



**Minutes of the Board Meeting of
May 7, 2008**

CALL TO ORDER

Chairman Riddle called the meeting to order at 3:31 PM.

BOARD MEMBERS PRESENT:

Chairman Riddle, Feithen, Rosemier, Young, Hanson, Bowman and Olson; joined at 3:35.

BOARD MEMBERS ABSENT:

Suppeland, Russell, Leoni

GUESTS PRESENT

Al Newby, DeKalb County Sheriff Department; Jim Feyerherm, Starved Rock Communications

ALSO PRESENT

Christine Johnson, DeKalb County Treasurer; Glenna Johnson, Coordinator

AGENDA

The Chairman asked for any amendments to the agenda. A motion to approve the agenda, as presented, was made by Bowman and seconded by Young. There was no discussion. The motion passed.

MINUTES

A motion to approve the minutes of the April 2, 2008 meeting was made by Rosemier, and seconded by **Young**. The motion passed.

Treasurer's Report

- **Monthly Treasurers Report-** was presented and discussed.
 - A motion to approve monthly report was made by Bowman and seconded by Rosemier. Motion passed.
- **Bills Not Previously Submitted:**
- Russell presented two bills for payment:
 - Rock Communications for \$653.00 – repaired logging recorder
 - Dixon Ottawa Communications \$1,500.00- fire pagers
 - A motion to approve the addition of these bills to the e-mailed bills was made by Rosemier and seconded by Bowman. Motion passed.

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Bills:

Bills Paid in May 2008

Miner Electronics - Pagers for Hinckley	\$1,500.00
Language Line Services	\$136.40
DeKalb County Housing Authority - May & June Rental	\$200.00
Powerphone, Inc. (NIU Public Safety)	\$1,047.00
Dell Computer Corporation	\$79.99
DeKalb County Treasurer - 911 ETSB Accounting Services	\$3,750.00
Genoa-Kingston Fire District (Pagers)	\$1,500.00
HSBC (Office Max)	\$28.99
PSTC - DeKalb Police (incident de-briefing)	\$600.00
Glenna Johnson (Travel Expense)	\$146.98
Glenna Johnson (Office Supplies & Ed. Materials)	\$195.38
AT&T 758-3911	\$32.99
Verizon AA0-2381	\$121.38
Verizon AA0-3030	\$139.79
Verizon 900-9656	\$19,806.76
Verizon 899-8838	\$27.93
Verizon 786-7384	\$53.06
Verizon QL4-9093	\$293.15
Verizon QL0-4779	\$207.21
Verizon QL4-7793	\$207.21
Verizon QR0-4142	\$274.51
Verizon UH1-6056	\$76.22
Starved Rock Communications	\$653.00
Dixon Ottawa Communications	\$1,500.00
Total	<u>\$32,577.95</u>

A motion to pay the bills was made by **Rosemier** and seconded by **Bowman**. A roll call vote was taken: Riddle Y, Bowman Y, Feithen Y, Rosemier Y, Young Y, Hanson Y, and Olson Y.

• **Audit Report**

- The 911 Board successfully completed its audit for the 13-month period ending December 31, 2007. This year the 911 Board falls under new auditing standards with the implementation of SAS 112, which changes the way auditors communicate their findings. This year we had one comment related to the change in the fiscal year, which will not affect future years.
- Motion was made to place the Audit on file at the Treasurer's Office by Young and seconded by Hanson. Motion passed.

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Old Business

- **Fire Radio Reports**
 - Feyerherm reported the following:
 - Microwave radio Order- Equipment has been installed. Is ready to go live once all final FCC licensing is completed.
 - Grounding work from Insurance Audit- Work will be completed at the towers.
 - An outage happened Saturday night in Somonauk. Feyerherm replaced a Heliac jumper to bring the system back up.

- **MABAS**
 - Riddle had requested that Feyerherm investigate the three options and provide the ETSB with the costs tied to the three options from the e-mail last month. Feyerherm provided pricing and explained pros and cons of the three options. There would be an approximate installation time of approximately sixty days.
 - A motion was made to purchase the third option of \$19,800.00 by Feithen and seconded by Rosemier. Motion passed.

NEW BUSINESS

- **Participating Agency Requests** – none

- **PSAP Administrators' Report** - G. Johnson provided notes from the meeting held on 4/08/08.
 - Next meeting will be May 15th at NIU. Topic of discussion will be SOPs.

- **Persons to be Heard from the Floor** - none

- **Private Switched ALI (PSALI)-**
 - Johnson reported on the PS ALI regulations and status in the county. Johnson provided a packet dealing with the law, addressing examples and a spreadsheet from one location that she has been working with on address display issues. It was discussed that Johnson would investigate the number of entities in the county that should be following the state law. G. Johnson will work with C. Johnson and report back to the ETSB at the next meeting.

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- **Coordinator's Report – Johnson covered the following items in her report:**
- Verizon –
 - SMART install- Verizon working on
 - New CML STATS Document – Verizon provided an Updated Product Sheet. Bureau County has this product.
 - CML Update – They completed the 5.0 Upgrade to CML.
 - Tariff Filing- Filing date not released at this time.
 - ALISA- Verizon wants move DeKalb to that database at no additional charges above what we pay today.
 - Time Sync- possible in 2009
 - At the Region 3 Meeting Verizon stated that they will be moving systems off the CML controller and to on site ANI/ALI controllers in the future.
- Prairie Shield –
 - I attended a meeting 5/01/08.
 - Equipment Order will be placed in June for Sheriff Office and DeKalb Police Department
 - Consultants expect that more grant money to flow the regions way.
- Worked on MSAG and ALI Database errors
- USCC tower- Chg to Sandwich - 2009
- Wireless Audit- One carrier at a time will be audited and everything will be coordinated with all PSAPs.
- Legislative Update- Most of the legislation has been sent to the rules committee.
- TC Week- Johnson provided a copy of the letter given to the TCs
- Region 3 Meeting Discussion
 - Sharing of map data- Surrounding Counties wants to share map data
 - SOPs- work together on the end product
- Approached by Camelot School about Autism and how that will be handled when a call is placed to 911.
- I attended a meeting about the new county phone system and we discussed the impact on the county PSAP.

ADJOURNMENT

Olson moved to adjourn the meeting, and was seconded by Young. The motion passed. The meeting adjourned at 4:35 P.M.

Respectfully submitted,

Glenna Johnson, Coordinator