



**Minutes of the Board Meeting of**  
March 05, 2008

**CALL TO ORDER**

Chairman Riddle called the meeting to order at 3:30 PM.

**BOARD MEMBERS PRESENT:**

Chairman Riddle, Vice Chair Leoni, Bowman, Feithen, Rosemier, Suppeland, Young, Hanson, Olson, and Russell,

**BOARD MEMBERS ABSENT:**

None

**GUESTS PRESENT**

Sgt. Lisa Miller, DeKalb Police Department; Jim Feyerherm, Starved Rock Communications; Al Newby, DeKalb County Sheriff Department.

**ALSO PRESENT**

Christine Johnson, DeKalb County Treasurer; Glenna Johnson, Coordinator

**AGENDA**

The Chairman asked for any amendments to the agenda. A motion to approve the agenda, as presented, was made by Russell and seconded by Leoni. There was no discussion. The motion passed.

**MINUTES**

A motion to approve the minutes of the February 13, 2008 meeting was made by Olson, and seconded by Young. The motion passed.

**TREASURER'S REPORT**

• **Approved Bills:**

**Bills Paid in March 2008**

Language Line Services	\$57.07
Powerphone - Advanced law enforcement dispatch	\$2,023.00
Sikich LLP - 911 Audit	\$300.00
HSBC (Office Max)	\$318.96
Housing Authority of the County of DeKalb	\$200.00
NENA - Coordinator conference reg. fee	\$495.00
Barnaby - 911 Letterhead (October, 2007)	\$169.00
Glenna Johnson (Coordinator travel expense)	\$131.12
Miner Electronics-Pagers for Somonauk Fire	\$1,500.00
Verizon Select Services	\$850.00
Verizon Select Services	\$135.00
AT&T 758-3911	\$42.72
Verizon 900-9656	\$16,610.69
Verizon 899-8838	\$39.53
Verizon AA0-2381	\$242.76
Verizon QL4-9093	\$228.92
Verizon QL0-4779	\$235.89
Verizon QL4-7793	\$235.89
Verizon QR0-4142	\$310.62
Verizon UH1-6056	\$76.22
Glenna Johnson (Coordinator postage)	\$19.48
Powerphone - Sandwich Police Department	\$1,445.00
Starved Rock Communications - DeKalb Fire Dispatch	\$1,650.00
<b>Total</b>	<b>\$ 27,316.87</b>

A motion to pay the bills was made by and seconded by Russell and seconded by Bowman. A roll call vote was taken: Riddle Y, Leoni Y, Bowman Y, Feithen Y, Rosemier Y, Suppeland Y, Young Y, Hanson Y, Olson Y, and Russell Y.

**OLD BUSINESS:**

▪ **Fire Radio Reports**

1. Microwave radios

Last month there was a brief discussion regarding the need to release an RFP for the microwave links. That discussion was tabled. C. Johnson and Hanson reported to G. Johnson that the county amount for the bidding process was \$20,000. C. Johnson and Hanson both stressed the importance of the RFP process if the ETSB purchases more than one link at a time. There was a question of who would write the RFP and G. Johnson stated that she could write the RFP with the help on the technical portion of the bid.

A motion was made by Russell and seconded by Suppeland to purchase one link to trial before purchasing the additional links in which the RFP process would be used at

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that time. This trial is to make sure the links would work as anticipated before moving forward with the purchase of the other links.

A roll call vote was taken: Riddle Y, Leoni Y, Bowman Y, Feithen Y, Rosemier Y, Suppeland Y, Young Y, Hanson A, Olson Y, and Russell Y.

Feithen requested that a statement of work be provided as part of the purchase of the approved link to help G. Johnson with the technical wording for the RFP for the additional links.

2. Feyerherm then presented a report on a Generator outage in Genoa at the Fire Radio tower site. Feyerherm stated that the dispatchers at the Sheriff's Office handled this outage perfectly. They contacted the fire department to roll the portable generator for this outage.

- **Personnel**

None

- **Cost of Logging Recorders**

G Johnson stated that the difference was based on the Sheriff Office recorder was 36 channels versus a 20 channel recorder at DeKalb Police Department. Feithen was satisfied with G. Johnson's explanation. The importance again was the need for the RFP process for future purchases.

### NEW BUSINESS

- ◆ **Participating Agency Requests** – none

- ◆ **PSAP Administrators' Report** - none

- ◆ **Persons to be Heard from the Floor** - none

- ◆ **Dispatch Debriefing-** All PSAP Managers were asking for funding for 9-1-1 Cares training for stress debriefing dealing with the shooting on the NIU Campus on 2-14-08. 9-1-1 Cares will be at the site on 03-06-08 and 03-09-08. **Russell stated that the Telecommunicators did an excellent job handling these calls.**

Russell made a motion to pay \$600.00 and seconded by Rosemier for this training.

A roll call vote was taken: Riddle Y, Leoni Y, Bowman Y, Feithen Y, Rosemier Y, Suppeland Y, Young Y, Hanson Y, Olson Y, and Russell Y.

- ◆ **Coordinator's Report** -

G. Johnson Covered the following items that she has been working on in the past three weeks:

- **Call Detail from 2-14-08 shooting at NIU-** She has pulled different sources of detail of the calls that day. Total number of calls to each PSAP still being reviewed.
- **ICC Reports-** Both ICC reports have been submitted to the ICC and the Attorney General.
- **ETSB Officers-** Elections were not held in December for current officers. A motion was made by **Hanson** and seconded by **Leoni** to continue with the current slate of officers through 11-30-08. Chairman- Riddle, Vice Chairman- Leoni, Secretary- Bowman,

The motion passed unanimously.

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- **Public Relations Items-** She passed out examples of flyers dealing with wireless calls and VoIP. Flyers for children and seniors are still under construction and will be released by APCO and NENA in the very near future.
- **Verizon Network Issues-** She mentioned that Verizon was testing new trunks on 2-22-08 and lit up all positions in the PSAP. They did not realize that the testing they were doing would reach the PSAP. Verizon will be testing again today or tomorrow at each PSAP to make sure trunks are working properly before moving to the new router.
- **microDATA-** Provided training of the current display software for G. Johnson at no charge. They will provide additional training on 3-12-08. microDATA also mentioned that the current maintenance contract would expire on 6-30-08 and they would not be making enhancements to the current software in the dispatch centers since that product has been discontinued and that the ETSB needs to move to the new mapping product. Johnson mentioned that Sheila Santos and herself are in agreement that more investigation needed to be made before moving to the new product and also that the expense would need to be budgeted for next year or later. microDATA also mentioned they would provide the new map product at no charge if the ETSB would move to the microDATA Next Generation 911 solution.
  
- **Prairie Shield-** G. Johnson will be attending the work group meetings along with other representatives of the county in the future. DeKalb Police Department will receive monies from a State Grant. Feithen mentioned that he needed a letter to go to McHenry County who is the front county for the grant monies of this project from G. Johnson stating that the ETSB will provide monies for updating the Communications Center.
- **IDPH letters-** letters are being sent to all TC's that have EMD certifications with out an expiration date.
- **McHenry Co, IL Wireless lawsuit-** This lawsuit has been dismissed.
- **9-1-1 Legislation in the State of Illinois-** Johnson provided a list of House or Senate legislation pending in Springfield. Johnson will keep the ETSB aware of the progress of all legislation and provide detail of all the legislation at the next meeting.

### ADJOURNMENT

Russell moved to adjourn the meeting, and was seconded by Rosemier. The motion passed. The meeting adjourned at 4:31 P.M.

Respectfully submitted,

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Glenna Johnson, Coordinator