



**Minutes of the Board Meeting of
July 11, 2012**

CALL TO ORDER

Chairman Leoni called the meeting to order at 3:30pm.

BOARD MEMBERS PRESENT:

Chairman Leoni, Hanson, King, Lowery, Merritt, Metzger, and Mitchell

BOARD MEMBERS ABSENT:

VanLanduyt, Thomas. One position held by Harrison is open since he left the board because of retirement.

GUESTS PRESENT

Jim Feyerherm, Starved Rock Communications; Pete Polarek, Sycamore Fire Department, Lisa Winckler, DeKalb County Sheriff Department; Cary Singer, Sycamore Police Department; Susan Cox, Resident of DeKalb County and Sheila Santos, DeKalb County IMO Department

ALSO PRESENT

Mark Todd, DeKalb County Treasurer; Glenna Johnson, E911 Coordinator;

AGENDA

Chairman Leoni asked for any amendments to the agenda. The motion was made by Metzger and seconded by Mitchell to approve the agenda. The motion passed.

MINUTES

A motion to approve the minutes of the June 6, 2012 meeting, The motion was made by Hanson and seconded by Mitchell. The motion passed.

Treasurer's Report

- **Monthly Treasurers Report-** was presented and discussed.
 - A motion to approve the June monthly report was made by Mitchell and seconded by Lowery. Motion passed.

- **Bills Not Previously Submitted:** None Submitted

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Bills Paid in July 2012

Language Line Services	\$53.39
Starved Rock Communications, Inc.	\$225.00
Sheila Santos	\$236.57
Dell Marketing	\$80.95
Lexxon Networks, Inc.	\$671.28
Glenna Johnson	\$252.50
Glenna Johnson	\$17.58
Castle Bank	\$2,251.01
Frontier AA2-3287	\$61.04
Frontier AA0-2381	\$81.00
Frontier AA0-3030	\$61.04
Frontier 900-9656	\$16,545.83
Frontier 899-8838	\$33.29
Frontier QL4-9093	\$211.78
Frontier QL0-4779	\$230.46
Frontier QL4-7793	\$230.52
Frontier QR0-4142	\$305.32
Frontier UH1-6056	\$76.32
Total	<u><u>\$21,624.88</u></u>

A motion to pay the July bills was made by Metzger and seconded by Merritt. A roll call vote was taken: Chairman Leoni- Y, Hanson- Y, King- Y, Lowery- Y, Merritt- Y, Metzger- Y, and Mitchell- Y. Motion passed.

OLD BUSINESS

- **Fire Radio Reports** Feyerherm reported:
 - **UPS In County Server Room-** there were issues with the small UPS in the County server room. All systems were moved off of it and moved to the large UPS. If the ETSB would want to use the small UPS in the future new batteries would need to be purchased.
 - **Fiber-** He discussed the project is moving along. DFO will notify him when sites are close to being connected.

NEW BUSINESS

- **Narrow banding Transition Date-** Feyerherm stated all is going well with the rural fire departments. Cutover date is scheduled for 07-23-12

- **Leland Antenna-**
 - Johnson stated that she and Feyerherm met with the Leland Superintendent on 07/10/12. They requested that Johnson attend the Leland School Board Meeting on 07/18/12 for approval to put the antenna on the roof of the school.
 - Feyerherm stated the highest location in Leland was the water tower but there were issues on why that should not be done. It would also require additional fees to connect to the fiber since the fiber will not be connected to the water tower at this time.
 - Installing the antenna before the fiber is connected to the school would require a phone line charge that could be similar to the Rollo radio site and that would be expensive. The ETSB decided not to install the antenna until the fiber is connected if approved.
 - The ETSB discussed the location of the antenna and this installation being outside of DeKalb County and whether that should be done. DeKalb County does not dispatch for Leland Police. This will be discussed again at the next ETSB Meeting along with the results from the School Board Meeting.
 - Feyerherm will investigate all possible sites to improve the radio coverage in the South West Corner of DeKalb County.

- **NG911/Mapping Software-**
 - Johnson also stated she met with the State's Attorney on June 27, 2012 to discuss the requirements of going out to bid/quote with an existing vendor. She had not heard back with a status. She will follow up with them. There will be more detail on the mapping solution in the NENA Conference Report.

- **Address Question in Shabbona-** Johnson stated that she had received a request from the Shabbona Village Board to discuss the address issue for 8908 Indian Rd, Shabbona. This property has been annexed into the Shabbona Village limits and normally would be addressed in the village address format. Since this is the only property that would carry that style address and the rest of the properties on that road would carry county addressing that they want a recommendation from the ETSB if that address should be changed or not. The resident was at the meeting and stated that she preferred to leave the address as is without a change. A motion was made by Metzger to recommend to the village to not change the address at this time and seconded by Merritt. Motion Passed. Johnson will send a letter to the village with the recommendation.

- **NENA 2012-** Sheila Santos and Johnson reported:
 - Santos said thank you for allowing her the opportunity to attend this conference representing the ETSB. Normal GIS conferences do not cover 911 specific requirements so this conference is a good conference for her to attend. She attended sessions dealing with what DeKalb County would need to do for data preparation for NG911. Other sessions she attended dealt with:
 - What are the priorities for NG911 and the future, Standards for GIS, Partnerships with other systems/counties, and many more.
 - Johnson stated that she spent a lot of time in the vendor area talking to vendors for NG911. She met with 15 vendors and attended vendors presentations in detail about texting, GIS/mapping, recorders, NG911 equipment and public education and a class on

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missing children. The Monday morning opening session and the Wednesday morning super session were excellent.

- **Legislation-** Johnson stated not a lot of new movement on the legislation. The state legislative committee will be trying to at least get the sunset clause in the wireless legislation extended beyond 2013.
- **Participating Agency Request- None**
- **PSAP Administrators' Report – No Report**
- **Persons to be heard from the floor – None**
- **Coordinator's Report – Johnson reported the following:**
 - **VoIP Carrier Issues-** there are ongoing issues to be worked on.
 - **Wireless Testing-** Sprint is still working on sites that they have made changes on. There are changes they still need to make on the call display data
 - **TICP Meeting-** she attended a meeting on June 27th. Things are proceeding with the grant process.
 - **Billing Audit-** A firm reviewed all the ETSB bills and they only found problems with the long distance charges. The ETSB paid a bill this month for their services.
 - **Wireless surcharge-** there has been a drop in the surcharge checks from the state. If the amount continues at the amount of the past two months the total for the year will be \$12,000.00 short of what was anticipated. Johnson will continue to review the monthly amounts received from the state.
 - **Officer election-** the secretary position is still empty since Harrison left.
 - **Public Education-** new coloring books have been purchased from a Bureau County printing firm. The price was half the price of what we could purchase from another vendor and the books have more details about the county and more pages for the children to color.
 - **Letter from Toys for Tots-** we received a letter of thank you from this organization for the donation in Bill Riddle's name for his years of service on the ETSB.

ADJOURNMENT

King moved to adjourn the meeting, and was seconded by Mitchell. The motion passed. The meeting adjourned at 4::40pm.

Respectfully submitted,

Glenna Johnson, Coordinator

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<u>OFFICERS</u>	<u>NAME</u>	<u>TERM (Two Year)</u>
Chairman	Mr. Carl Leoni	<i>January 1, 2012 – December 31, 2013</i>
Vice-Chairman	Mr. Bill King	<i>January 1, 2012 – December 31, 2013</i>
Secretary	Unassigned	<i>January 1, 2012 – December 31, 2013</i>
Treasurer	Mr. Mark Todd	<i>Per Statute, County Treasurer</i>
Coordinator	Ms. Glenna Johnson	<i>At-Will Employee, Board Appointment</i>

CURRENT Members	Entity Represented	ORIGINAL APPOINTMENT	TERM EXPIRES
Todd Merritt	Member At Large	12/01/10	12/31/2013
Jeff Metzger	County Board Member	11/30/2008	12/30/2012
Gary Hanson	County Chief Financial Officer	01/19/2000	12/30/2013
Gene Lowery	DeKalb Police Chief	06/20/2012	12/30/2015
Open Position	DeKalb Fire Chief	XXXXXXXX	12/30/20115
Carl Leoni	DeKalb Police Lieutenant	08/15/2001	12/30/2013
Darren Mitchell	N.I.U. Police Deputy Chief	09/17/08	12/30/2013
Bill King	Sandwich Fire Chief	12/01/10	12/30/2015
Don Thomas	Sycamore Police Chief	01/18/2012	12/30/2015
Jay VanLanduyt	Member At Large	12/01/09	12/30/2013

10 Board Members Serving 4 year Staggered Terms, Except the County Board Member is a 2 Year Term.