

AD HOC JAIL PLANNING COMMITTEE
MINUTES
August 18, 2011
@4:00P.M.

The Ad Hoc Jail Planning Committee met in the Legislative Center's Gathertorium on August 18, 2011 @ 3:00p.m. Committee Chairman Ruth Anne Tobias called the meeting to order. Members present were Marlene Allen, Ray Bockman, Anita Turner, Lt. Joyce Klein and Sheriff Roger Scott. Others present were Jim Scheffers, Dennis Kimme, Douglas Lim, Matt Mieves and Julian Magdaleno.

APPROVAL OF THE MINUTES

Moved by Ms. Turner, seconded by Lt. Klein, and it was carried unanimously to approve the minutes from July 7, 2011.

APPROVAL OF THE AGENDA

Moved by Ms. Allen, seconded by Mr. Bockman, and it was carried unanimously to approve the agenda as presented.

REVIEW AND APPROVAL OF PSA-DEWBERRY, INC. CONTRACT FOR A/E/ SERVICES

Mr. Bockman said that the contract that everyone has on their table today is identical with the one that the committee members previously received except for two items. The first item is found on page 10, item #4.19 Architectural Interior Design. In the updated contract version this item is now included. On the previous contract it was not.

The second item where a change was made can be found on page 12, item #4.3.4. Here on the first line it was changed from 36 months to – "be completed by August 31, 2015."

Sheriff Scott asked about the 53 site visits and how does PSA arrive at that number.

Mr. Mieves said that on page 12, item #4.3.3 it shows the phase breakdown for visits among other things. He said that usually there are 5 monthly job site visits, 16 months of construction timeframe, so you are looking at about 32 visits there. Plus they have site visits for the Air/Heating engineer, plumbing, etc.

Sheriff Scott said that he had one more problem with the contract - that as the jail is being built and the Sheriff or a designee will be on site watching the project. If that person sees something that does not look right according to the plan that they then have the ability to stop the project right then - until they can clarify it. Maybe even someone from the County Board staff could stop it as an owner's representative.

Mr. Mieves said that typically PSA does not have a full-time person on site, we could talk about it certainly.

Mr. Bockman said that he has a real concern about anyone whether it is an architect or from the County to stop the project. When you have as many as 15 different trades lined up and working on a daily basis, stopping the project is a multi-tens of thousands of dollars. Making a phone call to take a look at, sure you can do that.

Mr. Leonard said that we can stop anytime for a security reason though.

Mr. Mieves said that at the future site meetings the Sheriff and anyone from his staff should be present at all of these meetings for a check and balances purpose.

It was moved by Ms. Turner, seconded by Lt. Joyce Klein and it was carried unanimously to approve the PSA Dewberry contract for A/E services.

UPDATE ON PROJECT -DENNIS KIMME

Mr. Kimme said that the project is now edging towards the design stage. He just held 8 program meetings with 20 people including food service people, Facilities Management and Information Management. They have had 4 facilities' tours. They have conducted inmate surveys for classification system. They have looked at housing for short-term stay, looked at special housing for low security, medium security and high security blocks along with female blocks. They have looked at housing concepts and tried to make them flexible. They will possibly be looking at the future relocation of Facilities Management Office into their own building with shops that they need. So, they are ending the space program and will begin the design program now. He also said that they are concentrating on staff efficiency. Their goal is to create a better, safer facility and a better ratio between inmate and beds.

ADJOURNMENT

Moved by Ms. Tobias, seconded by Ms. Turner, and it was carried unanimously to adjourn the meeting.

Respectfully submitted,

Ruth Anne Tobias, Chairman

RAT:mcs