



**Minutes of the Board Meeting of  
April 6, 2016**

**CALL TO ORDER**

Vice Chairman Merritt called the meeting to order at 3:00pm.

**BOARD MEMBERS PRESENT:**

Hanson, Bianchi, Hicks, Jones, Merritt, Phillips, Polarek, VanLanduyt and Lowery arrived at 3:05 and had to leave the meeting at 3:15pm.

**BOARD MEMBERS ABSENT:**

Leverton, Lowery

**GUESTS PRESENT**

Joseph Przybyla, NIU Police Department;

**ALSO PRESENT**

Christine Johnson, DeKalb County Treasurer; Glenna Johnson, E911 Coordinator;

**AGENDA**

- Vice Chairman Merritt asked for any amendments to the agenda. The motion was made by Jones and seconded by Hicks to approve the agenda. The motion passed.

**MINUTES**

- **General Meeting Minutes:**
  - A motion to approve the minutes of the March 2, 2016 meeting was made by Hanson and seconded by Bianchi. The motion passed.

**Treasurer's Report**

- **Monthly Treasurers Report-** was presented and discussed.
  - A motion to approve the March monthly report was made by Jones and seconded by Polarek. Motion passed
- **Bills Not Previously Submitted:** none

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**Bills Paid in April 2016**

Voiance Language Service, LLC	\$95.13
IDPH	\$20.00
PowerPhone, Inc.	\$2,632.00
PowerPhone, Inc.	\$329.00
PowerPhone, Inc.	\$553.00
SpectraSite	\$5,232.39
Sikich	\$3,500.00
DeKalb Police Department	\$599.00
First National Bank	\$260.32
City of DeKalb	\$76,000.00
Frontier AA0-3030	\$61.37
Frontier 899-8838	\$44.96
Frontier QL4-9093	\$227.16
Frontier QL0-4779	\$231.70
Frontier QL4-7793	\$231.70
Frontier QR0-4142	\$306.97
<b>Total</b>	<b><u><u>\$90,324.70</u></u></b>

A motion to pay the April bills was made by Bianchi and seconded by Phillips. A roll call vote was taken: Vice Chairman Merritt- Y, Bianchi- Y, Hanson- Y, Hicks- Y, Jones- Y, Phillips- Y, Polarek- Y, and VanLanduyt- Y. Motion passed.

**OLD BUSINESS**

▪ **Fire Radio Reports**

○ G. Johnson reported for Feyerherm:

- Feyerherm assisted with the UPS outage at the Sheriff Department on March 25, 2016.
- Spring site visits are scheduled for the week of April 17<sup>th</sup>.
- G. Johnson mentioned the investigation from last month on the number to call for a fiber outage. That information has been sent to Feyerherm.

▪ **Mapping Software-**

○ Johnson stated she needs to order the hardware to connect to the fiber and the new computers and waiting on inter agency agreements.

**NEW BUSINESS**

▪ **Purchasing/Procurement policy**

○ C. Johnson reported that she is working on this document and hopes to have a copy for the next ETSB Meeting to review.

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- **NG911 Update-**
  - Johnson stated:
    - Letters were sent to the proposed vendors about award to go into negotiations with the first vendor chosen by NINGA.
    - G. Johnson mentioned that the monthly fees were higher than anticipated no matter who the vendor was of the responses that NINGA received.
    - G. Johnson reported that on April 8 there would be a conference call to discuss items for the negotiations meeting later in April with the vendor chosen.
  
- **Sub Committee Report-**
  - Johnson stated that the committee met March 31, 2016.
  - Leverton is working on the waiver document to be filed. The committee will be meeting later in the month.
  - G. Johnson mentioned about the article that the FCC was also looking a consolidation nationwide.
  
- **Legislation-** Johnson stated:
  - HB 4521 and SB2338 are still in Rules Committee. This deals with the ability to sweep certain accounts to balance the State's budget.
  - G. Johnson mentioned the report that the INENA/IAPCO lobbyist has been sending out and Johnson had sent a copy to the ETSB.
  - State 911 Advisory Board:
    - The Advisory Board completed their report to the General Assembly prior to March 1, 2016.
    - Many Agencies were in attendance at the last meeting to present their case dealing with required consolidation.
    - Waiver requests have been filed and are being reviewed by ISP Staff to make sure it meets all requirements.
    - The Advisory Board has been tasked with reviewing RFP for a consultant prior to the next meeting.
    - The trailer bill SB0026 from last year dealing with Aurora language request in the current legislation is still to be considered.
  
- **Participating Agency Request-** none
  
- **PSAP Managers Report-** no report
  
- **Persons to be heard from the floor –** none

▪ **Coordinators Report-**

- **Wireless Check-** Johnson stated a check for \$50,997.67 this past month and that brings the payments through October 2015 for wireless surcharge billing.
- **Frontier Billing-**
  - Johnson stated that Frontier had completed the billing move to the state for payment and there are no billing errors on the ETSB bills at this time.
  - The ETSB does have a large credit on the current billing and G. Johnson has sent an email to Frontier to find out how will the credits is to be handled.
- **TC Week-** Johnson had ordered the items and they will be distributed next week during National TC Week.
- **Pipeline Presentation-** Johnson attended to get up to date information since she had not attended a session for two years.
- **Training Classes-** Johnson is working on scheduling training for the dispatchers in late September.

**ADJOURNMENT**

Hanson moved to adjourn the meeting, and was seconded by Bianchi. The motion passed. The meeting adjourned at 3:45pm.

Respectfully submitted,

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Glenna Johnson, Coordinator

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<u>OFFICERS</u>	<u>NAME</u>	<u>TERM (Two Year)</u>
Chairman	Mr. Jason Leverton	January 01, 2016 – December 31, 2018
Vice-Chairman	Mr. Todd Merritt	January 01, 2016 – December 31, 2018
Secretary	Mr. Polarek	January 01, 2016 – December 31, 2018
Treasurer	Mrs. Christine Johnson	Per Statute, County Treasurer
Coordinator	Ms. Glenna Johnson	At-Will Employee, Board Appointed, Start date 02/11/2008

<b>CURRENT Members</b>	<b>Entity Represented</b>	<b>ORIGINAL APPOINTMENT</b>	<b>TERM EXPIRES</b>
Jim Bianchi	Sandwich Police Chief	1/01/2016	12/31/2019
Gary Hanson	County Administrator	01/19/2000	12/31/2017
Eric Hicks	DeKalb Fire Chief	08/15/2012	12/31/2019
Tracy Jones	County Board Member	04/01/2014	11/30/2016
Jason Leverton	DeKalb Police Commander	03/20/2013	12/31/2017
Gene Lowery	DeKalb Police Chief	06/20/2012	12/31/2019
Todd Merritt	Member At Large North Fire Departments Retired Sheriff's Deputy	12/01/2010	12/31/2017
Thomas Phillips	N.I.U. Police Chief	01/01/2014	12/31/2017
Pete Polarek	Sycamore Fire Chief	01/01/2015	12/31/2019
	Previous – DK Fire Chief	01/19/1994	11/30/2000
Jay VanLanduyt	Member At Large South Fire Departments Hinckley Fire Chief	12/01/2009	12/31/2017

10 Board Members Serving 4 year Staggered Terms, Except the County Board Member is a 2 Year Term.