

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**  
**MINUTES OF MEETING**  
**January 24, 2005**

**Board Members Present:** Norm Gilbert, Regina Parker, Doug Fraley , Maureen Russell, Bob Krogman, Julia Fullerton

**Board Members Absent:** Opal Zitka, Jeanette Vaupel and Mary Petruchius

**Other Persons Present:** Staff: Sue Halbrader

The Community Mental Health Board meeting was called to order at 8:15 p.m. by President Bob Krogman.

**AGENDA**

MOTION TO APPROVE THE AGENDA WITH THE ADDITION CLAN EXECUTIVE SESSION AS ITEM NUMBER 10 WAS MADE BY MR. GILBERT, SECONDED BY MRS. PARKER.

**INTRODUCTIONS**

None

**MINUTES**

MRS. RUSSELL MOVED TO HOLD THE DECEMBER MINUTES, UNTIL THE EXECUTIVE SESSION COULD BE INCLUDED, SECONDED BY MR. FRALEY.

**CORRESPONDENCE AND ANNOUNCEMENTS**

Ms. Halbrader distributed copies of the Board and ACMHAI calendars for 2005 for the information of Board members.

**FINANCE REPORTS**

MRS. PARKER MOVED APPROVAL OF THE AGENCY CLAIMS AS SUBMITTED; SECONDED BY MR GILBERT. ON A ROLL CALL VOTE THE MOTION PASSED UNANIMOUSLY.

MRS. PARKER MOVED APPROVAL OF THE OFFICE CLAIMS AS SUBMITTED; SECONDED BY MRS. FULLERTON. ON A ROLL CALL VOTE THE MOTION PASSED UNANIMOUSLY.

Mr. Krogman called attention to the modest increase in rental costs in 2005. A copy of the letter was enclosed in the packets.

## COMMUNITY INPUT

None

## COMMITTEE REPORTS

None

## OLD BUSINESS

The offer of the position of Executive Director has been made to and accepted by Elizabeth Carney. She will begin her tenure with the Mental Health Board on February 1, 2005.

Ms. Halbrader distributed a list of general suggestions for improving the hiring process for future reference. Board members were in consensus that the process had become more lengthy than anticipated, due to a number of unforeseen events. Everyone agreed that it had been a learning experience.

## NEW BUSINESS

The April dates for the Board meeting and Funding Hearings have been established:

Monday, **April 11**, 2005, 6:30 p.m. **Board Meeting**, 7:00 p.m., Funding Hearing  
Wednesday, **April 13**, 2005, 6:30 p.m., Funding Hearing  
Monday, **April 18**, 2005, 6:30 p.m., Funding Hearing  
Wednesday, **April 20**, 2005, 6:30 p.m., Funding Hearing

The State Association Spring Conference in Springfield will be held on April 27 and 28. More information about that event will be distributed as soon as it becomes available.

**MRS. FULLERTON MOVED TO CO INTO EXECUTIVE SESSION, SECONDED BY MR. GILBERT.**

**MR. GILBERT MOVED TO ADJOURN FROM EXECUTIVE SESSION, SECONDED BY MRS. RUSSELL.**

**MRS. RUSSELL MOVED TO COMPENSATE Ms. HALBRADER FOR CONSIDERATION OF HER EFFORTS AS DIRECTOR FOR THE MONTH OF JANUARY IN THE AMOUNT OF A \$1,000 BONUS TO BE TAKEN FROM THE PROFESSIONAL SERVICES LINE ITEM, SECONDED BY MR. GILBERT. ON A VOICE VOTE THE MOTION PASSED UNANIMOUSLY.**

**MRS. RUSSELL MOVED TO RATIFY THE SALARY REQUIREMENTS ENUMERATED IN THE DCCMHB LETTER TO MS. CARNEY. ON A VOICE VOTE:**

**MR. FRALEY: ABSTAIN**

**MR. GILBERT: YES**

**MRS. RUSSELL: YES**

**MR. KROGMAN: YES**

**MRS. PARKER: ABSTAIN**

**MRS. FULLERTON: YES**

**THE NEXT MEETING OF THE MENTAL HEALTH BOARD WILL BE HELD AT 7:00 P.M., ON MONDAY, FEBRUARY 28,2005, IN THE LEGISLATIVE CENTER AFTER THE RECEPTION FOR MR. LANE'S RETIREMENT, TO BE HELD FROM 4:00 P.M. TO 6:00 P.M.**

**MR. KROGMAN MOVED TO ADJOURN, SECONDED BY MR. FRALEY. ALL IN FAVOR. THE MEETING WAS ADJOURNED AT 9:00 P.M.**

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Regina Parker  
Secretary/Treasurer