

Design Development Presentation

Meeting Minutes

Meeting Date: August 11, 2010
Time: 3:00 pm – 5:00 pm
Project Name: DeKalb County Courthouse Expansion
Job Number: 50038973
Attendance:

Ad Hoc Oversight Committee (AHOC):
Ruth Ann Tobias Larry Anderson Kenneth Andersen
Julia Fauci John Hulseberg Judge Kurt Klein
Maureen Josh
DeKalb County Staff:
Ray Bockman Gary Hanson James Scheffers
PSAD|BCA:
Daniel Atilano Matthew Meives
Gilbane Building Company:
Tom Leonard

Items Discussed:

1. A PowerPoint slide presentation was made by PSAD | BCA. Copies of the material were distributed to all attendees and a pdf was sent to all project team members on August 12, 2010.
2. **Total Project Budget** – the cost estimate, dated August 11, 2010 prepared by Gilbane showed that the total costs are within the \$14.5M budget. A copy of the complete estimate was sent to all attendees. Gary Hanson requested that all of the soft costs that are noted by owner have a dollar amount assigned to them and be included in the Total Project Budget.
3. **Cost Refinements** – The committee agreed to add back into the project \$100,000 to construct the exterior walls with concrete masonry units in lieu of metal framing for improved sound control, thermal mass (energy efficiency) and safety. Judge Klein noted that the \$100,000 savings identified to simplify the cast stone at the windows, parapet and north elevation was a concern. He expressed that the new architecture must respect and complement the existing and that the savings will need to be clearly shown in the drawings to the committee during the construction document phase to maintain confidence that the exterior appearance was not being diminished by the savings.
4. **Add Alternates** – Six add alternates totaling \$1,289,740 are not included in the Total Project Budget were reviewed and discussed.
5. **Cast Stone** – It was noted that the cast stone mock-up wall panel was on site and would be viewed after the meeting by committee members who had not seen it. Tim Schmidt, President of StoneCast Products, Inc. from Germantown, Wisconsin was present.
6. **Emergency Generator** – Jim Scheffers noted that he preferred using a diesel vs natural gas generator as noted in Gilbane's cost estimate.
7. **Sprinkler System** – Gary Hanson requested that a dry sprinkler system vs a wet system be used in the IT/computer equipment room.
8. **IT Closet Relocation** – It was noted by Maureen that the cost for relocating the existing first floor IT room would be paid and coordinated by the County prior to the start of construction.
9. **High Density Storage** – The proposed high density storage in the State's Attorney area will be reviewed to ensure that the new area has increased capacity than the existing.
10. **Bullet Resistant Plating** – Judge Klein requested that Gilbane develop the costs associated with using bullet resistant plating at the bench area to determine if it will be included in the project.
11. **County Board Presentation** – PSAD will make a PowerPoint Presentation to the County Board at the September 15th meeting as a status update.
12. **Design Development Phase** – the Committee approved the Design Development Phase and authorized PSAD to proceed with the Construction Document Phase.

These meeting minutes constitutes my understanding of the items discussed. Please indicate in writing any additions or revisions to my attention.

Sincerely,
PSA Dewberry | BCA

A handwritten signature in black ink, appearing to read "Daniel R. Atilano". The signature is stylized and cursive.

Daniel R. Atilano, AIA, Principal

Copy: AHOC/Attendees/Project Team/File