



Minutes of the Board Meeting of November 2, 2016

CALL TO ORDER

In the absence of Chairman Leverton and Vice Chairman Merritt the ETSB appointed Lowery as the Chairman for the November ETSB Meeting. Lowery called the meeting to order at 3:05 pm.

BOARD MEMBERS PRESENT:

Bianchi, Hanson, Hicks, Jones Lowery, Phillips, Polarek, and VanLanduyt

BOARD MEMBERS ABSENT:

Leverton and Merritt

GUESTS PRESENT

Joseph Przybyla, NIU Police Department; Van Bomar, DeKalb County Sheriff Department; Chief Breeze, Waterman Police Department; Tom Kuschman, Frontier; Paul Stoffels, Frontier, Mike Hoffman, Frontier

ALSO PRESENT

Christine Johnson, DeKalb County Treasurer; Glenna Johnson, E9-1-1 Coordinator

AGENDA

- Chairman Lowery asked for any amendments to the agenda. G. Johnson asked to move the agenda item of "9-1-1 Outage Update from Frontier" be moved to the beginning of the agenda. With that change a motion was made by Bianchi and seconded by VanLanduyt to approve the agenda. The motion passed.

MINUTES

- **General Meeting Minutes:**
 - A motion to approve the minutes of the October 5, 2016 meeting was made by Phillips and seconded by Hanson. The motion passed.

Treasurer's Report

- **Monthly Treasurer's Report-** was presented and discussed.
 - A motion to approve the October monthly report was made by Polarek and seconded by VanLanduyt. Motion passed.

Minutes of the DeKalb County ETSB of November 2, 2016
Page 2 of 6

- **Bills Not Previously Approved-** None

- **Approval of Bills-**

Bills Paid in October 2016

PowerPhone, Inc.	\$9,570.00
Promos 911, Inc.	\$1,089.21
First National Bank	\$269.03
Glenna Johnson	\$215.92
Starved Rock Communications	\$190.00
Frontier	\$557.73
Frontier AA0-3030	\$61.37
Frontier 899-8838	\$45.58
Frontier QL4-9093	\$227.16
Frontier QL0-4779	\$231.70
Frontier QL4-7793	\$231.70
Frontier QR0-4142	\$306.97

\$12,996.37

A motion to pay the November bills was made by VanLanduyt and seconded by Hicks. A roll call vote was taken: Bianchi-Y, Hanson- Y, Hicks- Y, Jones- Y, Phillips- Y, Polarek- Y, VanLanduyt- Y and Lowery- Y. Motion passed.

OLD BUSINESS

- **Fire Radio Report-**

- Feyerherm provided a report of the radio infrastructure by site.
- Repair done at:
 - South MABAS site when a card went out
 - Malta site when the site was struck by lightning
 - Cortland Fire has portable issue coverage
 - There are dead coverage areas for the portables in the county
- Feyerherm stated a review needs to be done of the radio infrastructure and UPSs at each site. This item will be discussed at a later date

- **Mapping Software**

- Progress is being made on the interagency agreements.
- We are waiting to order equipment until agreements are closer to being signed.

NEW BUSINESS

▪ **Recorder Pricing**

- G. Johnson stated she is still gathering the final pricing. Will provide during the next ETSB Meeting.

▪ **NG911 Update**

- G. Johnson stated she is working on the reports to be filed with the State for the NG911 filing
- NINGA had a face to face meeting on 10-26-16
- DeKalb still the first system to go live within the 11 counties
- Carroll has rejoined NINGA

▪ **Consolidation Subcommittee Report**

- G. Johnson did not recommend that the new NG 9-1-1 Equipment be installed at the two PSAPs that will consolidate.
- Sub Committee will make a recommendation to the board at the next meeting on the possible dates and process for consolidation
- Other items discussed were:
 - Portable positions for NG911 because of consolidation
 - Lowery to investigate getting a joint price for CAD from OSSI
 - Interoperability issues in all of the county for radio dispatch
 - Subcommittee meeting will be November 10th

▪ **Legislation**

- State Advisory Board Meetings
 - Is working on proposed legislation for 2017- need increase in surcharge to fund all items in the current law
 - Next Meeting December 5th and 6th
 - Hearings status- no waivers have been approved so far, just extensions of consolidation have been granted

▪ **Participating Agency Request- No report**

Minutes of the DeKalb County ETSB of November 2, 2016
Page 4 of 6

▪ **PSAP Managers Report-**

- Items discussed were:
 - Consolidation
 - Training for 2017
 - Recorder demos
 - IPSTA
 - Outage Policy
 - NG911 Status

▪ **Persons to be heard from the floor-**

- 9-1-1 Outage Update from Frontier- Representatives from Frontier were Thomas Kuschman, Paul Stoffels, and Mike Hoffman
- Kuschman read the report that was provided prior to the meeting to the ETSB. The same report had been provided to the ISP and ICC. A report has been filed with the FCC.
- Kuschman covered what work was done during the outage
- Some work on the switch had to be done during a maintenance window only
- Next scheduled date to work on the switch will be November 15, 2016.
- There was a lengthy discussion of was there redundancy in place to keep this from happening again
- Bianchi asked why was the equipment needed to repair the switch not housed in DeKalb since it was a large host site for many service for Frontier
- There was a discussion on whether there are other locations that this outage has happened at. Kuschman stated no.
- Kuschman stated that when this system was built 36 years ago that it was built at a more cost effective solution
- Jones asked if this same outage could happen with the new NG911 equipment. G. Johnson stated that this type of a complete outage would not happen but that we have no control over Carrier outages from happening
- Frontier made a commitment to work together to make the move to NG911 as quickly and smoothly as possible
- Many board members had questions for Frontier
- The ETSB asked for a report at the next ETSB Meeting with a status of redundancy and the work being done on November 15.
- Lowery commented on the editorial in the newspaper and the statements were baseless. The recording of the previous meeting from their own reporter covered a lot of the items that they stated needed to be addressed and had in fact been addressed. There were no calls made to anyone on the ETSB or the Coordinator to answer questions before the paper was printed

Minutes of the DeKalb County ETSB of November 2, 2016
Page 5 of 6

▪ **Coordinator's Report**

- Fire Department sent a letter to the Sheriff with questions that dealt with the dispatch services, radio infrastructure and the 911 equipment.
 - G. Johnson stated she provided input on the answers back to the fire departments dealing with ETSB questions. Part of the answers were that the Fire Departments needed to ask the ETSB direct on the radio infrastructure and 911 equipment details/processes that is owned by the ETSB.
- The IPSTA Conference will be next week and Johnson will attend
- Budget Meeting with C. Johnson and C. Hansen in preparation for the ETSB Budget Committee October 13th.
- All other items had been covered previously in the minutes

ADJOURNMENT

Bianchi moved to adjourn the meeting and the motion was seconded by VanLanduyt. The motion passed. The meeting adjourned at 4:50pm.

Respectfully submitted,

Glenna Johnson, Coordinator

Minutes of the DeKalb County ETSB of November 2, 2016
Page 6 of 6

<u>OFFICERS</u>	<u>NAME</u>	<u>TERM (Two Year)</u>
Chairman	Mr. Jason Leverton	January 01, 2016 – December 31, 2018
Vice-Chairman	Mr. Todd Merritt	January 01, 2016 – December 31, 2018
Secretary	Mr. Polarek	January 01, 2016 – December 31, 2018
Treasurer	Mrs. Christine Johnson	Per Statute, County Treasurer
Coordinator	Ms. Glenna Johnson	At-Will Employee, Board Appointed, Start date 02/11/2008

CURRENT Members	Entity Represented	ORIGINAL APPOINTMENT	TERM EXPIRES
Jim Bianchi	Sandwich Police Chief	1/01/2016	12/31/2019
Gary Hanson	County Administrator	01/19/2000	12/31/2017
Eric Hicks	DeKalb Fire Chief	08/15/2012	12/31/2019
Tracy Jones	County Board Member	04/01/2014	11/30/2016
Jason Leverton	DeKalb Police Commander	03/20/2013	12/31/2017
Gene Lowery	DeKalb Police Chief	06/20/2012	12/31/2019
Todd Merritt	Member At Large North Fire Departments Retired Sheriff's Deputy	12/01/2010	12/31/2017
Thomas Phillips	N.I.U. Police Chief	01/01/2014	12/31/2017
Pete Polarek	Sycamore Fire Chief	01/01/2015	12/31/2019
	Previous – DK Fire Chief	01/19/1994	11/30/2000
Jay VanLanduyt	Member At Large South Fire Departments Hinckley Fire Chief	12/01/2009	12/31/2017

10 Board Members Serving 4 year Staggered Terms, Except the County Board Member is a 2 Year Term.