



**Minutes of the Board Meeting of**  
October 7, 2009

**CALL TO ORDER**

Chairman Riddle called the meeting to order at 3:38 PM.

**BOARD MEMBERS PRESENT:**

Chairman Riddle, Feithen, Hanson, Harrison, Leoni, Mitchell, Olson, and Walker

**BOARD MEMBERS ABSENT:**

Bowman and Metzger

**GUESTS PRESENT**

Al Newby, DeKalb County Sheriff Department

**ALSO PRESENT**

Glenna Johnson, E911 Coordinator

**AGENDA**

The Chairman asked for any amendments to the agenda. The motion was made by Olson and seconded by Leoni to approve agenda. The motion passed.

**MINUTES**

A motion to approve the minutes of the September 2, 2009 meeting was made by Olson and seconded by Leoni with a recommended change to remove "acting" from the ETSB Member for Harrison. The motion passed with that amendment.

**Treasurer's Report**

- **Monthly Treasurers Report-** was presented and discussed.
  - A motion to approve monthly report was made by Hanson and seconded by Harrison. Motion passed.
  
- **Bills Not Previously Submitted: None**

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**Bills:**

**Bills Paid in October 2009**

Starved Rock Communications	\$3,025.00
Exline Signal	\$1,500.00
Starved Rock Communications	\$538.75
DeKalb County Treasurer	\$4,000.00
Powerphone	\$258.00
Starved Rock Communications	\$755.00
Language Line	\$154.45
Glenna Johnson	\$105.93
Verizon AA0-2381	\$80.91
Verizon AA0-3030	\$60.97
Verizon 900-9656	\$17,609.74
Verizon 899-8838	\$34.01
Verizon 786-7384	\$70.14
Verizon QL4-9093	\$223.72
Verizon QL0-4779	\$230.19
Verizon QL4-7793	\$230.19
Verizon QR0-4142	\$304.95
Verizon UH1-6056	\$76.20
<b>Total</b>	<b><u><u>\$29,258.15</u></u></b>

A motion to pay the bills was made by Leoni and seconded by Olson. A roll call vote was taken: Chairman Riddle- Y, Feithen- Y, Hanson- Y, Harrison- Y, Leoni- Y, Mitchell- Y, and Olson- Y, and Walker- O. Motion passed.

**Old Business**

- **Fire Radio Reports**
  - Feyerherm was absent from this meeting and will provide a report at the next ETSB Meeting November 4, 2009.

**NEW BUSINESS**

- **Budget Committee-**
  - Committee will meet to prepare the 2010 budget for ETSB review and approval at the December meeting. The committee will be the same as last year and that is:
    - Bill Riddle, Bill Feithen, Rick Olson, Gary Hanson, Glenna Johnson and Christine Johnson
- **Resolution for Radios-** Riddle reported that Riddle and G. Johnson are still continuing to work on the document and the item was tabled until the next meeting in November.

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- **Legislative Issues-**
  - Wireless monies- Even though there was a signed bill to sweep the Wireless Carrier funds there had been additional monies issued to the systems in September.
  - SB2057 was signed into law. This bill deals with special needs comments that can be added to the CAD systems once the information is provided to the departments. Johnson stated that the PSAPS would be maintaining the data since the ETSB does not maintain the CAD systems.
  
- **Participating Agency Requests – None**
  
- **PSAP Administrators' Report –**
  - G. Johnson reported the last meeting was held September 15, 2009. Next meeting will be October 14 2009 at noon; location will be at Glenna's Office.
    - Items discussed:
      - EMD
      - E-mail blast for the NIU students
      - Special Comments in the CAD Systems
  
- **Persons to be Heard from the Floor - None**
  
- **Coordinator's Report – Johnson reported the following:**
  - **Verizon -**
    - **Bills from Verizon-**Waiting on answers on the SMART computer move
    - **Phantom calls-** earlier in the week 10/05/09 at DeKalb Police Department and Sheriff Office PSAPs received these calls for almost 24 hours
    - **Verizon Sale of property in IL-** They are in a quit period and will have a meeting to explain how this impacts 911 in November
    - **Router Move-** 911 trunks will not be moved to the new 911 router until the VoIP and Wireless carriers are moved. We expect this to be done 2<sup>nd</sup> Qtr 2010
  - **NIU EMAIL Blast-** Johnson is to meet with Teri Reid at NIU about getting this set up in October
  - **Wireless Carrier Issue-** Carriers are moving off of the existing CML router and moving to the DMS100/200 911 router.
    - This involves testing at the PSAPs
  - **Legislation-** surcharge monies –special check received \$31,991.68 or an additional 44% more
  - **INENA Meetings-**
    - INENA 9/10/09 Report
      - SB2057- INENA Legislative Committee ask for input on who is responsible for this database- The response was that whoever owns the system is the agency responsible
      - Admin Code- ICC received many responses with suggested changes and workshops are to start before the end of the year
    - Region 3- There was a meeting held on 9/22/09 at Ogle County.
  - **Address Issues:** Johnson is continuing to working on these issues
    - Johnson discussed the change of the new Bethany Rd portion and the name being changed to John Huber Parkway

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- **NENA-**
  - **Weekly/by weekly calls on NG911-** Johnson continues to attend webinars dealing with equipment and data
  - **IPTSA Conference-** This conference is schedule for October 18-21- Johnson will be attending
- **Narrow Banding-** A discussion about when a letter should go out to all entities about narrow banding
  - Johnson attended a meeting September 16th in Woodridge
    - There are things that we can handle on our own to cut some of the expenses.
- **VoIP Carriers-** G. Johnson still working on the investigation of what each VoIP carrier is paying the ETSB per access line.
  - Letter Sent to DNA Communications about collecting surcharge
- **NG Conference-** AT Wheaton 10/28&29 and VoIP class 10/27/09
  - Excellent opportunity to learn more about NG911 and VoIP
- **UPS Maintenance-** Johnson will work with all vendors that the ETSB works with today to see if we could cut maintenance costs by going to one vendor for maintenance that the ETSB maintains in the PSAPS today
- **Jeff Metzger-** Was in a car accident and will not be at the ETSB Meetings for a few months. Johnson had a card for everyone to sign and send to Jeff.

### ADJOURNMENT

Leoni moved to adjourn the meeting, and was seconded by Mitchell. The motion passed. The meeting adjourned at 4:30pm.

Respectfully submitted,

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Glenna Johnson, Coordinator

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<b><u>OFFICERS</u></b>	<b><u>NAME</u></b>	<b><u>TERM (One Year)</u></b>
Chairman	Mr. Bill Riddle	<i>December 1, 2008 - November 30, 2009</i>
Vice-Chairman	Mr. Carl Leoni	<i>December 1, 2008 - November 30, 2009</i>
Secretary	Mr. Ed Bowman	<i>December 1, 2008 - November 30, 2009</i>
Treasurer	Ms. Christine Johnson	<i>Per Statute, County Treasurer</i>
Coordinator	Ms. Glenna Johnson	<i>At-Will Employee, Board Appointment</i>

<b>CURRENT Members</b>	<b>Entity Represented</b>	<b>ORIGINAL APPOINTMENT</b>	<b>TERM EXPIRES</b>
Ed Bowman	Waterman Fire Chief	11/21/2001	11/30/09
Jeff Metzger	County Board Member	11/30/2008	11/30/2010
Gary Hanson	County Chief Financial Officer	01/19/2000	11/30/2009
Bill Feithen	DeKalb Police Chief	12/16/1998	11/30/2011
Bruce Harrison	DeKalb Fire Chief	07/17/2002	11/30/2011
Carl Leoni	DeKalb Police Lieutenant	08/15/2001	11/30/2009
Darren Mitchell	N.I.U. Police Lieutenant	09/17/08	11/30/2009
Rick Olson	Sandwich Police Chief	12/15/1999	11/30/2011
Bill Riddle	Sycamore Fire Chief	06/21/2000	11/30/2011
Todd Walker	Genoa Mayor	06/17/09	11/30/09