



Minutes of the Board Meeting of September 2, 2015

CALL TO ORDER

Chairman King called the meeting to order at 3:00pm.

BOARD MEMBERS PRESENT:

Hanson, King, Jones, Leverton, Merritt, and VanLanduyt and Phillips arrived at 3:20pm.

BOARD MEMBERS ABSENT:

Hicks, Lowery, Polarek

GUESTS PRESENT

Lisa Winckler, DeKalb County Sheriff Department; Charlotte Rangel, Northern Illinois Police Department; Wendy Flowers, Sandwich Police Department; Chief Smith, Genoa Police Department;

ALSO PRESENT

Glenna Johnson, E911 Coordinator

AGENDA

Chairman King asked for any amendments to the agenda. The motion was made by Jones and seconded by Leverton to approve the agenda. The motion passed.

MINUTES

- **General Meeting Minutes:** A motion to approve the minutes of the August 5, 2015 meeting the motion was made by Hanson and seconded by VanLanduyt. The motion passed.

Treasurer's Report

- **Monthly Treasurers Report-** was presented and discussed.
 - A motion to approve the August monthly report was made by Hanson and seconded by Leverton. Motion passed.
- **Bills Not Previously Submitted:**
 - Johnson stated there was a bill received and asked to have it added to the bills to be paid for Shaw Media for \$57.00 for the RFP public notice in the local paper.

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Bills Paid in September 2015

Voiance	\$66.78
Housing Authority of the County of DeKalb	\$200.00
IDPH	\$30.00
NICOMM, LLC	\$1,750.00
Glenna Johnson	\$232.10
Castle Bank	\$612.82
Shaw Media	\$57.00
Frontier AA0-3030	\$61.33
Frontier 900-9656	\$15,436.54
Frontier 899-8838	\$43.86
Frontier QL4-9093	\$227.02
Frontier QL0-4779	\$231.56
Frontier QL4-7793	\$231.56
Frontier QR0-4142	\$306.80

\$19,487.37

A motion to pay the September bills was made by Jones and seconded by Merritt. A roll call vote was taken: Chairman King- Y, Hanson- Y, Jones- Y, Leverton- Y, Merritt- Y and VanLanduyt- Y. Motion passed.

OLD BUSINESS

▪ **Fire Radio Reports**

- Johnson reported that Feyerherm notified her of the following prior to the meeting:
 - Malta fiber radio connection assignments are getting closer to being done.
 - Feyerherm is in the process of getting new batteries for the UPS at the Keslinger site.

▪ **Mapping Software-**

- Sandwich Fiber was installed in June.
- Inter-governmental agreements are in the works.
- Johnson still needs to order computers for all Sandwich and NIU.

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NEW BUSINESS

- **Somonauk Police Dispatch-**
 - There was a discussion on why reroute the calls to KenCom first
 - Johnson stated that wireless calls and VoIP calls would not be rerouted
 - Johnson stated that the ETSB is not holding the Somonauk Police from being dispatched via radio from KenCom
 - Johnson stated that the Village MSAG was completed
 - Johnson also mentioned that King will not be able to vote if a vote is taken because it would be a conflict of interest since he works part time for Somonauk Police Department.
- **Elect Budget Committee**
 - There was a discussion of who would be on the 2016 Budget Committee
 - Hanson, King and Leverton stated they that they would stay on the committee and Merritt said he would drop off the committee and VanLanduyt will join the committee
 - Motion was made by Jones to accept the recommendation of the committee members and the motion was seconded by Phillips. Motion passed
- **ETSB Member Appointments that expire December 2015**
 - Johnson stated that Lowery, Hicks, Polarek and King's ETSB appointments expire December 31, 2015
 - There was a discussion that new letters would need to be sent to the County Board by November 11, 2015
 - Johnson also mentioned after appointments are approved that the Officers would need to be elected for 2016
- **Fire Pager/radio stipend**
 - King asked if the fire stipend would go away in 2016 as discussed earlier this year when the additional microwave sites were added. Johnson stated she would look back at old minutes for what was approved in March 2015, if there was a vote taken on this subject
 - VanLanduyt said leave in place until the budget has been set for 2016
 - There was a discussion of handing the microwave sites off to the county over a phased plan over 2 to 3 years
- **Frontier Bill Increase-** Johnson stated the monthly billing had been corrected and she expected the credit on the next bill.
- **NG911 Update-**
 - Johnson stated the RFP was released August 24, 2015 and responses are due back October 23, 2015. Pre-bid Meeting is set for September 10, 2015

- **Sub Committee Report-**
 - This committee discussed a recommendation of requesting a waiver.
 - What happens if denied and where would the calls go to if two centers have 9-1-1 calls taken away, how would calls be handled if this happened, would the ETSB save money if this was to happen
 - There needs to be a formal vote before moving forward
 - There was a discussion of the two PSAPs that would be left to handle all calls would be the Sheriff Department and DeKalb City Police Department
- **Legislation-**
 - **9-1-1 Advisory Board-** Johnson stated she was reappointed to the board by the Governor. Waiting for a meeting until all have been appointed.
 - There was an addition of a representative from the Fire Chiefs and that representative was from McHenry County
 - There is a lot to do before January 1, 2016
- **Participating Agency Request-**
 - Phillips requested a circuit of the router to interface with the existing CAD.
 - There would be onetime costs and monthly costs for the circuit
 - There was a discussion that there were the same circuits in place for two other PSAPs today
 - A motion was made by VanLanduyt to approve the installation and seconded by Jones. A roll call vote was taken: Chairman King- Y, Hanson- Y, Jones- Y, Leverton- Y, Merritt- Y and VanLanduyt- Y. Motion passed.
- **PSAP Managers Report-** No report
- **Persons to be heard from the floor –** Chief Smith from Genoa Police Department said they had been looking at moving to another dispatch center to save money. Happy with the service they receive today. Johnson had met with Chief Smith and representatives from the City. No changes to be made at this time.
- **Coordinators Report-**
 - **Wireless Check-** The wireless monies will be held until the State Budget is approved. St. Clair County has filed a lawsuit against the state for surcharge monies and other fees.
 - **INENA Region VP 3 office-** Johnson was nominated to continue in that position.
 - **County Dispatch Board-** Last meeting was on 06-03-15, no meetings will be set until the chairman has a chance to review old minutes from meetings for the fire department dispatch discussion.

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ADJOURNMENT

Jones moved to adjourn the meeting, and was seconded by Merritt. The motion passed. The meeting adjourned at 4:10pm.

Respectfully submitted,

Glenna Johnson, Coordinator

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<u>OFFICERS</u>	<u>NAME</u>	<u>TERM (Two Year)</u>
Chairman	Mr. Bill King	<i>February 05, 2014 – December 31, 2015</i>
Vice-Chairman	Mr. Todd Merritt	<i>February 05, 2014 – December 31, 2015</i>
Secretary	Mr. Polarek	<i>January 01, 2015 – December 31, 2015</i>
Treasurer	Mrs. Christine Johnson	<i>Per Statute, County Treasurer</i>
Coordinator	Ms. Glenna Johnson	<i>At-Will Employee, Board Appointed, Start date 02-11-08</i>

CURRENT Members	Entity Represented	ORIGINAL APPOINTMENT	TERM EXPIRES
Todd Merritt	Member At Large North Fire Departments Retire Sheriff Deputy	12/01/2010	12/31/2017
Tracy Jones	County Board Member	04/01/2014	11/30/2016
Gary Hanson	County Administrator	01/19/2000	12/31/2017
Gene Lowery	DeKalb Police Chief	06/20/2012	12/31/2015
Eric Hicks	DeKalb Fire Chief	08/15/2012	12/31/2015
Jason Leverton	DeKalb Police Commander	03/20/2013	12/31/2017
Thomas Phillips	Chief N.I.U. Police	01-01-14	12/31/2017
Bill King	Representing Sandwich Police Department	12/01/2010	12/31/2015
Pete Polarek	Sycamore Fire Chief	01/01/15	12/31/2015
Jay VanLanduyt	Member At Large Hinckley Fire Chief South Fire Departments	12/01/2009	12/31/2017

10 Board Members Serving 4 year Staggered Terms, Except the County Board Member is a 2 Year Term.