

DEKALB COUNTY ETSB

Minutes of the Board Meeting of November 3, 2004

CALL TO ORDER

Vice Chair **Riddle** called the meeting to order at 1:10 PM

ROLL CALL

Board members present:

Bowman, Feithen, Hanson, Leoni, Pettit, Riddle, Rosemier, and Suppeland.

Board members absent:

Russell, Olson (arrived at 1:28)

Guests Present:

Lt. Al Newby, DeKalb County Sheriff's Police; Glenna Johnson, Geo-Comm, Jim Tollakson, Verizon. Sheila Santos, IMO

Also Present: Christine Johnson, DeKalb County Treasurer; Charles Kross, Coordinator

AGENDA

The Chairman asked for any amendments to the agenda. **Hanson** asked to discuss the County auction, and Treasurer **Johnson** asked to discuss the 2003 audit. A motion to approve the agenda as amended was made by **Suppeland** and seconded by **Rosemier**. There was no discussion. The motion passed.

MINUTES

A motion to approve the minutes of the September 2004 meeting was made by **Suppeland** and seconded by **Leoni**. The motion passed. There was no meeting in October due to a lack of a quorum.

OLD BUSINESS:

◆ **Treasurer's Report:**

Treasurer Johnson presented the September and October financial reports.

A motion to approve the Treasurer's Report of September was made by **Suppeland**, and seconded by **Leoni**. There was no discussion. The motion passed unanimously.

A motion to approve the Treasurer's Report of October was made by **Bowman**, and seconded by **Rosemier**. There was no discussion. The motion passed unanimously.

- **Bills Not Previously Approved:** None
- **Bills:**

Verizon

74.13

Minutes of the DeKalb County ETSB of November 3, 2004

Page 2 of 4

Verizon	463.39
Verizon	228.76
Verizon	619.72
Verizon – Wireless mapping	68,422.54
Verizon	479.83
Verizon	95.36
Verizon	271.71
Verizon	30789.84
Chuck Kross – NENA conf. Reimbursement	478.80
Chuck Kross – office expenses	1920.00
Starved Rock Communications – fire radio repair	7685.00
Starved Rock Communications	2068.75
Starved Rock Communications	500.00
ATT	51.60
Office Max	84.86
Sprint	26.26
DeKalb County Government	169000.00
DeKalb County Government – Genoa Tower	49691.00
DeKalb County Treasurer – accounting services	3000.00
DeKalb Co. Housing Author.	200.00
NIU – PSAP printer	300.34
Dixon Ottawa Communications	200.00
Language Line	367.61
APCO Intl. – Kross Dues	80.00
PowerPhone	378.00
PowerPhone	<u>378.00</u>
Total	\$337,815.50

A motion to pay the bills was made by Rosemier, and seconded by **Leoni**. Discussion: **Feithen** said that he would vote no on the \$49,961 for the Genoa Tower. He said since the Sheriff's Office and Genoa Police also use the equipment. It was explained that the ETSB had previously authorized the DeKalb County Sheriff's Police to use an unused channel for their communications. **Feithen** expressed concerned that many of the smaller communities are not paying their fair share of costs. The citizens of DeKalb subsidize a sizeable share of the costs, through their surcharge. He said he will be coming to the ETSB with cost for DeKalb's Fire dispatch. **Riddle** suggested that the budget committee would be a good place for that discussion. **Pettit** also expressed concern over the cost of dispatch. **Hanson** said that individual PSAP costs is an issue and good reason for consolidated dispatch. A roll call vote was taken: Bowman Y Feithen N Hanson Y Leoni Y Pettit Y Riddle Y Rosemier Y ~~Russell~~ Y Suppeland Y Olson Y. The motion passed.

◆ Mapping Project

Sheila Santos, of IMO reported on the mapping project. To this point things seem to be working well. We still don't have footprints of the cellular areas. **Kross** is still working on this. She probably will not attend Board meetings regularly, unless questions come up. **Kross** said he would be getting out the wireless Phase II letters to the carriers.

Minutes of the DeKalb County ETSB of November 3, 2004

Page 3 of 4

- ◆ **Keslinger Road Tower Report - Kross** gave the report for **Jim Feyerherm**, who was unable to attend.

Genoa/Sycamore Link – Currently there are 2 –2’ parabolic antennas, one in Sycamore at DeKalb County Sheriff’s Police and the other on the Genoa water tower. In order to eliminate the problem, a 4’ parabolic antenna should be at each site, and the one in Genoa should be on top of the water tower. Feyerherm said he would require permission from the City to weld on the top of the tank. He said the installation at DeKalb County Sheriff’s Police would be done easiest with the use of a crane. The approximate costs would be \$4,000 - \$5,000, and the one in Genoa \$4,000.

DeKalb/Sycamore Link – There is noise on the frequency, due to the deterioration of the Channel Bank in the radio, at Sycamore. It needs to be replaced. Cost would be approximately \$6,000. He also said that there is a new cell phone site on the high rise in DeKalb. He will be keeping an eye on it so that it won’t interfere with our system. A power supply went out last Saturday night, and was replaced with one on hand. **Olson** made a motion to approve the purchase of a new channel bank. Rosemier seconded. There was no further discussion. The motion passed unanimously.

Keslinger Road Tower - The equipment has been delivered and is ready to be installed. The license application is in process. The tower owner, SpectaSite said that would charge rent of \$600/month, and some initial costs of approximately \$5000. He suggests that a Board member try to negotiate a better price. **Hanson** said he would try. There was discussion about the costs and queries as to what it would cost to have our own tower.

Olson appointed a committee of **Hanson, Rosemier, and Riddle**, to investigate the ETSB putting up it’s own tower.

- ◆ **Telecommunicator Hiring – CritiCall**

The product has been ordered. Not yet received.

- ◆ **Budget Committee Report** – the committee will have a report for next meeting.

NEW BUSINESS

- ◆ **Officer Nominating Committee**

The Chairman will head a committee with Suppeland and any other interested member, to recommend a slate of officers for the FY 2005.

- ◆ **2003 Audit**

Treasurer Johnson presented the FY 2003 audit, conducted by Sikich/Gardner.

Leoni moved to accept the audit and place it on record. **Rosemier** seconded. There was no additional discussion. The motion passed unanimously.

- ◆ **DeKalb County Auction**

Hanson reported that the county government will hold an auction on November 12 at the DeKalb County Highway garage. The auction will be primarily surplus items from the various departments. He said that the ETSB could get rid of surplus also. **Suppeland** moved to authorize the Coordinator to place surplus equipment on the auction. **Hanson** seconded the motion. The motion passed unanimously.

- ◆ **Participating Agency Requests – None**

Minutes of the DeKalb County ETSB of November 3, 2004

Page 4 of 4

◆ **PSAP Administrators' Report** – No report.

◆ **Persons to be Heard from the Floor**

1. The Chairman read a letter from the DeKalb County Township Officials inviting the Board to their annual Fall meeting.
2. **Riddle** told the Board that the MABAS 6 Technical Rescue Team has received training through State monies, and is available for call outs.

◆ **Coordinator's Report** – No report

ADJOURNMENT

Leoni moved to adjourn the meeting, and was seconded by **Suppeland**. . The motion passed.
The meeting adjourned at 2:55 P.M.
Respectfully submitted,

Charles Kross, Coordinator

* Red text indicates changes made due to approval of the minutes on December 1, 2004