

MINUTES
AD HOC COURTHOUSE EXPANSION COMMITTEE
MEETING OF SEPTEMBER 13, 2012

Chairman Ruth Anne Tobias called the meeting to order at 3:32 pm. The meeting was held in the Sycamore, IL. offices of Gilbane Building Company. In addition to Chairman Tobias members of the committee present included Larry Anderson, Ken Andersen, Julia Fauci, Kurt Klein and Maureen Josh. Also present were Gary Spivey, Tom Leonard and Barry Coleman of Gilbane Co. and Matt Meives of Dewberry. Staff present included Gary Hanson, James Scheffers and Ray Bockman.

It was moved by LarryAnderson and seconded by Julia Fauci to approve the minutes of the meetings of July 25 and August 21, 2012. The motion passed.

It was moved by Ken Andersen and seconded by Julia Fauci to approve the agenda for this meeting. Again, the motion passed.

Julia Fauci asked for daytime access to photograph the interior of the expansion for the brochure that will be distributed at the grand opening.

The committee discussed grand opening dates of either November 4th or 11th.

They chose November 11th as the date for the public opening. The event will be scheduled from 2 to 5 pm with a short program to be held at 3 pm.

Final cleaning is underway with the atrium and connectors scheduled for Wed and Thurs 9/19 and 9/20.

Final walkthrough will be held in the 9/20-9/24-time period. Possession of the building will be transferred to the County following the inspection.

Security glass is to be delivered 9/20 and installed 9/21. The temporary wall in the lobby of the existing building will be taken down after normal work hours on 9/21.

Julia Fauci asked if someone could write a short narrative on the security improvements. Joyce Klein will be asked to do this to provide content for the brochure.

Ken Andersen asked how the audio-visual systems were pre-tested? Judge Klein said that they are tested during regular court calls and fine-tuned as necessary. He noted that the installers are contractually required to test the systems as they complete installation and that when Judge Daugherty's courtroom was opened only minor adjustments were necessary.

The first move-in will be Judge Stuckert and that is planned for 9/24. The rest are to be coordinated through Maureen Josh's office and will be done one at a time. All moves within the courthouse will be done internally (IMO, Circuit clerks, FMO providing the support) the States Attorney's office will use a moving company to move some of their files from the Legislative Center and will move other materials themselves.

October 18 from 5 – 8 pm there will be a retirement celebration for Kurt Klein held in the addition.

Following a tour of the courthouse expansion the committee adjourned at approximately 4:45 pm.

Minutes taken by:

Signed:

Ray Bockman
County Administrator

Ruth Anne Tobias
Committee Chairman