



Minutes of the Board Meeting of
May 6, 2009

CALL TO ORDER

Chairman Riddle called the meeting to order at 3:36 PM.

BOARD MEMBERS PRESENT:

Chairman Riddle, Bowman, Feithen, Hanson, Harrison, Leoni, Metzger, Mitchell, Olson.

BOARD MEMBERS ABSENT:

Suppeland

GUESTS PRESENT

Lisa Miller, DeKalb Police Department; Al Newby, DeKalb County Sheriff Department; Jim Feyerherm, Starved Rock Communications;

ALSO PRESENT

Christine Johnson, DeKalb County Treasurer; Glenna Johnson, E911 Coordinator

AGENDA

The Chairman asked for any amendments to the agenda. G. Johnson requested that the Audit and letter of resignation be added to the agenda. The motion was made by Olson and seconded by Leoni to approve agenda with those changes. The motion passed.

MINUTES

A motion to approve the minutes of the April 1, 2009 meeting was made by Metzger and seconded by Harrison. The motion passed.

Treasurer's Report

- **Monthly Treasurers Report-** was presented and discussed.
 - A motion to approve monthly report was made by Olson and seconded by Harrison. Motion passed.

- **Bills Not Previously Submitted: None**

Audit Report

- C. Johnson stated that the auditors had made only two recommendations:
 - **Multiyear maintenance contracts-** when they are purchased the multiyear bill can be paid and the future years of maintenance need to be classified as pre-paid expenses.
 - **Coordinators payroll-** G. Johnson, E911 Coordinator's timesheet is not approved by an ETSB Member prior to a pay check being issued. C. Johnson had implemented that G. Johnson's payroll would be approved with the payments of the outstanding bills each month prior to this report from the auditors.

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Bills:

Bills Paid in May 2009

Office Max	\$71.24
Language Line	\$107.30
DeKalb County Housing Authority	\$200.00
Verizon AA0-2381	\$80.91
Verizon AA0-3030	\$60.97
Verizon 900-9656	\$17,633.70
Verizon 899-8838	\$34.23
Verizon 786-7384	\$58.51
Verizon QL4-9093	\$223.72
Verizon QL0-4779	\$230.19
Verizon QL4-7793	\$230.19
Verizon QR0-4142	\$304.95
Verizon UH1-6056	\$76.20
Dell - PSAP Monitors	\$698.98
DeKalb County Treasurer	\$4,000.00
Protech Services - UPS Batteries for Sheriff Dept.	\$2,815.00
Earlville Fire Protection Dist. - Pagers	\$1,500.00

Total

\$28,326.09

A motion to pay the bills was made by Bowman and seconded by Harrison. A roll call vote was taken: Chairman Riddle- Y, Bowman-Y, Feithen-Y, Hanson-Y, Harrison-Y, Leoni-Y, Metzger-Y, Mitchell-Y, and Olson- Y.

Old Business

- **Fire Radio Reports**

- Feyerherm reported:

- Feyerherm and G. Johnson reported they have toured the north sites and will schedule another day to tour the south sites. No major issues were found. UPS batteries needed to be replaced at the Sycamore site.
- .Somonauk tower- install still on hold until June
- There was a discussion about the company that has approached DeKalb County to install windmills on the southwest side of the county. Feyerherm stated that the windmills should not interfere with 911 communications but the only way to make sure that path of the microwave system was clear was to license each path and that way the company could not interfere with 911 dispatching. Feyerherm stated that the licenses could cost up to \$40,000.00 per path.

- **MABAS – no report**

- **Private Switched ALI (PS ALI)**

- G. Johnson stated this is an ongoing process and there is still about the same response to the letters.

NEW BUSINESS

- **Letter of resignation-** G. Johnson reported that she had received a letter of resignation effective May 6, 2009 from Ben Suppeland. The letter was discussed.

- **County-wider Fiber Network-**
 - Hanson, Metzger and G. Johnson reported on the presentation made by NIU. This will be reported on again as the project moves forward.

- **Legislative Issues- No report**

- **Participating Agency Requests –**
 - DeKalb Fire Department's – There was a lengthy discussion of what items from the request from the DeKalb Fire Department would be paid.
 - Items discussed:
 - Payment for maintenance bills were discussed
 - Harrison has made a request that the ETSB pay the bills that the city pays monthly for the existing paging system in DeKalb. The bills are for phone lines at different tower locations within DeKalb for the paging system.
 - There was a discussion that does some of the bills go beyond what the original memorandum of understanding stated.
 - The ETSB pays for the microwave infrastructure and nothing else.
 - Should the ETSB look into a fiber optic network
 - There was a discussion that the ETSB may have paid a bill that was submitted in November that they should not have paid. Harrison would check into this and notify G. Johnson if DeKalb would need to reimburse the ETSB for those monies.
 - There was a motion made by Feithen to pay the maintenance bills submitted and seconded by Hanson. A roll call vote was taken. Chairman Riddle, Bowman, Feithen, Hanson, Harrison, Leoni, Metzger, Mitchell, Olson. Motion passed.

- **PSAP Administrators' Report –**
 - G. Johnson reported the last meeting was held 3/11/09. Next meeting will be April 8, 2009 at noon; location will be at Glenna's Office.
 - Items discussed:
 - EMD Training
 - Monitors for the mapping
 - Telecommunicator Week
 - Notification ideas for NIU Students returning to the campus in August

- **Persons to be Heard from the Floor** - None

- **Coordinator's Report – Johnson reported the following:**
 - **Verizon** -. G. Johnson reviewed Verizon true up bill and there were no major discrepancies like there were last year. Verizon has a new sales person for 911 and his name is Billy Graham.

 - **Wireless Carrier Issue**- Still working on cell tower routing issues.

 - **Kishwaukee College** –Blue Emergency phones in the parking lot- there are issues with the calls getting to the county PSAP and coming into the PSAP as Phase 2 calls. There will be testing on Friday May 8, 2009.

 - **INENA goes to Springfield**- This session went very well for being the first time for INENA to attempt something like this. G. Johnson stated that she personally met with 7 legislators in Region 3with other Region 3 representatives. Johnson handed out examples of the paperwork that was handed to the legislators when they met with them.

 - **Charter Fiberlink**- has filed Chapter 11- Johnson will be watching this VoIP carrier for surcharge remittance in the future. The ETSB continues to receive monies from them despite the bankruptcy.

 - **Prairie Shield**- First tabletop exercise was held and went well.

 - **FOIA**- Johnson stated that DeKalb City Police Department received a FOIA request for records that belong to the ETSB. The DeKalb Police Department stated on their response to the requestor that they would need to send a FOIA to the ETSB to see the records requested. Johnson stated that she had not seen one to date.

ADJOURNMENT

Hanson moved to adjourn the meeting, and was seconded by Leoni. The motion passed. The meeting adjourned at 5:00pm P.M.

Respectfully submitted,

Glenna Johnson, Coordinator

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OFFICERS	NAME	TERM (One Year)
Chairman	Mr. Bill Riddle	<i>December 1, 2008 - November 30, 2009</i>
Vice-Chairman	Mr. Carl Leoni	<i>December 1, 2008 - November 30, 2009</i>
Secretary	Mr. Ed Bowman	<i>December 1, 2008 - November 30, 2009</i>
Treasurer	Ms. Christine Johnson	<i>Per Statute, County Treasurer</i>
Coordinator	Ms. Glenna Johnson	<i>At-Will Employee, Board Appointment</i>

CURRENT Members	Entity Represented	ORIGINAL APPOINTMENT	TERM EXPIRES
Ed Bowman	Waterman Fire Chief	11/21/2001	11/30/09
Jeff Metzger	County Board Member	11/30/2008	11/30/2010
Gary Hanson	County Chief Financial Officer	01/19/2000	11/30/2009
Bill Feithen	DeKalb Police Chief	12/16/1998	11/30/2011
Bruce Harrison	Acting DeKalb Fire Chief	07/17/2002	11/30/2011
Carl Leoni	DeKalb Police Lieutenant	08/15/2001	11/30/2009
Darren Mitchell	N.I.U. Police Lieutenant	09/17/08	11/30/2009
Rick Olson	Sandwich Police Chief	12/15/1999	11/30/2011
Bill Riddle	Sycamore Fire Chief	06/21/2000	11/30/2011
Ben Suppeland	At-Large	11/15/1993	11/30/2009