

*Note: These minutes are not official until approved by the Law and Justice Committee at a subsequent meeting. Please refer to the meeting minutes when these minutes are approved to obtain any changes to these minutes.*

DeKalb County Government  
Sycamore, Illinois

**Law & Justice Committee Minutes  
July 21, 2014**

The Law and Justice Committee of the DeKalb County Board met on Monday, July 21, 2014 at 6:30 p.m. in the Legislative Center's Gathertorium.

The meeting was called to order. Those present were Mr. Cvek, Mr. Frieders, Mr. Oncken, Mrs. Tobias, and Mrs. Turner. All five Committee Members were present.

Others present were Chairman Metzger, Daniel Cribben, Stephen Reid, and law enforcement representatives from the County Sheriff's Department, City of Sycamore, Village of Waterman, Village of Hinckley, Town of Cortland, as well as various Village Presidents from the DeKalb County area and other members of the public.

**ELECTION OF CHAIRMAN PRO TEM NOMINATIONS**

**Mr. Frieders moved to open nominations for a Chairman Pro Tem for the Law & Justice Committee Meeting and Mr. Cvek seconded the motion and it was carried unanimously by voice vote**

Mr. Oncken nominated County Board Chairman Jeff Metzger and Mr. Frieders seconded the motion.

**Mr. Oncken moved to close the nominations for Chairman Pro Tem and Mr. Cvek seconded the motion it was carried unanimously by voice vote.**

**The Law & Justice Committee unanimously voted in favor of Chairman Metzger being the Chairman Pro Tem of the meeting for the evening.**

**APPROVAL OF MINUTES**

**Moved by Mr. Cvek, seconded by Mr. Oncken and it was carried unanimously to approve the minutes from June 16, 2014.**

**APPROVAL OF THE AGENDA**

**It was moved by Mrs. Turner, seconded by Mrs. Tobias and it was carried unanimously by voice vote to approve the agenda.**

## **COST ALLOCATION MODELS FOR SHERIFF'S DISPATCH CENTER**

Chairman Metzger explained that the purpose of the meeting was to hear from the audience and concerned municipalities regarding the Communication Center Cost Allocation Costs for Rural Police Departments. The plan that is currently in place is a 7 year phased in plan for all participating agencies except Sycamore and Genoa. The Sycamore and Genoa costs are not phased in because their cost under the new system are either reduced or stabilized, the phase in program for other agencies is designed to facilitate long range planning on the part of everyone. Also, during and at the conclusion of the phase in period the county's portion of the communication budget will be reduced. The 7 year plan is based on a 5% inflation rate and a steady amount of police activity.

Chairman Metzger opened the floor to the audience to ask any questions or present new information to the Committee regarding the Cost Allocation Costs for Rural Police Departments.

Waterman Police Chief, Chuck Breese addressed the Law & Justice Committee about the costs that are projected to be allocated from the Rural Police Departments to fund the Dispatch Center. Chief Breese handed out a packet of information that he wanted to share with the Committee with regards to CAD event costs for the Police Departments. Chief Breese relayed information to the Committee that Waterman and the other rural villages and Police Chiefs have been discussing since they received the information from the Sheriff about the 7 year plan in February. Chief Breese reiterated that the system that the Rural Police Departments use is a system that is already in place for the Sheriff's Deputies to use and he expressed that he felt there is a difference of opinion about who should be responsible of the cost of the system that is already in place. The main concern of the municipalities and the Police Chiefs is the rising costs in the system that they all use and they cannot afford the way the plan is set up now.

There was discussion on where the large increase in costs is coming from. Mr. Oncken shared that instead of the County paying the bill, the County is asking the smaller municipalities to start paying a greater portion of their cost share depending on their total CAD events. Sheriff Scott added that the increases are the anticipated costs for running the Communications Department as a combined center and he also reiterated a little bit of background on how this subject came about.

Chief Breese continued to run over the Small Town CAD Event Analysis that he did which determined that the average CAD event per hour for them is 1.3. The municipalities included in the analysis were: Cortland, Hinckley, Kingston, Kirkland, Malta, Somonauk, and Waterman. The Chief indicated that they have no problem at all paying for the burden that they put on the system but asked why they should pay for a system that is already in place and does not have any extra burden besides what they do. Sheriff Scott wanted to point out that just because there may be 1.3 CAD events per hour that does not take in effect the amount of people that may generate for that one call and there can be several components to take into consideration.

Mr. Frieders asked what the long term thinking of this plan is. Sheriff Scott indicated that Administration's long term thinking would be for the County not be subsidizing the small towns anymore and the cost increases go along with the inflation rate and he reiterated that there is no profit margin at all by doing this. Mr. Cvek added by asking the Sheriff to clarify that this isn't

*Note: These minutes are not official until approved by the Law and Justice Committee at a subsequent meeting. Please refer to the meeting minutes when these minutes are approved to obtain any changes to these minutes.*

the only instance that the County subsidizes for small towns and make sure that they can help the small Communities in different ways. The Sheriff agreed and shared that there are other areas of costs that are not subsidized but with the rise in labor costs and technology, it is becoming harder for the County to take on the majority of funding.

Chief Waitkus of Hinckley Police Department expressed to the Committee that he had several concerns about the plan that is in place. He continued that looking at the rising costs of this plan, come year three or four, he would have to lay off an officer which is  $\frac{1}{4}$  of his entire force. He asked if all of the small towns were to pull out right now, what impact would that have on the Sheriff's operations. The Sheriff answered that they would have to lay off a significant number of people.

Mrs. Turner asked if the Rural Police Departments left the combined Communication Department what their plan is moving forward and wouldn't they have to find another system to combine with. Chief Waitkus indicated that they would have to go with someone else's system which is not the ideal situation because he would personally prefer to remain with the DeKalb County simply for back-up situations. He expressed that the Rural Police Departments are looking at other options and turned the floor back over to Chief Breese.

Chief Breese spoke to the Committee regarding Mrs. Turner's question and indicated that they have had three meetings with all of the small towns that are affected by the cost increases and yes, they have explored leaving the DeKalb County System. He also shared that they have options that they have not yet decided on and they have a new option that was just recently presented to them. One option being them rural communities starting their own Dispatch Center and other option he shared was possibly hooking up with the Mendota Dispatch Center in LaSalle County. Chief Breese reiterated that he as well did not want to leave DeKalb County because they do a great job but he stated that he cannot afford in 7 years, \$47,000 a year or even if it goes higher than they are already paying now.

Ms. Glenna Johnson, E-911 Coordinator, reminded everyone that the E-911 Board are the ones who control where calls go and shared that any entities trying to start their own Communication Centers first have to approach the Board to get approval. She also indicated that to build your own 911 Center there are major State demands that have to be done in order to be granted approval and as of right now the State is looking to cut the number of 911 Center, not adding any.

The Committee discussed wanting the Communication Center to work as a collaborative effort and Mr. Cvek expressed his concern with the order that this policy change was presented to them. He also shared that he wanted to see an equitable middle ground reached with the municipalities. Mr. Frieders encouraged that the municipalities and the Sheriff's Department continue their dialog with each other to find a middle ground and still keep their good standing relationship.

The Mayor of Cortland, Mr. Russell Stokes, shared that he had read over the Communication Report line by line and indicated that he felt it was a very good report. He stated that the problem is, is the dollar signs that are thrusting up on the Communities. He continued that since day one that the Sheriff came to them with a plan he was very receptive to it because he understand the

*Note: These minutes are not official until approved by the Law and Justice Committee at a subsequent meeting. Please refer to the meeting minutes when these minutes are approved to obtain any changes to these minutes.*

costs that are involved in maintaining equipment and hiring and retaining good personnel to operating and maintain an operation that is as important as this one. Mayor Stokes talked about budgeting for the Police Departments and suggested that alternative funding sources should be explored to help offset the rising costs. He also shared that he had not attending any of the other meetings that the municipalities have had because he was waiting for a forum like this to happen so he would be able to sit back and listen to the different sides with a clear mind. He stated he can appreciate other Communities looking at alternative options for Communication Centers but he stated that Cortland would not walk away from the financial investments they have already made and want to stay in tune with the Sheriff's Department. Mr. Frieders agreed that it makes no sense to walk away from this systems that is already in place.

Lt. Darrell Johnson from the City of Sycamore's Police Department stated that Sycamore is a major contributor to the Sheriff's Communications Department and they commissioned the study that was done to determine several things. One was to determine if the center was being run professionally and is it cost effective for them. Lt. Johnson shared that the study found the Communications Department was being run very effectively although slightly more expensive than most. It was also determined that City of Sycamore and City of Genoa pay more than all the other municipalities per call. He shared they did not know what the best way to determine who pays what but the City of Sycamore's Police Department was just looking to pay a more equitable piece of the pie which was the reason for the initial study in the first place.

The Mayor of Kirkland, Mr. Les Bellah announced that the Village of Kirkland stands with the other small towns. His Village as three full time officers and he can see possibly losing one at the end of the day if they have to pay the amounts annually for the 7 year plan.

Roger Bosworth, Trustee for the Village of Waterman approach the Committee to receive some clarification on how some of the figures for the 7 year plan have come about. He also suggested that everyone needs to get very creative with the plan in order to make it more affordable and equitable for everyone.

Chief Breese reiterated that everyone in the room are friends and stated he will stand next to the Sheriff's Department and Communications any day for the people that they are and the job that they do. However, there is an issue of economics at hand and a very serious one on their side and they feel they are at the dead end and they need some help if they are required to remain in the 7 year plan.

Mr. Cvek shared that everyone has budget issues but looking at how to forge a compromise it certainly isn't where they are now but what is needed to be established is where is the compromise or middle ground. The Chief announced that is a good questions and asked why DeKalb County can't mimic what Kane County does and initiate the Rural Fire Departments to start paying their fair share as well. Another option is sitting down with the Sheriff directly and discussing the issue directly.

Chairman Metzger thanked all of the audience members for coming and stated there was a lot of good information was deliberated and stressed that he wanted to continue to see everyone work together as a team. He continued that no one in the room has to answer to what the next step in

*Note: These minutes are not official until approved by the Law and Justice Committee at a subsequent meeting. Please refer to the meeting minutes when these minutes are approved to obtain any changes to these minutes.*

this process would be but feels this issue needs to be kept up front and find a way to continue the services that are needed without having to cut manpower.

Chief Waitkus from Hinckley discussed his background with Communication Departments and also suggested that DeKalb County find what they need for their infrastructure to determine what burden each municipality may have on the system and that may determine what each departments fair share would be.

Sgt. Smith from the City of Genoa added that his City is already down four officers from when he started and including the Chief they currently have six so if they continue to keep basing the fees on usage, he felt there was no way they would be able to pay those kind of annual fees.

Chairman Metzger thanked everyone again for coming to the meeting, voicing their opinions, and sharing information. He ensured that they would try and find some way to move forward with this issue. Mr. Cvek added that he would like to thank the Committee for agreeing to come together to speak on this matter due to the fact that it was supposed to be an off month for meetings.

## **ADJOURNMENT**

It was moved by Mr. Oncken, seconded by Mrs. Turner, and it was carried unanimously to adjourn the meeting.

Respectfully submitted,

---

Chairman Jeff Metzger

---

Tasha Stogsdill, Recording Secretary

**DEKALB COUNTY GOVERNMENT**  
**Communication Center Cost Allocation**  
**Costs for Rural Police Departments**  
**7 Year Phase-In to Total CAD Event Cost**

A		B	C	D	E	F	G	H	I	J	K	L
Entity		3 Year Average CAD Events	% of AD Calls	07/01/14 True Cost CAD Model \$444,348	07/01/13 Total Charge \$130,775	Year 1 07/01/14 Total Charge \$175,571	Year 2 07/01/15 Total Charge \$226,715	Year 3 07/01/16 Total Charge \$284,682	Year 4 07/01/17 Total Charge \$349,981	Year 5 07/01/18 Total Charge \$423,154	Year 6 07/01/19 Total Charge \$504,777	Year 7 07/01/20 Total Charge \$595,466
1	Rural Police											
2	Cortland	3,815	27.8%	123,502	38,415	48,822	63,044	79,163	97,322	117,689	140,367	165,585
3	Hirckley	1,293	9.9%	44,195	15,954	17,463	22,549	28,315	34,810	42,088	50,206	59,226
4	Kingston	778	6.0%	28,524	10,083	10,480	13,533	16,993	20,891	25,259	30,131	35,545
5	Kirkland	1,246	9.6%	42,589	14,507	18,828	21,730	27,286	33,544	40,558	48,381	57,073
6	Lee	0	0.0%	0	0	0	0	0	0	0	0	0
7	Leland	0	0.0%	0	0	0	0	0	0	0	0	0
8	Maha	632	4.9%	21,602	9,530	8,535	11,022	13,840	17,014	20,572	24,540	28,949
9	Pow Paw	0	0.0%	0	0	0	0	0	0	0	0	0
10	Shobbona	1,763	13.6%	60,260	0	23,610	30,748	38,607	47,463	57,386	68,456	80,754
11	Somonsak	2,295	17.7%	78,444	25,567	30,995	40,024	50,257	61,785	74,703	89,113	105,123
12	Waterman	1,380	10.6%	47,169	16,719	18,638	24,067	30,220	37,152	44,919	53,584	63,211
13	Total Rural Police	13,000	100.0%	444,348	130,775	175,571	226,715	284,682	349,981	423,154	504,777	595,466
14	Control Totals		(0)		0	0	0	0	(0)	0	(0)	(0)
15	Phase-In Calculation:											
16	Inflation Factor						5.0%	5.0%	5.0%	5.0%	5.0%	5.0%
17	True Annual Cost for Rural Police					444,348	468,563	489,891	514,388	540,105	567,111	595,466
18	Base Year Payment					(130,775)	(130,775)	(130,775)	(130,775)	(130,775)	(130,775)	(130,775)
19	Change from Base Year of 07/01/2013					313,571	335,788	359,116	383,611	409,330	436,336	464,691
20	Phase-In Percentage - 7 Years					14.3%	28.6%	42.9%	57.1%	71.4%	85.7%	100.0%
21	Phase-In Amount					44,796	95,940	153,907	219,206	292,379	374,002	464,691
22	Total Amount to be Allocated (Base + Phase-In)					175,571	226,715	284,682	349,981	423,154	504,777	595,466
23	Amount Subsidized by County					268,775	239,848	205,209	164,405	116,951	62,334	0
24	Communication Budget					2,842,000	2,884,100	3,133,305	3,289,970	3,454,469	3,627,192	3,808,552
25	Genoa Police					(158,000)	(163,600)	(171,990)	(180,590)	(189,618)	(199,100)	(209,055)
26	Genoa-Kingston Fire					(24,000)	(25,200)	(26,400)	(27,783)	(29,172)	(30,631)	(32,162)
27	Sycamore Police					(608,000)	(638,400)	(670,320)	(703,838)	(739,028)	(775,878)	(814,778)
28	Sycamore Fire					(63,000)	(65,650)	(68,433)	(71,354)	(74,422)	(77,643)	(81,025)
29	E-911 Board					(169,000)	(169,000)	(169,000)	(169,000)	(169,000)	(169,000)	(169,000)
30	County Obligation					1,832,000	1,832,050	2,037,103	2,147,408	2,263,228	2,384,639	2,512,631
31	Rural Police					(175,571)	(226,715)	(284,682)	(349,681)	(423,154)	(504,777)	(595,466)
32	County's Amount					1,656,429	1,705,335	1,752,421	1,797,427	1,840,074	1,880,062	1,917,065
33	County's Budgeted Amount					1,825,000	1,706,250	1,791,563	1,681,141	1,975,198	2,073,958	2,177,655
34	County Actual v Budget	681,951				(31,429)	915	39,142	83,714	135,124	193,695	260,590



# DeKalb County Sheriff's Office

ADMINISTRATION OFFICE • 815-895-7230  
JUDICIAL PROCESS • 815-895-7259  
COMMUNICATION CENTER • 815-895-2155  
CORRECTIONS/JAIL • 815-895-4177  
FAX • 815-895-7235 - SHERIFF  
FAX • 815-895-7275 - COMMUNICATIONS  
FAX • 815-899-0777 - CORRECTIONS

"TO SERVE AND PROTECT"

**ROGER A. SCOTT, SHERIFF**  
**GARY DUMDIE, CHIEF DEPUTY**

February 19, 2014

Attachment A

Chief Breese  
Waterman Police Department

## Telecommunication Service Invoice – Calendar 2014

As mentioned in the cover letter of explanation invoices this year are based on your agencies average overall CAD event usage for 2011-2013. Your agencies average for that three year period was 1380. Your CAD events for 2011 were (1546), 2012 were (1408), 2013 were (1187).

Your three year average of 1380 events accounted for 10.6% of the small town CAD events, or approximately 1.7% of all agencies county-wide dispatch CAD events. The 2014 service fee due for Waterman is \$18,638.00. If it were not for the phase in plan the amount due would be \$47,169.00. The Sheriff's Communication Center Budget for 2014 is set at \$2,842,000.00.

Please submit to Sheriff's Office by July 15, 2014 the amount due of \$18,638.00.

Sheriff Roger Scott

**WATERMAN PD (BY UNIT)  
2013 CAD EVENTS**

<b>Nature</b>	<b># Events</b>
911 HANGUP / UNKNOWN	29
ABANDON VEHICLE	5
ACCIDENT	10
ACCIDENT PERSONAL	3
AMBULANCE REQUEST	53
ANIMALS(ALL ANIMAL CASES)	17
ASSIST DEKALB COUNTY	49
ASSIST MOTORIST	21
ASSIST OTHER DEPARTMENT	67
BURGLARY	4
BURGLARY TO VEHICLE	4
CALL BY PHONE	62
CHECK STATUS	13
CHILD CUSTODY	4
CIVIL (MISC)	9
COMMUNITY CONTACT	2
CONCENTRATED PATROL	1
CRIMINAL DAMAGE	5
CRIMINAL DAMAGE TO	4
DEBRIS ON THE ROADWAY	1
DISORDERLY CONDUCT	6
DOMESTIC DISTURBANCE	25
DRIVER IN DITCH	3
DRIVING COMPLAINT	19
DRUNK DRIVER	8
EXTRA PATROL	1
FIRE DEPTS TO ALARMS	1
FIREWORKS	10
FOLLOW UP	54



<u>Nature</u>	<u># Events</u>
FOOT PATROL	9
FRAUD	5
FUNERAL ESCORT	1
HARRASSING BY PHONE	5
HARRASSING OTHER THAN	3
HIT & RUN / P.D.O.	2
HOUSE/BUSINESS CHECK	22
ILLEGALLY PARKED VEHICLE	14
INFORMATION	4
KEYS LOCKED IN VEHICLE	27
LOST/STOLEN PROPERT	2
MAN WITH A GUN	1
MISC JUVENILE OFFENSES	17
MISCELLANEOUS CALLS	39
MISSING JUVENILE(NOT	7
NEIGHBORHOOD DISPUTE	5
NOISE COMPLAINT	19
OPEN DOOR	10
ORDER OF PROTECTION	1
ORDINANCE VIOLATIONS	17
PROWLER	1
PUBLIC PRESENTATION	1
RAILROAD MALFUNCTION	4
RECOVERED PROPERTY	5
REPOSSESSED VEHICLE	1
RES/BUS ALARM	20
SCHOOL WALK THROUGH	1
SIGN DOWN OR MISSING	4
SPECIAL DETAIL	1
SUICIDE ATTEMPT	4
SUSPICIOUS ACTIVITY	17
SUSPICIOUS PERSON	9

<b>Nature</b>	<b># Events</b>
<b>SUSPICIOUS VEHICLE</b>	23
<b>THEFT</b>	11
<b>THREAT</b>	4
<b>TRAFFIC CONTROL</b>	2
<b>TRAFFIC STOP</b>	362
<b>TRANSPORTS</b>	4
<b>VIOL OF ORDER OF</b>	1
<b>WARRANT ATTEMPT</b>	5
<b>WARRANT PICK UP</b>	4
<b>WIRES DOWN</b>	3

---

---

1187

	Year 1	Year 7	Increase	Same Increase (239.16%) for Everyone	Same Increase (34.01%) for Everyone
Cortland Police	\$48,822.00	\$165,585.00	239.16%	\$165,585.00	\$65,426.00
Hinckley Police	\$17,463.00	\$59,226.00	239.16%	\$59,226.00	\$23,402.00
Kingston	\$10,480.00	\$35,545.00	239.16%	\$35,545.00	\$14,044.00
Kirkland Police	\$16,828.00	\$57,073.00	239.16%	\$57,073.00	\$22,551.00
Malta Police	\$8,535.00	\$28,949.00	239.16%	\$28,949.00	\$11,437.00
Somonauk Police	\$30,995.00	\$105,123.00	239.16%	\$105,123.00	\$41,536.00
Waterman Police	\$18,638.00	\$63,211.00	239.16%	\$63,211.00	\$24,976.00
Genoa Police	\$156,000.00	\$209,055.00	34.01%	\$529,089.00	\$156,000.00
Sycamore Police	\$608,000.00	\$814,778.00	34.01%	\$2,062,092.00	\$608,000.00
G-K Fire	\$24,000.00	\$32,162.00	34.01%	\$81,398.00	\$24,000.00
Sycamore Fire	\$53,000.00	\$71,025.00	34.01%	\$179,754.00	\$53,000.00
F-911 Board	\$169,000.00	\$169,000.00	0.00%	\$573,180.00	\$226,476.00
<b>Total</b>	<b>\$1,161,761.00</b>	<b>\$1,810,732.00</b>	<b>42.73 / 47.54%</b>	<b>\$3,940,225.00</b>	<b>\$1,270,848.00</b>
DCSO Obligation	\$1,557,339.00	\$1,997,820.00	57.27 / 52.46%		

DEKALB COUNTY GOVERNMENT  
FY 2014 BUDGET

DEPARTMENT: SHERIFF'S COMMUNICATION (2670) BOARD COMMITTEE:  
FUND: GENERAL (1111) LAW & JUSTICE

ACCOUNT DESCRIPTION	ACTUAL FY 2012	12 MONTHS PROJECTED FY 2013	BOARD ADOPTED FY 2014
<b>REVENUES:</b>			
4531 Police Communications	105,247	132,000	138,000
4537 Communications Contracts (E-911)	169,000	169,000	169,000
4537 Communications Contracts-Genoa	188,500	193,000	196,000
4537 Communications Contracts-Sycamore	638,500	656,000	665,000
<b>TOTAL REVENUES</b>	<b>1,101,247</b>	<b>1,150,000</b>	<b>1,168,000</b>
<b>EXPENDITURES:</b>			
6005 Salaries	1,410,917	1,495,000	1,560,000
6008 Salaries-Sheriff Special Events	4,826	0	0
6111 Overtime	98,727	92,000	60,000
6115 On-Call	1,114	2,000	2,000
6121 Premium Holiday	20,117	24,000	24,000
6122 Supervisory Differential	2,776	5,000	3,000
6126 Training Pay	3,354	3,000	3,000
6211 Education	6,171	7,000	7,000
6221 Longevity	17,621	20,000	23,000
6302 PHO Contingency	0	10,000	10,000
6303 Contract Contingency	0	20,000	20,000
6501 FICA (Social Security)	113,993	131,000	134,000
6503 SLEP (State Retirement-Law Enforc)	341,581	380,000	386,000
6510 Health Insurance Buyout	0	26,000	27,000
6511 Health Insurance	226,302	255,000	291,000
6512 Life Insurance	4,057	5,000	3,000
6601 Unemployment Tax	2,811	3,000	3,000
7701 Office Furniture & Small Equipment	3,790	2,000	2,500
7711 Computer Equipment	0	600	0
7719 Other Equipment	478	1,500	1,500
8001 Schools of Instruction	623	2,000	3,000
8003 Travel	932	800	800
8011 Memberships	170	300	300
8021 Maintenance - Software	55,353	57,000	61,000
8022 Maintenance - Equipment	14,313	12,000	13,000
8031 Rent - Space	7,656	8,000	8,000
8044 Telephone	36,962	33,000	30,000
9001 Office Supplies	7,008	6,000	6,000
9021 Copies - Inhouse	561	500	500
9101 Janitorial Supplies	222	200	200
9201 Books & Subscriptions	0	200	300
9211 Clothing	8,548	8,000	8,000
9912 Contribution to Tort & Liability	22,500	23,000	13,000
9962 Contribution to Asset Replacement	90,000	80,000	15,000
<b>TOTAL EXPENDITURES</b>	<b>2,503,484</b>	<b>2,713,100</b>	<b>2,719,100</b>



## Small Town CAD Event Analysis

<b>Municipality</b>	<b>3 year Average CAD Events</b>
Cortland	3,815
Hinckley	1,293
Kingston	778
Kirkland	1,248
Malta	832
Somonauk	2,295
Waterman	1,380
<b>Total</b>	<b>11,641</b>

Average CAD events per day	31.9
Average CAD events per hour	1.3