



**Minutes of the Board Meeting of  
February 6, 2013**

**CALL TO ORDER**

Chairman Leoni called the meeting to order at 3:30pm.

**BOARD MEMBERS PRESENT:**

Chairman Leoni, Hanson, King, Lowery, Merritt, Thomas, and VanLanduyt, Mitchell, arrived at 3:32pm and Hicks arrived at 3:40pm.

**BOARD MEMBERS ABSENT:**

One Open Position- County Board member

**GUESTS PRESENT**

Lisa Miller, DeKalb Police Department; Pete Polerek, Sycamore Fire Department, Jim Feyerherm, Starved Rock Communications

**ALSO PRESENT**

Glenna Johnson, E911 Coordinator

**AGENDA**

Chairman Leoni asked for any amendments to the agenda. The motion was made by Thomas and seconded by VanLanduyt to approve the agenda. The motion passed

**MINUTES**

A motion to approve the minutes of the December 5, 2012 meeting the motion was made by Thomas and seconded by Merritt. The motion passed.

**Treasurer's Report**

- **Monthly Treasurers Report-** was presented and discussed.
  - A motion to approve the December monthly report was made by Lowery and seconded by Thomas. Motion passed.
  - A motion to approve the January monthly report was made by Hanson and seconded by Lowery. Motion passed.
  
- **Bills Not Previously Submitted:** None

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**Bills Paid in January 2013**

**FY 2013**

APCO	\$92.00
NENA	\$130.00
Housing Authority of the County of DeKalb	\$200.00
The Hartford	\$403.00
City of DeKalb	\$84,000.00
Protech Services	\$7,800.00

**FY2012**

Language Line Services	\$131.01
Starved Rock Communications	\$950.00
NICOMM LLC	\$1,500.00
Starved Rock Communications	\$237.50
Glenna Johnson	\$161.23
Promos 911, Inc.	\$398.00
Castle Bank	\$48.24
Frontier	\$81.04
Frontier	\$61.07
Frontier	\$16,554.77
Frontier	\$34.48
Frontier	\$61.07
Frontier	\$211.89
Frontier	\$230.57
Frontier	\$230.64
Frontier	\$305.47
Frontier	\$76.36

**\$0.00**

**TOTAL                    \$113,898.34**

A motion to pay the January bills was made by Thomas and seconded by Mitchell. A roll call vote was taken: Chairman Leoni- Y, Hanson- Y, King- Y, Lowery- Y, Merritt- Y, Mitchell- Y, Thomas- Y and VanLanduyt. Motion passed.

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**Bills Paid in February 2013**

**FY 2012**

Language Line Services	\$151.50
Frontier Communications Corp.	\$3,024.30
Starved Rock Communications	\$1,500.00
City of Genoa	\$4,250.00
Momark Office Source	\$15.39

**FY 2013**

Crum Halsted Agency	\$4,456.00
City of DeKalb	\$9,500.00
DeKalb County Government	\$28,000.00
DeKalb County Government	\$169,000.00
Castle Bank	\$669.01
American Power Conversion	\$3,893.60
Glenna Johnson	\$153.39
Frontier	\$81.04
Frontier	\$61.07
Frontier	\$16,555.31
Frontier	\$34.33
Frontier	\$61.07
Frontier	\$211.89
Frontier	\$230.57
Frontier	\$230.64
Frontier	\$305.47
Frontier	\$76.36
<b>TOTAL</b>	<b>\$242,460.94</b>

A motion to pay the February bills was made by Thomas and seconded by VanLanduyt. A roll call vote was taken: Chairman Leoni- Y, Hanson- Y, King- Y, Lowery- Y, Merritt- Y, Mitchell- Y, Thomas- Y and VanLanduyt. Motion passed.

**OLD BUSINESS**

- **Fire Radio Reports** Johnson reported for Feyerherm:
  - **Microwave System**- working fine no issues
  - **Fiber**- Slower install, DFO has released some of the sites. Equipment is in place but not connected
    - Genoa, Sycamore East working
    - UPS Power for fiber equipment- He stated needed another UPS for this equipment and Johnson stated the money was put in the 2013 budget for this equipment.
    - **Somonauk Tower**- He stated that a permit is needed before the installation can be completed
  
- **Leland Rural Fire Radio Antenna**- Johnson reported for Feyerherm
  - Feyerherm stated equipment is installed. Need Somonauk Tower to bring the tower site live.

- **NG911/Mapping-** Johnson Reported:
  - Mapping Projects is moving forward. Need to figure out the servers that the remote PSAPs will work off of and the equipment needed for the PSAPs need to be ordered.
  - NG911Project- Meeting are being held and the 10 systems that plan to share a NG911 system will be asking for the ETSBs approval of a Request for Qualifications for a consultant in a few weeks with expectation to release to vendors on April 1<sup>st</sup>, 2013.

## **NEW BUSINESS**

- **Texting 911-** Johnson stated
  - NENA Committees are still working on a document of a standard messages for bounce back messages when texting is not available for the carriers.
  - More carriers are showing interest in sending text messages to the PSAPs.
  - DeKalb County 911 asked if we would consider being a beta site by a company if that company wanted a beta site in our area. Johnson told them needed more detail before making a decision.
- **Legislation**
  - Johnson stated that not much new with the legislation. They did file to extend the sunset date to June 30<sup>th</sup> and it was signed by the Governor. They are thinking of adding wording to the Telecommunications act due July 1, 2013. The wording is still being fought by the Illinois Commerce Commission and the Illinois Telephone Association.
  - INENA and IAPCO is scheduling another 911 Goes to Springfield for this year. More detail to follow.
- **Participating Agency Request-** None
- **PSAP Administrators' Report** – Johnson Stated:
  - Meeting held January 23<sup>rd</sup>. Discussion items were dated for the Training classes that the ETSB purchased for the IDPH continuing education.
  - Meetings will be held the same day as the ETSB starting in March.
- **Persons to be heard from the floor** –
  - Carl Leoni has retired from his Lieutenant Position at the DeKalb Police Department and will be leaving the ETSB. His replacement will be Commander Jason Leverton. A letter will be sent to the DeKalb County Board requesting the change.
  - Hicks talked about a Emergency Notification System that the City of DeKalb has been looking at. Would be used for weather issues etc. Looking to get more agencies/communities to join the purchase to reduce the pricing. Other emergency notification systems are in the area already. NIU and the DeKalb School district already have a system like this one but from different vendors than Code Red.

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o **Coordinators Report**

• **VoIP Carriers-** on going work on the database and surcharge collections to keep carriers current and to find new carriers that have not paid surcharges. A new carrier “Birch” remitted monies for 6 month of 2012.

• **NENA-**

- o Attend Weekly webinar/conference calls on practice and procedures for NG911
- o Plan to attend Webinar on “Real world Cloud Solutions for 9-1-1”
- o FCC filing rulings on carriers- carriers are the only entity they are putting requirements on and not the 911 systems
- o Johnson will be leaving to attend the NENA NDC Conference next week

• **INENA-** There was a Meeting January 10<sup>th</sup>, Next Meeting February 21;

• **ICC rewrite-** No news

• **Wireless Carriers-** nothing to report

• **Frontier-** New contact person who replaced Larry Smith

• **Wireless Monies-** still watching and the monthly funds fluctuate about \$1000.00 per month up and down

• **NG911 Meeting for Region 3-**

- o A meeting was held January 9 and the group is finalizing RFQ- Request for Qualifications for a Consultant
- o DeKalb could be one based on fiber hubs only. No date has been set for the next meeting .

• **DeKalb Address Change-** There was a meeting held on January 4<sup>th</sup> about pockets of addressing issues in the City of DeKalb and the possibility of changing some addresses. Next Meeting scheduled for February 21, 2013 at 1pm

• **Sandwich Console Furniture-** There was a meeting on Feb 1<sup>st</sup> to discuss the needs for the furniture and make a decision what was the next thing to do to go forward with the purchase.

• **Address issues-** Have been working on a couple of address issues this past month

**ADJOURNMENT**

Mitchell moved to adjourn the meeting, and was seconded by Thomas. The motion passed. The meeting adjourned at 4:20pm.

Respectfully submitted,

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Glenna Johnson, Coordinator

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<u>OFFICERS</u>	<u>NAME</u>	<u>TERM (Two Year)</u>
Chairman	Mr. Carl Leoni	<i>January 1, 2012 – December 31, 2013</i>
Vice-Chairman	Mr. Bill King	<i>January 1, 2012 – December 31, 2013</i>
Secretary	Mr. Thomas	<i>November 7, 2012 – December 31, 2013</i>
Treasurer	Mr. Mark Todd	<i>Per Statute, County Treasurer</i>
Coordinator	Ms. Glenna Johnson	<i>At-Will Employee, Board Appointment</i>

<b>CURRENT Members</b>	<b>Entity Represented</b>	<b>ORIGINAL APPOINTMENT</b>	<b>TERM EXPIRES</b>
Todd Merritt	Member At Large	12/01/10	12/31/2013
Open Position	County Board Member	02/2013	11/30/2014
Gary Hanson	County Chief Financial Officer	01/19/2000	12/30/2013
Gene Lowery	DeKalb Police Chief	06/20/2012	12/30/2015
Eric Hicks	DeKalb Fire Chief	08/15/2012	12/30/2015
Carl Leoni	DeKalb Police Lieutenant	08/15/2001	12/30/2013
Darren Mitchell	N.I.U. Police Deputy Chief	09/17/08	12/30/2013
Bill King	Sandwich Fire Chief	12/01/10	12/30/2015
Don Thomas	Sycamore Police Chief	01/18/2012	12/30/2015
Jay VanLanduyt	Member At Large	12/01/09	12/30/2013

10 Board Members Serving 4 year Staggered Terms, Except the County Board Member is a 2 Year Term.