb County Clerk

SIGNED:


Mark Pietrowski, Jr.
County Board Chairman



**RESOLUTION
R2017-84**

**Authorizing the Execution and Submittal for the Application for a Public Transportation
Capital Assistance Grant under the Illinois Department of Transportation's General
Authority to make such Grants.**

WHEREAS, The provision and improvement of public transportation facilities, rolling stock, equipment and services is essential to the development of safe, efficient, functional public transportation, and

WHEREAS, The Illinois Department of Transportation has the authority to make such Grants and make funds available to offset eligible capital costs required for providing and improving public transportation facilities, rolling stock, equipment and services, and

WHEREAS, Grants for said funds will impose certain obligations upon the recipient.

NOW, THEREFORE, BE IT RESOLVED by the DeKalb County Board that:

Section 1. That an application be made to the Division of Public & Intermodal Transportation, Department of Transportation, State of Illinois (the Department), for a financial assistance grant under the Illinois Department of Transportation's general authority to make such Grants, for the purpose of off-setting eligible public transportation capital costs of DeKalb County.

Section 2. That the County Administrator of DeKalb County is hereby authorized and directed to sign and submit such application on behalf of DeKalb County.

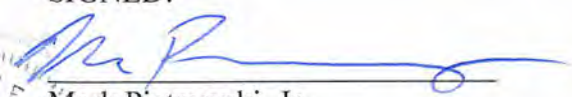
Section 3. That the County Administrator of DeKalb County is hereby authorized to furnish such additional information as may be required by the Department in connection with the aforesaid application for said Grant.

Section 4. That the County Administrator of DeKalb County is hereby authorized and directed to execute on behalf of DeKalb County the Grant Agreement or subsequent Grant Agreement Amendments resulting from aforesaid application.

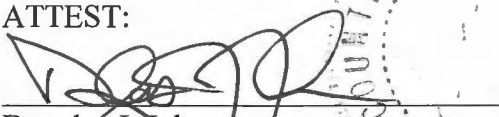
Section 5. That the County Administrator of DeKalb County is hereby authorized and directed to sign such documents as may be required by the Department to request payment for the project funding authorized under aforesaid Grant Agreement.

PASSED THIS 17TH DAY OF MAY, 2017 AT SYCAMORE, ILLINOIS

SIGNED:


Mark Pietrowski, Jr.
DeKalb County Board Chairman

ATTEST:


Douglas J. Johnson
DeKalb County Clerk





THIS VEHICLE WAS PURCHASED WITH FUNDS THROUGH THE
ILLINOIS CONSOLIDATED VEHICLE PROCUREMENT PROGRAM



FUNDED BY THE
FEDERAL TRANSIT ADMINISTRATION
AND/OR
ILLINOIS DEPARTMENT OF TRANSPORTATION

Program Contact:

Illinois Department of Transportation
Office of Intermodal Project Implementation
69 W. Washington, Suite 2100
Chicago, IL 60602

Mike Healy, Section Chief – CVP
312-793-2184
mike.healy@illinois.gov

Section I. General Information

A. Definitions

Transportation Provider Types

Public Transportation Provider	Organizations providing regular, continuing shared-ride surface transportation services that are open to the general public or open to a segment of the general public defined by age, disability, or low-income status and does not include intercity rail transportation, intercity bus service, charter bus service, school bus service, sightseeing service, or shuttle service.
Specialized Transportation Provider	Non-profit organizations providing transportation services to meet travel demand from mobility-challenged populations, including seniors and individuals with disabilities.
Certified Public Provider (CPP)	Public transportation providers certified by IDOT as functioning in areas where specialized transportation demand is greater than the ability of local specialized transportation providers to meet. Upon application for CPP status and certification by IDOT, CPPs become eligible for Sec. 5310 funding.

Federal Transit Administration (FTA) Funding Programs

Sec. 5310	Capital Assistance for the Mobility of Seniors and Individuals w/ Disabilities. Sec. 5310 applicants are either private non-profits or else public transportation providers that have been certified by IDOT as eligible to receive Sec. 5310 funds (see "Certified Public Provider").
Sec. 5311	Formula Grants to Non-Urbanized Areas made to public transportation providers.
Sec. 5339	The FTA's reconstituted 'Bus & Bus Facilities' grant program. In Illinois, public transportation providers that receive Sec. 5307 or Sec. 5311 funds are also eligible to receive capital assistance funded through FTA Sec. 5339.

CVP Application Service Categories

Existing Service	Public or specialized transportation services currently offered on a recurring and consistent basis.
Expansion Service	Additional clients, territories, and/or hours of operation planned by public or specialized transportation providers in augmentation of existing service.
New Service	Clients, territories, and hours of operation planned by public or specialized transportation providers that are not at present providing any transportation service.

Geographic Definitions

Northeastern Illinois(NEIL)	Shorthand for the Chicago, IL urbanized area, as defined by the U.S. Census. Inclusive of Cook, Lake, McHenry, DuPage, Will, and Kane Counties, as well as northeastern Grundy County.
"Downstate"	Shorthand for all areas of Illinois outside of the NEIL region.
Illinois Urbanized Areas	Large (>200,000 population) - NEIL, St. Louis, Rockford, Rock Island, Peoria Small (population between 50,000 and 199,999) - Springfield, Champaign, Bloomington- Normal, Decatur, Alton/Cape Girardeau, Kankakee, DeKalb, Carbondale, Danville

For precise maps of urbanized area boundaries, please visit:
<https://www.census.gov/geo/maps-data/maps/2010ua.html>

B. Application Technical Instructions & Submission Requirements

The CVP Application Requires a Two-Step Submission Process:

1. When all information fields are fully and accurately filled out, please save this PDF and submit it to the CVP Section Chief via e-mail at mike.healy@illinois.gov while CCing your regional HSTP coordinator or local MPO. This portion of your application must be submitted by 11:50 p.m. on May 31, 2017.
2. To ensure veracity of claims regarding vehicle maintenance and driver training, as well as compliance with all necessary State and Federal program requirements, please e-mail the following to mike.healy@illinois.gov and your local HSTP Coordinator/MPO no later than 11:59 p.m. on June 30, 2017:
 - a. Scanned PDF of Page 6 ('Applicant Information'), signed by applicant's authorized representative,
 - b. A formal letter of endorsement from the local public transportation provider in applicant's proposed service area,
 - c. Scanned PDF of Acceptance of Binding IDOT & FTA Certifications and Assurances signed by applicant's authorized representative and Affirmation of Attorney signed by applicant's legal counsel (see [DPIT CVP 04: Appendix A](#)),
 - d. Notice of publication of a public meeting held regarding this application and minutes thereof (sample language for this notice can be found in [DPIT CVP 05: Appendix B](#)),
 - e. Scanned copy of Opinion of Counsel signed by applicant's legal counsel (see [DPIT CVP 06: Appendix C](#)),
 - f. Signed Board Resolution designating authorized signatory representative for applicant (see [DPIT CVP 07: Appendix D](#)),
 - g. Any and all documentation materials referenced and/or requested in application Section(s) III, V, VI and/or VII.

PLEASE NOTE THAT FAILURE TO COMPLY WITH ITEMS a.-f. ABOVE, ESPECIALLY AND INCLUDING THE SUBMISSION OF ALL LISTED ITEMS TO BOTH IDOT AND YOUR LOCAL HSTP COORDINATOR/MPO CAN AND WILL RESULT IN THE FORFEITURE OF SCORING OPPORTUNITIES AND/OR THE INVALIDATION OF YOUR ENTIRE APPLICATION.

C. Scoring Criteria

Sec. 5310 Competitive Application Scoring Criteria (applicable to private non-profit applicants only)	
Level of Existing Services As determined by hours of operation compared to statewide applicant pool and/or peak vehicle need.	4.0 points
Equipment Utilization As determined by vehicle miles traveled (VMTs) or number of one-way vehicle trips per day, compared to statewide applicant pool.	4.0 points
Asset Maintenance As determined by defined questions and reviewer's judgment of required materials.	4.0 points
Management Capacity As determined by defined questions and reviewer's judgment of required materials and administrative review of applicant transportation budgets.	4.0 points
Coordination Efforts As determined by inclusion of required materials and local administrative review (see Sec. VII).	4.0 points
Total	20 points

D. Application Review Process, Criteria, and Award Timeline

When you submit your application and submit the required materials mentioned in items a.-f. above, to mike.healy@illinois.gov and your local HSTP Coordinator/MPO, the CVP Section Chief will send a reply message acknowledging receipt. Your HSTP coordinator or MPO contact will review your application for required documents and contact you regarding any missing or supplemental information required for full review. **Any documents missing, delayed, or requiring authorizations from an applicant's Board of Directors must be provided within 30 days of May 31, 2017, the application deadline (e.g., by June 30, 2017). If missing documents are not received by this deadline, the application will be deemed incomplete and ineligible for consideration.** The Department may require additional information during the full review.

Only when all information needed for full evaluation has been received, will the full review be completed.

When final review of the application is complete, the Office will make its award recommendation to the Secretary of Transportation. Following the Secretary's approval, vehicles will be ordered and titled to awardees with an IDOT lien on the vehicle, which will serve as a mechanism for the enforcement of compliance on the part of the grantee with all certifications, assurances and attestations made relative to project performance and use of project equipment on the part of the grantee.

Your projects will be judged on: consistency with program goals and objectives, meeting public or specialized transportation needs, demonstrated and anticipated use of project equipment, maintenance of any vehicles granted during prior cycles, capacity to financially and administratively manage transportation projects, regional coordination efforts, ability to meet federal and state program requirements, and funding availability.

- If your request is for new service, the application must demonstrate a recognizable effort to create all necessary documentation as if it were for existing service. Reasonable estimates may be used for preliminary figures regarding materials such as planned hours of operation, budgets, etc. Please understand that estimates presented on this application will be used as performance benchmarks in future Sec. 5310 program reviews.

Acknowledgement of receipt ensures the Department's review of your application, though it does not ensure approval of the project. The Department considers that the submission represents the applicant's intent to undertake or continue the proposed transportation project promptly, with the receipt of the approved vehicle.

Additional Guidance

If you have any questions or need additional information, contact

Mike Healy
Section Chief - CVP
Phone: 312-793-2184
E-mail: mike.healy@illinois.gov

Or attend a 2016 CVP Application Informational
Meeting (see next section)

E. 2017 CVP Application Informational Meeting

Through the Consolidated Vehicle Procurement (CVP) Program, the Illinois Department of Transportation makes grants to municipalities, mass transit districts, counties, and private or non-profit organizations for ramp and lift equipped paratransit vehicles. Funding for these grants comes from various sources, including Federal Transit Administrations (FTA) Sections 5310, 5311, and 5339 funding programs, as well as State sources.

IDOT will hold two non-mandatory but very helpful informational meetings to help you prepare an application. One will be held in Springfield and one in Chicago. We strongly encourage attending this meeting to learn more about recent changes to the CVP application review and scoring process, as well as answer any questions unique to your agency. Even if you are a former applicant, there are new updates to the application. Each session will last approximately two and a half hours. Please attend the session more convenient for you.

When and Where:

CHICAGO

April 25, 2017

10 a.m.

69 W. Washington
Suite 2100

Chicago, IL 60602

SPRINGFIELD

April 18, 2017

10 a.m.

Springfield Mass Transit District
928 S. 9th St.

Springfield, IL 62703

[Click Here to RSVP](#)

or RSVP TO

Mike Healy

Section Chief - CVP

Phone: 312-793-2184

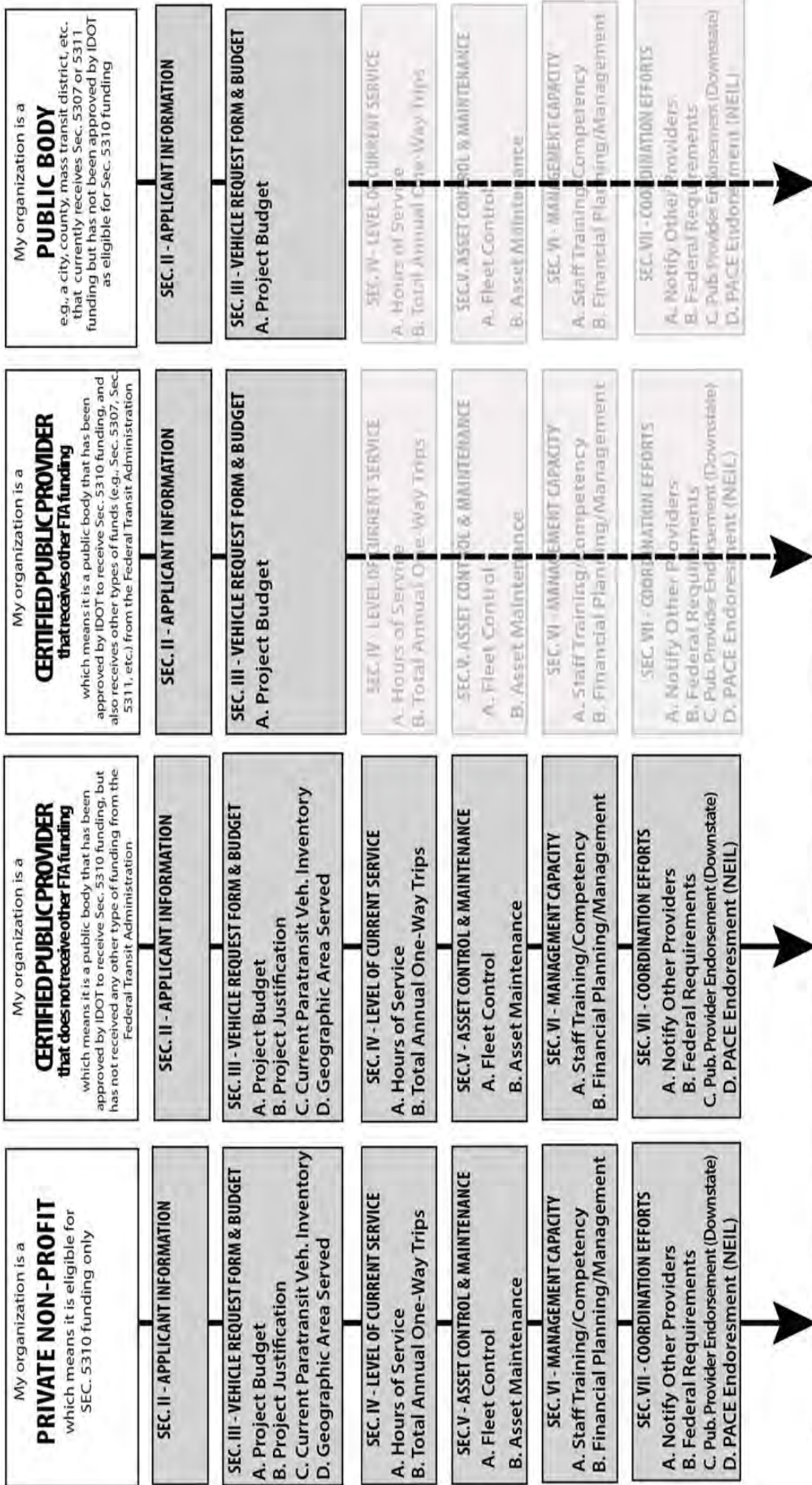
E-mail: mike.healy@illinois.gov

F. A Note on EXPANSION or NEW Service

Many portions of this application inquire about current vehicle fleet and programs. For those proposing expanded or new service(s), we are aware that several documents, or data may not exist. For the purposes of this application please provide qualified estimates/projections for new or expanded service(s). This data will then be used as a benchmark for your agency in future program evaluation efforts.

A BRIEF GUIDE TO THE 2017 CVP APPLICATION

NECESSARY SECTIONS FOR EACH TYPE OF APPLICANT



SUBMIT APPLICATION TO MIKE.HEALY@ILLINOIS.GOV

REMEMBER! DOWNSTATE RURAL/NON-URBANIZED APPLICANTS: CC YOUR HSTP COORDINATOR
DOWNSTATE URBANIZED APPLICANTS: CC YOUR MPO

Section II. Applicant Information

Date Submitted

Applicant Information

Legal Name

County of DeKalb

Mailing Address

200 North Main Street, Sycamore, IL 60178

Contact Name

Gary Hanson

Phone

(815) 895-1630

Fax

(815) 895-7284

County/Counties Served

DeKalb County

Title

County Administrator

E-mail

ghanson@dekalbcounty.org

HSTP Region and/or Urbanized Area (see Appendix E)

HSTP Region 3

Federal Tax ID number (FEIN)

36-6006548

DUNS Number

029980307

Type of Applicant (Please Refer to the Table in Part I, A)

- PRIVATE NON PROFIT
 IDOT CERTIFIED PUBLIC BODY (NO OTHER FTA FUNDS)
 IDOT CERTIFIED PUBLIC BODY (RECEIVES OTHER FTA FUNDS)
 SECTION 5311 GRANTEE

For Vehicle Information/ Issues

Contact Name

Paul LaLonde

Title

Assistant Executive Director (VAC)

Phone

(815) 758-3932

Fax

(815) 758-0202

E-mail

plalonde@vacdk.com

All Applicants Must Answer These Questions

Does A Minority Group Manage Your Organization Or Is Operation Minority Based?

Yes No

Does Your Agency Provide Service To Minorities?

Yes No

Does Your Application Have The Support Of Your Local Public Transportation Provider? *

Yes No N/A

*For a searchable map & database of Illinois public transportation providers, please visit the following website the Illinois Statewide Public Transportation Plan: http://ilpublictransportation.businesscatalyst.com/map_transit.htm

By this application, it is the intent of to request vehicle(s) through the State of Illinois' Consolidated Vehicle Procurement (CVP) program; and will meet all applicable state, federal and local acceptance, application and maintenance requirements. I certify that the information and statements provided in this application, and all supporting documents are correct and complete.

Signature of Authorized Representative(As authorized by board resolution, see Appendix D)

Date

Print name of Authorized Official

Gary Hanson

Title

County Administrator

Section III. Vehicle Request Form & Budget

(to be completed by all applicants)

Example

CVP Vehicles Requested				Information on Vehicles for Which Replacement is Requested				
Vehicle Priority	Vehicle Type Requested*	Purpose for Request	Vehicle Type	Vehicle Year	Mileage	Vin	CVP Contract Number	
-	1	MDL	Replacement	MDL	2005	187,000	2P4GP24B1VR220936	588
-	2	LDL	Expansion	LDL				

Please fill out the below table to register your 2016 CVP vehicle request.

(Double-click the table to access)

CVP Vehicles Requested				Information on Vehicles for Which Replacement is Requested				
Vehicle Priority	Vehicle Type Requested*	Purpose for Request	Vehicle Type	Vehicle Year	Mileage	Vin	CVP Contract Number	
-	1	MDL	Replacement	MDL	2003	194,214	1FDXE45F63HB88044	CAP-03-856
-	3	LDL	Replacement	LDL	2005	187,475	1FDWE35L95HB44263	CAP-04-876
-	2	MV	Replacement	MV	2010	194,141	2D4RN4DE7AR405448	CAP-07-879
-	4	MV	Replacement	MV	2006	163,954	1GBDV13W98D175445	CAP-07-879
-	5	MDL	Replacement	MDL	2009	183,066	1FD4E46S08DB51327	CAP-07-879
-	6	MDL	Replacement	MDL	2008	171,454	1FD4E46S08DB51327	CAP-07-879

Add Row

*Requested Vehicle Types and Descriptions (See DPIT CVP 10: Consolidated Vehicle Procurement Catalog)

- MV** - Mini-Van w/ramp (2 wheelchairs/5 passengers)
 - LDL** - Light Duty Paratransit w/lift (3 wheelchairs/ 12 passengers)
 - MDL** - Medium Duty Paratransit w/lift (5 wheelchairs/ 14 passengers)
 - SMD** - Super Medium Duty Paratransit w/lift (5 wheelchairs/ 26 passengers)
- Requires extensive justification. **Drivers must have CDL**

Vehicle Replacement Criteria

To be eligible for replacement, current vehicle must meet either **Criteria 1** or **Criteria 2** *at time of application*.

Type	Criteria 1		Criteria 2
Autos/Mini-Vans/Raised Roof Vans	95,000 Miles	OR	5 yrs, in documented unsafe & poor operating condition
Light Duty Paratransit Vehicle	100,000 Miles	OR	7 yrs, in documented unsafe & poor operating condition
Medium Duty Paratransit/School Bus	120,000 Miles	OR	8 yrs, in documented unsafe & poor operating condition
Super Medium Duty Paratransit Vehicle (>16 passenger)	180,000 Miles	OR	9 yrs, in documented unsafe & poor operating condition
Heavy Duty Transit Vehicle (>30 pass)	280,000 Miles	OR	10 yrs, in documented unsafe & poor operating condition

If vehicle is eligible for replacement under Criteria 2, please provide documentation supporting reason(s) why the vehicle is in unsafe or poor condition, e.g., photos, receipts, repair estimates, etc. If a vehicle needing replacement did not reach the appropriate mileage criteria before becoming unsafe and/or inoperable, please provide a brief explanation as to why.

A. Project Budget (to be completed by all applicants)

Example

Vehicle Type	Passengers	Number of Vehicles Requested			Total Units	Unit Costs	Totals Costs
		Replacement	Expansion	New Service			
Minivan	6	1			1	\$ 41,000	\$41,000
Light Duty	12		2		2	\$ 57,000	\$114,000
Medium Duty	14			3	3	\$ 63,000	\$189,000
Super-Medium Duty	26					\$ 100,000	\$0
Total 2016 CVP Request		1	2	3	6		\$344,000

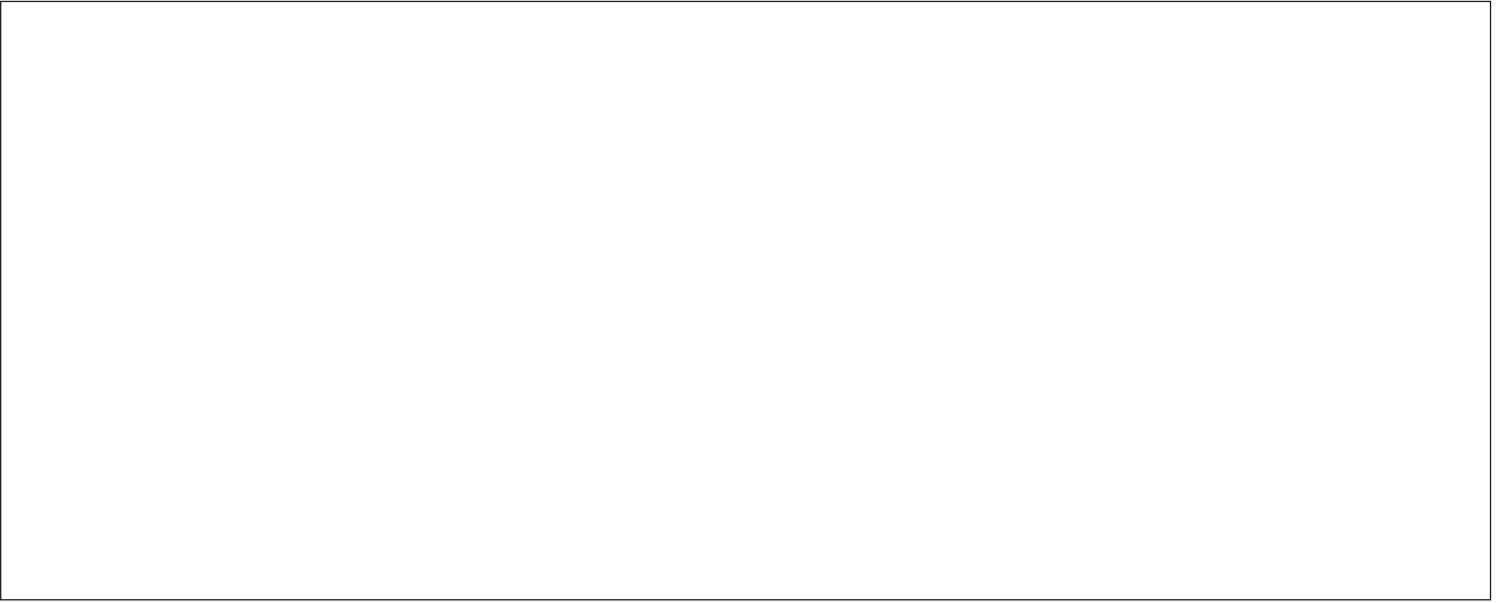
Please enter your vehicle requests into the **blank/white cells below** and make note of your 2016 CVP budget request (*Double-click the table to access*).

Vehicle Type	Passengers	Number of Vehicles Requested			Total Units	Unit Costs	Totals Costs
		Replacement	Expansion	New Service			
Minivan	6	2			2	\$ 41,000	\$82,000
Light Duty	12	1			1	\$ 57,000	\$57,000
Medium Duty	14	3			3	\$ 63,000	\$189,000
Super-Medium Duty	26					\$ 100,000	\$0
Total 2016 CVP Request		6			6		\$328,000

B. Project Justification (To Be Completed By Private Non-Profit Applicants Only)

Please provide a brief defense of your proposal. Make sure to address the following topics:

- Describe the transportation program and needs of individuals in your current/proposed service area.
 - If you are proposing new or expanded service, identify how these needs are currently not being met.
- Explain how the current transportation program will change if this grant is not approved.
- Describe how transportation services support, buttress, and enable your agency's overall mission.



C. Current Paratransit Vehicle Inventory (To Be Completed By Private Non-Profit Applicants Only)

Vehicle Condition Definitions

- Out of Service Vehicle is not suitable for safe and /or reliable daily operations.
- Poor Vehicle is marginally suitable for safe and/or reliable daily operations, though is frequently at risk for being removed from service. Vehicle can be expected to last <1 yr. at current level of use before requiring permanent removal from service.
- Fair Vehicle is suitable for safe and/or reliable daily operations, though is beginning to exhibit significant wear & tear. Vehicle can be expected to last 1-2 years at current level of use before requiring permanent removal from service.
- Good Vehicle is suitable for safe and/or reliable daily operations. Vehicle can be expected to last 3-4 years at current level of use before requiring permanent removal from service.
- Excellent Vehicle is suitable for safe and/or reliable daily operations. Vehicle can be expected to last 4+ years at current level of use before requiring permanent removal from service.

	Year	Manufacturer	Type	VIN	Odometer Reading as of		Lift / Ramp Equipped?	Condition	Contract Number (if IDOT vehicle)
					03/31/15	03/31/16			
-	2011	Ford	MD	2P4GP2B1VR220936	95,446	195,446	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Fair	665

Please complete all of the following sections with your current fleet inventory. Please attach additional pages if necessary

	Year	Manufacturer	Type	VIN	Odometer Reading as of		Lift / Ramp Equipped?	Condition	Contract Number (if IDOT vehicle)
					03/31/16	03/31/17			
-							<input type="checkbox"/> Yes <input type="checkbox"/> No		
-							<input type="checkbox"/> Yes <input type="checkbox"/> No		
-							<input type="checkbox"/> Yes <input type="checkbox"/> No		
-							<input type="checkbox"/> Yes <input type="checkbox"/> No		
-							<input type="checkbox"/> Yes <input type="checkbox"/> No		
-							<input type="checkbox"/> Yes <input type="checkbox"/> No		
-							<input type="checkbox"/> Yes <input type="checkbox"/> No		
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-							<input type="checkbox"/> Yes <input type="checkbox"/> No		
-							<input type="checkbox"/> Yes <input type="checkbox"/> No		
-							<input type="checkbox"/> Yes <input type="checkbox"/> No		
-							<input type="checkbox"/> Yes <input type="checkbox"/> No		
-							<input type="checkbox"/> Yes <input type="checkbox"/> No		

Add Row

D. Geographic Area Served (To Be Completed By Private Non-Profit Applicants Only)

Please list the census tracts in which you operate service. Census Tract Reference Maps can be found online at <http://www.census.gov/geo/maps-data/maps/2010tract.html>.

To access a brief online tutorial on how to identify your organization's served Census tracts, please [click here](#)

Census Track(s)

1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	
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17	
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22	
23	
24	
25	

Note: please include all census tracts served, including tracts for which you only serve a portion/part of the territory within. If you have any additional comments regarding your service territory, please register them below.

Section IV. Level of Current Service & Equipment Utilization (To be completed by Private Non-Profit applicants & Non-FTA Funded CPPs only)

A. Hours of Service

Please list the total hours each day during which your organization offers paratransit services.

- **Note:** this is an unduplicated count of hours. E.g., if you had multiple vehicles providing service between 9 a.m. and 11 a.m., the total number of service hours would be 2.
- **New/prospective applicants:** if you do not already offer paratransit services, enter the number of hours in which you are planning to offer service.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Hours of Service								

B. Total Annual One-Way Trips

Please enter your transportation program's one-way trip information for 2016.

- This is a "per person" count. E.g., transporting 3 people to a medical appointment 3 trips; transporting 3 people to the store and then back home 6 trips.

By Trip Type	CY2016 Total
Medical Trips	
Work Trips	
Educational Trips	
Nutrition Trips	
Shopping Trips	
Social/Recreational Trips	
Other Trips	
Total	

Average Number of Vehicles Used to Provide Service on a Daily Basis

Peak Number of Vehicles Used to Provide Service on a Daily Basis

Section V. Asset Control & Maintenance

(To be completed by Private Non-Profit applicants & Non-FTA Funded CPPs only)

A. Fleet Control

Does your transportation program maintain an individual vehicle file for each vehicle? Does each vehicle file include the following elements? (Applicants with existing transportation programs must include or attach completed sample forms/files to receive credit; applicants proposing new service must include or attach sample forms/files to receive credit)	
Vehicle Title	<input type="checkbox"/> Yes <input type="checkbox"/> No
Warranties	<input type="checkbox"/> Yes <input type="checkbox"/> No
Warranty Claims	<input type="checkbox"/> Yes <input type="checkbox"/> No
Insurance Policy Card	<input type="checkbox"/> Yes <input type="checkbox"/> No
Vendor Contract Information	<input type="checkbox"/> Yes <input type="checkbox"/> No
Copies of repair/maintenance orders with inspection documentation and date resolved	<input type="checkbox"/> Yes <input type="checkbox"/> No
Details on any malfunctions of ADA/lift equipment	<input type="checkbox"/> Yes <input type="checkbox"/> No

B. Asset Maintenance

Does your agency have a written, board adopted vehicle maintenance policy? Must include or attach to receive credit. (Applicants with existing transportation programs must include or attach <u>completed</u> sample forms/files to receive credit; applicants proposing new service must include or attach sample forms/files to receive credit)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your agency have a written, board adopted preventative maintenance schedule for all vehicles? Must include or attach to receive credit. (Applicants with existing transportation programs must include or attach <u>completed</u> sample forms/files to receive credit; applicants proposing new service must include or attach sample forms/files to receive credit)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your agency perform preventative maintenance for all vehicles? Must include or attach sample documentation (tune-up receipt, oil change receipt, etc.) to receive credit.	<input type="checkbox"/> Yes <input type="checkbox"/> No

Comments

Section VI. Management Capacity

(To be completed by Private Non-Profit applicants & Non-FTA Funded CPPs only)

A. Staff Training & Competency

Does your agency have a board adopted driver training policy/curriculum, including training syllabi, schedules and established periods for “refresher” trainings on the following subjects?	
(Applicants with existing transportation programs must include or attach <u>completed</u> sample forms/files to receive credit; applicants proposing new service must include or attach sample forms/files to receive credit)	
Client Assistance	<input type="checkbox"/> Yes <input type="checkbox"/> No
Defensive Driving	<input type="checkbox"/> Yes <input type="checkbox"/> No
Emergency Procedures	<input type="checkbox"/> Yes <input type="checkbox"/> No
CPR/First Aid	<input type="checkbox"/> Yes <input type="checkbox"/> No
Operation of ADA/lift Equipment	<input type="checkbox"/> Yes <input type="checkbox"/> No
Formal Vehicle Orientation, Including Communications Equipment	<input type="checkbox"/> Yes <input type="checkbox"/> No
Formal Route & Territory Orientation	<input type="checkbox"/> Yes <input type="checkbox"/> No

Does your agency maintain driver files, with each file containing the following elements?	
(Applicants with existing transportation programs must include or attach <u>completed</u> sample forms/files to receive credit; applicants proposing new service must include or attach sample forms/files to receive credit)	
Licensing	<input type="checkbox"/> Yes <input type="checkbox"/> No
If any drivers require CDL licensing, applicant must provide documentation of 1) drug & alcohol testing program and 2) completed DOT physical examinations.	
Completed Trainings	<input type="checkbox"/> Yes <input type="checkbox"/> No
Driving and service record, including and special achievements or documented incidents	<input type="checkbox"/> Yes <input type="checkbox"/> No

Comments

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B. Financial Planning & Management
(To be completed by Private Non-Profit applicants & Non-FTA Funded CPPs only)

Please complete the below budget worksheet.

Item	CY 2016 (Actual)	CY 2017 (Projected)	
Revenues			
Passenger Fares & Passenger Donations			
Income from Service Contracts			
Income from Operating Grants			
Income from Donations/Fundraising			
Other (please list below)			
[other 1]			
[other 2]			
[other 3]			
Total Revenues			
Expenses			Pro-rate for % of time if transportation staff have other program duties
Drivers (salary + benefits)			
Dispatch/Supervisor (salary + benefits)			
Maintenance (labor)			
Maintenance (parts)			
Fuel			
Insurance Costs			
Vehicle Storage			
Other (please list below)			
[other 1]			
[other 2]			
[other 3]			
Total Expenses			
Net Revenues/Deficit	\$0.00	\$0.00	

Comments

Are transportation programs running at a net surplus or deficit?

If transportation programs are running a net surplus, where are surplus funds directed?

If transportation programs are running at a net deficit, from where are funds pulled to cover shortfalls?

Section VII.

Coordination Efforts

(To be completed by Private Non-Profit applicants & Non-FTA Funded CPPs only)

A. Notifying Other Transportation Providers

To protect the interests of all existing public and private transit and paratransit operators, the applicant must take the following action:

STEP 1 Prepare a mailing list of other public & specialized transportation providers in your service area. **Send each provider an individual letter or e-mail** advising of your intent to pursue Section 5310 funds through IDOT's CVP application process.

In the letter, describe the proposed service, number of vehicles to be used, population to be served, and boundaries of the service area. State the following:

"In accordance with federal grant program requirements, all public and private transit operators must be given a fair and timely opportunity to participate in the provision of the proposed services and to submit written comments on the proposed project to the Department of Transportation (IDOT)."

Include copies of your messages and responses with your application. All other area public and private transit operators are encouraged to submit written comments referencing the application and indicating:

- whether the services they are now providing or are prepared to provide would constitute a duplication or redundancy of services for mobility challenged seniors and/or individuals with disabilities in the service area of the CVP project applicant;
- whether they wish to participate in some way in the provision of the services proposed in the CVP application;
- any other comments they have about the application.

Each applicant should indicate in their message(s) where and by what date written comments should be submitted.

STEP 2 Prepare and publish a public notice in a newspaper of general circulation in the service area (see [DPIT CVP 05: Appendix B](#)).

A copy of the notice as it appears, and any written comments/replies must be forwarded to IDOT with the application.

B. Federal Coordination Requirements

As part of the federal government's human services coordination initiative, all Section 5310 recipients must certify that projects are derived from a locally developed, coordinated public transit-human services transportation plan (HSTP). In the rural areas of Illinois, the Department has developed 11 regions each staffed with an HSTP Regional Coordinator (see [DPIT CVP 11: Appendix E](#)). In downstate urbanized areas with populations of 50,000 or more, the Metropolitan Planning Organization (MPO) is the HSTP agency (see [DPIT CVP 11: Appendix E](#)) and in the Northeastern Illinois Region (Cook, Lake, DuPage, Kane, Will and McHenry Counties), the HSTP contact agency is the Illinois Department of Transportation. All Section 5310 applicants should be actively involved in the development of these plans, and each Section 5310 application outside of Northeastern Illinois will need to be endorsed by their respective HSTP local transportation planning committee/urbanized area coordination offices in order to be considered for funding by the Department.

Coordination between transportation services is a vital federal program requirement for client service and the most effective use of paratransit vehicles. Agencies receiving federal and state grants must contact and coordinate to the extent possible with all other services provided in their geographic service area to assure the most beneficial services to those in need.

C. Downstate Public Provider Endorsement

Letters of support from other public and/or specialized transportation providers significantly impact your application coordination score. Feel free to include letters of support from legislators, administrators, or other elected officials, but please be aware that the inclusion of such materials will not affect application scoring. A quick guide for obtaining letters of support from other transportation providers:

- Mail the request early to allow sufficient time for response.
- Plan for written or phone follow-up (which also must be documented to meet the minimum requirement for coordination).
- **For applicants outside of the Northeastern Illinois area, you are required to provide letter of support from the local public transportation provider in order to be eligible for funding.**
- Please list all other public and non-profit transportation services for the general public, elderly persons, and persons with disabilities operating in your current or proposed service area. Note any comments or outline your coordination plan below.

Agency/Provider	Clientele	Website	Phone	Days of Operation	Hours	Contact Status

D. Northeastern Illinois Local Provider Endorsement

For applicants within the Northeastern Illinois region, the Northeastern Illinois Region HSTP Conformance Worksheet must be completed (following page) in order to be considered for endorsement. You must also contact PACE Suburban Bus for their endorsement and letter of support. All requests for letters of support should be sent in writing, attention:

Melinda Metzger
 Deputy Executive Director
 PACE Suburban Bus
 550 W. Algonquin Road
 Arlington Heights, IL. 60005
Melinda.Metzger@pacebus.com

Northeastern Illinois Region HSTP Conformance Worksheet

ONLY TO BE COMPLETED BY NORTHEASTERN ILLINOIS REGION APPLICANTS (Cook, DuPage, Kane, Lake, McHenry, and Will Counties)

To complete this form, please refer to the Northeastern Illinois Region's HSTP Management plan which can be found at <http://www.rtachicago.com/section-5310/section-5310.html>

Please identify the following RTA HSTP Strategies addressed by the service you plan to provide with the vehicle or vehicles requested. The numbers in the chart below reference the RTA Coordinated Public Transit Report on their website.

RTA HSTP STRATEGIES (p. 17-18)

Improving Service Integration (check all that apply)

- Contracting with agency operators
- Contracting with common service providers
- Short term loans

Improving Accessibility (check all that apply)

- Accessibility improvements at non-key rail stations
- Improving access to fixed-route bus routes

Tools That Improve Productivity (check all that apply)

- Tools that improve data integrity, fare collection, cost sharing/allocation, billing/reporting, and transfers
- Consolidating functions
- Centralized information
- Tools that support live dispatch
- Sharing resources

Flexible Transit Services (check all that apply)

- Agency/employment "tripper" services
- Community bus routes
- Taxi subsidy program
- Volunteer driver/escort program
- Reverse commute
- Improving access to fixed-route bus routes

E-mail

**RESOLUTION
R2017-85**

WHEREAS, The County of DeKalb, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35 ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of DeKalb, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

CORTLAND TOWNSHIP

PERMANENT PARCEL NUMBER: 09-17-376-011

As described in certificate(s): 2010-00324 sold November 2011

and it appearing to the County Board that it would be to the best interest of the County to dispose of its interest in said property.


WHEREAS, Town of Cortland, has bid \$665.00 for the County's interest, such bid having been presented to the County Board at the same time it having been determined by the County Board and the Agent for the County, that the County shall receive from such bid \$211.65 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s), the General Fund shall receive \$38.35 to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$65.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$665.00.

THEREFORE, your County Board recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF DEKALB COUNTY, ILLINOIS, that the Chairman of the Board of DeKalb County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$211.65 to be paid to the Treasurer of DeKalb County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

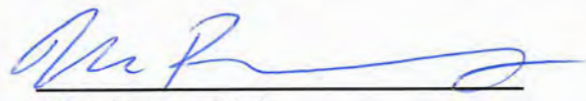
ADOPTED by roll call vote this 17th day of May, 2017

ATTEST:



Douglas J. Johnson
DEKALB COUNTY CLERK





Mark Pietrowski, Jr.
DEKALB COUNTY BOARD CHAIRMAN

**RESOLUTION
R2017-86**

WHEREAS, the County of DeKalb and Waste Management of Illinois, Inc. ("WMII") entered into a Host Community Agreement regarding the proposed expansion of the DeKalb County Landfill, 504 Somonauk Road, DeKalb, Illinois 60115 on March 18, 2009 ("Host Agreement"); and

WHEREAS, the Host Agreement provides that WMII may not accept at the expanded DeKalb County Landfill ("Expansion") more than 500,000 tons of solid waste, including special waste and waste generated outside DeKalb County, during any calendar year, without County approval; and

WHEREAS, the Expansion began accepting waste in 2014, and is on pace to receive 500,000 tons in 2016; and

WHEREAS, WMII has had a number of opportunities to obtain disposal contracts for special waste generated in neighboring county one-time projects, and believes that future opportunities will be available; and

WHEREAS, WMII is not able to accept such special wastes at the Expansion under the 500,000 ton annual waste cap in the Host Agreement; and

WHEREAS, the receipt of such special wastes will provide operational and financial benefits to both WMII and DeKalb County, while the manner and process of special waste disposal will be protective of the public health, safety and welfare; and

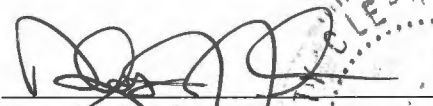
WHEREAS, the amendment also provides for technical adjustments to the calculation and application of the annual cost-of-living adjustment contained in the Agreement; and

WHEREAS, this amendment is in the best interests of DeKalb County and its residents.

NOW THEREFORE BE IT RESOLVED, the DeKalb County Board hereby approves that the Host Community Agreement is amended by adding Section 7(c) and making changes to Sections 15 and 16, all as shown on Attachment A to this resolution which is effective immediately upon adoption.

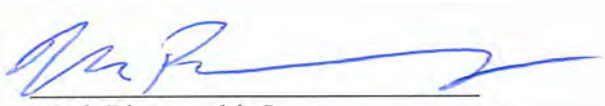
PASSED THIS 17TH DAY OF MAY, 2017 AT SYCAMORE, ILLINOIS

ATTEST:



Douglas J. Johnson
DeKalb County Clerk

SIGNED:



Mark Pietrowski, Jr.
County Board Chairman



Section 7. Service Area

- b. Commencing on the day Waste Management begins to accept waste in the Expansion, Waste Management may accept wastes for disposal at the Landfill generated outside of DeKalb County, provided, however, that in no event shall Waste Management accept for disposal in excess of 500,000 tons of Solid Waste for disposal during any calendar year, without approval of the County. In the event of a natural disaster, Waste Management may accept additional quantities of clean-up waste with the approval of the Director of Environmental Health.

c. In addition to the 500,000 tons of Solid Waste authorized in subparagraph (b) above, Waste Management may accept for disposal up to 200,000 tons of nonhazardous special waste generated outside of DeKalb County during any calendar year, without further approval of the County, except that the County Board may reduce the tons to 150,000 after January 1, 2025.

Section 15. Cooperation with DeKalb County Economic Development Corporation.

“ . . . and the minimum contribution per year shall be increased annually by the lower of (a) the annual increase in the Consumer Price Index for the Chicago Region (CPI-U, Chicago-Gary-Kenosha, All Items), as published from time to time by the United States Department of Labor Statistics as provided for in Section 16a of this Agreement ; or (b) 4%.”

Section 16. Per Ton Host Benefit Fees.

- a. Calculation of Host Benefit Fee

“ . . . and annually thereafter as long as Waste Management continues to receive waste for disposal at the Landfill, the Host Benefit Fee shall be adjusted by the lessor of: (a) the percentage of increase during the previous year in the Consumer Price Index for the Chicago Region (CPI-U, Chicago-Gary-Kenosha), All Items as published from time to time by the United States Department of Labor Statistics, or (b) 5% but in no case will the then-current Host Benefit Fee be decreased. Notwithstanding the foregoing, effective January 1, 2018, the Host Benefit Fee shall be adjusted on January 1st each year and the Consumer Price Index for the Chicago Region (CPI-U, Chicago-Gary-Kenosha) referred to above shall be defined as the index reported for the month of December each year and shall not be the Annual average index reported for the entire year.”

- b. Payment

“The Host Benefit Fee shall be payable to the County on a monthly basis on or before the 30th 45th day following the end of each month. Any Host Benefit Fee payment not received by the County within this 30 45 day period shall be subject to a late charge of one (1%) percent of the total Host Benefit Fee plus accrued late charges per month or fraction of the month in which the payment is late.

**ORDINANCE
O2017-05**

WHEREAS, the DeKalb County Board has determined that it is necessary to amend the Ethics Policy of DeKalb County Government which was first adopted in 2006, and

WHEREAS, the County Board did appoint a bi-partisan Ad Hoc Rules Committee to review current rules and to make recommendations for amendment and improvement of those Rules, and


WHEREAS, the Ad Hoc Rules Committee has recommended that various sections of the Ethics policy should be amended;

NOW, THEREFORE, BY IT ORDAINED that the DeKalb County Board has reviewed the changes to the Ethics policy as recommended by the Ad Hoc Rules Committee and attached to this Ordinance as Exhibit A.

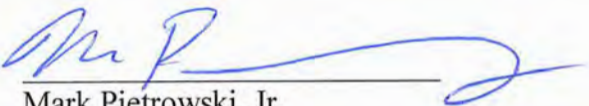
PASSED AT SYCAMORE, ILLINOIS THIS 17th DAY OF MAY, 2017.

ATTEST:

SIGNED:



Douglas J. Johnson
DeKalb County Clerk



Mark Pietrowski, Jr.
County Board Chairman



ETHICS POLICY

Preamble

WHEREAS, the purpose of the Ethics Act is to ensure the Elected Officials and Public Employees do not place their interest above those of the public.

- 1.1.0 WHEREAS, the Illinois General Assembly has enacted the State Officials and Employees Ethics Act (Public Act 93-615, effective November 19, 2003, as amended by Public Act 93-617, effective December 9, 2003), which is a comprehensive revision of State statutes regulating ethical conduct, political activities and the solicitation and acceptance of gifts by State officials and employees; and
- *(Adopted 06/16/2006)*
- 1.1.1 WHEREAS, the Act requires all units of local government and school districts, within six months after the effective date of Public Act 93-615, to adopt ordinances or resolutions regulating the political activities of, and the solicitation and acceptance of gifts by, the officers and employees of such units “in a manner no less restrictive” than the provisions of the Act; and
- *(Adopted 6/16/2006)*
- 1.1.2 WHEREAS, it is the clear intention of the Act to require units of local government and school districts to implement regulations that are at least as restrictive as those contained in the Act, and to impose penalties for violations of those regulations that are equivalent to those imposed by the Act, notwithstanding that such penalties may exceed the general authority granted to units of local government to penalize ordinance violations; and
- *(Adopted 6/16/2006)*
- 1.1.3 WHEREAS, it is the clear intention of the Act to provide units of local government with all authority necessary to implement its requirements on the local level regardless of any general limitations on the power to define and punish ordinance violations that might otherwise be applicable; and
- *(Adopted 6/16/2006)*
- 1.1.4 WHEREAS, because the Act provides for the imposition of significant penalties for violations of said local regulations, it is necessary to adopt the required regulations by Ordinance rather than by Resolution;
- *(Adopted 6/16/2006)*
- 1.1.5 NOW, THEREFORE, BE IT ORDAINED BY THE COUNTY BOARD OF DEKALB COUNTY, ILLINOIS, AS FOLLOWS:
- *(Adopted 6/16/2006)*
- 1.2.0 The Code of Ordinances of DeKalb County is hereby amended by the addition of the following provisions:
- *(Adopted 6/16/2006)*
- 1.3.0 DEFINITIONS

Section 1-1 For purposes of this ordinance, the following terms shall be given these definitions:

- *(Adopted 6/16/2006)*
- 1.3.1 “Campaign for elective office” means any activity in furtherance of an effort to influence the selection, nomination, election, or appointment of any individual to any federal, State, or local public office or office in a political organization, or the selection, nomination, or election of Presidential or Vice-Presidential electors, but does not include activities (i) relating to the support or opposition of any executive, legislative, or administrative action, (ii) relating to collective bargaining, or (iii) that are otherwise in furtherance of the person’s official duties.
 - *(Adopted 6/16/2006)*
- 1.3.2 “Candidate” means a person who has filed nominating papers or petitions for nomination or election to an elected office, or who has been appointed to fill a vacancy in nomination, and who remains eligible for placement on the ballot at a regular election, as defined in section 1-3 of the Election Code (10 ILCS 5/1-3)..
 - *(Adopted 6/16/2006)*
- 1.3.3 “Collective bargaining” has the same meaning as that term is defined in Section 3 of the Illinois Public Labor Relations Act (5 ILCS 315/3).
 - *(Adopted 6/16/2006)*
- 1.3.4 “Compensated time” means, with respect to an employee, any time worked by or credited to the employee that counts toward any minimum work time requirement imposed as a condition of his or her employment, but for purposes of this Ordinance, does not include any designated holidays, vacation periods, personal time, compensatory time off or any period when the employee is on a leave of absence. With respect to officers or employees whose hours are not fixed, “compensated time” includes any period of time when the officer is on premises under the control of the employer and any other time when the officer or employee is executing his or her official duties, regardless of location.
 - *(Adopted 6/16/2006)*
- 1.3.5 “Compensatory time off” means authorized time off earned by or awarded to an employee to compensate in whole or in part for time worked in excess of the minimum work time required of that employee as a condition of his or her employment.
 - *(Adopted 6/16/2006)*
- 1.3.6 “Contribution” has the same meaning as that term is defined in section 9-1.4 of the Election Code (10 ILCS 5/9-1.4).
 - *(Adopted 6/16/2006)*
- 1.3.7 “Employee” means a person employed by the County of DeKalb, whether on a full-time or part-time basis or pursuant to a contract, whose duties are subject to the direction and control of an employer with regard to the material details of how the work is to be performed, but does not include an independent contractor.
 - *(Adopted 6/16/2006)*
- 1.3.8 “Employer” means the County of DeKalb.
 - *(Adopted 6/16/2006)*

- 1.3.9 “Gift” means any gratuity discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to government employment or the official position of an officer or employee.
■ *(Adopted 6/16/2006)*
- 1.3.10 “Leave of absence” means any period during which an employee does not receive (i) compensation for employment, (ii) service credit towards pension benefits, and (iii) health insurance benefits paid for by the employer.
■ *(Adopted 6/16/2006)*
- 1.3.11 “Officer” means a person who holds, by election or appointment, an office created by statute or ordinance, regardless of whether the officer is compensated for service in his or her official capacity.
■ *(Adopted 6/16/2006)*
- 1.3.12 “Political activity” means any activity in support of or in connection with any campaign for elective office or any political organization, but does not include activities (i) relating to the support or opposition of any executive, legislative, or administrative action, (ii) relating to collective bargaining, or (iii) that are otherwise in furtherance of the person’s official duties.
■ *(Adopted 6/16/2006)*
- 1.3.13 “Political organization” means a party, committee, association, fund, or other organization (whether or not incorporated) that is required to file a statement of organization with the State Board of Elections or a county clerk under Section 9-3 of the Election Code (10 ILCS 5/9-3), but only with regard to those activities that require filing with the State Board of Elections or a county clerk.
■ *(Adopted 6/16/2006)*
- 1.4.0 “Prohibited political activity” means: **(Sections in 1.4 re-numbered.)**
- 1.4.1 (1) Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event.
■ *(Adopted 6/16/2006)*
- 1.4.2 (2) Soliciting contributions, including but not limited to the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting, or other political event.
■ *(Adopted 6/16/2006)*
- 1.4.3 (3) Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution.
■ *(Adopted 6/16/2006)*
- 1.4.4 (4) Planning, conducting, or participating in a public opinion poll in connect with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
■ *(Adopted 6/16/2006)*

- 1.4.5 (5) Surveying or gathering information from potential or actual voters in an election to determine probable vote outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
■ (Adopted 6/16/2006)
- 1.4.6 (6) Assisting at the polls on election day on behalf of any political organization or candidate for elective office or for or against any referendum question.
■ (Adopted 6/16/2006)
- 1.4.7 (7) Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls.
■ (Adopted 6/16/2006)
- 1.4.8 (8) Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question.
■ (Adopted 6/16/2006)
- 1.4.9 (9) Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office.
■ (Adopted 6/16/2006)
- 1.4.10 (10) Preparing or reviewing responses to candidate questionnaires.
■ (Adopted 6/16/2006)
- 1.4.11 (11) Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question.
■ (Adopted 6/16/2006)
- 1.4.12 (12) Campaigning for any elective office or for or against any referendum question.
■ (Adopted 6/16/2006)
- 1.4.13 (13) Managing or working on a campaign for elective office or for or against any referendum question.
■ (Adopted 6/16/2006)
- 1.4.14 (14) Serving as a delegate, alternate, or proxy to a political party convention.
■ (Adopted 6/16/2006)
- ~~1.4.14 (15) Serving as a delegate, alternate, or proxy to a political party convention.
■ (Adopted 6/16/2006)~~
- 1.4.15 (16) Participating in any recount or challenge to the outcome of any election.
■ (Adopted 6/16/2006)

- 1.5.0 “Prohibited source” means any person or entity who:
- (Adopted 6/16/2006)
- 1.5.1 (1) is seeking official action (i) by an officer or (ii) by an employee, or by the officer or another employee directing that employee;
- (Adopted 6/16/2006)
- 1.5.2 (2) does business or seeks to do business (i) with the officer or (ii) with an employee, or with the officer or another employee directing that employee;
- (Adopted 6/16/2006)
- 1.5.3 (3) conducts activities regulated (i) by the officer or (ii) by an employee, or by the officer or another employee directing that employee; or
- (Adopted 6/16/2006)
- 1.5.4 (4) has interests that may be substantially affected by the performance or non-performance of the official duties of the officer or employee.
- (Adopted 6/16/2006)
- 1.6.0 PROHIBITED POLITICAL ACTIVITIES
- Section 5-1. Prohibited political activities*(a) No officer or employee shall intentionally perform any prohibited political activity during any compensated time, as defined herein. No officer or employee shall intentionally use any property or resources of the County of DeKalb in connection with any prohibited political activity.
- (Adopted 6/16/2006)
- 1.6.1 (b) At no time shall any officer or employee intentionally require any other officer or employee to perform any prohibited political activity (i) as part of that officer or employees duties, (ii) as a condition of employment, or (iii) during any compensated time off (such as holidays, vacation or personal time off).
- (Adopted 6/16/2006)
- 1.6.2 (c) No officer or employee shall be required at any time to participate in any prohibited political activity in consideration for that officer or employee being awarded additional compensation or any benefit, whether in the form of a salary adjustment, bonus, compensatory time off, continued employment or otherwise, nor shall any officer or employee be awarded additional compensation or any benefit in consideration for his or her participation in any prohibited political activity.
- (Adopted 6/16/2006)
- 1.6.3 (d) Nothing in this Section prohibits activities that are permissible for an officer or employee to engage in as part of his or her official duties, or activities that are undertaken by an officer or employee on a voluntary basis which are not prohibited by this Ordinance.
- (Adopted 6/16/2006)
- 1.6.4 (e) No person either (i) in a position that is subject to recognized merit principles of public employment or (ii) in a position the salary for which is paid in whole or in part by federal funds and that is subject to the Federal Standards for a Merit System of Personnel Administration applicable to grant-in-aid programs, shall be denied or deprived of

employment or tenure solely because he or she is a member or an officer of a political committee, of a political party, or of a political organization or club.

- *(Adopted 6/16/2006)*

1.7.0 GIFT BAN

Section 10-1. Except as permitted by this Article, no officer or employee, and no spouse of or immediate family member living with any officer or employee (collectively referred to herein as “recipients”), shall intentionally solicit or accept any gift from any prohibited source, as defined herein, or which is otherwise prohibited by law or ordinance. No prohibited source shall intentionally offer or make a gift that violates this Section.

- *(Adopted 6/16/2006)*

1.7.1 *Section 10-1. Exceptions.* Section 10-1 is not applicable to the following:

- *(Adopted 6/16/2006)*

1.7.2 (1) Opportunities, benefits, and services that are available on the same conditions as for the general public.

- *(Adopted 6/16/2006)*

1.7.3 (2) Anything for which the officer or employee, or his or her spouse or immediate family member, pays the fair market value.

- *(Adopted 6/16/2006)*

1.7.4 (3) Any (i) contribution that is lawfully made under the Election Code or (ii) activities associated with a fundraising event in support of a political organization or candidate.

- *(Adopted 6/16/2006)*

1.7.5 (4) Educational materials and missions.

- *(Adopted 6/16/2006)*

1.7.6 (5) Travel expenses for a meeting to discuss business.

- *(Adopted 6/16/2006)*

1.7.7 (6) A gift from a relative, meaning those people related to the individual as father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, and including the father, mother, grandfather, or grandmother of the individual’s spouse and the individual’s fiancé or fiancée.

- *(Adopted 6/16/2006)*

1.7.8 (7) Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the official position or employment of the recipient or his or her spouse or immediate family member and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the recipient shall consider the circumstances under which the gift was offered, such as: (i) the history of the relationship between the individual giving the gift and the recipient of the gift, including any previous

exchange of gifts between those individuals; (ii) whether to the actual knowledge of the recipient the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and (iii) whether to the actual knowledge of the recipient the individual who gave the gift also at the same time gave the same or similar gifts to other officers or employees, or their spouses or immediate family members.

■ *(Adopted 6/16/2006)*

1.79 (8) Food or refreshments not exceeding \$75 per person in value on a single calendar day; provided that the food or refreshments are (i) consumed on the premises from which they were purchased or prepared or (ii) catered. For the purposes of this Section, “catered” means food or refreshments that are purchased ready to consume which are delivered by any means.

■ *(Adopted 6/16/2006)*

1.7.10 (9) Food, refreshments, lodging, transportation, and other benefits resulting from outside business or employment activities (or outside activities that are not connected to the official duties of an officer or employee), if the benefits have not been offered or enhanced because of the official position or employment of the officer or employee, and are customarily provided to others in similar circumstances.

■ *(Adopted 6/16/2006)*

1.7.11 (10) Intra-governmental and inter-governmental gifts. For the purpose of this Act, “intragovernmental gift” means any gift given to an officer or employee from another officer or employee, and “inter-governmental gift” means any gift given to an officer or employee by an officer or employee of another governmental entity.

1.7.12 (11) Bequests, inheritances, and other transfers at death.

■ *(Adopted 6/16/2006)*

1.7.13 (12) Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than \$100.

■ *(Adopted 6/16/2006)*

1.7.14 Each of the exceptions listed in this Section is mutually exclusive and independent of every other.

■ *(Adopted 6/16/2006)*

1.7.15 Disposition of gifts. An officer or employee, his or her spouse or an immediate family member living with the officer or employee, does not violate this Ordinance if the recipient promptly takes reasonable action to return a gift from a prohibited source to its source or gives the gift or an amount equal to its value to an appropriate charity that is exempt from income taxation under Section 501 (c)(3) of the Internal Revenue Code of 1986, as now or hereafter amended, renumbered, or succeeded.

■ *(Adopted 6/16/2006)*

1.8.0 ETHICS ADVISOR

Section 15-1. The County Board Chairman, with the advice and consent of the County Board, shall designate the DeKalb County State's Attorney or his/her designated Assistant as the Ethics Advisor for the County of DeKalb.

- *(Adopted 6/16/2006)*

1.8.1

Section 15-2. The Ethics Advisor shall provide guidance to the officers and employees of the County of DeKalb concerning the interpretation of and compliance with the provisions of this Ordinance and State ethics laws. The Ethics Advisor shall perform such other duties as may be delegated by the County Board. The County Administrator is delegated the responsibility for ethics training for Board Members and employees.

- *(Adopted 6/16/2006)*

1.9.0

PENALTIES

Section 25-1. Penalties (a) A person who intentionally violates any provision of Article 5 of this Ordinance may be punished by a term of incarceration in a penal institution other than a penitentiary for a period of not more than 364 days, and may be fined in an amount not to exceed \$2,500.

- *(Adopted 6/16/2006)*

1.9.1

(b) A person who intentionally violates any provision of Article 10 of this Ordinance is subject to a fine in an amount of not less than \$1,001 and not more than \$5,000.

- *(Adopted 6/16/2006)*

1.9.2

(c) Any person who intentionally makes a false report alleging a violation of any provision of this Ordinance to the local enforcement authorities, the State's Attorney or any other law enforcement official may be punished by a term of incarceration in a penal institution other than a penitentiary for a period of not more than 364 days, and may be fined in an amount not to exceed \$2,500.

- *(Adopted 6/16/2006)*

1.9.3

(d) A violation of Article 5 of this Ordinance shall be prosecuted as a criminal offense by an attorney for the County of DeKalb by filing in the circuit court an information, or sworn complaint, charging such offense. The prosecution shall be under and conform to the rules of criminal procedure. Conviction shall require the establishment of the guilt of the defendant beyond a reasonable doubt.

- *(Adopted 6/16/2006)*

1.9.4

(e) A violation of Article 10 of this Ordinance may be prosecuted as a quasi-criminal offense by an attorney for the County of DeKalb, or, if an Ethics Commission has been created, by the Commission through the designated administrative procedure.

- *(Adopted 6/16/2006)*

1.9.5

(f) In addition to any other penalty that may be applicable, whether criminal or civil, an officer or employee who intentionally violates any provision of Article 5 or Article 10 of this Ordinance is subject to discipline or discharge.

- *(Adopted 6/16/2006)*

ORDINANCE
O2017-06

WHEREAS, the DeKalb County Board has determined that it is necessary to amend Chapter 2, Article II, Division 2 (Rules) of the DeKalb County Code as well as Chapter 2, Article III (Officers and Employees Generally) of the County Code, and

WHEREAS, the County Board did appoint a bi-partisan Ad Hoc Rules Committee to review current rules and to make recommendations for amendment and improvement of those Rules, and

WHEREAS, the Ad Hoc Rules Committee has recommended that the Section 2-44 of Chapter 2, Article II, Division 2 of the DeKalb County Code be amended by authorizing the twelve month posting of audio recordings of committee meetings to the County's web site, and

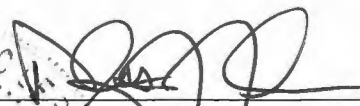
WHEREAS, the Ad Hoc Rules Committee also recommended that Section 2-66 of Chapter 2, Article III of the DeKalb County Code be amended to further detail and broaden the authority, duties, and responsibilities of the County Administrator;

NOW, THEREFORE BY IT ORDAINED that the DeKalb County Board has reviewed the recommendation of the Ad Hoc Rules Committee as attached to this Ordinance as Exhibit A, and those changes are hereby approved, if passed by a 2/3 majority vote as required by Sec. 2-46, with the specific modifications as noted for Sections 2-44 and 2-66.


PASSED AT SYCAMORE, ILLINOIS THIS 17th DAY OF MAY, 2017.

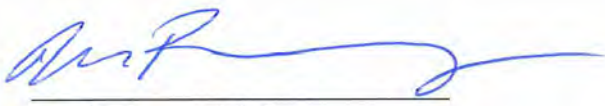
ATTEST:

SIGNED:



Douglas J. Johnson
DeKalb County Clerk





Mark Pietrowski, Jr.
County Board Chairman

Sec. 2-44. - Minutes of committees.

All committee minutes shall be in writing and shall be delivered to the chairman for distribution to the members of the county board. Committee minutes shall be delivered to the chairman not less than seven calendar days prior to the board meeting at which such reports are to be considered. In addition, as a courtesy to the public, audio recordings of committee meetings will be made available, as soon as practical, via the County's web site for a period of twelve months following the date of the meeting.

Sec. 2-66. - County administrator.

(d) *Authority, duties and responsibilities.*

- (41) The county administrator reports directly to the county board through the chairman and the rules/executive committee.
- (2) The county administrator is responsible for gathering and disseminating to the board objective information which will aid in their decision-making process including, where appropriate, staff recommendations.
- (3) The county administrator facilitates and promotes communication between the board, the public, department heads, county employees, external boards, commissions and their governments.
- (4) The county administrator, in this capacity, does not formulate policy but does provides key staff support to the board in its policy formulation efforts and makes recommendations as appropriate. The county administrator assures that the actions of the board, as expressed through their various ordinances and resolutions, are carried out.
- (4 5) The county administrator is responsible for the day-to-day coordination and operation of all county services that are under the control of the County Board.
- (6) The County Administrator is authorized, pursuant to a departmental request, to amend departmental budgets between line-items and categories within a Department's total appropriation of all their cost centers within a fund, but only the County Board may increase or decrease the total fund appropriation for a Department.
- (7) In the event of an emergency, the County Administrator, in consultation with the Chair, Vice-Chair, the Finance Chair, and the Chair of the relevant jurisdiction Committee, may authorize additional spending to address the emergency, but such expenditures must be reported to the Finance Committee at their next regular meeting.
- (8) The County Administrator is responsible for the allocation, use, renovation, safety, and stewardship of the County's buildings and grounds.

- (9) The County Board retains the authority to approve the number of authorized positions for each Department, but the County Administrator may approve staff re-organizations within a Department where the resulting annualized expenses do not exceed the monies already budgeted.
- (10) Labor contracts are to be negotiated and recommended by the County Administrator to the County Board for the Board's final approval. Before negotiations begin, the County Administrator shall gather input from the Executive Committee and then the County Administrator, Board Chair, and Board Vice-Chair shall establish negotiation parameters and strategy. Labor disputes and policy interpretations arising above the Departmental level will be handled by the County Administrator.
- (11) When a vacancy exists at the Department Head level (other than that of County Administrator), the County Administrator, the Chair of the relevant jurisdiction Committee, and either the Board Chair or Vice-Chair (to even out political party representation if possible), are responsible for bringing forward to the appropriate County Board Committee up to five candidates for consideration by the Committee. If none of the candidates are found to be acceptable by the Committee, or the County Board, the process starts over.
- (12) Performance evaluations for County Board appointed Department Heads will be conducted by the County Board in a manner determined from time to time by the Executive Committee of the County Board. The County Administrator may submit input to the Board as part of that evaluation process. The County Administrator may also choose to perform interim evaluations as deemed appropriate.
- (13) In situations where the County Administrator deems it necessary, the County Administrator shall have the power to order the immediate suspension of a County Board appointed Department Head, with or without pay as deemed appropriate, until acted upon by the County Board. In such cases, the County Board shall act on the suspension at their next regular monthly meeting to reinstate, or take other appropriate action, or to permanently remove the Department Head.
- (e) *Limitations on authority.* It is the intention of the county board in adopting this section only to create a position to which may be delegated certain administrative duties in and under its direction. No provision of this section is intended to vest in or grant to the county administrator any duty or any authority which is vested by general law or ordinance in any other county officer, official, or employee. No provision of this section shall be construed to delegate to the county administrator any authority reserved to the county board by law; nor shall the county administrator have the power to bind, obligate or commit the county in any manner except as provided in this section or by the express grant of authority by the county board. nor may the County Administrator purchase or sell real estate on behalf of the County, nor bind the County to any debt obligation, unless specifically granted such authority by an ordinance or resolution.
- (f) *Removal.* The county administrator is an employee at will who serves at the pleasure of the board. The county administrator may be removed by a majority vote of the full County Board members present at any regular or special meeting of the board. In situations where the chairman deems it necessary, the chairman shall have the power to order the immediate suspension of the county administrator with pay until acted upon by the board. In such cases, the board shall act on the suspension within ten days at their next regular meeting, voting either to remove permanently, or take other appropriate action, or reinstate the county administrator.

**DEKALB COUNTY
FOREST PRESERVE DISTRICT
May 17, 2017**

AGENDA

1. Roll Call
2. Approval of Minutes
3. Approval of Agenda
4. Persons to be Heard from the Floor
5. Standing Committee Reports:
 - a. **Claims to be Paid in May 2017:** Move to approve the payment of claims for this month, and the off cycle claims paid during the previous month, including all claims for travel, meals, and lodging, in the amount of \$157,592.37.
 - b. **Forest Preserve Presentation by Terry Hannan, District Superintendent**
6. Old Business
7. New Business
8. Adjournment