



## **Minutes of the Board Meeting of February 5, 2015**

### **CALL TO ORDER**

Chairman King called the meeting to order at 3:30pm.

### **BOARD MEMBERS PRESENT:**

Hanson, Hicks, King, Leverton, Lowery, Merritt, Phillips, and VanLanduyt.

### **BOARD MEMBERS ABSENT:**

Fullerton, and Thomas

### **GUESTS PRESENT**

Lisa Winckler, DeKalb County Sheriff Department; Lisa Miller, DeKalb Police Department; Tracy Smith, DeKalb Police Department; Latoya Marz, DeKalb Police Department; Jeff Stowasser, Motorola, Inc.

### **ALSO PRESENT**

Christine Johnson, DeKalb County Treasurer; Glenna Johnson, E911 Coordinator

### **AGENDA**

Chairman King asked for any amendments to the agenda. The motion was made by Lowery and seconded by Phillips to approve the agenda. The motion passed.

### **MINUTES**

A motion to approve the minutes of the December 4, 2013 meeting the motion was made by VanLanduyt and seconded by Merritt. The motion passed.

### **Treasurer's Report**

- **Monthly Treasurers Report-** was presented and discussed.
  - A motion to approve the December monthly report was made by Hanson and seconded by Hicks. Motion passed.
  - A motion to approve the January monthly report was made by Leverton and seconded by Lowery. Motion passed.
  
- **Bills Not Previously Submitted:** None

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**Bills Paid in January 2014**

**FY2014**

DeKalb County Finance Department	\$7,000.00
APCO International	\$92.00
NENA	\$137.00
The Housing Authority of the County of DeKalb	\$200.00
The Hartford	\$408.00
Asikich, LLP	\$1,000.00

**FY2013**

Setcom Corporation	\$816.95
Language Line Services, Inc.	\$102.92
Malta FPD	\$1,104.36
PowerPhone, Inc.	\$729.00
PowerPhone, Inc.	\$718.00
PowerPhone, Inc.	\$729.00
City of DeKalb	\$7,642.00
SunGard Public Sector	\$4,500.00
SunGard Public Sector	\$1,400.00
Castle Bank	\$132.37
Promos 911, Inc.	\$1,195.62
Glenna Johnson	\$299.57
Frontier AA0-3030	\$61.28
Frontier 900-9656	\$16,691.87
Frontier 899-8838	\$38.76
Frontier QL4-9093	\$212.70
Frontier QL0-4779	\$231.38
Frontier QL4-7793	\$231.47
Frontier QR0-4142	\$306.55

<b>Total</b>	<b><u><u>\$45,980.80</u></u></b>
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A motion to pay the January bills was made by Phillips and seconded by Lowery. A roll call vote was taken: Chairman King- Y, Hanson- Y, Hicks- Y, Levertton- Y, Lowery- Y, Merritt- Y, Phillips-Y, and VanLanduyt- Y. Motion passed.

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**Bills Paid in February 2014**

**2013**

Language Line Services	102.16
SunGard Public Sector	\$1,200.00
Starved Rock Communications, Inc.	\$395.75

**2014**

City of DeKalb	\$84,000.00
Crum-Halsted Agency Inc.	\$4,771.00
DeKalb County Government	\$28,000.00
DeKalb County Government	\$169,000.00
Shaw Media	\$97.46
Castle Bank	\$599.25
Glenna Johnson	\$260.49
Frontier AA0-3030	\$61.28
Frontier 900-9656	\$6,411.07
Frontier 899-8838	\$38.86
Frontier QL4-9093	\$212.70
Frontier QL0-4779	\$231.38
Frontier QL4-7793	\$231.47
Frontier QR0-4142	\$306.55
<b>Total</b>	<b><u><u>\$295,919.42</u></u></b>

A motion to pay the February bills was made by VanLanduyt and seconded by Merritt. A roll call vote was taken: Chairman King- Y, Hanson- Y, Hicks- Y, Leverton- Y, Lowery- Y, Merritt- Y, Phillips-Y, and VanLanduyt- Y. Motion passed.

**OLD BUSINESS**

- **Fire Radio Reports**
  - Johnson reported on behalf of Feyerherm that the Paw Paw fire district radio issues have slowed down. They have decided to delay any work until spring.
- **Mapping Software-**
  - G. Johnson Reported: County PSAP is very close to going live. Santos with IMO needed to work the data received from LaSalle County to make the data match up to the DeKalb map data. Sandwich and NIU will be implanted after they go live with the mapping.

**NEW BUSINESS**

- **Member Reappointments due for approval for 2014-**
  - A motion was made to re-elect all officers by Hicks and seconded by VanLanduyt. Roll call vote was taken: Chairman King- Y, Hanson- Y, Hicks- Y, Leverton- Y, Lowery- Y, Merritt- Y, Phillips-Y, and VanLanduyt- Y. Motion passed.

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- **January 14, 2014 MABAS Call**
  - Hanson explained his request for lessons learned from the call dealing with the PSAP dispatch. There were no dispatch issues. Students and teachers were transported to the hospital by ambulance. Phillips reported that he had received call from news stations in Chicago asking details.
  
- **Ogle County Back up for 911 calls**
  - G. Johnson stated that the request is still on hold at this time.
  
- **NG911 Consultant RFP**
  - Johnson reported that the RFP was released as planned on January 6, 2014. She then covered all items that have transpired since the RFP was released. RFP's are due in on February 28, 2014. All public notices were posted in local papers and on County websites.
  
- **ETSB SOP**
  - Johnson covered the new document. The ETSB will review the document and approved at the March Meeting.
  
- **Texting 911**
  - Johnson reported that she is still on bi-weekly calls. There is a document close to being ready to release from NENA. She also covered some of the issues that New York is experiencing with the texting process. There is a meeting scheduled March 7, 2014 that would be board member, dispatchers or basically any one working with a PSAP.
  
- **Legislation**
  - Johnson stated the 9-1-1 advisory Board has met 3 times. She did not drive to the last meeting because of weather. She had gathered the data for DeKalb County as far as full expenses to run a PSAP. The document that was used will be modified and the representatives will fill in their detail on expenses. Johnson stated that a item in the FCC report surfaced and was discussed at the next meeting. The ICC will explain the report that they provided to the FCC.
  - Johnson stated that Poison Control has filed legislation to have a portion of the wireless carrier fund issued to them. The INENA and APCO Legislative Committee will try to address that before the votes are made by the Senate and the House of Representatives. Most likely the INENA/APCO Legislation Committee will introduce some type of legislation in 2014.
  
- **Participating Agency Request- None**

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- **PSAP Administrators' Report**
  - December 18, 2013 Meeting: Johnson stated that they discussed: ETSB SOP, Training, IDPH certification.
  - February 5, 2014 Meeting: Johnson stated that training dates for 2014, State transfer SOP, Lockbox SOP, Telecommunicator Week, Texting and future meeting dates. PowerPhone re-certifications for 2014.
  
- **Persons to be heard from the floor – None**
  
- **Coordinators Report**
  - **VoIP Carriers**
    - Arrears accounts- On going work.
    - Working on database errors with Comcast and T6
  
  - **Wireless Surcharge-** Seems to be increasing over the past 3 months. She will continue to watch
  - **911 Goes To Washington-**
    - Johnson will be going to Washington DC to meet with legislators in March and all expenses will be paid for by INENA.
  - **Frontier-**
    - Johnson stated that she still has not received the letter from Frontier on the backup plan for the ECS1000.
    - Meeting was held to discuss the DeKalb City PSAP Move- Johnson said they listened to what we had to say.
    - Billing errors on the 911 bill this month. Frontier is investigating
    - New Frontier surcharge on the bills
  
  - **Malta Fire Department-** They had asked about the status of improving the radio coverage for them. Johnson explained to the Malta Chief that at this time there will be no additions to the current radio equipment. Johnson will go back to him and request that he needs to report radio issues to the County PSAP and to Johnson in the future because the County PSAP was not aware of radio issues for them.

**ADJOURNMENT**

VanLanduyt moved to adjourn the meeting, and was seconded by Lowery. The motion passed. The meeting adjourned at 4:50pm.

Respectfully submitted,

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Glenna Johnson, Coordinator

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<u>OFFICERS</u>	<u>NAME</u>	<u>TERM (Two Year)</u>
Chairman	Mr. Bill King	<i>February 05, 2014 – December 31, 2015</i>
Vice-Chairman	Mr. Todd Merritt	<i>February 05, 2014 – December 31, 2015</i>
Secretary	Mr. Thomas	<i>February 05, 2014 – December 31, 2015</i>
Treasurer	Mrs. Christine Johnson	<i>Per Statute, County Treasurer</i>
Coordinator	Ms. Glenna Johnson	<i>At-Will Employee, Board Appointed, Start date 02-11-08</i>

<b>CURRENT Members</b>	<b>Entity Represented</b>	<b>ORIGINAL APPOINTMENT</b>	<b>TERM EXPIRES</b>
Todd Merritt	Member At Large North Fire Departments Retire Sheriff Deputy	12/01/2010	12/31/2017
Julia Fullerton	County Board Member	03/01/2013	11/30/2014
Gary Hanson	County Administrator	01/19/2000	12/31/2017
Gene Lowery	DeKalb Police Chief	06/20/2012	12/31/2015
Eric Hicks	DeKalb Fire Chief	08/15/2012	12/31/2015
Jason Leverton	DeKalb Police Commander	03/20/2013	12/31/2017
Thomas Phillips	Chief N.I.U. Police	01-01-14	12/31/2017
Bill King	Sandwich Police Chief	12/01/2010	12/31/2015
Don Thomas	Sycamore Police Chief	01/18/2012	12/31/2015
Jay VanLanduyt	Member At Large Hinckley Fire Chief South Fire Departments	12/01/2009	12/31/2017

10 Board Members Serving 4 year Staggered Terms, Except the County Board Member is a 2 Year Term.