

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

MINUTES OF MEETING

April 17, 2006

Board Members Present: Doug Fraley, Robert Krogman, Regina Parker, Charles Rose, Andrea Gargani, Jeannette Vaupel, Janice Abizaid, Norm Gilbert, Eileen Dubin

Board Members Absent: None

Office Staff Present: Elizabeth Carney, Kathy Osttick

Other Persons Present: Michael Flora, Margaret Elmer

I. CALL TO ORDER

The meeting was called to order by the President, Doug Fraley, at 7:04 p.m.

II. AGENDA

Mr. Gilbert moved to approve the agenda with additions; seconded by Ms. Abizaid. The motion passed on a voice vote.

III. INTRODUCTIONS

The Board introduced itself to the guests and the guests introduced themselves to the Board.

IV. MINUTES

Mr. Gilbert moved to approve the minutes of the March 2006 Board Meeting with changes as noted in discussion; seconded by Mr. Krogman The motion passed on a voice vote.

V. COMMUNITY INPUT

There was no community input.

VI. CORRESPONDENCE AND ANNOUNCEMENTS

Ms. Carney briefly explained the five handouts given out at the meeting. The first was from the Ben Gordon Center on gangs and prevention of gang involvement. The second was an article on the Serious and Persistent Mental Illness. The third was on Mental Illness and Veterans. The fourth was brought in by Bob Krogman titled "Fictionosis," a commentary on studies financed by pharmaceutical companies that attempt to turn ordinary life situations into mental illnesses diagnoses. The fifth was also brought in by Bob Krogman on "The Teenage Brain."

VII. FINANCE REPORTS

Ms. Carney presented the monthly revenue and expenditure report. The expenditures are well within the expected monthly and year-to-date percentages.

Ms. Parker moved to approve the April 2006 agency claims in the amount of \$114,361.00; seconded by Ms. Vaupel. The motion passed unanimously on a roll call vote.

Ms. Parker moved to approve the April 2006 office claims in the amount of \$10,698.72; seconded by Ms. Abizaid. The motion passed unanimously on a roll call vote.

VIII. DIRECTOR'S REPORT

Ms. Carney presented the Director's Report:

- Ms. Carney asked Ms. Ostdick to discuss several items:
 - Ms. Ostdick clarified which Board members were agreeable to the Board office giving their home address to an agency
 - She reviewed a chart she had developed which notes Board officers and their years of service as part of a project to document the history of the Board.
 - She requested that Board members return the binders from the funding hearings. If members wish to keep the office and agency information that is in the binders for their reference during the year, she reminded them that when they dispose of that information it needs to be shredded.
- Ms. Carney presented Ms. Ostdick with a certificate of appreciation from the County for completing of 5 years of service.
- She discussed the Association of Community Mental Health Authorities state conference that she attended at the end of March.
- She and Ms. Ostdick discussed performance improvement measures they will be implementing to streamline monthly board meetings
- She reported on the Drug Court planning process. The planning team continues to meet every two weeks and she noted that due to the effective leadership of the Drug Court Administrator, Marilyn Stromberg, the project is on schedule.

IX. COMMITTEE REPORTS

No reports.

X. OLD BUSINESS

Ms. Carney reviewed the status of the lease for the Gordon Center. The Mental Health Board had approved writing a lease for the Center that continued the terms of the previous lease, but without the term that offered an optional five-year extension, as the lease was designed to create an interim period of one year. The goal was to have a lease relationship in place while allowing time for development of the next lease.

The interim lease was sent to the Gordon Center and was reviewed by their Board. They have requested that instead of that one-year lease that the Mental Health Board develop a Memorandum of Understanding that continues the terms of the previous lease while the next lease is being developed. Ms. Carney reported that she saw no significant difference between the impact of utilizing the interim lease and the Memorandum of Understanding.

The Board discussed the situation and directed Ms. Carney to develop a Memorandum of Understanding for this purpose, after reviewing the situation with the State's Attorney's office and obtaining our attorney's approval of the plan.

The Gordon Center re-roofing project contract with Burnidge Cassell Associates was discussed. John Farrell of the State’s Attorney’s office reviewed the contract and had only a few recommendations for some minor wording changes. The Board discussed the contract and directed Ms. Carney to follow-up with Brian Kerner, architect with Burnidge Cassell, on the changes.

Mr. Krogman moved that the Gordon Center re-roofing project contract with Burnidge Cassell Associates be accepted with the changes. Seconded by Ms. Gargani. The motion passed unanimously on a roll call vote.

XI. NEW BUSINESS

Ms. Carney gave an overview of Grant Year 2007 allocation recommendations. The Board discussed funding requests and allocations.

Mr. Gilbert moved to approve the following for Grant Year 2007 for Grant Programs, Single Agency Purchase of Care Programs, Multi-agency Purchase of Care Programs, Special Projects and a revision of the Multi-Agency Psychiatric Evaluation Program. The motion was seconded by Ms. Dubin. The motion passed unanimously on a roll call vote.

A. GRANT PROGRAMS

- 1. To increase Grant Year 2006 grant programs by 3.3% as a cost of living adjustment, with the percentage to be figured on the GY 2006 base amount. Payment will be monthly.***
- 2. To allocate an additional 1.0% to GY 2006 grant programs that will not be added to the base amount. Payment will be monthly.***
- 3. To move the Family Service Agency Children’s Advocacy Center GY 2006 Special Projects funding to a grant and to increase the amount to \$20,000. Payment will be on a billing basis.***
- 4. To expand the DeKalb County Special Education Association Developmental Screening Program GY 2006 grant to include day care sites with an increase of \$3,800. Payment will be monthly.***

AGENCY	GRANT PROGRAMS
<i>Ben Gordon Center</i>	<i>Emergency/Crisis and Screening Adult Mental Health Child/Adolescent Mental Health Adult Substance Abuse Child/Adolescent Substance Abuse Jail-Based Services Community Education Response Line Prevention Community Employment Services Assertive Community Treatment</i>
<i>continued on next page</i>	

A. GRANT PROGRAMS, continued

AGENCY	PROGRAMS
<i>Consumer Advocacy Council of DeKalb County</i>	<i>Consumer Education Community Education Special Needs</i>
<i>DeKalb County Special Education Association</i>	<i>Developmental Screenings, including day care sites</i>
<i>DeKalb County Youth Service Bureau</i>	<i>Early Intervention Tobacco Intervention Program</i>
<i>Epilepsy Foundation of North/Central Illinois</i>	<i>Epilepsy Services</i>
<i>Elder Care Services</i>	<i>Senior Case Management</i>
<i>Family Service Agency</i>	<i>Senior Peer Mentoring Children's Advocacy Center</i>
<i>National Alliance on Mental Illness</i>	<i>Family Support Services</i>
<i>Open Door</i>	<i>Regular Work Program Developmental Training Program</i>
<i>Opportunity House</i>	<i>Regular Work Program Developmental Training Program Supported Employment</i>
<i>Safe Passage</i>	<i>Residential/Shelter Crisis Intervention Abuser Services Sexual Assault Services</i>
<i>Voluntary Action Center</i>	<i>Transportation Nutrition</i>

B. SINGLE-AGENCY PURCHASE OF CARE PROGRAMS

1. To increase the GY 2006 Family Service Agency's Purchase of Care Programs, Senior Counseling and General Counseling, by 3.3% as a cost of living adjustment, with the percentage to be figured on the base amount from GY 2006. Payment will be on a billing basis.

C. MULTI-AGENCY PURCHASE OF CARE PROGRAMS

- 1. To increase the GY 2006 Multi-Agency “Underserved Populations” Purchase of Care program by 3.3% as a cost of living adjustment, with the percentage to be figured on the base amount from GY 2006. Payment will be on a billing basis.***
- 2. To maintain the GY 2006 funding amount for the “Individual Care Grant” Purchase of Care Program. Payment will be on a billing basis.***
- 3. To increase the GY 2006 Multi-Agency “Psychiatric Evaluations” Purchase of Care program by 3.3% as a cost of living adjustment, with the percentage to be figured on the base amount from Grant Year 2006. Payment will be on a billing basis.***

D. REVISION OF THE MULTI-AGENCY “PSYCHIATRIC EVALUATIONS” PROGRAM

- 1. To revise the Multi-Agency “Psychiatric Evaluations” Purchase of Care Program to provide payment for one psychiatric evaluation and up to three psychiatric visits for medication monitoring per client for self-pay or indigent clients only, i.e. those clients who do not have Medicaid, Medicare, or insurance. And to change the program name to “Psychiatric Evaluations and Medication Services”.***

The maximum payment for one unit (30 minutes) of psychiatric evaluation service for adults will be \$100.

The maximum payment for up to 2 units (30 minutes per unit) of psychiatric evaluation service for children and adolescents will be \$200.

The maximum payment for one unit (15 minutes) of psychiatric medication monitoring for adults, children, and adolescents will be \$50. Payment will be on a billing basis.

Payment for psychiatric evaluations and medication monitoring will be on a billing basis.

- 2. To move the Ben Gordon Center GY 2006 “Medications Services” allocation from Special Projects to the Multi-Agency Program, “Psychiatric Evaluations and Medication Services”, with a 3.3% increase.***

E. SPECIAL PROJECTS

- 1. To allocate \$2,400 to Family Service Agency for Social Phobia Group funding. The agency is to continue to submit diagnostic codes for each participant and outcome data on the groups. Payment will be done on a billing basis.***
- 2. To allocate \$5,000 to Voluntary Action Center for one-time assistance with increased fuel costs as a one-time payment.***
- 3. To allocate \$5,000 to Hope Haven for an Equine Therapy pilot project. The agency is to submit outcome data for the services provided. Payment will be done on a billing basis.***

Ms. Vaupel nominated Mr. Rose for office of Vice-president to fill the vacancy left by Ms. Fullerton. Seconded by Ms. Parker. The motion passed on a voice vote.

XII. ADJOURNMENT

A motion was made by Mr. Gilbert for adjournment at 8:18 p.m.

Respectfully submitted,

Regina Parker, Board Secretary

Kathy Ostdick, Recording Secretary