



Minutes of the Board Meeting of April 9, 2014

CALL TO ORDER

Chairman King called the meeting to order at 3:31pm.

BOARD MEMBERS PRESENT:

Hanson, Hicks, King, Jones, Leverton, Lowery, Merritt, Thomas, and VanLanduyt

BOARD MEMBERS ABSENT:

Phillips

GUESTS PRESENT

Lisa Winckler, DeKalb County Sheriff Department; Latoya Marz, DeKalb Police Department; Charlotte Rangel, Northern Illinois University Police Department; Wendy Flowers, Sandwich Police Department; Commander Rodman, Northern Illinois University Police Department; Pete Polerek, Sycamore Fire Department; Tracy Smith, DeKalb Police Department; Chief Breeze, Waterman Police Department; Jim Feyerherm, Starved Rock Communications

ALSO PRESENT

Christine Johnson, DeKalb County Treasurer; Glenna Johnson, E911 Coordinator

AGENDA

Chairman King asked for any amendments to the agenda. The motion was made by Hicks and seconded by Thomas to approve the agenda. The motion passed.

MINUTES

A motion to approve the minutes of the March 5, 2014 meeting the motion was made by Hanson and seconded by Hicks. The motion passed.

Treasurer's Report

- **Monthly Treasurers Report-** was presented and discussed.
 - A motion to approve the March monthly report was made by Thomas and seconded by VanLanduyt. Motion passed.

- **Bills Not Previously Submitted:** None

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Bills Paid in April 2014

Language Line Services, Inc.	66.44
Language Line Services, Inc.	\$57.10
Waterman Community FPD	\$1,750.00
Sikich	\$4,500.00
NICOMM LLC	\$1,750.00
Starved Rock Communications, Inc.	\$237.50
Power Phone, Inc.	\$1,974.00
Power Phone, Inc.	\$987.00
Power Phone, Inc.	\$1,116.00
Castle Bank	\$201.08
Glenna Johnson	\$233.99
Frontier AA0-3030	\$61.28
Frontier 900-9656	\$15,817.08
Frontier 899-8838	\$38.86
Frontier QL4-9093	\$212.70
Frontier QL0-4779	\$231.38
Frontier QL4-7793	\$231.47
Frontier QR0-4142	\$306.55
Total	<u><u>\$29,772.43</u></u>

A motion to pay the April bills was made by Lowery and seconded by Jones. A roll call vote was taken: Chairman King- Y, Hanson- Y, Hicks- Y, Jones- Y, Levertton- Y, Lowery- Y, Merritt- Y, Thomas and VanLanduyt- Y. Motion passed.

OLD BUSINESS

○ **Fire Radio Reports**

- Feyerherm reported on the Malta Fire radio issue-
 - The issue deals with talk-in on the microwave system to the PSAP
 - Feyerherm provided coverage maps for the Sheriff microwave coverage and ETSB microwave coverage.
 - Feyerherm explained that the coverage area has changed with the narrow banding implementation.
 - There was discussion of the test calls that were made in March with Malta Fire
 - Johnson mentioned and passed out the resolution that was passed in 2010 dealing with radios and pagers and what the ETSB would pay for
 - There was a lengthy discussion of the addition of tower sites and the costs. The costs would be approximately \$8,000.00 per site for equipment from Starved Rock and other expenses for phone lines or addition to the fiber
 - There was a motion made to honor the current 2010 ETSB Resolution and deny the request for additional equipment for Malta Fire by Hanson and seconded by Jones. Motion passed.

- **Mapping Software-**
 - G. Johnson Reported: County PSAP is very close to going live. Santos with IMO needed to work the data received from LaSalle County to make the data match up to the DeKalb map data. Sandwich and NIU will be implanted after they go live with the mapping.

NEW BUSINESS

- **National Telecommunicator Week 2014**
 - G. Johnson stated that she ordered the items for April 2014 that will be delivered the week of April 14th. She worked with Ogle County and the State of Texas to get a better price for the items.

- **Ogle County Back up for 911 calls**
 - G. Johnson stated that the request is still on hold at this time.

- **NG911 Consultant RFP**
 - G. Johnson reported that the RFP had been published that all questioned were answered that the RFPs responses had been received. There were 5 responses. They ranged in price from \$87,000 to \$230,000. The NINGA group will be meeting April 25th. She had talked to PSAP Managers and IT Departments to be involved in the process from this point forward. Johnson will continue to review the documents to rate the responses for the Meeting on April 25, 2014.

- **ETSB SOP**
 - This agenda item was tabled until the next meeting.

- **Texting 911**
 - There was a meeting held on March 7, 2014 for three vendors to demo their alternate texting solutions. There was a large attendance from Coordinators, ETSB Members, PSAP Manager, Supervisors etc.

- **Legislation**
 - **9-1-1 Services Advisory Board-** G. Johnson gathered data for DeKalb County as far as full expenses to run PSAP not just ETSB expenses and that information was reported March 21, 2014. Consolidation is an issue that will be covered in the report to be given to General Assembly.

 - **9-1-1 Goes to Springfield-** G. Johnson stated that Senator Harmon had provided suggested language for legislation modification for SB2674 and HB4230 that morning of 911 Goes to Springfield. The new wording would definitely reduce the monies being paid to the Systems today. There were only four pieces of legislation that was still being considered in Spring Session 2014 that would impact the ETSB or the entity that the PSAP is located at. She will continue to stay involved in the legislation process dealing with any pending 911 legislation.

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- UCCI Resolution- the ETSB discussed the document and decided to not to sign it since DeKalb County was not part of that organization. DeKalb County belongs to additional organizations to accomplish the same items that were discussed in the resolution.
- **Participating Agency Request-**
 - **Sycamore Police Department bill payment request-** Chief Thomas explained the reason for his bill payment request. There was a discussion similar to the discussion dealing with Malta Fire Department. Chairman King called for a motion to pay the bill. No motion was made. Request was denied for a lack of a motion to pay the bill.
 - **Rural Agency Request-** VanLanduyt attended the meeting with Rural Cities, Towns, and Villages on May 7, 2014 about what the ETSB pays for with 911 funds. VanLanduyt was asked why the ETSB pays money for Fire but not Police. He explained the history. The group asked for a stipend like the Fire Departments receive. No action was taken to make a motion to approve that request. There were many other questions and VanLanduyt answered all of them. VanLanduyt will notify the group the next day of the ETSB decision.
- **PSAP Administrators' Report**
 - April 9, 2014 Meeting: Johnson stated that they discussed: ETSB SOP, Training, IDPH certification, National TC Week, texting meeting , 911 equipment running on operating system of XP.
- **Persons to be heard from the floor – None**
- **Coordinators Report**
 - **911 Goes To Washington-**
 - Johnson went to Washington DC to meet with legislators starting the week of March 23rd and all expenses was paid by INENA. She stated it was an excellent event. The first day she spent half of the day attending an 9-1-1 Advisory Board call. The second day in the morning there was a session on texting. That was a very informative session about the need for texting to the PSAP and not using the current TDD solution in the PSAP today. The legislation that was carried to Capitol Hill was dealing with direct access to 911 from hotels, etc.
 - **PowerPhone Training Dates-**
 - Judo Class- was held on March 11th and 12th
 - Other PowerPhone Classes will be held the end of May and beginning of June
 - PSTC Classes- those dates have not been worked out
 - **Pipeline Presentation-** G. Johnson stated that was a very informative session dealing with all the pipeline companies that run through DeKalb County. She had never attended one of these presentation before.
 - **LaSalle County requests-** G. Johnson stated she did not have time to review their request.

ADJOURNMENT

Lowery moved to adjourn the meeting, and was seconded by Hicks. The motion passed. The meeting adjourned at 5:20pm.

Respectfully submitted,

Glenna Johnson, Coordinator

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<u>OFFICERS</u>	<u>NAME</u>	<u>TERM (Two Year)</u>
Chairman	Mr. Bill King	<i>February 05, 2014 – December 31, 2015</i>
Vice-Chairman	Mr. Todd Merritt	<i>February 05, 2014 – December 31, 2015</i>
Secretary	Mr. Thomas	<i>February 05, 2014 – December 31, 2015</i>
Treasurer	Mrs. Christine Johnson	<i>Per Statute, County Treasurer</i>
Coordinator	Ms. Glenna Johnson	<i>At-Will Employee, Board Appointed, Start date 02-11-08</i>

CURRENT Members	Entity Represented	ORIGINAL APPOINTMENT	TERM EXPIRES
Todd Merritt	Member At Large North Fire Departments Retire Sheriff Deputy	12/01/2010	12/31/2017
Tracy Jones	County Board Member	04/01/2014	11/30/2014
Gary Hanson	County Administrator	01/19/2000	12/31/2017
Gene Lowery	DeKalb Police Chief	06/20/2012	12/31/2015
Eric Hicks	DeKalb Fire Chief	08/15/2012	12/31/2015
Jason Leverton	DeKalb Police Commander	03/20/2013	12/31/2017
Thomas Phillips	Chief N.I.U. Police	01-01-14	12/31/2017
Bill King	Sandwich Police Chief	12/01/2010	12/31/2015
Don Thomas	Sycamore Police Chief	01/18/2012	12/31/2015
Jay VanLanduyt	Member At Large Hinckley Fire Chief South Fire Departments	12/01/2009	12/31/2017

10 Board Members Serving 4 year Staggered Terms, Except the County Board Member is a 2 Year Term.