



**Minutes of the Board Meeting of
August 07, 2013**

CALL TO ORDER

Chairman King called the meeting to order at 3:30pm.

BOARD MEMBERS PRESENT:

Vice Chairman Merritt, Hanson, Hicks, Leverton, Lowery, Mitchell, Thomas, and VanLanduyt

BOARD MEMBERS ABSENT:

Fullerton and King

GUESTS PRESENT

Lisa Miller, DeKalb Police Department; Pete Polerek, Sycamore Fire Department; Jeff Stowasser, Motorola

ALSO PRESENT

Christine Johnson, DeKalb County Treasurer; Glenna Johnson, E911 Coordinator

AGENDA

Vice Chairman Merritt asked for any amendments to the agenda. The motion was made by Thomas and seconded by Mitchell to approve the agenda. The motion passed.

MINUTES

A motion to approve the minutes of the June 05, 2013 meeting the motion was made by Hanson and seconded by Thomas. The motion passed.

Treasurer's Report

- **Monthly Treasurers Report-** was presented and discussed.
 - A motion to approve the June monthly report was made by Lowery and seconded by Thomas. Motion passed.
 - A motion to approve the July monthly report was made by Lowery and seconded by Mitchell. Motion passed.

- **Bills Not Previously Submitted:** None

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Bills Paid in July 2013

Language Line Services, Inc.	330.48
Housing Authority of the County of DeKalb	\$200.00
First National Bank of Omaha	\$139.99
Sandwich Police Department	\$14,000.00
Glenna Johnson	\$137.87
Castle Bank	\$779.65
Frontier AA0-2381	\$0.00
Frontier AA0-3030	\$61.27
Frontier 900-9656	\$16,605.51
Frontier 899-8838	\$34.24
Frontier AA2-3287	\$0.00
Frontier QL4-9093	\$212.64
Frontier QL0-4779	\$231.32
Frontier QL4-7793	\$231.41
Frontier QR0-4142	\$306.47
Frontier UH1-6056	\$0.00

Total

\$33,270.85

A motion to pay the July bills was made by Hanson and seconded by Mitchell. A roll call vote was taken: Vice Chairman Merritt- Y, Hanson- Y, Hicks- Y, Levertton- Y, Lowery- Y, Mitchell- Y, Thomas- Y and VanLanduyt- Y. Motion passed.

Bills Paid in August 2013

A Beep, LLC	\$1,345.00
Language Line Services, Inc.	\$158.05
Leland Fire Department	\$1,750.00
Starved Rock Communications, Inc.	\$1,510.00
Communications 2000 Inc.	\$1,500.00
Castle Bank	\$94.91
Glenna Johnson	\$170.22
Frontier AA0-3030	\$61.27
Frontier 900-9656	\$16,621.93
Frontier 899-8838	\$35.56
Frontier QL4-9093	\$212.64
Frontier QL0-4779	\$231.32
Frontier QL4-7793	\$231.41
Frontier QR0-4142	\$306.47

Total

\$24,228.78

A motion to pay the July bills was made by Thomas and seconded by VanLanduyt. A roll call vote was taken: Vice Chairman Merritt- Y, Hanson- Y, Hicks- Y, Leverton- Y, Lowery- Y, Mitchell- Y, Thomas-Y and VanLanduyt- Y. Motion passed.

OLD BUSINESS

- **Fire Radio Reports** – No report. Feyerherm was not in attendance at the meeting

- **Review of rural fire radio infrastructure-**
 - Johnson reported that she had queried her counter parts on how they had handle a radio infrastructure review and she had collected names of radio vendors that would review the current infrastructure and she also received two examples of RFPs to request a review.
 - Johnson questioned if this should be tabled with the issues with the 911 system and that NG911 should be her priority. The board agreed for her to table her inquiries at this time and to focus on moving the 911 System to NG911.

- **NG911/Mapping- G. Johnson Reported:**
 - **Mapping Projects-** DeKalb Police Department working on the minor issues from the going live on the CAD/map. County has requested a training date to start the implementation process the new map software. No date set to go live for them.

 - **NG911Project-** More detail on the line item of NG911 Consultant RFP listed below.

NEW BUSINESS

- **Funding Discussion- Governor Committee and Sweep of wireless funds**
 - Johnson discussed legislation that had been approved dealing with the wireless carrier fund being swept for the amount of 9 million dollars to help balance the Illinois State Budget. Once the money is used for something other than what is was intended for that would disqualify the 911 Systems in Illinois from applying for grants for NG911 if money becomes available for at least 18 months. The 911 legislation had failed that was written by INENA and IAPCO and the wording to extend the sunset clause was put into another bill. In that same bill a Governor’s Committee was being established to address the required changes for that funding for 911 in the future. This committee is to report back to the Governor and legislators on the 911 funding issues with their recommendation for legislation by February 2014.
 - Johnson was recommended to the Illinois Commerce Commission by INENA and IAPCO to represent the counties of 50,000 to 250,000. Johnson asked the ETSB for their approval of that position. Lowery moved to approve that recommendation and it was seconded by Thomas. Motion passed

- **NG911 Consultant RFQ-**
 - Johnson stated that the RFP is getting closer to be released to the ETSB's but it was not ready yet.
 - Johnson reported an issue that surfaced when the ball park pricing to add a 911 position when DeKalb Police Department moves to the new station was requested. The current system may not support that addition and may have power issues. Frontier is working to verify if there is a power issue. If the power shelf (s) fail the 911 System may go down and may not be able to be brought back up.
 - There was a discussion of what were the options if that was to happen. Johnson could not answer that at that time and will investigate. The 911 calls could at least go to a 10 digit numbers in the PSAPs but the PSAPs would not have access to the caller information they would just have the person on the telephone line.
 - Lowery said we need to continue to move forward with the NG911 process.
 - Hanson stated that didn't Frontier have a responsibility to keep the system going and if not should we go to the ICC. Johnson stated that Frontier said they need to keep the current system going until at least 2016.
 - There was a discussion on the NG911 system being a hosted system and Hicks said that would be the way to go since everyone is moving away from equipment at the sites. That is one of the solutions being considered.
- **Texting 911-** Johnson stated:
 - NENA Committees are still working on a documents and standards and a document has been released for all committee review on texting.
 - Johnson reported on how here time was spent at the National NENA Conference she attended and that using the current TDD function until the new NG911 System would be purchased and installed may not be good options because of the translation issues on some current TDD codes that are used today and do not translate cleanly. This issue is still being worked on.
 - Four large Carriers are moving swiftly to implement texting into the PSAP. They have a deadline with the FCC to make the option available to all PSAPs by May of 2014.
- **A-1 Agriculture County Code- possibility of**
 - Johnson attended a sub-committee meeting for the Planning and Zoning Committee dealing with this issue and reported what was discussed and the inquiry of how any changes impacted public safety.
 - Johnson mentioned the possibly of a discussion at the MABAS Meeting about this subject. Comments were made that was not the meeting to discuss this issue at because of possible attendance not being from the whole county. Also it was mentioned that anything that was written that it should follow the State Fire Marshall's requirements.
- **Legislation**
 - Johnson stated that the legislation was covered in the Funding discussion.
- **Participating Agency Request-** None
- **PSAP Administrators' Report** – No Report

- **Persons to be heard from the floor** – None
- **Coordinators Report**
 - **VoIP Carriers-** Johnson discussed the report in the ETSB packets and that some carriers were in arrears.
 - DNA Communications- worked with ICC to get clarification of legislation on VoIP carrier surcharge billing and remittance to the systems. Johnson's was interpreting the legislation correctly.
 - **NENA/INENA-**
 - Johnson attended a National Conference in June. The conference was excellent. Johnson met with many vendors discussing the RFP that will be released for a consultant and vendors that would be responding to another RFP for NG911 equipment.
 - Johnson attend s weekly webinar/conference calls on practice and procedures for NG911
 - **ICC Part 725 rewrite-**
 - Document was approved in June. Johnson had not had a chance to compare to see what items was changed.
 - **DeKalb New Police Station Meetings-**
 - G. Johnson attended a meeting on August 1st with Frontier to discuss the issues with the current 911 system and the addition of a position for the new police station
 - **ETSB Funds Review-**
 - Johnson explained the report that was in the ETSB packets and the responses from the 911 Systems within her NENA district.
 - **VFIS Insurance Meeting-**
 - Johnson and Feyerherm met with the VFIS representative and grounding issues were discussed and the tower at 150 N. Main was reviewed. He stated that the ETSB had filed too may claims for lighting strikes. That representative sent a letter with no recommendations after the meeting.

ADJOURNMENT

Lowery moved to adjourn the meeting, and was seconded by Thomas. The motion passed. The meeting adjourned at 4:35pm.

Respectfully submitted,

Glenna Johnson, Coordinator

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<u>OFFICERS</u>	<u>NAME</u>	<u>TERM (Two Year)</u>
Chairman	Mr. Bill King	<i>April 01, 2013 – December 31, 2013</i>
Vice-Chairman	Mr. Todd Merritt	<i>April 01, 2013– December 31, 2013</i>
Secretary	Mr. Thomas	<i>November 7, 2012 – December 31, 2013</i>
Treasurer	Mrs. Christine Johnson	<i>Per Statute, County Treasurer</i>
Coordinator	Ms. Glenna Johnson	<i>At-Will Employee, Board Appointed, Start date 02-11-08</i>

CURRENT Members	Entity Represented	ORIGINAL APPOINTMENT	TERM EXPIRES
Todd Merritt	Member At Large North Fire Departments Retire Sheriff Deputy	12/01/2010	12/31/2013
Julia Fullerton	County Board Member	0/01/2013	11/30/2014
Gary Hanson	County Administrator	01/19/2000	12/31/2013
Gene Lowery	DeKalb Police Chief	06/20/2012	12/31/2015
Eric Hicks	DeKalb Fire Chief	08/15/2012	12/31/2015
Jason Leverton	DeKalb Police Commander	03/20/2013	12/31/2013
Darren Mitchell	N.I.U. Acting Police Chief	09/17/2008	12/31/2013
Bill King	Sandwich Police Chief	12/01/2010	12/31/2015
Don Thomas	Sycamore Police Chief	01/18/2012	12/31/2015
Jay VanLanduyt	Member At Large Hinckley Fire Chief South Fire Departments	12/01/2009	12/31/2013

10 Board Members Serving 4 year Staggered Terms, Except the County Board Member is a 2 Year Term.