



Minutes of the Board Meeting of
December 2, 2009

CALL TO ORDER

Chairman Riddle called the meeting to order at 3:33 pm

BOARD MEMBERS PRESENT:

Chairman Riddle, Feithen, Hanson, Harrison, Leoni, Newby, and VanLanduyt

BOARD MEMBERS ABSENT:

Metzger, Mitchell, and Olson

GUESTS PRESENT

Jim Feyerherm Starved Rock Communications;

ALSO PRESENT

Christine Johnson, DeKalb County Treasurer, Glenna Johnson, E911 Coordinator:

Chairman Riddle welcomed the new ETSB Members of Al Newby, Member at Large replacing Todd Walker and Jay VanLanduyt, Member at large replacing Ed Bowman.

AGENDA

The Chairman asked for any amendments to the agenda. The motion was made by Harrison and seconded by Leoni to approve agenda. The motion passed.

MINUTES

A motion to approve the minutes of the November 12, 2009 meeting was made by Hanson and seconded by Harrison. The motion passed

Treasurer's Report

- **Monthly Treasurers Report-** was presented and discussed.
 - A motion to approve monthly report was made by Leoni and seconded by Harrison. Motion passed.

- **Bills Not Previously Submitted: None**

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Bills:

Bills Paid in December 2009

| | |
|---|----------------------------------|
| Powerphone | \$129.00 |
| Starved Rock Communications | \$648.75 |
| Powerphone | \$129.00 |
| Starved Rock Communications - Genoa Pager Reoair | \$280.00 |
| Starved Rock Communications - DeK. - Syc. Micro. Link Replacement | \$18,147.00 |
| NENA TDC/ODC | \$395.00 |
| ULINE | \$80.20 |
| Language Line | \$141.68 |
| Starved Rock Communications - Winterization Tour | \$587.00 |
| First Bankcard - Travel, Postage, Ed. Materials, CD's & Books for dispatch | \$734.44 |
| Dell - PSAP monitors | \$1,473.54 |
| Verizon AA0-2381 | \$80.92 |
| Verizon AA0-3030 | \$60.97 |
| Verizon 900-9656 | \$17,621.70 |
| Verizon 899-8838 | \$33.95 |
| Verizon 786-7384 | \$69.92 |
| Verizon QL4-9093 | \$223.72 |
| Verizon QL0-4779 | \$230.22 |
| Verizon QL4-7793 | \$230.22 |
| Verizon QR0-4142 | \$305.00 |
| Verizon UH1-6056 | \$76.22 |
| | |
| Total | <u><u>\$41,678.45</u></u> |

A motion to pay the bills was made by Feithen and seconded by Newby. A roll call vote was taken: Chairman Riddle- Y, Feithen- Y, Hanson- Y, Harrison- Y, Leoni- Y, Newby- Y, and VanLanduyt- Y. Motion passed.

2010 Budget

- **Executive Session-** A motion was made to go into executive closed session to discuss personnel issues by Feithen and seconded by Harrison. Motion passed unanimously.
 - Board went into executive closed session at 3:58 pm. Christine Johnson was allowed to sit in on the meeting.
 - A roll call was taken: Chairman Riddle- Y, Feithen- Y, Hanson- Y, Harrison- Y, Leoni- Y, Newby- Y, and VanLanduyt- Y.
 - Board resumed open session at 4:10 pm.

- **Budget Discussion**
 - The budget committee and C Johnson presented the proposed 2010 budget to the board. Christine reviewed the budget narrative and proposed budgets for the general, wireless and capital funds. The budget was approved as proposed, pending the investigation regarding IMRF participation.
 - A motion was made by Leoni to accept the proposed budget and seconded by Newby depending on changes made for employee contract. Motion passed

Old Business

- **Fire Radio Reports**
 - Feyerherm reported the following:
 - Leland Fire communication issues within the district- This was reported to Jim F. and he investigated and found the issue was at the Keslinger tower. He repaired equipment at the tower.
 - Kingston/Genoa Fire pager issue- Jim investigated the report and he was not able to duplicate the pager issue with the test pager he uses. He did rewire the antenna and changed the propagation foot print to see if that would help resolve the issue since he could not duplicate it. He stated that the Chief is to get back to LT. Newby if the issue still exists. Lt. Newby had not heard from the Chief as of the ETSB Meeting.
 - Microwave Link replacement- Jim has most of the replacement equipment installed just some small items need to be completed for the installation to be done. He anticipates finishing the install with in the next few weeks.
 - Sites ready for Winter temperatures- He did check all sites to make sure they were ready for the cold temperatures. All sites passed the inspection.

NEW BUSINESS

- **Resolution for Radios-** A copy of the pending resolution was discussed. There was a suggestion that Chairman Riddle would discuss this pending resolution at the MABAS Meeting 12/03/09. The board will finalize the document at the January 2010 ETSB Meeting.
- **Participating Agency Requests –** None
- **PSAP Administrators' Report –**
 - G. Johnson reported No meeting was held during November and the next Meeting will be December 9, 2009 at noon; location will be at Glenna's Office.
- **Persons to be Heard from the Floor -** None

- **Coordinator's Report – Johnson reported the following:**
 - **ICC Meetings-** ICC hosted a meeting dealing with the Part 725 Rewrite on December 1, 2009 and Johnson attended that meeting. Johnson stated that this is just the beginning of that process and the process will take a while.
 - **Address Issues:** continue to work with LaSalle County/Somonauk address issues
 - **NENA/APCO-**
 - **Narrow Banding-** She has requested a presentation to be held DeKalb County/APCO will respond back after the first of the year if that is possible.
 - **VoIP Carriers-** Johnson still working issues with these
 - **UPS-** Johnson is still investigating if it is possible to go to one vendor for support for PSAPs that the ETSB maintains
 - Will meet with DeKalb reps in January about this issue
 - **Out of Office-** Johnson will be out of the office 12/17/09 through 12/26/09 for vacation. She will check voice mail and e-mails while she is gone.

ADJOURNMENT

Hanson moved to adjourn the meeting, and was seconded by Feithen. The motion passed. The meeting adjourned at 5:00pm.

Respectfully submitted,

Glenna Johnson, Coordinator

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| <u>OFFICERS</u> | <u>NAME</u> | <u>TERM (One Year)</u> |
|-----------------|-----------------------|--|
| Chairman | Mr. Bill Riddle | <i>January 1, 2010 - November 30, 2012</i> |
| Vice-Chairman | Mr. Carl Leoni | <i>January 1, 2010 - November 30, 2012</i> |
| Secretary | Mr. Bruce Harrison | <i>January 1, 2010 - November 30, 2012</i> |
| Treasurer | Ms. Christine Johnson | <i>Per Statute, County Treasurer</i> |
| Coordinator | Ms. Glenna Johnson | <i>At-Will Employee, Board Appointment</i> |

| CURRENT Members | Entity Represented | ORIGINAL APPOINTMENT | TERM EXPIRES |
|----------------------------|-----------------------------------|---------------------------------|-------------------------|
| Al Newby | Member AT Large | 12/01/2009 | 12/31/2012 |
| Jeff Metzger | County Board Member | 11/30/2008 | 12/31/2010 |
| Gary Hanson | County Chief Financial Officer | 01/19/2000 | 12/31/2012 |
| Bill Feithen | DeKalb Police Chief | 12/16/1998 | 12/31/2011 |
| Bruce Harrison | DeKalb Fire Chief | 07/17/2002 | 12/31/2011 |
| Carl Leoni | DeKalb Police Lieutenant | 08/15/2001 | 12/31/2012 |
| Darren Mitchell | N.I.U. Police Lieutenant | 09/17/08 | 12/31/2012 |
| Rick Olson | Sandwich Police Chief | 12/15/1999 | 12/31/2011 |
| Bill Riddle | Sycamore Fire Chief | 06/21/2000 | 12/31/2011 |
| Jay VanLanduyt | Member AT Large | 12/01/09 | 12/31/2012 |