



**Minutes of the Board Meeting of**  
October 06, 2010

**CALL TO ORDER**

Chairman Riddle called the meeting to order at 7:07 pm

**BOARD MEMBERS PRESENT:**

Chairman Riddle, Feithen, Harrison, Metzger, Newby, Olson and VanLanduyt

**BOARD MEMBERS ABSENT:**

Hanson, Leoni and Mitchell

**GUESTS PRESENT**

Lisa Miller, DeKalb Police Department; Bill King, Sandwich Fire Department

**ALSO PRESENT**

Glenna Johnson, E911 Coordinator:

**AGENDA**

The Chairman asked for any amendments to the agenda. The motion was made by Olson and seconded by Metzger to approve agenda. The motion passed.

**MINUTES**

A motion to approve the minutes of the September 1, 2010 meeting was made by Harrison and seconded by Newby. The motion passed

**Treasurer's Report**

- **Monthly Treasurers Report-** was presented and discussed.
  - A motion to approve monthly report was made by Olson and seconded by Harrison. Motion passed.
  
- **Bills Not Previously Submitted: None**

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**Bills:**

**Bills Paid in October 2010**

Language Line	\$350.50
Donation - Rick Olson	\$50.00
Starved Rock Communications	\$3,100.00
Starved Rock Communications	\$807.50
Starved Rock Communications	\$400.50
Starved Rock Communications	\$985.00
Starved Rock Communications	\$1,151.50
City of DeKalb	\$1,080.84
CDW Government	\$1,230.41
DeKalb County Treasurer	\$4,000.00
Glenna Johnson	\$225.01
First Bankcard	\$232.99
TC Communications	\$29,275.70
DeKalb Fiber Optic	\$2,260.00
Nicomm LLC	\$1,425.00
Frontier AA0-2381	\$80.92
Frontier AA0-3030	\$60.97
Frontier 900-9656	\$17,511.28
Frontier 899-8838	\$34.04
Frontier AA2-3287	\$81.66
Frontier 786-7384	\$60.97
Frontier QL4-9093	\$223.72
Frontier QL0-4779	\$230.22
Frontier QL4-7793	\$230.22
Frontier QR0-4142	\$305.00
Frontier UH1-6056	\$76.22
<b>Total</b>	<b><u><u>\$65,470.17</u></u></b>

A motion to pay the bills was made by Harrison and seconded by Newby. A roll call vote was taken: Chairman Riddle- Y, Feithen- Y, Harrison- Y, Metzger- Y, Newby- Y, and Olson- Y and VanLanduyt. Motion passed.

**Old Business**

- **Fire Radio Reports**
  - G. Johnson provided report from Feyerherm via his email reporting the following:
    - **Genoa Kingston Paging Issue-** The cable has not been buried to the location that Starved Rock needs to be terminated at. Jim has talked to the City of Genoa to possibly bury the cable.
    - **UPS at Sandwich-** UPS has been restarted and is working in good condition. Some equipment in the PSAP was moved to the UPS connections from individual UPS.
    - **Waterman UPS-** a very excessive power surge caused the UPS to be tripped out of service and Jim has replaced the logic board to repair it.

- **Lightning Strike at the High Rise-** System was repaired after a lightning strike the same night. He had to replace several components and the DeKalb and Sycamore link was deployed to the old 5.8 ghz while the 4.9 links were being repaired
- **Status Report on the DeKalb Fire Department Radio Project**
  - Harrison thanked the ETSB for the approval of the move to fiber to repair infrastructure issues they were experiencing. He stated the project is on schedule for completion before Homecoming. There have been some overages on items and items that came in under the amount quoted on the project. The team will need to implement a process for decommissioning the existing telephone circuits.

### **NEW BUSINESS**

- **Chief Olson Retirement-** Riddle gave Olson a framed certificate from the ETSB to thank him for all of his years on the ETSB. Metzger also provided a plaque from the County Board again to thank him for his time spent on the ETSB.
- **Budget Committee Dates-** this item was tabled since not all committee members were present. This will be discussed at the next meeting.
- **Frontier Contract-** Johnson provided the detail on the quote to purchase the 4<sup>th</sup> CML 911 position at DeKalb Police Department from Frontier for the amount of \$13,044.46. A motion was made by Olson to purchase equipment needed and was seconded by VanLanduyt. Motion passed.
- **Rave Wireless-** There was a discussion on the demo from the last meeting and if there is interest to move forward with the investigation of total costs to implement. Johnson will report more at the next ETSB Meeting.
- **Legislation-** There were very little changes on the legislation.
- **Participating Agency Requests –** None
- **PSAP Administrators' Report –**
  - G. Johnson reported that a meeting was held September 15, 2010. Next meeting would be 10/10/10 1:00pm at Johnson's office. Items discussed at the meeting were:
    - SOP rewrite
    - Public Education Items
    - Ogle County Back Up Request
    - EMD

- **Persons to be Heard from the Floor -**
  - **Chief Olson introduce Bill King, Sandwich Fire Chief-** King will be filling in at the Police Department until the Police Chief vacancy is filled.
  - **NIU Addressing at Resident Halls-** Harrison stated he had been working with NIU to change addresses to a City style address instead of building names as an address. They will continue to work on the addresses. NIU will be moving to remove wireline phones from the dorm rooms next year.
  
- **Coordinator's Report – Johnson reported the following:**
  - **VoIP Carrier Surcharge Monies-** Vonage check will be reduced based on the new telecommunication act that states the VOIP Carriers are to pay our county surcharge which is .84 instead of \$1.25.
  
  - **Wireless Check-** The ICC issued a additional check for the year. This is a payment that is dispersed once or twice a year when the Wireless Carrier funds reach a specific dollar amount and then wireless carrier funds are transferred to the County Surcharge account to be issued out to all 911 Systems taking wireless calls.
  
  - **NENA-**
    - **Weekly/by weekly calls on NG911-** Johnson continues to attend weekly calls
    - **NENA/APCO Meeting –** Johnson attended the meeting on 9-02/10
    - **Narrow banding Seminar-** A CD was created during the Narrow banding Seminar in May. Johnson was able to get two copies to be provided to entities that would like to know more about the narrow banding requirements. APCO will be charging a fee for additional copies. They intend to only recoup the amount it takes to create the CDs.
  
  - **Frontier-** She is still working through outstanding issues with them-
    - **911 Outage 09-09-10 Sandwich-** Since Sandwich had manned lock boxes 6 times since the end of June and this is because of the network route to the router and the fiber being cut many times. Frontier has agreed to reroute the network and they will have the new route completed by 12/01/10.
    - **911 outage on landline calls to all PSAPs 09-30-10-** All lock boxes were manned because a card outage in McLean, IL with the SS7 network. The outage started at approximately 8:55am and was repaired by 12:50pm.
      - **Lock Boxes Manning-** There was a discussion on the current process and should there be refresher training on the process. There was also a discussion on whether the circuits should be extended to the Fire Station when the boxes need to be manned. Johnson will investigate what the Frontier Charges would be for these circuits.
  
  - **ICC Administrative Code rewrite-** The last ICC meeting was held September 06, 2010. Johnson stated that the ICC will be editing the current document and they will send that copy out to all entities for them to review. The document will only be modified to address competition for System Providers for NG 911.

- **NG- BTOP Grant Monies-** Additional monies were awarded to Blackhawk Hills, NIU and DFO for a fiber network for 8 counties that are in Region 3 that would be part of the Regional NG System that would connect to the DeKalb County Fiber network.

**ADJOURNMENT**

Olson moved to adjourn the meeting, and was seconded by VanLanduyt. The motion passed. The meeting adjourned at 7:50pm.

Respectfully submitted,

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Glenna Johnson, Coordinator

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<u>OFFICERS</u>	<u>NAME</u>	<u>TERM (Two Year)</u>
Chairman	Mr. Bill Riddle	<i>January 1, 2010 - November 30, 2011</i>
Vice-Chairman	Mr. Carl Leoni	<i>January 1, 2010 - November 30, 2011</i>
Secretary	Mr. Bruce Harrison	<i>January 1, 2010 - November 30, 2011</i>
Treasurer	Ms. Christine Johnson	<i>Per Statute, County Treasurer</i>
Coordinator	Ms. Glenna Johnson	<i>At-Will Employee, Board Appointment</i>

<b>CURRENT Members</b>	<b>Entity Represented</b>	<b>ORIGINAL APPOINTMENT</b>	<b>TERM EXPIRES</b>
Al Newby	Member AT Large	12/01/2009	12/31/2013
Jeff Metzger	County Board Member	11/30/2008	12/31/2010
Gary Hanson	County Chief Financial Officer	01/19/2000	12/31/2013
Bill Feithen	DeKalb Police Chief	12/16/1998	12/31/2011
Bruce Harrison	DeKalb Fire Chief	07/17/2002	12/31/2011
Carl Leoni	DeKalb Police Lieutenant	08/15/2001	12/31/2013
Darren Mitchell	N.I.U. Police Lieutenant	09/17/08	12/31/2013
Rick Olson	Sandwich Police Chief	12/15/1999	12/31/2011
Bill Riddle	Sycamore Fire Chief	06/21/2000	12/31/2011
Jay VanLanduyt	Member AT Large	12/01/09	12/31/2013

10 Board Members Serving 4 year Staggered Terms, Except the County Board Member is a 2 Year Term.