



Minutes of the Board Meeting of
April 1, 2009

CALL TO ORDER

Chairman Riddle called the meeting to order at 3:50 PM.

BOARD MEMBERS PRESENT:

Chairman Riddle, Hanson, Harrison, Metzger, Mitchell, Olson.

BOARD MEMBERS ABSENT:

Bowman, Feithen, Leoni, and Suppeland

GUESTS PRESENT

Lisa Miller, DeKalb Police Department; Al Newby, DeKalb County Sheriff Department; Jim Feyerherm, Starved Rock Communications; Cary Singer, Sycamore Police Department

ALSO PRESENT

Glenna Johnson, E911 Coordinator

AGENDA

The Chairman asked for any amendments to the agenda. The motion was made by Olson and seconded by Metzger to approve agenda. The motion passed.

MINUTES

A motion to approve the minutes of the April 1, 2009 meeting was made by Harrison and seconded by Olson. The motion passed.

Treasurer's Report

- **Monthly Treasurers Report-** was presented and discussed.
 - A motion to approve monthly report was made by Hanson and seconded by Olson. Motion passed.

- **Bills Not Previously Submitted:**
 - A bill was presented at the meeting:
 - Genoa Kingston Fire Protection District submitted a bill for \$1500.00 for Pagers
 - Motion was made to approve the month bill report with these additions by Mitchell and seconded by Harrison. Motion passed.

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Bills:

Bills Paid in April 2009

| | |
|---|--------------------------------|
| Language Line | \$219.96 |
| Powerphone | \$129.00 |
| Sikich - Audit fees | \$3,800.00 |
| Verizon AA0-2381 | \$80.91 |
| Verizon AA0-3030 | \$60.97 |
| Verizon 900-9656 | \$18,707.71 |
| Verizon 899-8838 | \$33.94 |
| Verizon 786-7384 | \$57.87 |
| Verizon QL4-9093 | \$223.72 |
| Verizon QL0-4779 | \$230.19 |
| Verizon QL4-7793 | \$230.19 |
| Verizon QR0-4142 | \$304.95 |
| Verizon UH1-6056 | \$76.20 |
| Glenna Johnson | \$49.50 |
| Powerphone | \$1,134.00 |
| Powerphone | \$1,134.00 |
| Genoa Kingston Fire Protection District | \$1,500.00 |
| Total | <hr/> <hr/> \$27,973.11 |

A motion to pay the bills was made by Mitchell and seconded by Harrison. A roll call vote was taken: Chairman Riddle- Y, Hanson- Y, Harrison- Y, Metzger- Y, Mitchell- Y, and Olson- Y.

Old Business

- **Fire Radio Reports**
 - Feyerherm reported:
 - Somonauk water tower will not be painted until sometime in May.
 - Early detection on outages- He attended a conference and one of the items discussed was early detection on outages. He asked the ETSB if they were interested in a presentation and pricing on this equipment. The ETSB is open to discuss this additional equipment.

- **MABAS**
 - Feyerherm said equipment is installed and working.

- **Private Switched ALI (PS ALI)**
 - G. Johnson stated this is an ongoing process and there is about a 30% response to the letters. Johnson also worked with DeKalb Clinic for the new phone system for the new building in Sycamore.

NEW BUSINESS

- **County-wider Fiber Network-**
 - Hanson stated he would like the ETSB to consider connecting to this project with existing equipment and equipment purchase in the future. He would be attending a presentation about this network. G. Johnson will also be attending this presentation.
 - The entity is applying for stimulus monies for this project.
 - There would be a set yearly fee per point.
 - They are connecting other entities in the county- all schools in the county would be connected via this network and the county campus buildings. They are looking to getting approximately 20 to 25 entities to join this network.
 - Some questions were- who would manage the project.

- **National Telecommunicator Week-**
 - Johnson provided detail on items to be purchased for the Telecommunicators in the dispatch centers to honor them during National Telecommunicator Week. A motion was made to purchase a gift for each Telecommunicator and that the total would not exceed a total purchase of \$450.00 by Olson and seconded by Metzger. Motion Passed

- **Legislative Issues-**
 - INENA and APCO have scheduled a “911 Goes to Springfield” on April 22, 2009. G. Johnson would be attending. INENA/APCO has a letter prepared to hand to the legislators to address surcharge issues.

- **Participating Agency Requests –**
 - DeKalb Fire Department’s request that the board pay for the fire paging infrastructure data is still being reviewed and will be discussed at the next ETSB Meeting.

- **PSAP Administrators' Report –**
 - G. Johnson reported the last meeting was held 3/11/09. Next meeting will be April 8, 2009 at noon; location will be at Glenna’s Office.
 - Items discussed:
 - EMD Training
 - Monitors for the mapping
 - Telecommunicator Week
 - Notification ideas for NIU Students returning to the campus in August

- **Persons to be Heard from the Floor - None**

- **Coordinator’s Report – Johnson reported the following:**
 - **Verizon -** Johnson received an e-mail about the Verizon yearly true up on database and selective router charges and she will review bills closely.
 - **Wireless Carrier Issue-** Still working on cell tower routing issues.
 - **Kishwaukee College –** The College has installed blue emergency phones in the parking lot and some of the calls from one sector on a tower in Creston/Ogle County possibly need to be rerouted to DeKalb County. Johnson will be working with Ogle County to see which county should receive the calls.

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- **Region 3** – There was a presentation about Next Generation equipment 3/31/09- This was an excellent presentation on why the county needs to move towards next generation equipment in the PSAPs. This presentation was non vendor specific for equipment.
- **Annexations- DeKalb Clinic & 3M-** Johnson has set up a new process in place to receive documentation when annexations and deannexations have been done in order to keep the call routing information accurate.
- **Charter Fiberlink-** This VoIP carrier has filed Chapter 11.
- **microDATA Maintenance-** A bill for 2009 maintenance has been received. The budget was approved in December with the decision not to renew maintenance plans with this vendor.
- **Prairie Shield-** G. Johnson posed a question to the Prairie Shield board requesting to join Prairie Shield and they stated that the ETSB falls under the DeKalb County Sheriff's entry fee.
- **TDD Keyboards-** G. Johnson stated that she thinks that she has found a vendor to repair the existing keyboards until new equipment is purchased.

ADJOURNMENT

Olson moved to adjourn the meeting, and was seconded by Harrison. The motion passed. The meeting adjourned at 4:25 P.M.

Respectfully submitted,

Glenna Johnson, Coordinator

| OFFICERS | NAME | TERM (One Year) |
|-----------------|-----------------------|---|
| Chairman | Mr. Bill Riddle | <i>December 1, 2008 - November 30, 2009</i> |
| Vice-Chairman | Mr. Carl Leoni | <i>December 1, 2008 - November 30, 2009</i> |
| Secretary | Mr. Ed Bowman | <i>December 1, 2008 - November 30, 2009</i> |
| Treasurer | Ms. Christine Johnson | <i>Per Statute, County Treasurer</i> |
| Coordinator | Ms. Glenna Johnson | <i>At-Will Employee, Board Appointment</i> |

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| CURRENT Members | Entity Represented | ORIGINAL APPOINTMENT | TERM EXPIRES |
|----------------------------|-----------------------------------|---------------------------------|-------------------------|
| Ed Bowman | Waterman Fire Chief | 11/21/2001 | 11/30/09 |
| Jeff Metzger | County Board Member | 11/30/2008 | 11/30/2010 |
| Gary Hanson | County Chief Financial Officer | 01/19/2000 | 11/30/2009 |
| Bill Feithen | DeKalb Police Chief | 12/16/1998 | 11/30/2011 |
| Bruce Harrison | Acting DeKalb Fire Chief | 07/17/2002 | 11/30/2011 |
| Carl Leoni | DeKalb Police Lieutenant | 08/15/2001 | 11/30/2009 |
| Darren Mitchell | N.I.U. Police Lieutenant | 09/17/08 | 11/30/2009 |
| Rick Olson | Sandwich Police Chief | 12/15/1999 | 11/30/2011 |
| Bill Riddle | Sycamore Fire Chief | 06/21/2000 | 11/30/2011 |
| Ben Suppeland | At-Large | 11/15/1993 | 11/30/2009 |