

DRAFT

UNION /VIRGIL DITCHES & EAST BRANCH OF THE KISHWAUKEE RIVER
WATERSHED STEERING COMMITTEE
MEETING MINUTES
February 13, 2013

The Union /Virgil Ditches & East Branch of the Kishwaukee River Watershed Steering Committee (WSC) met on February 13, 2013 at 3:30 p.m. in the DeKalb County Administrative Building, Conference Room East, in Sycamore, Illinois. In attendance were Committee members Paul Miller, Anita Zurbrugg, Donna Prain, Dean Johnson, Karen Miller, Diana Kamysz (for Committee member Jeremy Lin), Roger Steimel, and Brian Gregory. Also in attendance were Rebecca Von Drasek, Deanna Doohaluk, and Greg Millburg.

1. **Roll Call** -- *Mr. Miller noted that Diana Kamysz would be sitting in for Jeremy Lin. Donna Prain and Nathan Schwartz were absent*
2. **Approval of Agenda** -- *Mr. Miller moved to amend the agenda to include approval of the minutes and moved for approval of the amended agenda, seconded by Ms. Zurbrugg, and the motion carried unanimously.*
3. **Approval of Minutes** -- *Mr. Gregory moved to approve the minutes from January 9, 2013, seconded by Ms. Zurbrugg, and the motion carried unanimously.*
4. **Refined Process Outline**

Ms. Doohaluk reported to the Committee that she intended to complete the Watershed Resources Inventory report for the IEPA by the end of April, 2013. She requested from the Committee data items that she still needed to create the Inventory. The Committee Members informed her of whom she could contact regarding each of the outstanding items.

Mr. Miller asked for a more detailed timeline for the Committee to reference and identify tasks necessary to complete prior to certain deadlines. Ms. Zurbrugg offered to review the deadlines and craft a more detailed timeline for the Committee.

The Committee briefly discussed the creation of a web page. Mr. Miller agreed to speak to the DeKalb County Information Management Office and request a link and a page for posting relevant information.

5. Specific Goals and Objectives

Ms. Doohaluk emphasized the need for the Committee to formulate goals for the watershed plan.

The Committee determined that in order to create draft goals prior to the March workshops all the Committee Members would submit five concerns for the watershed to Deanna Doohaluk to compile. Ms. Doohaluk explained that the concerns could be either specific site examples or larger concerns for the entire watershed.

Donna Prain arrived at 4 p.m.

6. Official Plan Name

After a brief deliberation the Committee members settled on the name Union / Virgil Ditches & East Branch of the Kishwaukee River Watershed Plan.

Mr. Miller moved to make the official plan name “Union / Virgil Ditches & East Branch of the Kishwaukee River Watershed Plan”, seconded by Ms. Prain, and the motion carried unanimously.

7. March 2013 Workshops

The Committee discussed creating, mailing, and posting the flyers for the March workshops.

Ms. Doohaluk explained that she would forward the March flyers to the EPA for review and approval.

Staff offered to distribute the flyers via e-mail and mail after Ms. Zurbrugg made a few updates.

Mr. Johnson volunteered to create four maps for the public to mark-up at the workshops.

The Committee also briefly discussed the proposed format for the workshops.

8. Next Meeting

The Committee will next meet on March 13, 2013 at 3:30 pm in the Conference Room East.

9. *Adjournment -- Mr. Miller motioned to adjourn, seconded by Ms. Zurbrugg, and the motion carried unanimously.*

Respectfully submitted,

Dean Johnson

Chairman, DeKalb County Union Ditch/Virgil Ditch Watershed Steering Committee

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