

Note: These minutes are not official until approved by the Union / Virgil Ditches & East Branch of the Kishwaukee River Watershed Steering Committee at a subsequent meeting. Please refer to the meeting minutes when these minutes are approved to obtain any changes to these minutes.

**UNION /VIRGIL DITCHES & EAST BRANCH OF THE KISHWAUKEE RIVER
WATERSHED STEERING COMMITTEE MINUTES**

January 8, 2014

The Union /Virgil Ditches & East Branch of the Kishwaukee River Watershed Steering Committee (WSC) met on January 8, 2014 at 3:00 p.m. in the DeKalb County Administration Building, in Sycamore, Illinois. In attendance were Committee members Paul Miller, Anita Zurbrugg, Dean Johnson, Karen Miller, Brian Gregory, and Roger Steimel. Also in attendance were Deanna Doohaluk (Hey & Associates) and Rebecca Von Drasek.

1. **Roll Call** –*Nathan Schwartz, Donna Prain, and Jeremy Lin were noted absent.*
2. **Approval of Agenda** – *Ms. Zurbrugg moved to approve the agenda, seconded by Mr. Gregory, and the motion carried unanimously.*
3. **Approval of Minutes** -- *Ms. Zurbrugg moved to approve the minutes from November 13, 2013, seconded by Ms. Miller, and the motion carried unanimously.*
4. **Status of Modeling**

Ms. Doohaluk reported that she was finalizing the PLOAD data setup and that she had encountered a problem the required technical expertise from a member of her firm. She explained that she would report on the data after the problem was resolved. Ms. Doohaluk noted that the HEC-HMS data had been given to Kane County. She also asked about the Detention Basin Survey and site erosion assessments completed by the Sycamore High School students and Ms. Prain. Ms. Zurbrugg volunteered to contact the High School representatives regarding the information.

5. Outreach Status

Ms. Zurbrugg provided the Committee with a handout which detailed the findings from the Outreach subcommittee's last meeting. She reported that the DeKalb County Community Foundation had also awarded the County \$4,000 to be used for the wetland refinement project, and had "parked" with the County an additional \$37,000 that could be applied in the future to projects associated with the watershed plan or future watershed planning.

The Committee briefly discussed invoicing the State and the importance of the In-Kind Logs. Staff was directed to work with Ms. Doohaluk to complete the Invoice Reimbursement Documentation.

Ms. Zurbrugg lead the Committee in a discussion about a outreach meetings with elected and

appointed officials in late March 2014, a bus tour for officials in April or May, a meeting with Agricultural producers in March, and workshops reporting back to the Community about the draft Plan. The Committee agreed to each of these meetings. Ms. Zurbrugg and Ms. Miller agreed that a presentation regarding the Plan should be scheduled for May 15, 2014 at 9 a.m. for the Energy and Environment Committee of the Kane County Board. The Committee agreed to finalize these dates at its February meeting.

6. Project Schedule Review

Ms. Doohaluk made a short PowerPoint presentation detailing the final five months of the Watershed Steering Committee project.

7. Next Meeting -- The Steering Committee will next meet on February 5, 2014 at 3:00 pm in the Conference Room East.

8. Adjournment -- *Mr. Miller motioned to adjourn, seconded by Mr. Steimel, and the motion carried unanimously.*

Respectfully submitted,

Dean Johnson
Chairman, DeKalb County Union Ditch/Virgil Ditch Watershed Steering Committee

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