

Minutes
Operating Board of Directors
DeKalb County Rehab & Nursing Center
March 9, 2016

Present Directors: Ron Klein, Misty Haji-Sheikh, Greg Millburg, Jeff Whelan, Rita Nielsen
Absent Directors: Veronica Casella, Russell Deverell

Also Present: Bart Becker, Gary Hanson, Gary Winschel, Farouk Olayiwola (NIU Journalist Student)

Ron Klein called the meeting to order at 7:00 am.

Motion: Jeff Whelan moved to approve the agenda, Ron Klein seconded the motion.

Voice Vote: Ron Klein asked for a voice vote on the approval of the agenda. All Members voted yea. Motion carried unanimously.

Motion: Greg Millburg moved to approve the January 2016, Operating Board minutes, Jeff Whelan seconded the motion.

Voice Vote: Ron Klein asked for a voice vote on the approval of the minutes. All Members voted yea. Motion carried unanimously.

Public Comments: NIU Journalist student, Farouk Olayiwola, thanked the Operational Board for welcoming him to join the meeting. There were no additional public comments.

Old Business: None

New Business

Management Report:

Operations and Finance:

Gary Winschel gave a report:

Signed Conflict of Interest Policy's and corresponding Questionnaires were collected by Mr. Winschel, from the Operational Board members. These are reviewed every March and September. Mr. Winschel reported that Russell Deverell, Operational Board member resigned and asked to have his seat filled by a new person. Upcoming new and reappointed board members will need to follow the new background check requirements.

December's financials are currently under audit. Final numbers will follow, as will January financials. December statements reflect a net gain of \$34,657; year-to-date net income of \$261,901 which is \$259,799 below the year-to-date 2015 budget.

Revenue and Expense notes for December include:

1. 31 net conversion days were booked in September which adjusted private pay revenue downward by \$6,000.
2. Medicaid revenue adjustment continues - decreasing booked revenue by 5%, \$27,000, to provide a reserve for likely rate reductions to be imposed by the State once a budget resolution is reached.
3. Medicare A revenue remains strong, with a total average daily census (ADC) of 24.3
4. Total ADC of 169.7 is 3.3 below budget
5. Health Insurance was \$15,000 higher after year end reconciliation

6. Worker's Compensation settlement of \$32,679

The December census remained strong at just under 170; Medicare census remains above budget; Private Pay and Medicaid both remain below budget. As previously noted, a conversion day's line has been added since DCRNC has been significantly impacted by them. The 4,037 conversion day's year-to-date increases the Medicaid census by 11 and decreases Private pay by the same. Approximately \$201,850 less revenue has been recognized this year. Please note that the conversion affect is based solely on the number of conversion days and does not reflect actual residents in the facility. Conversion days span into past years and, in some cases, are awarded after a resident has departed the facility.

Bart Becker, Administrator for DCRNC, gave a report: The facility two-year State License expires in June, 2016. The license application was sent to the Illinois Department of Public Health in February. The cost for this license was \$3,980.00. The Long-Term Care Questionnaire was completed and submitted to IDPH this past week. The Illinois Department of Public Health arrived for the annual inspection this past Monday, 3/7/16. As of today there are only a couple of minor concerns. Hopefully the survey will be completed by 3/9/16 or 3/10/16. The Nursing Home Compare facility star rating has lowered DCRNC's star rating to a four. This is due to the IDPH tags from August 2015. A score of 14 (or less) was needed for public health visits and the facility's score was 16. The Medicare census reached a high of thirty-four residents in January. The facility census reached a high of 184 in January, 2016. Resident rooms are being painted and floors are being waxed. Approximately 11% of the resident rooms have been redone so far. The resident family room was also redone. The overall maintenance, of the facility, and attention to detail continues to be enhanced. The installation of the Securecom door alarm/wander guard system, has been completed. This will enhance resident security /safety.

The reduction of hospital re-admissions continues to be an ongoing task. The hospital re-admission rates for January, 2016, was 9.1% and February, 2016, was 14.3%. The 9% is a decent re-admission rate but efforts are being implemented to decrease this number.

The future building plans were briefly discussed. The specific building plans are still in the early stages. The future construction of a large multi-purpose room, where the center courtyard currently is, and its impact on the gardens/gazebo was also discussed.

Executive Session:

No closed session took place

Next Meeting: May 11, 2016 at 7:00 a.m.

Meeting adjourned at 7:34 a.m.

Respectfully submitted
Bart J. Becker
Recording Secretary