



Minutes of the Board Meeting of October 14, 2015

CALL TO ORDER

Chairman King called the meeting to order at 3:00pm.

BOARD MEMBERS PRESENT:

Hanson, King, Jones, Lowery, Phillips and VanLanduyt

BOARD MEMBERS ABSENT:

Hicks, Leverton, Merritt, Polarek

GUESTS PRESENT

Lisa Winckler, DeKalb County Sheriff Department; Jim Feyerherm, Starved Rock Communications; Paul Stoufels, Frontier Communications; Chief Bianchi, Sandwich Police Department; Chief Breese, Waterman Police Department

ALSO PRESENT

Christine Johnson, DeKalb County Treasurer; Glenna Johnson, E911 Coordinator

AGENDA

Chairman King asked for any amendments to the agenda. The motion was made by Jones and seconded by Lowery to approve the agenda. The motion passed.

MINUTES

- **General Meeting Minutes:** A motion to approve the minutes of the September 2, 2015 meeting the motion was made by Hanson and seconded by Phillips. The motion passed.

Treasurer's Report

- **Monthly Treasurers Report-** was presented and discussed.
 - A motion to approve the September monthly report was made by Lowery and seconded by Phillips. Motion passed.
- **Bills Not Previously Submitted:** none

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Bills Paid in October 2015

Biddle Consulting Group, Inc.	\$999.00
Communications Direct Inc.	\$1,750.00
Voiance	\$15.12
Voiance	\$28.35
DeKalb County Sheriff's Department	\$125.00
Starved Rock Communications, Inc.	\$1,770.00
Batteries + Bulbs	\$209.30
First National Bank	\$553.92
PowerPhone, Inc.	\$729.00
The Housing Authority of DeKalb County	\$200.00
Glenna Johnson	\$171.31
Frontier AA0-3030	\$61.33
Frontier 900-9656	\$6,982.71
Frontier 899-8838	\$43.86
Frontier QL4-9093	\$227.02
Frontier QL0-4779	\$231.56
Frontier QL4-7793	\$231.56
Frontier QR0-4142	\$306.80

\$14,635.84

A motion to pay the October bills was made by VanLanduyt and seconded by Jones. A roll call vote was taken: Chairman King- Y, Hanson- Y, Jones- Y, Lowery- Y, Phillips- Y and VanLanduyt- Y. Motion passed.

OLD BUSINESS

▪ **Fire Radio Reports**

- Feyerherm reported:
 - Feyerherm stated he would make his winter rounds of the sites before the next meeting.

▪ **Mapping Software-**

- Hanson provided dates of completion and all were to be done by October 23, 2015.
- Hanson also stated the splicing was being done for the Fire fiber connection at Kishwaukee College.
- Inter-governmental agreements are in the works.
- Johnson still needs to order computers for all Sandwich and NIU.

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NEW BUSINESS

- **Somonauk Police Dispatch-**
 - Johnson covered a letter that she had found in ETSB files from 2004 to the Village of Somonauk on this same issue. The ETSB decided in 2004 to not reroute 9-1-1 calls out of DeKalb County and the letter was sent to the Village President and Rebecca Morphey.
 - There was a discussion on whether the ETSB should stand behind that letter that was sent in 2004. Lowery stated that the letter was still valid today. The ETSB felt no further action needed to be taken to investigate the rerouting of the 9-1-1 calls outside of DeKalb County in the future.
 - Johnson would resend a letter to the Village of Somonauk with a copy of the letter from 2004 that the stance of the ETSB was the same today as in 2004 along with the concerns being the same.
- **Fire pager/radio stipend**
 - This issue was discussed during the March 4, 2015 ETSB Meeting about discontinuing these monies for the Fire Departments with the 2016 budget.
 - A motion was made by Hanson to discontinue the stipend for the Fire Departments with the 2016 budget and seconded by Jones. Motion passed.
- **Malta Fiber Link**
 - Johnson stated that there was an additional charge of \$4500.00 from DATA to finish the fiber installation from Kishwaukee College. A motion to approve the purchase by Lowery and seconded by Phillips. Motion passed.
- **Frontier Bill Increase-** Johnson stated the credit had been applied to the September billing.
- **NG911 Update-**
 - Johnson stated the RFP responses are due back October 23, 2015.
 - Vendors are dealing with the State requirement to be a "Certified" 9-1-1 System Provider.
 - PSAP site visits were done on October 2, 2015. All ten systems were reviewed during the same week.
- **Sub Committee Report-** No report
- **Legislation- 9-1-1 Advisory Board-**
 - Johnson stated she was reappointed to the board by the Governor but not all non-voting members had been reappointed at this time.
 - Last meeting was September 30, 2015 and the next meeting will be October 20, 2015.
 - There is still a lot of work to be done before January 1, 2016.

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▪ **Participating Agency Request-**

- VanLanduyt stated he had been contacted by Shabbona Fire Department about moving their dispatch outside the county.
 - They have approached Lee County ETSB for dispatching.
- There was a discussion on what the DeKalb ETSB would pay for if that move had been made. The call transfer would need to be done via a 10 digit number. There would be long distance calls in order to transfer and no ANI and ALI would be the transferred.
- They are considering this move because of the possibility of charging for Fire dispatch in DeKalb County to the Fire Departments.
- The ETSB will wait until there is a formal proposal before the discussion will be continued.

▪ **PSAP Managers Report-** No report

▪ **Persons to be heard from the floor – none**

▪ **Coordinators Report-**

- **Wireless Check-** Johnson stated the wireless monies is be held until the State Budget is approved.
- **New recorders-** Johnson stated that DeKalb City is experiencing issues with their recorder and the ETSB may need to purchase new recorders before the NG911 equipment is installed.
- **AR911 Report-**
 - Johnson stated that the DeKalb Report had been filed on 09-25-15 which was due 10-01-15.
 - Not all systems have filed their reports by the due date even as of October 14, 2015.

ADJOURNMENT

Jones moved to adjourn the meeting, and was seconded by Lowery. The motion passed. The meeting adjourned at 4:05pm.

Respectfully submitted,

Glenna Johnson, Coordinator

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<u>OFFICERS</u>	<u>NAME</u>	<u>TERM (Two Year)</u>
Chairman	Mr. Bill King	<i>February 05, 2014 – December 31, 2015</i>
Vice-Chairman	Mr. Todd Merritt	<i>February 05, 2014 – December 31, 2015</i>
Secretary	Mr. Polarek	<i>January 01, 2015 – December 31, 2015</i>
Treasurer	Mrs. Christine Johnson	<i>Per Statute, County Treasurer</i>
Coordinator	Ms. Glenna Johnson	<i>At-Will Employee, Board Appointed, Start date 02-11-08</i>

CURRENT Members	Entity Represented	ORIGINAL APPOINTMENT	TERM EXPIRES
Todd Merritt	Member At Large North Fire Departments Retire Sheriff Deputy	12/01/2010	12/31/2017
Tracy Jones	County Board Member	04/01/2014	11/30/2016
Gary Hanson	County Administrator	01/19/2000	12/31/2017
Gene Lowery	DeKalb Police Chief	06/20/2012	12/31/2015
Eric Hicks	DeKalb Fire Chief	08/15/2012	12/31/2015
Jason Leverton	DeKalb Police Commander	03/20/2013	12/31/2017
Thomas Phillips	Chief N.I.U. Police	01-01-14	12/31/2017
Bill King	Representing Sandwich Police Department	12/01/2010	12/31/2015
Pete Polarek	Sycamore Fire Chief	01/01/15	12/31/2015
Jay VanLanduyt	Member At Large Hinckley Fire Chief South Fire Departments	12/01/2009	12/31/2017

10 Board Members Serving 4 year Staggered Terms, Except the County Board Member is a 2 Year Term.