



**Minutes of the Board Meeting of
June 05, 2013**

CALL TO ORDER

Chairman King called the meeting to order at 3:31pm.

BOARD MEMBERS PRESENT:

Chairman King, Hanson, Hicks, Merritt, Thomas, VanLanduyt and Leverton arrived at 3:45pm, and Lowery arrived at 3:34pm,

BOARD MEMBERS ABSENT:

Fullerton, and Mitchell

GUESTS PRESENT

Lisa Winckler, DeKalb County Sheriff Department; Pete Polerek, Sycamore Fire Department

ALSO PRESENT

Christine Johnson, DeKalb County Treasurer; Glenna Johnson, E911 Coordinator

AGENDA

Chairman King asked for any amendments to the agenda. The motion was made by Thomas and seconded by Hicks to approve the agenda. The motion passed.

MINUTES

A motion to approve the minutes of the May 1, 2013 meeting the motion was made by Hanson and seconded by Thomas. The motion passed.

Treasurer's Report

- **Monthly Treasurers Report-** was presented and discussed.
 - A motion to approve the May monthly report was made by Thomas and seconded by Lowery. Motion passed.

- **Bills Not Previously Submitted:** None

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Bills Paid in June 2013

DeKalb County Collector	8500
Language Line Services	\$68.01
Starved Rock Communications, Inc.	\$285.00
Dell Marketing LP	\$92.14
Sikich	\$300.00
A Beep, LLC	\$591.00
Motorola Solutions, Inc.	\$927.42
911 Training Isitute	\$1,047.00
Castle Bank	\$745.23
City of DeKalb	\$76,000.00
City of DeKalb	\$22,310.00
Frontier AA0-2381	\$81.04
Frontier AA0-3030	\$61.07
Frontier 900-9656	\$16,537.27
Frontier 899-8838	\$34.14
Frontier AA2-3287 Credit \$2.03	\$0.00
Frontier QL4-9093	\$211.89
Frontier QL0-4779	\$230.57
Frontier QL4-7793	\$230.64
Frontier QR0-4142	\$305.47
Frontier UH1-6056	\$76.36
Total	\$128,634.25

A motion to pay the May bills was made by Thomas and seconded by Hicks. A roll call vote was taken: Chairman King- Y, Hanson- Y, Hicks- Y, Lowery- Y, Merritt- Y, Thomas-Y and VanLanduyt. Motion passed.

OLD BUSINESS

- **Fire Radio Reports** Johnson reported that Feyerherm was not able to be at the meeting today and that he reported:
 - **Spare parts-** The spare parts for the fiber has been ordered.
 - **Voter addition-** has been ordered and received but not installed.
 - **Quote for additional receiver sites-** working on a quote but has not completed them.
 - **VFIS Insurance-** Johnson and Feyerherm will meet with them on June 12, 2013.

- **NG911/Mapping-** G. Johnson Reported:
 - **Mapping Projects-** DeKalb Police Department working on the minor issues from the going live on the CAD/map. County is still working on the data needed to implement the new map software. No date set to go live for them.
 - **NG911Project-** More detail on the line item of NG911 Consultant RFP listed below.

NEW BUSINESS

- **Funding Discussion**
 - **Review radio infrastructure-**
 - City of DeKalb has offered that the ETSB could install equipment at their new site. Lowery stated he would need to recuse himself from any vote if the ETSB was to vote on that site.
 - There will be other sites reviewed if the ETSB decides to move forward with the infrastructure review.
 - There have been too many lightning strikes to date at the High Rise. King said we need to explore other options for this site. Thomas asked if some of the antennas on the High Rise are dead antennas.
 - There was a discussion to have a non-partial entity review the infrastructure and could that be done at a minimal or no cost.
 - Johnson will send a request to other agencies to see how they have handled a process like this. She will report back at the next meeting.
 - There will be no additional discussion of adding equipment until the infrastructure is reviewed.
- **NG911 Consultant RFQ-**
 - Johnson stated that the RFP is getting closer to be released to the ETSB's but it was not ready yet. They have made changes and added additional documents for support of the RFP.
- **Texting 911-** Johnson stated:
 - NENA Committees are still working on a documents and standards
 - Johnson covered a document from the FCC that had been sent out via email earlier in the month.
- **Legislation**
 - Johnson explained that the current legislation had died and wording was added to SB1664 and all the legislation did was extend the surcharge until July 1, 2014 and set an advisory board to provide a report to the legislators.
 - Other legislation that was approved dealt with the terms of office for the ETSB but that does not affect the ETSB since they have already set terms for the board and so they are exempt. This legislation was for ETSBs that did not have terms of office for their board.
 - Third document dealt with a directory being set up for all PSAPs in the state and their ten digit emergency number for transferring from PSAP to PSAP.
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- **Participating Agency Request-** None
- **PSAP Administrators' Report** – No Report
- **Persons to be heard from the floor** – None

o **Coordinators Report**

- **VoIP Carriers-** on going work on the database and surcharge collections
 - o DNA Communications- still working with ICC to get clarification of legislation on VoIP carrier surcharge billing and remittance to the systems.
- **NENA-** Attend Weekly webinar/conference calls on practice and procedures for NG911
- **ICC rewrite-** Has been approved by JCAR.
- **Frontier-** G. Johnson stated orders had been placed to disconnect radio sites. Working with Frontier to see why the lines for the surcharges have not dropped but the money has.
- **Wireless Monies-** still watching and the monthly funds fluctuate about \$1000.00 per month up and down
- **Training Classes-** Hosted 6 days of classes in May (4 actual classes).
- **Sheriff's Consultant Study-** Working with the consultant on the project
- **Letter from Bob Pritchard on a meeting about the pipeline that goes through the county-** Johnson stated she would not be able to attend the meeting since she will be out of town but she had sent the letter on in case others would want to attend.

King reported that his contract has not been renewed. The City will look for a new Police Chief. King will stay on the board until the replacement is hired.

ADJOURNMENT

Lowery moved to adjourn the meeting, and was seconded by Merritt. The motion passed. The meeting adjourned at 4:25pm.

Respectfully submitted,

Glenna Johnson, Coordinator

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<u>OFFICERS</u>	<u>NAME</u>	<u>TERM (Two Year)</u>
Chairman	Mr. Bill King	<i>April 01, 2013 – December 31, 2013</i>
Vice-Chairman	Mr. Todd Merritt	<i>April 01, 2013– December 31, 2013</i>
Secretary	Mr. Thomas	<i>November 7, 2012 – December 31, 2013</i>
Treasurer	Mrs. Christine Johnson	<i>Per Statute, County Treasurer</i>
Coordinator	Ms. Glenna Johnson	<i>At-Will Employee, Board Appointed, Start date 02-11-08</i>

CURRENT Members	Entity Represented	ORIGINAL APPOINTMENT	TERM EXPIRES
Todd Merritt	Member At Large North Fire Departments Retire Sheriff Deputy	12/01/2010	12/31/2013
Julia Fullerton	County Board Member	0/01/2013	11/30/2014
Gary Hanson	County Administrator	01/19/2000	12/31/2013
Gene Lowery	DeKalb Police Chief	06/20/2012	12/31/2015
Eric Hicks	DeKalb Fire Chief	08/15/2012	12/31/2015
Jason Leverton	DeKalb Police Commander	03/20/2013	12/31/2013
Darren Mitchell	N.I.U. Acting Police Chief	09/17/2008	12/31/2013
Bill King	Sandwich Police Chief	12/01/2010	12/31/2015
Don Thomas	Sycamore Police Chief	01/18/2012	12/31/2015
Jay VanLanduyt	Member At Large Hinckley Fire Chief South Fire Departments	12/01/2009	12/31/2013

10 Board Members Serving 4 year Staggered Terms, Except the County Board Member is a 2 Year Term.