



## **Minutes of the Board Meeting of August 5, 2015**

### **CALL TO ORDER**

Chairman King called the meeting to order at 3:00pm.

### **BOARD MEMBERS PRESENT:**

Hanson, Hicks, King, Jones, Leverton, Merritt, and VanLanduyt

### **BOARD MEMBERS ABSENT:**

Lowery, Phillips, Polarek

### **GUESTS PRESENT**

Lisa Winckler, DeKalb County Sheriff Department; Charlotte Rangel, Northern Illinois Police Department; Wendy Flowers, Sandwich Police Department; Jim Feyerherm, Starved Rock Communications; Chief Smith, Genoa Police Department; Jeff Stowasser, Motorola; Larry Nelson, Paul Stoffels, Frontier Communications; WSPY Radio; Lynette Bergeron, KenCom; Becky Morpheu, Somonauk Village Clerk; Chief Rich Smith, Somonauk Police Department.

### **ALSO PRESENT**

Christine Johnson, DeKalb County Treasurer; Glenna Johnson, E911 Coordinator

### **AGENDA**

Chairman King asked for any amendments to the agenda. There was a request to move the Somonauk Police Dispatch on the agenda to discuss after bills were paid. The motion was made by Jones and seconded by Leverton to approve the agenda with that change. The motion passed.

### **MINUTES**

- **General Meeting Minutes:** A motion to approve the minutes of the June 3, 2015 meeting the motion was made by Hanson and seconded by Jones. The motion passed.

### **Treasurer's Report**

- **Monthly Treasurers Report-** was presented and discussed.
  - A motion to approve the June monthly report was made by VanLanduyt and seconded by Hicks. Motion passed.

## Minutes of the DeKalb County ETSB of August 5, 2015

### Page 2 of 7

- A motion to approve the July monthly report was made by Jones and seconded by Merritt. Motion passed.

- **Bills Not Previously Submitted:** None

#### **Bills Paid in July 2015**

DeKalb County Treasurer	\$9,000.00
Leland Fire Department	\$1,750.00
The Housing Authority of the County of DeKalb	\$200.00
Voiance	\$50.40
Voiance	\$19.53
Starved Rock Communications, Inc.	\$632.50
PowerPhone, Inc.	\$1,694.00
Castle Bank	\$346.37
Glenna Johnson	\$192.65
General Mechanical Services	\$712.50
Frontier AA0-3030	\$61.33
Frontier 900-9656	\$17,031.80
Frontier 899-8838	\$43.49
Frontier QL4-9093	\$227.02
Frontier QL0-4779	\$231.56
Frontier QL4-7793	\$231.56
Frontier QR0-4142	\$306.80

**Total**

---

---

**\$32,731.51**

A motion to pay the July bills was made by Hanson and seconded by Jones. A roll call vote was taken: Chairman King- Y, Hanson- Y, Hicks- Y, Jones- Y, Levertton- Y, Merritt- Y and VanLanduyt- Y. Motion passed.

# Minutes of the DeKalb County ETSB of August 5, 2015

## Page 3 of 7

### Bills Paid in August 2015

302	Earlville Community Fire Protection	\$1,750.00
302	NICOMM LLC	\$141.00
313	Sikich	\$571.00
309	PowerPhone, Inc.	\$218.00
309	PowerPhone, Inc.	\$729.00
3605	CDI Infrastructure, LLC	\$5,617.00
202	City of DeKalb PD	\$299.00
2321	Sandwich Police Department	\$14,000.00
305	Sandwich Police Department	\$99.94
202	Glenna Johnson	\$125.80
202	Castle Bank	\$1,139.48
2308	City of DeKalb PD	\$6,544.65
317	Starved Rock Communications, Inc.	\$380.00
317	Starved Rock Communications, Inc.	\$14,596.00
301	Frontier AA0-3030	\$61.33
301	Frontier 900-9656	\$17,036.35
301	Frontier 899-8838	\$43.86
2301	Frontier QL4-9093	\$227.02
2301	Frontier QL0-4779	\$231.56
2301	Frontier QL4-7793	\$231.56
2301	Frontier QR0-4142	\$306.80

**\$64,349.35**

A motion to pay the August bills was made by Jones and seconded by Leverton. A roll call vote was taken: Chairman King- Y, Hanson- Y, Hicks- Y, Jones- Y, Leverton- Y, Merritt- Y and VanLanduyt Y. Motion passed.

### OLD BUSINESS

#### ▪ Fire Radio Reports

- Feyerherm stated the Malta radio connection is in the process of installation. He is concerned with the delay. Hinckley tower radio connection will be live the next week. King asked G. Johnson to get in contact with NIU before the next meeting.
- Waterman radio building- Feyerherm discussed a picture of the roof of the building that needs to be repaired. He will bring pricing to the ETSB on pricing of a monitoring system called Centra voice when the temperature rises in the building. This would notify the Sheriff PSAP. There was a repair call in June at this site.

▪ **Mapping Software-**

- Sandwich Fiber was installed in June.
- Inter-governmental agreements are in the works.
- Johnson still needs to order computers for all Sandwich and NIU.

**NEW BUSINESS**

▪ **Somonauk Police Dispatch-**

- Introductions were made of all in attendance to the meeting
- Larry Nelson stated that KenCom 911 Dispatch had contracted with the Somonauk Police Department for dispatch services.
- Intergovernmental agreements will be needed between both ETSBs if approved by the DeKalb ETSB for routing of the 9-1-1 calls.
- Each 9-1-1 System utilizes different 9-1-1 System providers and that is an issue that needs to be investigated on call detail.
- Stoffels stated he is not aware that this issue had ever been done in the state where you split the Police and Fire for routing of the calls.
- There was a discussion that there needs to make sure proper service is provided.
- There needs to be a face to face meeting to work out all the possible issues with this change.
- It was discussed that not all the ETSB should be attending the face to face meeting so VanLanduyt was appointed to attend along with G. Johnson. It was also discussed that KenCom would be the lead on coordinating the face to face meeting.
- Nelson stated it was case law where the calls are to be routed first based of Police calls.
- Johnson reiterated that the DeKalb ETSB is the final decision of where the 9-1-1 call is routed to no other entity and that this change will need to be approved by the ICC.
- There was a discussion on the current MSAG status for the Village of Somonauk.

▪ **Frontier Bill Increase-** Johnson stated no new information

▪ **NG911 Update-**

- Johnson stated the RFP approved by all ten States Attorneys.
- Meeting the following week to discuss release dates and site visits etc.
- Johnson discussed the Phase 2 addition of the Kimball contract. Jones made a motion to approve this additions and it was seconded by Leverton. Motion passed.

- **Sub Committee Report-**
  - This committee had met twice since the last ETSB Meeting.
  - Johnson discussed a sheet of the reasons that need to be considered for filing a waiver with the ICC.
  - The committee are working on gathering expenses, call load etc.
  - Next meeting was to be August 11, 2015.
- **Legislation-**
  - **9-1-1 Advisory Board-** Johnson stated she had filed her request to be reinstated along with her resume to the state.
    - No news on SB96 until the Advisory Board is appointed.
- **Participating Agency Request-** None
- **PSAP Managers Report-** Meeting on 08-05-15
  - Training
  - RFP Process for NINGA/NG911
  - Legislation
  - Public Education
- **Persons to be heard from the floor –** None
- **Coordinators Report-**
  - **Lightning Strike-** Johnson stated that the High Rise radio location had been struck on July 13, 2015. She had sent a letter out to the ETSB shortly after the strike had happened to notify them of the expense. The amount of equipment and labor for the repairs would be approximately \$15,000.00. She did give the approval that day to purchase the replacement equipment because there was another storm expected that same week and the spare may be needed at that point. The spares did come in and were not needed again. Insurance was notified of the strike.
  - **Wireless Check-** The last check for the wireless monies will be issued in August but if the State Budget is not approved then the ETSB will not receive checks until it is resolved.
  - **Arrears report-** There are companies that are delinquent and she will follow up with them to see if they have no customers in the county or pay quarterly etc.
  - **INENA Region VP 3 office-** she was nominated to continue in that position.
  - **Genoa Day Care Public Education-** She had gone twice to this day care to discuss 911. Lisa Winckler went with her to help with the 911 Simulator the last day.
  - **County Dispatch Board-** Last meeting was on 06-03-15, no meetings will be set until the chairman has a chance to review old minutes from meetings for the fire department dispatch discussion. Johnson met with the City of Genoa Police Department and City Manager.

**Minutes of the DeKalb County ETSB of August 5, 2015**  
**Page 6 of 7**

**ADJOURNMENT**

VanLanduyt moved to adjourn the meeting, and was seconded by Merritt. The motion passed.  
The meeting adjourned at 4:15pm.

Respectfully submitted,

-----

Glenna Johnson, Coordinator

**Minutes of the DeKalb County ETSB of August 5, 2015**  
**Page 7 of 7**

<b><u>OFFICERS</u></b>	<b><u>NAME</u></b>	<b><u>TERM (Two Year)</u></b>
Chairman	Mr. Bill King	<i>February 05, 2014 – December 31, 2015</i>
Vice-Chairman	Mr. Todd Merritt	<i>February 05, 2014 – December 31, 2015</i>
Secretary	Mr. Polarek	<i>January 01, 2015 – December 31, 2015</i>
Treasurer	Mrs. Christine Johnson	<i>Per Statute, County Treasurer</i>
Coordinator	Ms. Glenna Johnson	<i>At-Will Employee, Board Appointed, Start date 02-11-08</i>

CURRENT Members	Entity Represented	ORIGINAL APPOINTMENT	TERM EXPIRES
Todd Merritt	Member At Large North Fire Departments Retire Sheriff Deputy	12/01/2010	12/31/2017
Tracy Jones	County Board Member	04/01/2014	11/30/2016
Gary Hanson	County Administrator	01/19/2000	12/31/2017
Gene Lowery	DeKalb Police Chief	06/20/2012	12/31/2015
Eric Hicks	DeKalb Fire Chief	08/15/2012	12/31/2015
Jason Leverton	DeKalb Police Commander	03/20/2013	12/31/2017
Thomas Phillips	Chief N.I.U. Police	01-01-14	12/31/2017
Bill King	Representing Sandwich Police Department	12/01/2010	12/31/2015
Pete Polarek	Sycamore Fire Chief	01/01/15	12/31/2015
Jay VanLanduyt	Member At Large Hinckley Fire Chief South Fire Departments	12/01/2009	12/31/2017

10 Board Members Serving 4 year Staggered Terms, Except the County Board Member is a 2 Year Term.