



# Minutes of the DeKalb County ETSB of November 3, 2010

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### Bills:

#### Bills Paid in November 2010

Language Line	\$108.56
DeKalb County Housing Authority	\$200.00
Leland Fire Protection Dist.	\$100.00
Glenna Johnson	\$242.81
First Bankcard	\$428.69
Dixon-Ottawa Communications, Inc	\$13,499.10
DeKalb Fiber Optic	\$40,368.00
David Thomas Mechanical, Inc	\$1,647.50
ADESTA	\$3,935.57
Frontier AA0-2381	\$81.07
Frontier AA0-3030	\$61.09
Frontier 900-9656	\$17,540.24
Frontier 899-8838	\$33.67
Frontier 786-7384	\$81.64
Frontier AA2-3287	\$61.09
Frontier QL4-9093	\$223.72
Frontier QL0-4779	\$230.82
Frontier QL4-7793	\$230.82
Frontier QR0-4142	\$305.67
Frontier UH1-6056	\$76.37
<b>Total</b>	<b><u><u>\$79,456.43</u></u></b>

A motion to pay the bills was made by Newby and seconded by Mitchell. A roll call vote was taken: Chairman Riddle- Y, Feithen- Y, Harrison-Y, Leoni- Y, Metzger- Y, Mitchell- Y, and Newby- Y. Motion passed.

### Old Business

#### • **Fire Radio Reports**

- G. Johnson provided a report from Feyerherm via his email reporting the following:
  - **Genoa Kingston Paging Issue-** The cable has not been buried to the location that Starved Rock needs to be terminated at. Jim has talked to the City of Genoa to possibly bury the cable and they cannot provide a date they would be able to help and so a contractor may need to be hired to bury the cable.
  - **Lightning Strike at the High Rise-** All systems are repaired

### NEW BUSINESS

#### • **DeKalb Fire Department Radio Project**

- Harrison stated the project has been installed and working fine
- There were some overages on some portions of the project and DeKalb City is asking that the ETSB fund those overages. That will be discussed during the Budget Committee Meeting and the recommendation will be reported to the board at the December meeting.
- Frontier will be working closely with the City to disconnect the previous infrastructure. Frontier wants to work with the City to make sure the disconnection is done without any issues.
- Harrison also requested that the ETSB reconsider the balance of the project that still needs to be finished from the original request. That request was submitted to the budget committee.

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- **Chief Olson Replacement-** the City of Sandwich sent a letter of recommendation of replacement of Chief Olson's by Bill King from Sandwich Fire to the board. During the discussion Johnson also stated that Al Newby would also need to be replaced and Roger Scott had recommended Todd Merritt as his replacement and also that Jeff Metzger's term would be up in December and he agreed to stay on the board for another term. A motion was made to approve all recommendations by Feithen and seconded Harrison. Motion passed. The County Board will need to approve the ETSB recommendations and that will be done at the November County Board Meeting. The new members would go into office as of December 1, 2010.
- **Rave Wireless-** There is a concern with the price of the software/service. There was a discussion on the use of the software as far as the special comments being input into the system for health needs and meeting the state requirements and equaling the price of the purchase. Feithen asked if the figures could be pulled to show the income loss or increase for the past 5 years. Johnson stated she would also talk to DuPage County to see what influenced them to sign a contract with Rave Wireless.
- **ETSB Bylaws and Memorandum of Understanding-** Johnson made a request for a committee to work on the rewrite of the existing documents for the ETSB. Leoni, Riddle and Johnson volunteered to start working on the documents after the January 1, 2011.
- **Narrow banding-** Johnson discussed the deadline was approaching of January 1, 2013. Johnson discussed letters that she had picked up at the 911 Conference in October. Leoni suggested that the narrow banding be covered under the TICP Meetings/project. Johnson stated that she would bring that up at the next meeting. The ETSB will narrowband their equipment as of 07/01/2012.
- **Legislation-** There were very little changes on the legislation.
- **Participating Agency Requests –** None
- **PSAP Administrators' Report –**
  - G. Johnson reported that a meeting was held October 12, 2010. Next meeting would be November 10, 2010 at 1:00pm at Johnson's office. Items discussed at the meeting were:
    - SOP rewrite
    - Public Education Items
    - EMD
    - Know your address campaign
    - Lock Box Issues
- **Persons to be Heard from the Floor -** None

- **Coordinator's Report – Johnson reported the following:**
  - **VoIP Carrier Surcharge Monies-** Johnson will be working with 18 new carriers to make sure they are submitting payment of the 911 surcharge to the ETSB
  - **Wireless-** Johnson reported that the Carrier Surcharge funds had been swept by the State and that would then disqualify any 911 Systems from applying for grants for NG911. The state plans to sweep those funds on a regular basis and so there will be no special payments to the ETSB like the board received last month future.
  - **NENA-**
    - **Weekly/by weekly calls on NG911-** Johnson continues to attend weekly calls
  - **IPSTA Conference-** Johnson reported that she spoke with many vendors at the conference. She also attended the ETSB Roles and Responsibilities session. She stated that was an excellent session that lasted all day on Tuesday of the conference and that the conference plans to hold that same session again next year to provide any changes our updates dealing with state laws etc. She also attended other sessions like: narrow banding, Frontier User Group, 'APCO Meeting, and INENA Meeting.
  - **Frontier-**
    - **Outstanding issues-**She is still working with them on those issues
    - **Planned Outage November 17<sup>th</sup>-** Four exchanges in the county will be effected by this outage. Lock boxes will need to be manned during this outage.
    - **4<sup>th</sup> position at DeKalb Police Dept-** Frontier had sent paperwork to accept that install as being complete and Johnson stated that the work has not been completed and that she will not accept the install. She will work closely with Frontier until the work is done. Frontier Installer stated he was waiting on equipment to be installed before the work would be done.
  - **ICC Administrative Code rewrite-** Johnson reported that there was nothing new on this.

**ADJOURNMENT**

Feithen moved to adjourn the meeting, and was seconded by Leoni. The motion passed. The meeting adjourned at 4:50pm.

Respectfully submitted,

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Glenna Johnson, Coordinator

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<b><u>OFFICERS</u></b>	<b><u>NAME</u></b>	<b><u>TERM (Two Year)</u></b>
Chairman	Mr. Bill Riddle	<i>January 1, 2010 - November 30, 2011</i>
Vice-Chairman	Mr. Carl Leoni	<i>January 1, 2010 - November 30, 2011</i>
Secretary	Mr. Bruce Harrison	<i>January 1, 2010 - November 30, 2011</i>
Treasurer	Ms. Christine Johnson	<i>Per Statute, County Treasurer</i>
Coordinator	Ms. Glenna Johnson	<i>At-Will Employee, Board Appointment</i>

<b>CURRENT Members</b>	<b>Entity Represented</b>	<b>ORIGINAL APPOINTMENT</b>	<b>TERM EXPIRES</b>
Al Newby	Member AT Large	12/01/2009	12/31/2013
Jeff Metzger	County Board Member	11/30/2008	12/31/2010
Gary Hanson	County Chief Financial Officer	01/19/2000	12/31/2013
Bill Feithen	DeKalb Police Chief	12/16/1998	12/31/2011
Bruce Harrison	DeKalb Fire Chief	07/17/2002	12/31/2011
Carl Leoni	DeKalb Police Lieutenant	08/15/2001	12/31/2013
Darren Mitchell	N.I.U. Police Lieutenant	09/17/08	12/31/2013
Rick Olson	Sandwich Police Chief	12/15/1999	12/31/2011
Bill Riddle	Sycamore Fire Chief	06/21/2000	12/31/2011
Jay VanLanduyt	Member AT Large	12/01/09	12/31/2013

10 Board Members Serving 4 year Staggered Terms, Except the County Board Member is a 2 Year Term.