

**Minutes**  
**Operating Board of Directors**  
**DeKalb County Rehab & Nursing Center**  
**July 9, 2014**

Present: Directors: Devereaux, Klein, Nielsen, Whelan, Casella  
Absent Directors: None

Also Present: A. Buffenbarger, G. Hanson, C. Anderson

Chair Casella called the meeting to order at 7:00 am.

The agenda was approved.

The May 2014 minutes were reviewed and approved.

Old Business: **None**

New Business

**Management Report:**

Buffenbarger reported that census remains over 90% as budgeted YTD, though May census was a little lower at 89%. This is consistent with seasonal trends and we should expect a dip in census during the summer months.

The space planning RFP is complete and a contract was awarded to Larson & Darby. This is the same firm that designed the current campus. We met with a representative on 7/8/14 to begin the analysis. We discussed the Public Health conference room space, the need for a 10-15 bed transitional unit, and reviewed operational challenges that relate to our current design. Larson & Darby will work with us over the next few months to develop plans to address these three areas, including the cost of proceeding with construction or renovation. We will evaluate the feasibility of moving forward once the analysis is complete, and appreciate we may need to stagger the projects depending on cost and cash availability.

The FY2015 budget process is underway. The state is signaling that Medicaid payments may slow down in the coming year as the MMAI project begins. The actual cost of the new Medicaid program is unknown will not be fully realized for several months, and HFS is not committing to specific payment cycles until they know the results of this program. The budget will be conservative as a result. The initial draft should be ready by the end of the first week of August.

**Board appointments:**

Hansen reported that he discussed a Board appointment with a member of the community and the individual is considering it. There are currently two vacancies. Klein offered the names of two potential candidates from the community that can be contacted.

**Next Meeting:** September 10, 2014 at 7:00 a.m.

Meeting adjourned at 7:30 a.m.

Respectfully submitted.

Andrew Buffenbarger  
Recording Secretary