

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

MINUTES OF MEETING

May 21, 2007

Board Members Present: Doug Fraley, Janice Abizaid, Eileen Dubin, Andrea Gargani, Robert Krogman, Charles Rose, Jeannette Vaupel, Cynthia Luxton (arrived 7:12 p.m.)

Board Members -Excused Absence: Karen Wilkerson

Board Members - Absent: None

Other Persons Present: Michael Flora

Office staff: Elizabeth Carney, Kathy Osttick

I. CALL TO ORDER

The meeting was called to order by the President, Mr. Fraley at 7:02 p.m.

II. AGENDA

Ms. Vaupel moved to approve the agenda; seconded by Ms. Dubin. The motion passed unanimously on a voice vote.

III. INTRODUCTIONS

None

IV. MINUTES

Mr. Krogman moved to approve the minutes of the April 2007 Board meeting as amended; seconded by Ms. Abizaid. The motion passed unanimously on a voice vote.

V. COMMUNITY INPUT

There was no community input.

VI. CORRESPONDENCE AND ANNOUNCEMENTS

Ms. Carney announced that newspaper articles relating to Board interests and funded agencies were on the table and encouraged Members to review them.

VII. FINANCE REPORTS

Ms. Carney presented the April 2007 revenue and expense reports. Both are within the expected ranges.

Ms. Abizaid moved to approve the April 2007 agency claims in the amount of \$119,668.62; seconded by Ms. Dubin. The motion passed unanimously on a roll call vote.

Ms. Abizaid moved to approve the April 2007 office claims in the amount of \$2,283.99; seconded by Ms. Vaupel. The motion passed unanimously on a roll call vote.

Ms. Carney presented the audited, final revenue and expense report for FY06.

VIII. DIRECTOR'S REPORT

Ms. Carney noted that she would present the Director's Report next month, to increase the time available at this meeting to discuss the Grant Year 2008 allocations.

IX. COMMITTEE REPORTS

Mr. Fraley reported on the May 7, 2007 and May 21, 2007, Executive Committee meetings. The Committee met with the Executive Director for her performance evaluation at the latter meeting.

Ms. Gargani gave a recap of the Finance Committee meeting on May 7, 2007.

Ms. Vaupel, Chair of the Personnel and Nominations Committee, presented the following nominations for 2007/2008 Board officers: Mr. Rose, President; Ms. Luxton, Vice-President; Ms. Abizaid, Secretary. The Board will vote on the new officers at the June 2007 meeting. Mr. Fraley encouraged any Board Member interested in being nominated, in addition to the above list, to contact him.

X. OLD BUSINESS

Grant Year 2008 Allocations were discussed. Mr. Fraley suggested that the Board allocate the recommended \$5000 to the Voluntary Action Center to assist them with the significantly increase cost of fuel, and to invite them to return to the Board in 6 months to discuss the cost situation at that time.

Ms. Carney briefly discussed the DeKalb County Youth Service Bureau's Youth Project, continuation of Bio-Terrorism Training, and the Minority Recruitment and Retention Board Initiative.

Mr. Krogman made a motion to accept the recommended allocations for the coming program year, 2008, as presented including the 3.4% COLA and the Non-COLA items; seconded by Mr. Rose. The motion passed unanimously on a voice vote.

		GY07	3.4%	GY08
		Grant Amount	COLA	Total
<u>A1. COLA Items to be voted on:</u>				
Grants, Purchase of Service, Multi-agency & Special Projects (8201)				
Ben Gordon Center	Emergency/Crisis & Screening Program	92,772	3,154	95,926
	<i>Finance Committee recommendation: Fund and do follow-up.</i>			
	Mental Health Services - Adult	197,230	6,706	203,936
	Mental Health Service-Child & Adol	166,502	5,661	172,163
	Child & Adol Psychiatry Salary Support	30,990	1,054	32,044
	Alcohol & Substance Abuse - Adult	115,527	3,928	119,455
	Alcohol & Sub Abuse-Child & Adol	4,666	159	4,825
	Jail Based Services	44,947	Hold	Hold
	<i>Finance Committee recommendation: Hold funding for further information.</i>			
	Community Education	9,268	315	9,583
	Response Line	19,665	669	20,334
	Prevention	13,975	475	14,450
	Community Employment Service-CEPS	36,104	1,228	37,332
	Assertive Community Treatment	44,687	1,519	46,206
		776,333	24,868	756,254

		GY07 Grant Amount	3.4% COLA	GY08 Total
Consumer Advocacy Council of DeKalb Co.	Consumer Education	346		
	Community Education	639		
	Special Needs	20,544		12,000
		21,529		12,000
DeKalb County Youth Service Bureau	Early Intervention	48,930	1,664	50,594
	Tobacco Intervention Program	6,400		3,600
	<i>Amount reduced for GY08 per request from DCYSB</i>	55,330	1,664	54,194
Epilepsy Foundation of N/C III	Epilepsy Services	29,906	1,017	30,923
Elder Care Service	Senior Case Management	67,495	2,295	69,790
Family Service Agency	Sr Peer Mentor Sr Counsel Scholarsp	37,310	1,692	51,453
		12,451		
	Gen. Counseling Scholarship	11,619	395	12,014
	Children's Advocacy Center	20,000	680	20,680
		81,380	2,767	84,147
NAMI	Family Support	11,119	378	11,497
Open Door	Regular work	41,160	1,400	26,010
	Developmental Training	4,574	156	21,280
	<i>OD requested change in program percentages for GY08 funding</i>	45,734	1,556	47,290
Opportunity House	Regular Work	25,802	877	26,679
	Developmental Training	98,015	3,333	101,348
	Supported Employment	22,722	773	23,495
		146,539	4,983	151,522
Safe Passage	Residential/Shelter	25,284	860	26,144
	Crisis Intervention	12,283	418	12,701
	Abuser Service	57,580	1,958	59,538
	Sexual Assault Services	26,879	914	27,793
		122,026	4,150	126,176
Voluntary Action Center	Transportation	22,142	753	22,895
	Nutrition	9,173	312	9,485
		31,315	1,065	32,380

A2. Multi-Agency Purchase of Care (8201)

Psych Evals & Med Monitoring	21,683	737	22,420
Underserved Purchase of Care	15,960	543	16,503
Ind. Care Grant Purchase of Care	10,300	350	10,650
	47,943	1,630	49,573

	GY07 Grant Amount	3.4% COLA	GY08 Total
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A3. Special Projects (8205)

FSA Social Phobia - <i>Recommend change to Grant for GY08</i>	2,400	82	2,482
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B. Other Programs to consider: Non-COLA issues

DeKalb Co Youth Service Bureau	Youth Project (line item 8201)		10,000
Bio-Terrorism Crisis Intervention Volunteer Training	(line item 8201)		1,200
Voluntary Action Center	Fuel Expense Assistance (line item 8205)		5,000
Minority Recruitment & Retention	(line item 8205)		14,000
			30,200

XI. NEW BUSINESS

There was no new business.

XII. EXECUTIVE SESSION

Ms. Luxton made a motion to go into Executive Session at 7:32 p.m.; seconded by Ms. Gargani. The motion passed unanimously on a voice vote.

Ms. Dubin made a motion to close the Executive Session and return to open meeting at 7:56 p.m.; seconded by Mr. Krogman. The motion passed unanimously on a voice vote.

Mr. Krogman made a motion to increase the Executive Director’s salary by 5%, retroactive to the February 1 anniversary date; seconded by Ms. Abizaid. The motion passed unanimously on a voice vote.

XII. ADJOURNMENT

Ms. Abizaid moved to adjourn at 7:58 p.m.; seconded by Mr. Krogman.

Respectfully submitted,

Janice Abizaid, Board Secretary

Kathy Ostidick, Recording Secretary