



**Minutes of the Board Meeting of  
December 6, 2017**

**1. CALL TO ORDER**

Chairman Leverton called the meeting to order at 3:00 pm.

**a. Board Members Present:**

Bianchi, Grandgeorge, Hanson, Hicks, Leverton, Phillips, and Polarek.

**b. Board Members Absent:**

Jones, Lowery, and VanLanduyt

**c. Guests Present:**

Colleen Quigley, NIU Police Department

**d. Also Present:**

Christine Johnson, DeKalb County Treasurer; Glenna Johnson, E9-1-1 Coordinator

**2. Agenda**

a. Chairman Leverton asked for any amendments to the agenda. Leverton stated there was a request to move the FY 2017 Budget Resolution up in the agenda and add Closed Session Minutes and that motion was made by Bianchi and seconded by Hanson to approve the agenda with those changes. The motion passed.

**3. General Meeting Minutes:**

- a. A motion to approve the minutes of the October 4, 2017 meeting after a discussion to add three documents from the closed session meeting to the general minutes was made by Polarek and seconded by Hicks. The motion passed.
- b. A motion to approve the closed session minutes from October 4, 2017 was made by Hanson and seconded by Hicks. The motion passed.

**4. Public Comment- None**

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**5. Treasurer's Report**

**a. Monthly Treasurer's Report-** was presented and discussed.

- i. A motion to approve October monthly report was made by Bianchi and seconded by Phillips. Motion passed.
- ii. A motion to approve November monthly report was made by Polarek and seconded by Hicks. Motion passed.

**b. Approval of Bills-**

**Bills Paid in November 2017**

CritiCall	\$999.00
DeKalb County Housing Authority	\$200.00
Frontier AA0-3030	\$61.69
First National Bank of Omaha	\$708.97
Glenna J. Johnson	\$289.97
Promos 911, Inc.	\$1,042.72
IDPH	\$90.00
Nelson Systems Inc	\$65,124.90
<b>Total</b>	<b><u><u>\$68,517.25</u></u></b>

A motion to pay the November bills was made by Bianchi and seconded by Hanson. A roll call vote was taken: Bianchi- Y, Grandgeorge- Y, Hanson- Y, Hicks- Y, Phillips- Y, Polarek-Y, and Leverton- Y. Motion passed

**Bills Paid in December 2017**

Voiance, October, 2017	\$58.59
Starved Rock Communications-Sandwich Location	\$272.50
Starved Rock Communications-Co & Genoa Locations	\$1,999.00
Frontier AA0-3030	\$61.69
Dell EMC	\$4,464.66
First National Bank of Omaha	\$417.68
Glenna J. Johnson	\$257.27
Jason Leverton	\$567.00
Voiance, November, 2017	\$60.48
<b>Total</b>	<b><u><u>\$8,158.87</u></u></b>

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A motion to pay the December bills was made by Hanson and seconded by Grandgeorge. A roll call vote was taken: Bianchi- Y, Grandgeorge- Y, Hanson- Y, Hicks- Y, Phillips- Y, Polarek-Y, and Leverton- Y. Motion passed

**c. FY 2017 Budget Resolution**

- i. At the budget committee meeting, it was suggested that the Board amend the FY17 budget to include a \$100,000 transfer from the General Fund to the Capital Fund.
- ii. C. Johnson prepared a Budget Amendment Resolution for the Board's consideration.
- iii. A motion was made by Polarek to transfer \$100,000 from the General Fund to the Capital Fund. The motion was seconded by Bianchi. Motion passed.

**d. 2018 Budget Adoption**

- i. C. Johnson presented the FY18 budget.
- ii. The budget is a balanced budget.
- iii. It includes a contribution to the Capital Fund from the General Fund. The Board will be making significant Capital expenditures in FY18 including a \$600,000 contribution to the Sheriff's Radio System, the implementation of NG 911, and the consolidation of our PSAPs.
- iv. A motion to approve the 2018 budget was made by Hanson and seconded by Phillips. A roll call vote was taken:
- v. Bianchi- Y, Grandgeorge- Y, Hanson- Y, Hicks- Y, Phillips- Y, Polarek-Y, and Leverton- Y. Motion passed

**6. 2018 Meeting dates**

- a. G. Johnson covered the 2018 Meeting dates to be approved.
- b. A motion was made to approve the 2018 Meeting dates by Hanson and seconded by Bianchi. Motion passed

**7. DATA contract renewal**

- a. G. Johnson discussed that she had received a quote from DATA to review for the 2018 year's billing.
- b. This item was tabled until the next meeting.

**8. Fire Radio Reports-**

- a. G. Johnson stated that Feyerherm had not sent a report but she added comments about the issues at Keslinger and Genoa South tower sites.

**9. Mapping Software**

- a. Hardware was ordered and is at Sandwich Police Department.
- b. Sandwich IT and DeKalb County IMO working on this connection with DATA.

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**10. NG911 Update**

- a. The DeKalb Plan is being moved into the ICC docketed process. Resolution timeframe is unknown.
- b. A new hosted phone system is needed for the two PSAPs and G. Johnson is gathering the info for a price from NG911 Inc. There has been no urgency to purchase since the DeKalb Plan is in the ICC docketed process.

**11. Consolidation Subcommittee Report**

- a. No report

**12. Legislation**

- a. State Advisory Board Meetings
  - i. ISP is working on the surcharge report- Systems are not predicted to see the monies anticipated when the \$1.50 was put in the legislation
  - ii. No other legislation has been proposed at this time.

**13. Participating Agency Request- No report**

**14. PSAP Managers Report-**

- a. Items discussed were 2018 Training, NG 9-1-1, Consolidation status, and SOP Meeting in January with NINGA reps.

**15. Coordinator's Report**

- a. Johnson stated that the State Training Standards is moving forward. Meeting has been scheduled in December to review documents/process and funding.
- b. Johnson attended the IPSTA Conference and during that time period she attended a presentation from the data vendor Datamaster, visited vendors in the vendor area for future items or replacement items like Continuing Education for dispatchers, discussed what is needed for NG9-1-1 interface for CAD and discussed the process for the ICC docket process with NG-911 Inc.
- c. Most items have already been discussed that she is working on during the regular agenda items.

**16. Old Business- None**

**17. New Business-**

- a. G. Johnson stated that Jay VanLanduyt has chosen to resign from the ETSB. The new member will be Robert Frazier. The County Board will approve his appointment during the December County Board Meeting. His term will start January 1, 2018.

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18. **ADJOURNMENT**- Bianchi moved to adjourn the meeting and the motion was seconded by Phillips. The motion passed. The meeting adjourned at 4:40pm.

Respectfully submitted,

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Glenna Johnson, Coordinator

OFFICERS

NAME

TERM (Two Year)

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Chairman	Mr. Jason Leverton	<i>January 01, 2016 – December 31, 2018</i>
Vice-Chairman	Mr. Thomas Phillips	<i>June 13, 2017 – December 31, 2018</i>
Secretary	Mr. Polarek	<i>January 01, 2016 – December 31, 2018</i>
Treasurer	Mrs. Christine Johnson	<i>Per Statute, County Treasurer</i>
Coordinator	Ms. Glenna Johnson	<i>At-Will Employee, Board Appointed, Start date 02/11/2008</i>

<b>CURRENT Members</b>	<b>Entity Represented</b>	<b>ORIGINAL APPOINTMENT</b>	<b>TERM EXPIRES</b>
Jim Bianchi	Sandwich Police Chief	01/01/2016	12/31/2019
Greg Grandgeorge	Member At Large	06/01/2017	12/31/2017
Gary Hanson	County Administrator	01/19/2000	12/31/2017
Eric Hicks	DeKalb Fire Chief	08/15/2012	12/31/2019
Tracy Jones	County Board Member	04/01/2014	11/30/2018
Jason Leverton	DeKalb Police Commander	03/20/2013	12/31/2017
Gene Lowery	DeKalb Police Chief	06/20/2012	12/31/2019
Thomas Phillips	N.I.U. Police Chief	01/01/2014	12/31/2017
Pete Polarek	Sycamore Fire Chief	01/01/2015	12/31/2019
	Previous – DK Fire Chief	01/19/1994	11/30/2000
Jay VanLanduyt	Member At Large South Fire Departments Hinckley Fire Chief	12/01/2009	12/31/2017

10 Board Members Serving 4 year Staggered Terms, Except the County Board Member is a 2 Year Term.