



Minutes of the Board Meeting of
May 04, 2011

CALL TO ORDER

Chairman Riddle called the meeting to order at 3:31 pm

BOARD MEMBERS PRESENT:

Chairman Riddle, Feithen, Hanson, King, Leoni, Merritt, Metzger, Mitchell, and Harrison arrived at 3:33pm

BOARD MEMBERS ABSENT:

VanLanduyt

GUESTS PRESENT

Jim Feyerherm, Starved Rock Communications; Lisa Miller, DeKalb Police Department, Lisa Winckler, DeKalb County Sheriff Department, and Ed Harvey, DATA Consortium.

ALSO PRESENT

Mark Todd, DeKalb County Treasurer; Glenna Johnson, E911 Coordinator;

AGENDA

Chairman Riddle asked for any amendments to the agenda. The motion was made by Leoni and seconded by Mitchell to approve the agenda. The motion passed.

MINUTES

A motion to approve the minutes of the March 2, 2011 meeting was made by Metzger and seconded by Leoni. The motion passed

Treasurer's Report

- **Monthly Treasurers Report-** was presented and discussed.
 - A motion to approve monthly report was made by Hanson and seconded by King. Motion passed.
- **Bills Not Previously Submitted:** None

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Bills Paid in May 2011

Language Line Services	\$396.26
Nelson Systems	\$3,739.76
Housing Authority of the County of DeKalb	\$200.00
Nicomm LLC-Kirkland Fire Dept.	\$1,500.00
Starved Rock Communications, Inc.	\$18,250.00
DeKalb County Treasurer	\$4,250.00
Glenna Johnson	\$173.68
First Bank Card	\$212.86
City of DeKalb	\$75,923.42
City of Sandwich	\$12,252.46
Frontier AA0-2381	\$81.07
Frontier AA0-3030	\$61.09
Frontier AA2-3287	\$61.09
Frontier 900-9656	\$17,009.04
Frontier 899-8838	\$33.92
Frontier 786-7384	\$81.48
Frontier QL4-9093	\$223.72
Frontier QL0-4779	\$230.82
Frontier QL4-7793	\$230.82
Frontier QR0-4142	\$305.67
Frontier UH1-6056	\$76.37
Total	<u><u>\$135,293.53</u></u>

A motion to pay the bills was made by Feithen and seconded by Harrison. A roll call vote was taken: Chairman Riddle- Y, Feithen- Y, Hanson- Y, Harrison- Y, King- Y, Leoni- A, Merritt- Y, Metzger- Y, and Mitchell- Y. Motion passed.

Audit

- Todd reported there were no major issues dealing with the 2010 Audit. The only item to be addressed is a policy that needs to be written for 2012 because of changes in the state accounting procedures.

Old Business

- **Fire Radio Reports**
 - Feyerherm reported the following:
 - Finished 4.9 Microwave upgrade installation- Sycamore to Genoa

NEW BUSINESS

- **Data Consortium Proposal**
 - The pricing was discussed
 - Questions were as follows:
 - Details of the support for the fiber and hardware
 - Fiber would interconnect with NIU
 - All PSAPs and microwave sites would be connected via this fiber
 - The pricing for the sites in Genoa was discussed
 - Hardware for this project would be purchased via an RFP process
 - There may be interconnection fees from Frontier- Johnson will investigate
 - Feithen asked for a detailed list of possible members on this fiber project
 - Discussed timeframe of installation and when a contract would need to be signed.

- **Legislation-** Johnson went to Springfield on April 13, 2011 for 911 Goes to Springfield. This was a very successful day. Five bills were discussed with legislators through out the state. Some pending legislation was sent back to committees that day and the prepaid wireless bill made it out of the Senate and was sent to the House of Representatives that day.

- **Participating Agency Requests –**
 - Sandwich PSAP Request
 - City of Sandwich Mayor has sent a letter to Kendall County 911 to consider police dispatching of 911 calls for them. Sandwich is looking to see if there is a way to save money from the expenses they have today.
 - There are issues that need to be discussed to make sure that the callers get the same grade of service that they get today. There are technical issues that need to be worked out before this change could be made.
 - No timeframe was set. This will take time to work through the open issues/concerns.

- **PSAP Administrators' Report –**
 - G. Johnson reported that meeting was held April 08, 2011. Next meeting would be May 13, 2011 at 9:00am at Johnson's office.
 - Items discussed were:
 - PowerPhone Classes for 2012-
 - TICP SOP
 - PSAP Issues

- **Persons to be Heard from the Floor - None**

- **Coordinator's Report – Johnson reported the following:**
 - **DeKalb County Housing Authority-** DFO was denied access for the fiber project for the ETSB radio equipment on the top of the High Rise on Taylor. Metzger would talk to the County Board to see if a letter could be sent to the Housing Authority to address the delay. A contract between the Housing Authority and the ETSB needs to be signed in the immediate future to keep the fiber project on schedule.
 - **NENA-**
 - **Weekly/by weekly calls on NG911-** Johnson continues to attend weekly calls
 - **Frontier-**
 - **Outstanding issues-**Johnson met with them on April 25th to discuss open issues and to get corrected pricing for the computer upgrades for the 911 positions.
 - **ICC Administrative Code rewrite-** Johnson reported a survey was received and that it was to be completed by May 13, 2011 and that she would be meeting with the survey company on May 10, 2011.
 - **National TC Week-** Johnson reported that all items were delivered on Monday, April 11, 2011.
 - **FOIA/OMA-** Johnson received the letter to renew her certification for 2011. This needs to be done every year in June.
 - **PowerPhone Training-** Second class was finished April 26th through April 28th.
 - **New Database Provider –** There will be a new data provider for the Wireless Carriers and VoIP Carriers in the area. Johnson has started working with them to start the process. They expect to be a provider in the area by late 2011.
 - **Recorder Maintenance-** Tracy Smith has been working with Word Systems to investigate rolling all maintenance contracts to one for 3 of the PSAPs. During this process we discovered that the recorder at Sandwich PSAP will need to be replaced since the company will no longer support that device in the near future. That date is unknown.

ADJOURNMENT

King moved to adjourn the meeting, and was seconded by Metzger. The motion passed. The meeting adjourned at 4:43pm.

Respectfully submitted,

Glenna Johnson, Coordinator

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<u>OFFICERS</u>	<u>NAME</u>	<u>TERM (Two Year)</u>
Chairman	Mr. Bill Riddle	<i>January 1, 2010 - November 30, 2011</i>
Vice-Chairman	Mr. Carl Leoni	<i>January 1, 2010 - November 30, 2011</i>
Secretary	Mr. Bruce Harrison	<i>January 1, 2010 - November 30, 2011</i>
Treasurer	Mr. Mark Todd	<i>Per Statute, County Treasurer</i>
Coordinator	Ms. Glenna Johnson	<i>At-Will Employee, Board Appointment</i>

CURRENT Members	Entity Represented	ORIGINAL APPOINTMENT	TERM EXPIRES
Todd Merritt	Member At Large	12/01/10	12/31/2013
Jeff Metzger	County Board Member	11/30/2008	12/30/2012
Gary Hanson	County Chief Financial Officer	01/19/2000	12/30/2013
Bill Feithen	DeKalb Police Chief	12/16/1998	12/30/2011
Bruce Harrison	Acting DeKalb Fire Chief	07/17/2002	12/30/2011
Carl Leoni	DeKalb Police Lieutenant	08/15/2001	12/30/2013
Darren Mitchell	N.I.U. Police Lieutenant	09/17/08	12/30/2013
Bill King	Sandwich Fire Chief	12/01/10	12/30/2011
Bill Riddle	Sycamore Fire Chief representing Police Dept.	06/21/2000	12/30/2011
Jay VanLanduyt	At-Large	12/01/09	12/30/2013

10 Board Members Serving 4 year Staggered Terms, Except the County Board Member is a 2 Year Term.