

**DeKalb County Sheriff's Merit Commission
Executive Session Meeting Minutes
Saturday, January 23, 2016**

The Merit Commission met on Saturday, January 23. Commissioners present at the meeting were: Chairman Gene Lane, Vice Chairman Kim Green and Secretary and Commissioner Todd Walker. Also present was Sheriff Roger Scott.

1. Candidate Interview (closed – Personnel)

Commission went into executive session to interview for Lieutenant of Corrections. Motion made by Walker, seconded by Green to go into Executive Session at 8:30 a.m.

The Commission interviewed Sergeant Carolyn Parnow. All three Commissioners were present and the Commission asked for Sheriff Scott to stay and observe.

A series of questions were asked of Sergeant Parnow and then the Commission discussed and scored her interview accordingly. The following was the end results

Written score:	71	=	converted to 28.4 of the total score
Oral Score:	85	=	converted to 42.5 of the total score
Sheriff's Points:	10	=	converted to 10 of the total score = 80.9%

Motion made by Walker, seconded by Green to go back into regular session at 9:15 a.m.

2. Lateral Entry – Discussion (closed – Personnel)

Commission went into executive session to discuss Personnel issues. Motion made by Walker, seconded by Green to go into Executive Session at 10:40 a.m.

Sheriff Scott and the Commission discussed the process of asking for lateral transfers as it relates to the order of procedure and if the Commission wanted to interview all candidates. The Commission indicated that they would prefer the current process that the Sheriff would summarize the candidate's qualities and why he wanted to do a lateral transfer. If the Commission needed anything else they could always ask to interview the candidate from there.

The Sheriff asked if the Commission would consider a lateral transfer from a communication candidate from Roselle. The Commission was not opposed to the transfer, however that particular candidate just a few months ago took our written exam for communications and failed the process. The Commission agreed that his failure should be considered and not allow the transfer at this time.

Motion made by Walker, seconded by Green to go back into regular session at 10:55 a.m.