



**Minutes of the Board Meeting of  
December 3, 2014**

**CALL TO ORDER**

Chairman King called the meeting to order at 3:35pm.

**BOARD MEMBERS PRESENT:**

Hanson, Hicks, King, Jones, Leverton, Merritt, VanLanduyt

**BOARD MEMBERS ABSENT:**

Lowery, Phillips, and Thomas

**GUESTS PRESENT**

Lisa Winckler, DeKalb County Sheriff Department; Tracy Smith, DeKalb Police Department; Wendy Mayor Olson, City of Sandwich; Flowers and Chief Bianci, Sandwich Police Department; Charlotte Rangel, Northern Illinois Police Department; Jim Feyerherm, Starved Rock Communications; Jeff Stowasser, Motorola Inc.

**ALSO PRESENT**

Christine Johnson, DeKalb County Treasurer; Glenna Johnson, E911 Coordinator

**AGENDA**

Chairman King asked for any amendments to the agenda. The motion was made by Jones and seconded by VanLanduyt to approve the agenda. The motion passed.

**MINUTES**

A motion to approve the minutes of the October 1, 2014 meeting the motion was made by Hanson and seconded by Leverton. The motion passed.

**Treasurer's Report**

- **Monthly Treasurers Report-** was presented and discussed.
  - A motion to approve the October monthly report was made by Jones and seconded by Merritt. Motion passed.
  - A motion to approve the November monthly report was made by VanLanduyt and seconded by Jones. Motion passed.
  
- **Bills Not Previously Submitted:** IDPH payment request for Noelle Wold from DeKalb County Sheriff PSAP. Payment was included in the monthly bills.

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**Bills Paid in November 2014**

DeKalb County Housing Authority	\$200.00
Language Line Services	\$135.85
Language Line Services	\$50.06
Glenna Johnson	\$281.63
Castle Bank	\$1,574.39
City of DeKalb	\$542.60
DeKalb County Government	\$5,000.00
IDPH-Mary Ann Criscione	\$20.00
IDPH-Steve Rubeck	\$20.00
IDPH-Lisa Winckler	\$20.00
IDPH-Timothy Duda	\$20.00
Frontier AA0-3030	\$61.33
Frontier 900-9656	\$15,853.06
Frontier 899-8838	\$41.67
Frontier QL4-9093	\$212.88
Frontier QL0-4779	\$231.56
Frontier QL4-7793	\$231.65
Frontier QR0-4142	\$306.80

**\$24,803.48**

A motion to pay the October bills was made by Hanson and seconded by Merritt. A roll call vote was taken: Chairman King- Y, Hanson- Y, Hicks- Y, Jones- Y, Levertton- Y, Merritt- Y and VanLanduyt- Y. Motion passed.

**Bills Paid in December 2014**

DeKalb County Treasurer	\$19.13
Toys for Tots	\$50.00
Wolfe Communications	\$1,750.00
Glenna Johnson	\$30.76
Castle Bank	\$197.69
CDI Infrastructure, LLC	\$3,640.00
Rinker's Installation Services/Office Furniture	\$180.00
IDPH	\$30.00
Frontier AA0-3030	\$61.33
Frontier 900-9656	\$15,853.12
Frontier 899-8838	\$41.67
Frontier QL4-9093	\$212.88
Frontier QL0-4779	\$231.56
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**Total**

\$22,836.59

A motion to pay the October bills was made by Jones and seconded by VanLanduyt. A roll call vote was taken: Chairman King- Y, Hanson- Y, Hicks- Y, Jones- Y, Leverton- Y, Merritt- Y and VanLanduyt- Y. Motion passed.

**OLD BUSINESS**

○ **Fire Radio Reports**

- Feyerherm stated-
  - South MABAS has been going up and down
  - Winter site checks- will be completed in December
  - Portable Radio Coverage for Malta Fire is still experiencing issues. To be discussed at the next ETSB Meeting.

○ **Mapping Software-**

- G. Johnson Reported- There was a fiber meeting 12-02-14. DATA felt that they could get Sandwich PSAP live using existing fiber and some repurposed equipment but the configuration of the routes would need to be worked out. Could possibly be live in January.
- There will be a map meeting next week to discuss the data hand off and the impact of the change of Sandwich Police Department off the DeKalb Police CAD server
- Inter-agency agreements may be needed between the ETSB and DeKalb Police Department

**NEW BUSINESS**

○ **Sandwich Police Department request-**

- Chief Bianci and Mayor Olson from Sandwich discussed their request to have the fiber moved to the new location of the Police Department, all charges dealing with 911 and administrative lines. They also wanted to request that the monies for the dispatch workstations/furniture stay in the 2015 budget for the new police department. The cost to move the fiber could be possibly is around \$80,000.00. G. Johnson to get an accurate price.
- There was a discussion of what was paid for dealing with the DeKalb Police Department to make sure each was treated equally.
- A motion was made by Hanson to pay up to \$80,000.00 for the fiber move and also all lines to be moved to the new Sandwich Police Department and it was seconded by Jones. A roll call vote was taken: Chairman King- Y, Hanson- Y, Hicks- Y, Jones- Y, Leverton- Y, Merritt- Y and VanLanduyt- Y. Motion passed.

- **Budget Review**
  - C. Johnson reviewed the 2015 budgets.
  - Fire pagers were discussed that should be dropped for the 2015 budget. It was decided to not drop or reduce until the 2016 budget.
  - Closed Session-
    - Motion was made by Jones and seconded by Leverton to go into closed session at 4:45pm. Roll call vote was taken- Chairman King- Y, Hanson- Y, Hicks- Y, Jones- Y, Leverton- Y, Merritt- Y and VanLanduyt- Y. Motion passed.
    - Meeting was opened back open session at 4:53pm.
    - VanLanduyt made a motion to approve a raise for the Coordinator of 2.5% and to approve the 2015 budgets and it was seconded by Jones. Roll call vote was taken. Chairman King- Y, Hanson- Y, Hicks- Y, Jones- Y, Leverton- Y, Merritt- Y and VanLanduyt- Y. Motion passed.

All other items on the agenda were tabled to the next meeting with the exception of:

- **Meeting Dates for 2015-** Johnson covered meeting dates for 2015 and moving the meeting. Motion was made by Jones and seconded by Merritt to approve all dates and move the meeting to the DeKalb County Outreach Building and seconded by Merritt. Motion passed.
- **Participating Agency Request-** None
- **Persons to be heard from the floor –** None

**ADJOURNMENT**

VanLanduyt moved to adjourn the meeting, and was seconded by Hanson. The motion passed. The meeting adjourned at 5:00pm.

Respectfully submitted,

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Glenna Johnson, Coordinator

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<b><u>OFFICERS</u></b>	<b><u>NAME</u></b>	<b><u>TERM (Two Year)</u></b>
Chairman	Mr. Bill King	<i>February 05, 2014 – December 31, 2015</i>
Vice-Chairman	Mr. Todd Merritt	<i>February 05, 2014 – December 31, 2015</i>
Secretary	Mr. Thomas	<i>February 05, 2014 – December 31, 2015</i>
Treasurer	Mrs. Christine Johnson	<i>Per Statute, County Treasurer</i>
Coordinator	Ms. Glenna Johnson	<i>At-Will Employee, Board Appointed, Start date 02-11-08</i>

<b>CURRENT Members</b>	<b>Entity Represented</b>	<b>ORIGINAL APPOINTMENT</b>	<b>TERM EXPIRES</b>
Todd Merritt	Member At Large North Fire Departments Retire Sheriff Deputy	12/01/2010	12/31/2017
Tracy Jones	County Board Member	04/01/2014	11/30/2014
Gary Hanson	County Administrator	01/19/2000	12/31/2017
Gene Lowery	DeKalb Police Chief	06/20/2012	12/31/2015
Eric Hicks	DeKalb Fire Chief	08/15/2012	12/31/2015
Jason Leverton	DeKalb Police Commander	03/20/2013	12/31/2017
Thomas Phillips	Chief N.I.U. Police	01-01-14	12/31/2017
Bill King	Representing Sandwich Police Department	12/01/2010	12/31/2015
Don Thomas	Sycamore Police Chief	01/18/2012	12/31/2015
Jay VanLanduyt	Member At Large Hinckley Fire Chief South Fire Departments	12/01/2009	12/31/2017

10 Board Members Serving 4 year Staggered Terms, Except the County Board Member is a 2 Year Term.