

**DEKALB COUNTY BOARD OF HEALTH
MINUTES OF EXECUTIVE SESSION
May 30, 2013**

BOARD OF HEALTH MEMBERS PRESENT

Paul Stoddard – President
David Phillips, MD – Secretary
Dennis Diemer, DVM
Roger Faivre
Ronald Feldmann, MD
Karen Hagen
Regina Harris
Andria Mitchell

BOARD OF HEALTH MEMBERS ABSENT

Tim Duez, DDS
Todd Latham
Christina Jones, RN, MS

STAFF MEMBERS PRESENT

Jane Lux, Public Health Administrator
Brenda Courtney, Director of Administrative Services

DISCUSSION

The Board of Health entered into Executive Session at 8:23 pm for the purpose of discussing (1) Collective Bargaining Update under Subsection Number 2, (2) Annual Performance Evaluation of the Public Health Administrator, and (3) Personnel, both under Subsection Number 1, all of Section 2 (c) of the Open Meetings Act.

1. Collective Bargaining Update

Mrs. Lux reported on the fourth negotiations meeting on April 25, 2013. A Federal mediator joined, but the meeting did not result in agreement. We continued to exchange proposals, and our Bargaining Unit voted to ratify the Tentative Agreement on May 28, 2013.

Mrs. Lux reviewed the Tentative Agreement. The Agreement is consistent with the two other county units.

2. Annual Performance Evaluation of the Public Health Administrator

Mrs. Lux highlighted her report to the Personnel Committee on the status of goals for 2012 and short and long-term goals for 2013, as included in Board of Health packets. She and Mrs. Courtney left the meeting. Karen Hagen, Chair of the Personnel Committee, presented information and recommendations of the Personnel Committee for the Performance Evaluation of Mrs. Lux.

3. Personnel

Mrs. Lux recommended the wage package for non-union employees consistent with that in the CBA (1% 2013, 1% 2014 and 2% 2015).

Mrs. Lux recommended the continued employment of the Administrative Consultant as a temporary part-time employee, in accordance with IMRF allowed hours, until an Assistant Administrator is hired and oriented.

The Board discussed plans to hire an Assistant Administrator. Mrs. Lux explained this is planned, and will most likely combine responsibilities with another Division.

David Phillips, MD, Secretary
DeKalb County Board of Health
Executive Session Minutes
May 30, 2013