



**Minutes of the Board Meeting of  
November 12, 2009**

**CALL TO ORDER**

Chairman Riddle called the meeting to order at 8:36am

**BOARD MEMBERS PRESENT:**

Chairman Riddle, Feithen, Hanson, Harrison, Leoni, Mitchell,

**BOARD MEMBERS ABSENT:**

Bowman, Metzger, Olson and Walker

**GUESTS PRESENT**

Jim Feyerherm Starved Rock Communications;

**ALSO PRESENT**

Christine Johnson, DeKalb County Treasurer, Glenna Johnson, E911 Coordinator:

**AGENDA**

The Chairman asked for any amendments to the agenda. The motion was made by Harrison and seconded by Leoni to approve agenda. The motion passed.

**MINUTES**

A motion to approve the minutes of the October 7, 2009 meeting was made by Hanson and seconded by Harrison. The motion passed with that amendment.

**Treasurer's Report**

- **Monthly Treasurers Report-** was presented and discussed.
  - A motion to approve monthly report was made by Harrison and seconded by Leoni. Motion passed.
  
- **Bills Not Previously Submitted: None**

**Minutes of the DeKalb County ETSB of November 12, 2009**  
**Page 2 of 5**

**Bills:**

<b><u>Bills Paid in November 2009</u></b>	
Housing Authority of DeKalb County	\$200.00
Paw Paw Fire Protection District	\$1,500.00
Verizon Select Services - SMART Position Move	\$335.00
Powerphone	\$329.00
First Bankcard (Gary Hanson)	\$335.66
Gary Hanson	\$204.60
First Bankcard	\$499.44
Glenna Johnson	\$478.80
Verizon Select Services - PSAP Labor	\$6,235.50
Language Line	\$153.00
Verizon AA0-2381	\$80.93
Verizon AA0-3030	\$60.98
Verizon 900-9656	\$17,608.18
Verizon 899-8838	\$33.95
Verizon 786-7384	\$69.92
Verizon QL4-9093	\$223.72
Verizon QL0-4779	\$230.22
Verizon QL4-7793	\$230.22
Verizon QR0-4142	\$305.00
Verizon UH1-6056	\$76.23
<b>Total</b>	<b>\$29,190.35</b>

A motion to pay the bills was made by Harrison and seconded by Feithen. A roll call vote was taken: Chairman Riddle- Y, Feithen- Y, Hanson-Y, Harrison- Y, Leoni- Y, Mitchell- Y . Motion passed.

**Old Business**

- **Fire Radio Reports**
  - Feyerherm reported the following:
    - Waterman Tower Outage- This was a ComEd issue but during the process of working on the issue and when the system came back up there was a failure in the equipment and Feyerherm was able to use spare equipment to bring the site up. This issue could have happened because of the age of the equipment.
    - During the middle of December he will check all microwave sites for preparation for the winter months and the temperature drop.
    - There were phantom issues at the Kirkland tower. This issue could have been caused by the change in temperature, humidity and age of the equipment.

**NEW BUSINESS**

- **Officer Elections-**
  - Hanson made a motion to change the term of officers to two year terms starting with the new term January 1, 2010 to December 31, 2011 and seconded by Harrison. Motion passed.
  - Motion was made elect the following slate of officers by Gary Hanson and seconded by Feithen:
    - Chairman                      Bill Riddle
    - Vice Chairman              Carl Leoni
    - Secretary                     Bruce Harrison
    - **Motion passed.**
  
- **Resolution for Radios-** A copy of the pending resolution was discussed. A suggestion for wording changes had been made. After much discussion Johnson stated that the document would be modified with any suggestions from the ETSB after they had a chance to look at the document in detail. This document will be discussed again at the December Meeting.
  
- **Microwave Link replacement equipment**
  - There was discussion on the replacement of a link of the microwave to reduce maintenance issues. A motion was made by Hanson to make that purchase of replacement equipment between DeKalb and Sycamore and the amount is not to exceed \$18,247.00 and seconded by Harrison. Motion passed.
  
- **Participating Agency Requests – None**
  
- **PSAP Administrators' Report –**
  - G. Johnson reported the last meeting was held October 14, 2009. The November meeting was cancelled and then the next meeting will be in December 2009 at noon; location will be at Glenna's Office.
    - Items discussed:
      - EMD
      - E-mail blast for the NIU students
  
- **Persons to be Heard from the Floor - None**

- **Coordinator's Report – Johnson reported the following:**
  - **Verizon -**
    - SMART billing was resolved.
  - **NIU EMAIL Blast-** Johnson reported that the e-mail blast was sent to all students on 10/20/09. This process has been set up now and the e-mail blast can be run at any time. Johnson would need to notify Teri Reid at Telephone Services and she would process the request. The same process would be used if posters were to be posted at NIU.
  - **Wireless Carrier Issue-** Johnson is still involved in the process of the carriers moving off of the existing CML router and moving to the DMS100/200 911 router.
    - This involves testing at the PSAPs
  - **Legislation-** Admin Code rewrite workshop has been scheduled for 12/01/09. Proposed language for the 911 ACT has not been released but seems to be on schedule for 2010 introduction to legislation.
  - **INENA Meetings-** Johnson provided a report about the IPSTA Conference
    - Johnson met with 14 vendors and 10 attended sessions over 3 days
    - Johnson met with microDATA to discuss map software maintenance
  - **IIT VoIP Conference and SIP Protocol Training**
    - SIP Training was a day of discussions on the protocol used for VoIP
    - IIT had a mini conference within the VoIP Conference for NG911- This was two days of sessions on security, N11 and NG911,
  - **NENA- Weekly/by weekly calls on NG911-** Johnson continues to attend webinars dealing with equipment and data
  - **Narrow Banding-** Johnson will request a presentation from APCO similar to what she attended at the IPSTA Conference and in Woodbridge be held in DeKalb County.
  - **VoIP Carriers-** G. Johnson still working on the investigation of what each VoIP carrier is paying the ETSB per access line.
    - DNA responded to the letter on surcharge collections and provided a name of a provider reselling DNA Communications services. Johnson will be contacting that provider.
  - **UPS Maintenance-** Johnson will continue to investigate.

**ADJOURNMENT**

Hanson moved to adjourn the meeting, and was seconded by Leoni. The motion passed. The meeting adjourned at 9:35am.

Respectfully submitted,

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Glenna Johnson, Coordinator

**Minutes of the DeKalb County ETSB of November 12, 2009**  
**Page 5 of 5**

<u>OFFICERS</u>	<u>NAME</u>	<u>TERM (One Year)</u>
Chairman	Mr. Bill Riddle	<i>December 1, 2008 - November 30, 2009</i>
Vice-Chairman	Mr. Carl Leoni	<i>December 1, 2008 - November 30, 2009</i>
Secretary	Mr. Ed Bowman	<i>December 1, 2008 - November 30, 2009</i>
Treasurer	Ms. Christine Johnson	<i>Per Statute, County Treasurer</i>
Coordinator	Ms. Glenna Johnson	<i>At-Will Employee, Board Appointment</i>

<b>CURRENT Members</b>	<b>Entity Represented</b>	<b>ORIGINAL APPOINTMENT</b>	<b>TERM EXPIRES</b>
Ed Bowman	Waterman Fire Chief	11/21/2001	11/30/09
Jeff Metzger	County Board Member	11/30/2008	11/30/2010
Gary Hanson	County Chief Financial Officer	01/19/2000	11/30/2009
Bill Feithen	DeKalb Police Chief	12/16/1998	11/30/2011
Bruce Harrison	DeKalb Fire Chief	07/17/2002	11/30/2011
Carl Leoni	DeKalb Police Lieutenant	08/15/2001	11/30/2009
Darren Mitchell	N.I.U. Police Lieutenant	09/17/08	11/30/2009
Rick Olson	Sandwich Police Chief	12/15/1999	11/30/2011
Bill Riddle	Sycamore Fire Chief	06/21/2000	11/30/2011
Todd Walker	Genoa Mayor	06/17/09	11/30/09