



Minutes of the Board Meeting of
March 3, 2010

CALL TO ORDER

Chairman Riddle called the meeting to order at 3:33 pm

BOARD MEMBERS PRESENT:

Chairman Riddle, Feithen, Hanson, Leoni, Newby, and VanLanduyt; Olson arrived at 3:38pm and Harrison arrived at 3:43.

BOARD MEMBERS ABSENT:

Metzger and Mitchell

GUESTS PRESENT

Jim Feyerherm Starved Rock Communications; Lisa Miller, DeKalb Police Department; Cary Singer, Sycamore Police Department; Bruce Kozlowski, Genoa Kingston Fire Department

ALSO PRESENT

Christine Johnson, DeKalb County Treasurer, Glenna Johnson, E911 Coordinator:

AGENDA

The Chairman asked for any amendments to the agenda. The motion was made by Feithen and seconded by Leoni to approve agenda. The motion passed.

MINUTES

A motion to approve the minutes of the January 6, 2010 meeting was made by Hanson and seconded by Feithen. The motion passed

Treasurer's Report

- **Monthly Treasurers Report-** was presented and discussed.
 - **January Report-** A motion to approve monthly report was made by Leoni and seconded by Newby. Motion passed.
 - **February Report-** A motion to approve monthly report was made by VanLanduyt and seconded by Newby. Motion passed
- **Bills Not Previously Submitted:**
 - A bill was presented and added to the list of bills at the meeting:
 - Spectrasite bill for the amount of \$4382.05

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Bills:

Bills Paid in February 2010		
	Starved Rock Comm.	\$1,600.00
	Crum-Halsted Agency, Inc.	\$4,191.00
	Power Phone	\$2,967.00
	Power Phone	\$1,790.00
	First Bankcard (\$602.68 FY2009; \$101.43 FY 2010)	\$703.11
	Glenna Johnson	\$235.41
	Starved Rock Comm.	\$127.50
	Verizon AA0-2381	\$80.92
	Verizon AA0-3030	\$60.97
	Verizon 900-9656	\$17,641.37
	Verizon 899-8838	\$34.23
	Verizon 786-7384	\$70.64
	Verizon QL4-9093	\$223.72
	Verizon QL0-4779	\$230.22
	Verizon QL4-7793	\$230.22
	Verizon QR0-4142	\$305.00
	Verizon UH1-6056	\$76.22
	Total	\$30,567.53

A motion to pay the bills was made by VanLanduyt and seconded by Feithen. A roll call vote was taken: Chairman Riddle- Y, Feithen- Y, Hanson-Y, Leoni- Y, Newby- Y, and VanLanduyt- Y. Motion passed.

Bills Paid in March 2010

Language Line	\$104.79
Housing Authority of DeKalb County	\$200.00
A Beep, LLC	\$1,500.00
Comelec East, Inc.	\$1,356.00
PowerPhone	\$658.00
Starved Rock Communications	\$1,605.00
First Bankcard	\$817.73
Glenna Johnson	\$145.06
NENA	\$510.00
NENA	\$510.00
Starved Rock Communications	\$365.00
DeKalb Fiber Optic	\$2,850.00
Spectrasite	\$4,382.05
Verizon AA0-2381	\$80.92
Verizon AA0-3030	\$60.97
Verizon 900-9656	\$17,628.04
Verizon 899-8838	\$34.23
Verizon 786-7384	\$70.64
Verizon QL4-9093	\$223.72
Verizon QL0-4779	\$230.22
Verizon QL4-7793	\$230.22
Verizon QR0-4142	\$305.00
Verizon UH1-6056	\$76.22
Total	\$33,943.81

A motion to pay the bills was made by Hanson and seconded by Newby. A roll call vote was taken: Chairman Riddle- Y, Feithen- Y, Hanson-Y, Leoni- Y, Newby- Y, Olson- Y, and VanLanduyt- Y. Motion passed.

Workman Compensation- C. Johnson presented a quote from the current insurance provider for a separate policy for workman compensation for G. Johnson for a yearly amount of \$412.00. A motion was made by Olson and seconded by Newby to purchase the insurance as quoted. Motion passed.

Old Business

• **Fire Radio Reports**

○ Feyerherm reported the following:

- **Genoa Kingston Paging Issue-** After some testing was done it was determined that there is an issue of getting the pages to Kingston. In order to resolve the issue there was discussion about the Kirkland Tower, Ault Rd tower and adding equipment at the East Tower in Genoa. Approximate cost would be \$6700.00 and a phone line charge if equipment would be added to the East tower in Genoa. **A motion** was made by Feithen and seconded by Hanson to install additional equipment at the Genoa East tower for the amount not to exceed \$6700.00 and a phone line. Motion passed.

- **Waterman Tower-** There was an issue at the south tower in Waterman on February 27 and 28th, 2010. It was some what of an intermittent issue because only a few channels were affected. A channel bank sync card was replaced on February 28, 2010 after much investigation to get to the root of the problem.

NEW BUSINESS

- **Genoa Police Department Correspondence-**
 - A request that the ETSB pay for repairs to the transmitter in the Genoa Police station for communication with their vehicles;
 - The ETSB decided that this request would fall under the recent enacted resolution and that G. Johnson would draft a letter on behalf of the ETSB stating that.
- **National Telecommunicator Week April 11-17-** The ETSB normally buys items for the Telecommunicator for a job well done for the work they do for the ETSB. There was a discussion of what items would be purchased. A motion was made to purchase the same as the year before last and that was fruit baskets and cookies to cover all shifts by Olson and seconded by Leoni. Motion passed with one nay by Harrison.
- **Verizon Maintenance Contract-** Johnson reported that she had received multiple quotes for maintenance from Verizon and that she would be requesting additional changes for the next quote. The ETSB requested that G. Johnson inquire on purchasing computers through other sources since Verizon stated they would not maintain the current computers because of the windows version of software. Johnson would look for computers that would support the Next Generation System software/equipment. A motion was made to go on time and material at this time for maintenance on the CML system by Newby and seconded by Harrison. Motion passed.
- **TDC/ODC Conference-** Johnson reported that the conference was very informative on NG911. This conference was a different format than the previous year. It was presentations and work sessions. Johnson provided copies of some of the handouts from the conference on NG911.
- **Legislation-** Johnson discussed Illinois House bills and Senate bills of legislation that would affect the ETSB requirements and surcharge monies. Johnson asked for a motion for the ETSB to oppose HB 5519 since that bill would affect the surcharge monies and would use surcharge monies for something other than what it was collected for. A motion was made by Feithen and seconded by Olson that Johnson would send a letter on behalf of the ETSB in opposition of the bill to local legislators. Motion passed with one nay from Hanson
- **Participating Agency Requests – None**

- **PSAP Administrators' Report –**
 - G. Johnson reported no meeting was held in February and the next meeting will be March 10, 2010 at noon; location will be at Glenna's Office.

- **Persons to be Heard from the Floor - None**

- **Coordinator's Report – Johnson reported the following:**
 - **Address Issues:** She has been working on phantom calls that were reaching the PSAPs from locations that do not have phone service.

 - **NENA- Weekly webinar/conference calls on NG911-** She is still attending weekly webinar dealing

 - **Wireless Mapping Training-** Sessions were held on 2/22 and 3/2/10 at DeKalb Police Department. The same sessions will be offered to other PSAPs.

 - **Narrow Banding-** APCO approved a session to be held in DeKalb County and a date has not been set.

 - **PS ALI and VoIP Carriers-** Johnson provided a status report of the letter that had been sent to the customers. Johnson stated this will be an ongoing process and a slow process. She also stated that she would be working with two of the VoIP Carriers on database issues and surcharge issues.

 - **Next Generation Meeting –** Johnson discussed scheduling an informative NG911 session for the ETSB at the May ETSB Meeting. She will work to get that scheduled.

 - **NENA Goes to Washington-** Johnson stated that she had applied for grant monies through INENA to attend this seminar. She was successful in getting the grant for all expenses paid by INENA and the ETSB would only be responsible for her normal wages.

ADJOURNMENT

Olson moved to adjourn the meeting, and was seconded by Feithen. The motion passed. The meeting adjourned at 4:50pm.

Respectfully submitted,

Glenna Johnson, Coordinator

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OFFICERS	NAME	TERM (One Year)
Chairman	Mr. Bill Riddle	<i>January 1, 2010 - November 30, 2012</i>
Vice-Chairman	Mr. Carl Leoni	<i>January 1, 2010 - November 30, 2012</i>
Secretary	Mr. Bruce Harrison	<i>January 1, 2010 - November 30, 2012</i>
Treasurer	Ms. Christine Johnson	<i>Per Statute, County Treasurer</i>
Coordinator	Ms. Glenna Johnson	<i>At-Will Employee, Board Appointment</i>

CURRENT Members	Entity Represented	ORIGINAL APPOINTMENT	TERM EXPIRES
Al Newby	Member AT Large	12/01/2009	12/31/2012
Jeff Metzger	County Board Member	11/30/2008	12/31/2010
Gary Hanson	County Chief Financial Officer	01/19/2000	12/31/2012
Bill Feithen	DeKalb Police Chief	12/16/1998	12/31/2011
Bruce Harrison	DeKalb Fire Chief	07/17/2002	12/31/2011
Carl Leoni	DeKalb Police Lieutenant	08/15/2001	12/31/2012
Darren Mitchell	N.I.U. Police Lieutenant	09/17/08	12/31/2012
Rick Olson	Sandwich Police Chief	12/15/1999	12/31/2011
Bill Riddle	Sycamore Fire Chief	06/21/2000	12/31/2011
Jay VanLanduyt	Member AT Large	12/01/09	12/31/2012