

DEKALB COUNTY BOARD OF HEALTH
MINUTES OF EXECUTIVE SESSION
March 22, 2011

BOARD OF HEALTH MEMBERS PRESENT

Linda Liston, MD, President
Jesus Romero, Vice President
Kevin Buick, JD, Secretary
Tim Duez, DDS
Karen Hagen, RN, MS
Todd Latham
Scott Starkweather
Paul Stoddard
E. Sue Thompson, RN, MS

BOARD OF HEALTH MEMBERS ABSENT

Dennis Diemer, DVM
David Phillips, MD

STAFF PRESENT

Karen Grush, Public Health Administrator

DISCUSSION

Biannual Review of Executive Session Minutes

Mrs. Grush reported this is the biannual review of all Executive Minutes. Mrs. Grush recommended the destruction of the tapes of 5/26/2009 and 7/28/2009 and the release of the Finance Committee Executive Minutes of the 9/22/2010 and the full Board Executive Minutes of 9/28/2010 and 11/30/2010.

Replacement of Director of Environmental Health

Mrs. Grush stated Mr. Drake will be retiring May 20, 2011 after 38 years with the department. She stated current policy is an individual may be hired at 10% above entry with justification. Mrs. Grush requested she be authorized to negotiate a higher salary than 10% above entry for the Director of Environmental Health, in accordance with current market factors and to attract a qualified candidate. She will receive final salary approval from the Personnel Committee.

Extra Compensation

Mrs. Grush reported that the three Coordinators in Home Care have been putting in an extraordinary amount of hours due to the unanticipated resignation of the Director. Cathleen Carlson was named Acting Director effective 12/17/10 and received a 10% salary adjustment in accordance with the new job responsibilities. Mrs. Grush requested her Acting Director salary continue to 3/31/11 when the new Director is in place full time. In addition, Mrs. Grush requests additional compensation for Cathleen Carlson in the amount of \$4,000, Kathy Condon in the amount of \$5,800 and Tammy Pieroni in the amount of \$1500 for their additional hours worked during the three month Director vacancy. This additional compensation stills results in a net management savings during the Director position vacancy.

Kevin Buick, JD, Secretary
DeKalb County Board of Health
Executive Session Minutes
March 22, 2011